

**Meeting Minutes for West Pittston Shade Tree Commission Meeting  
March 11<sup>th</sup>, 2025**

**In Attendance:**

**Marta Jones, Treasurer  
Lynn Burbank, Secretary  
Matthew Carroll, Commission Member  
Solicitor Keighlyn Oliver**

**Absent:**

**Lou Berti, President**

**A quorum is in attendance and the meeting was called to order at 7:00pm**

**Action Items**

- 1. Marta Jones made a motion to accept the minutes of the meeting held in February 2025, as emailed by Lynn Burbank. Matthew Carroll seconded the motion. The motion carried unanimously.**
- 2. Marta Jones made a motion to approve the removal of trees located at 112 Ann Street and 128 Ann Street. Matthew Carroll seconded the motion. The motion carried unanimously.**
- 3. Lynn Burbank made a motion to pay invoice #6165 in the amount of \$180.00 for legal services from 2024. Marta Jones seconded the motion. The motion carried unanimously.**
- 4. Marta Jones made a motion to accept the changes made to the removal, pruning, and volunteer forms to put them in line with our updated code. Matthew Carroll seconded the motion. The motion carried unanimously.**
- 5. Lynn Burbank made a motion to adjourn the meeting at 7:06 pm.**

**Other Items**

- 1. Marta will reach out to Mary Pat Appel to have her evaluate trees that are in questionable condition. She is a certified arborist and will report her findings so letters can be sent to property owners.**
- 2. The financial report states there is a current balance of \$11,345.74 as reported by Treasurer Marta Jones.**

**Respectfully Submitted,**



**Lynn Burbank, Commission Member**