

**Meeting Minutes for West Pittston Shade Tree Commission Meeting  
February 14<sup>th</sup>, 2025**

In Attendance:

Marta Jones, Treasurer  
Lynn Burbank, Secretary  
Matthew Carroll, Commission Member  
Solicitor Keighlyn Oliver

Absent:

Lou Berti, President

A quorum is in attendance and the meeting was called to order at 7:00pm

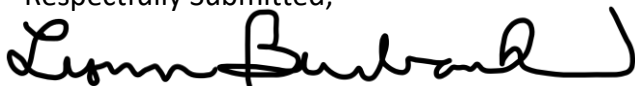
**Action Items**

1. Marta Jones made a motion to accept the minutes of the meeting held in January 2025, as emailed by Lynn Burbank. Matthew Carroll seconded the motion. The motion carried unanimously.
2. Lynn Burbank made a motion to reimburse Matthew Carroll for the Tree Tenders course in the amount of \$40.00. Marta Jones seconded the motion. The motion carried unanimously.
3. Lynn Burbank made a motion to adjourn the meeting at 7:14 pm.

**Other Items**

1. Marta or Lynn will reach out to the borough secretary when we are preparing to do a fall planting so she can update the borough's website.
2. Lynn will update the removal, volunteer, and pruning forms.
3. The shade tree commission purchased gators for the newly planted trees. A plan is in development to keep them watered.
4. Marta will reach out to certified arborists to find out their fees and interest in evaluating trees suspected to be in poor condition.
5. The financial report states there is a current balance of \$11,345.74 as reported by Treasurer Marta Jones.

Respectfully Submitted,



Lynn Burbank, Commission Member