

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
February 13th, 2023**

In Attendance:

Marta Jones, Treasurer

Lynn Burbank, Secretary

Matthew Carroll, Commission Member

Keighlyn Oliver, Solicitor

Absent:

Lou Berti, President

A quorum is in attendance and the meeting was called to order at 7:13pm

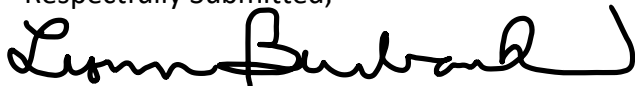
Action Items

1. A motion was made by Marta Jones to accept the minutes of the meeting held on January 9th, 2024, as emailed, and presented by Lynn Burbank. The motion was seconded by Matthew Carroll. The motion carried unanimously.
2. A motion was made by Lynn Burbank to pay Solicitor Oliver for legal services for January 2024 in the amount of \$115.00. The motion was seconded by Marta Jones. The motion carried unanimously.
3. A motion was made by Marta Jones to adjourn the meeting at 7:27 pm.

Other Items

1. The financial report was given. We currently have a balance of \$10239.77 as reported by Treasurer Marta Jones. We are still waiting for reimbursement from the borough for our 2023 legal expenses in the amount of \$891.65.
2. Solicitor Oliver advised us to write citations per tree, per event. There was a question at the magistrate's office as to what sections of the code we were filing the citation under. Solicitor Oliver advised that the three violated sections could all be charged on one ticket per tree, per event.
3. Upon clarification of the issues, the summons will be to be issued for violations at the end of this week.
4. There were no permit requests this month.

Respectfully Submitted,



Lynn Burbank, Secretary