

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
August 12th, 2025**

In Attendance:

Marta Jones, Treasurer
Lynn Burbank, Secretary
Brian Burbank, Commission Member
Solicitor Keighlyn Oliver

Absent:

Lou Berti, President
Matthew Carroll, Commission Member

A quorum is in attendance, and the meeting was called to order at 7:00pm

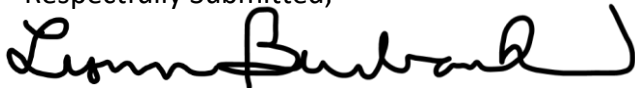
Action Items

1. Marta Jones made a motion to accept the minutes of the meeting held in July 2025, as emailed by Lynn Burbank. Brian Burbank seconded the motion. The motion carried unanimously.
2. Removal permits were approved for the following:
 - a. 118 Philadelphia Ave.
 - b. 401 Luzerne Ave.
 - c. 315 York Ave.
3. Pruning permits were approved for the following:
 - a. 401 Luzerne Ave.
 - b. 245 Philadelphia Ave.
4. Lynn Burbank made a motion to adjourn the meeting at 7:08 pm.

Other Items

1. Template letters will be emailed to the secretary from the solicitor.
2. Perfect Harmony Trees has agreed to prune the tree in Bainbridge-Campbell Park.
3. Problems with issuing citations to be resolved with the magistrate's office by our solicitor.
4. The financial report states there is a current balance of \$10,840.18 as reported by Treasurer Marta Jones.

Respectfully Submitted,



Lynn Burbank, Commission Member