

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:31 p.m. by Interim President Butera, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Stevenson, Interim President Butera, Interim Mayor Quinn, Attorney Bufalino

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION**

Executive Session was held on October 6, 2020 to discuss personnel matters.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF OCTOBER 6, 2020 COUNCIL MEETING AND OCTOBER 21, 2020 SPECIAL MEETING.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA - monthly report
- B. Dora Zaleski, FEMA Community Coordinator - Outreach Webinar Zoom Meeting November 5, 2020 2 p.m. to 4 p.m.
- C. Gianna Pellegrino, Wyoming Area Key Club - Request to place boxes for coat donations.
- D. John Verscharen, DMVA – Removal of Monuments at 1308 Susquehanna Ave. the former National Guard Center

**CORRESPONDENCE (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

- A. Vehicle Fuel Bid Specifications – no bids received will need to be re-advertised.

**9<sup>th</sup> ORDER – MAYOR**

Interim Mayor Quinn reported that three letters of interest for vacant Mayor seat has been received from Eddie Condrastic, Angelo Alfono and Barry Hosier. One letter has been withdrawn. Next Tuesday at 6:30 p.m. will be the interviews for residents interested in Mayor vacancy.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify payroll of October 9, 2020 in the amount of \$29,105.31 and October 23, 2020 in the amount of \$23,433.00 totaling \$50,097.18.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$517,878.41.

On motion of Mr. Bohn second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$3,963.50.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve amendment to CDBG-DR Project from Brozena Consulting Contract Amendment #5 to exceed the agreement date to 12/31/21 and increase the project cost Section 7.01 from a lump sum not to exceed \$15,000.00 to an amount not to exceed \$122,850.00 to increase anticipated costs through depositions.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the Inter-Municipal Agreement between Forty-Fort and West Pittston for composting services.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the PA DCED Covid-19 County Relief Block Grant Sub-Recipient Agreement between Luzerne County and West Pittston for funds requested of \$75,064.00.

**ADMINISTRATION (continued)**

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to readvertise the Vehicle Fuel Bids due to no bids have been received.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public safety monthly report and place on file in borough office.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve Payment #2 for the CDBG Luzerne Avenue Sewer and Roadway Improvements in the amount of \$86,310.00 to Eastern Branch Demolition, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$850.00 for Public Works Additional Building Improvements of chimney removal to Hadley Construction Inc. on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$1,500.00 for Public Works Additional Building Improvements for masonry repair and repointing on brick and block to Hadley Construction, Inc. on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of remaining funds withheld, in the amount of \$24,615.00, for Luzerne Avenue Project Contract #2 to Doli Construction, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$3,075.00 for Change Order No. 8 Contract No. 3 Wyoming Avenue for additional thermoplastic pavement markings required by Penn DOT, to American Asphalt, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$220,192.63 for Application#6 ContractNo.3 Wyoming Ave. to American Asphalt on recommendation of Reilly Associates, Borough Engineer.

**PUBLIC WORKS (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$31,048.97 for CDBG Luzerne Avenue Sewer Improvements Invoice No. 2 to Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$20,500.00 for Small Water and Sewer Luzerne Avenue Sewer Improvements to Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve, on recommendation of Attorney Mark Bufalino, the West Pittston Borough Public Works agreement between the United Food and Commercial Workers Union Local 1776 Keystone State and the Borough of West Pittston.

**13<sup>th</sup> ORDER – PARKS & REC**

Interim Mayor Quinn announced all borough parks are still closed due to Covid-19 and Council discussed people complaining about the dog park being closed.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Council discussed poles in town being down. It is a UGI issue that Savino can look into.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to hire Alan Brezinski as part time Code Enforcement Officer, Flood Management Officer and Zoning Officer at \$20 an hour.

Interim Mayor Quinn announced that George Miller, Tax Collector in requesting a \$50 a month increase in his pay rate and to remember Mr. Miller has been with the borough 21 years.

Mr. Judge reported a request to vacate a small section of Short St., Council will discuss at an Executive Session. Mr. Judge asked if there is a limit on how many parttime officers the borough can have and suggested taking a part time officer and making him fulltime. Council discussed how Civil Service would be involved.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Interim Mayor Quinn told Mr. Hood that Lynn Burbank is trying to reach him in regard to taking down Hometown Hero banners and putting up Christmas lights.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

Gloria Kijek, Borough Secretary