

1st ORDER - CALL TO ORDER

The Meeting was called to order at 6:32 p.m. by President Quinn, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

2nd ORDER – ROLL CALL

Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Stevenson, Mr. Butera, President Quinn, Mayor Barry D. Hosier, Attorney Bufalino, Absent: John Hood

3rd ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was given.

4th ORDER – APPROVAL OF MINUTES OF JANUARY 5, 2021 COUNCIL MEETING.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

5th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

6th ORDER – CORRESPONDENCE

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

A. WVSA - monthly report

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

7th ORDER – SOLICITOR

Attorney Bufalino reported on the Policy Regarding Employees Only Using Borough Vehicles While at Work in ready for Council consideration.

8th ORDER – MAYOR

Mayor Barry D. Hosier reported on the Snow Emergency Event.

9th ORDER – ADMINISTRATION

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payroll of January 4, 2021 in the amount of \$23,696.73 and January 15, 2021 in the amount of \$21,395.51 and January 29, 2021 in the amount of \$19,408.65 totaling \$64,500.89.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$429,916.86.

On motion of Mr. Butera second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$2,489.27.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to authorize Borough Engineer, Reilly Associates to advertise bid for CDBG Street Improvements of Salem, Jenkins and Damon Streets.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize the West Pittston Borough to offer one dollar, to purchase the West Pittston Armory from the Pennsylvania Department of Military and Veterans Affairs, offer is to be paid out of the Borough's Unreserved Fund.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify an Inter Fund transfer on January 15, 2021 in the amount of \$50,000.00 from Sewer Account # 9861026228 to Sewer Account # 9019436876.

On motion of Mr. Butera, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to approve Computer/Notebook Use Policy prepared by Attorney Mark Bufalino..

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve amending the Administration Staff Policy to Regulate the Use of Department of Public Works and Administrative Vehicles.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, for West Pittston Borough Council to regulate the Public Works and Administrative Use of Personal Vehicles.

10th ORDER – PUBLIC SAFETY

Mr. Butera reported the public safety monthly report has been received and place on file in borough office.

11th ORDER – PUBLIC WORKS

Mr. Hosier reported the public works monthly report has been received and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to approve payment to RLE Enterprise, Inc. for application payment #2 CFA Luzerne Avenue Small Waters & Sewer Improvements in the amount of \$68,003.87, as recommended by Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment to Eastern Branch Demolition for application #5 CDBG-County Special Allocation Luzerne Avenue Sewer and Road project in the amount of \$49,149.87, as recommended by Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to table Motion D., under Public Works regarding payment to New Enterprise.

12th ORDER – PARKS & REC

Parks & Rec was called for. None was given.

13th ORDER – OLD BUSINESS

Old Business was called for. None was given.

14th ORDER - NEW BUSINESS

President Quinn reported that the letter to the Armory regarding purchasing building for \$1.00 will go to Attorney Bufalino for approval next.

15th ORDER- WEST PITTSTON TOMORROW

West Pittston Tomorrow was called. None was given.

16th ORDER – PUBLIC PARTICIPATION

Public Participation was called for. None was given.

17th ORDER – ADJOURNMENT

On motion of Mr. Hosier, the meeting was adjourned at 6:48 p.m.

Respectfully Submitted, Gloria Kijek, Borough Secretary

