

Borough of West Pittston

555 Exeter Avenue, West Pittston, Pa 18643
Ph: 570.655.7782 Fax: 570.602.8046

RIGHT-OF-WAY APPLICATION

1. OWNER INFORMATION

Name: _____ Phone: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Email Address: _____

2. APPLICANT INFORMATION *(if other than owner)*

Name: _____ Phone: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Email Address: _____

If Tenant; does tenant have Owner's consent for request? Yes (provide evidence) No

3. PUBLIC RIGHT-OF-WAY INFORMATION *(Italicized areas are for Office Use)*

Abutting Address or Parcel(s): _____ *Flood Map Zone Designation:* _____

Name of Roadway: _____

Width: _____ Length: _____ Square Footage: _____

On-Street Parking: YES NO

4. TYPE OF PERMIT: STREET OBSTRUCTION BANNER(S)
 EXTENSION OF PREMISES BLOCK PARTY

Proposed Use: _____

Description of request: _____

COMPLETE APPLICABLE SECTION(s): *(Italicized areas are for Office use)*

1. OBSTRUCTION:

- 17 days or less 18 days or more
 Full-Street Partial-Street Sidewalk

**Any construction related obstruction permit shall be accompanied by an Impact Mitigation Plan ("IMP")*

2. BANNER(S):

- Over-Street Sidewalk Pole

Dimensions: Width: _____ Length: _____ Height above grade: _____ Total Area of Banner: _____

4. EXTENSION OF PREMISES (i.e., Outdoor Café, Outdoor Cooking, Related Food Services):

Description: _____
Dimensions: Width: _____ Length: _____ Height: _____ Total Sq. Ft. _____

5. NEIGHBORHOOD BLOCK PARTY:

Description: _____
Proposed Date(s): _____

I hereby certify that the information provided on this application is true and correct, that I am the owner of record or authorized agent and I/we agree to conform to all applicable laws of this jurisdiction.

Applicant Signature: _____ Date: _____
(Owner or authorized representative)

Name: _____ Address: _____
(Being the person making the above application on behalf and with the full authority of the aforementioned owner.)

By accepting a permit, the applicant agrees, where applicable:

- (1) To remove or relocate at its own expense all installations from the public street, sidewalk or other public way upon five (5) days' written notice from the Borough requesting the removal; and
- (2) To not hold the Borough liable for removal or relocation and to indemnify it for any costs incurred as a result of removal or relocation; and
- (3) To provide notice to the abutting and adjoining property owners of the pending placement of any obstruction(s) unless under emergency conditions, in which case a reasonable attempt shall be made to notify abutting and adjoining property owners and/or tenants prior to the installation of the obstructions;
- (4) To restore the right-of-way upon completion of the construction-related activity to specifications set forth by the CEO;
- (5) To accompany a sidewalk closure with warning signage at the nearest crosswalk indicating the closure. Failure to maintain appropriate signage shall result in a fine per day as outlined in the Department's publicly posted Right-of-Way Fee Schedule, in addition to any additional penalties found in Section 416.23.
- (6) To remove existing encroachments that do not meet the terms, conditions and provisions of this Ordinance.

Date Received: _____	OFFICE USE ONLY
Application approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____ Total lot coverage: _____ %
Permit #: _____	Signature: _____
If Denied, Reason: _____	

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RIGHT-OF-WAY FEE SCHEDULE:

Application Fee: \$25 due upon submission

Obstruction Permit:

Full-street obstruction:	\$1.00 per linear foot/day
Partial-street obstruction:	\$0.50 per linear foot/day
Sidewalk obstruction:	\$0.25 per linear foot/day

Limited Duration Banner Permit

Sidewalk Banner:	\$5 per banner (maximum 10)
Over-Street Banner:	\$100 per banner

Extension of Premises Permit (Annually Renewed):

Sidewalk Café:	\$150
Outdoor Cooking/Related Food Services:	\$150

Block Party: \$75 per day