

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
January 13th, 2026**

In Attendance:

Lynn Burbank, Secretary
Matthew Carroll, Commission Member
Brian Burbank, Commission Member
Marta Jones, Treasurer
Solicitor Keighlyn Oliver

Absent:

Lou Berti, President
A quorum is in attendance, and the meeting was called to order at 7:00pm

Action Items

1. Motion to approve minutes from December 2025 by Marta Jones, seconded by Brian Burbank. Motion carried unanimously.
2. Motion to nominate Lynn Burbank as president by Marta Jones, seconded by Matthew Carroll
3. Motion to nominate Brian Burbank as secretary by Matthew Carroll, seconded by Marta Jones
4. Motion to nominate Marta Jones as Treasurer by Lynn Burbank, seconded by Matthew Carroll
5. Lynn Burbank made a motion to adjourn the meeting at 7:21 pm.

Other Items

1. Solicitor Oliver will meet with the magistrate to iron out the issues with issuing summonses
2. The financial report states there is a current balance of \$4,650.18

Respectfully Submitted,



Brian Burbank, Commission Member