

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
January 14th, 2025**

In Attendance:

Marta Jones, Treasurer
Lynn Burbank, Secretary
Matthew Carroll, Commission Member
Solicitor Keighlyn Oliver

Absent:

Lou Berti, President

A quorum is in attendance and the meeting was called to order at 7:00pm

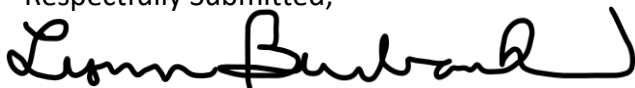
Action Items

1. A motion was made by Marta Jones to accept the minutes of the meeting held in December 2024, as emailed by Lynn Burbank. The motion was seconded by Matthew Carroll. The motion carried unanimously.
2. A motion was made by Matthew Carroll to prepare the budget for 2025. The motion was seconded by Marta Jones. The motion carried unanimously.
3. A motion was made by Marta Jones to pay for the Tree Tenders course for Matthew Carroll and Lynn Burbank. The motion carried unanimously.
4. A motion was made by Lynn Burbank to approve the application for 228 Warren Street for the removal of two trees on the tree lawn. The motion was seconded by Matthew Carroll. The motion carried unanimously.
5. A motion was made by Lynn Burbank to adjourn the meeting at 7:28 pm.

Other Items

1. Lou Berti was designated to serve as President for 2025. Matthew Carroll was designated to serve as Vice President for 2025. Marta Jones was designated to serve as Treasurer for 2025. Lynn Burbank was designated to serve as Secretary for 2025.
2. The financial report was given. We currently have a balance of \$8,135.74 as reported by Treasurer Marta Jones.
3. We will investigate having a certified arborist evaluate trees that could potentially be hazardous when it is not obvious. Property owners will be notified of trees that require removal.

Respectfully Submitted,



Lynn Burbank, Commission Member