

1st ORDER - CALL TO ORDER

The Meeting was called to order at 6:30 p.m. by President Quinn, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

2nd ORDER – ROLL CALL

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Stevenson, Mr. Butera, President Quinn, Mayor Barry D. Hosier, Attorney Bufalino

3rd ORDER – EXECUTIVE SESSION

Executive Session was held on November 19, 2020 to discuss personnel matters.

4th ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was given.

5th ORDER – APPROVAL OF MINUTES OF NOVEMBER 4, 2020 COUNCIL MEETING AND NOVEMBER 10, 2020 SPECIAL MEETING.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

7th ORDER – CORRESPONDENCE

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

A. WVSA - monthly report

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

8th ORDER – SOLICITOR

Attorney Bufalino reported on the following.

A. Vehicle Fuel Bid Specifications – no bids received so no action is taken.

SOLICITOR (continued)

B. Computer/Notebook Use Policy is available to be considered tonight

9th ORDER – MAYOR

Mayor Barry D. Hosier thanked everyone for him being here.

10th ORDER – ADMINISTRATION

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify payroll of November 6, 2020 in the amount of \$23,857.98 and November 20, 2020 in the amount of \$21,433.39 totaling \$45,291.37.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$239,834.46.

On motion of Mr. Bohn second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$8,735.51.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve amendment #5 of the Buy Out Agreement between Luzerne County and West Pittston Borough.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the Handicap Parking request from Jamie Robert L. Thornton, Sr. at 17 Ann Street, as recommended by the Police Chief and DPW.

Manager Savino Bonita Introduced the 2021 Budget.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the introduction of the Proposed 2021 Budget as read by Mr. Bonita.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Tax Duplicate.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Real Estate Tax Ordinance.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the Act 511 Tax Resolution.

ADMINISTRATION (continued)

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Salary Resolution.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$671,275.00 to be used for a West Pittston Borough Fire Rescue Apparatus.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$200,820.00 to be used for Roadway Improvements Project.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$50,000.00 to be used for the Public Works Building Interior Restroom and Handicapped Renovations Project.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public safety monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the quote from CVI for Police Department access door in the amount of \$1,654.00 which will be paid with from unreserved funds.

12th ORDER – PUBLIC WORKS

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve change order #1, adding work deleted in the amount of \$58,344.00, for the Luzerne Avenue CDBG Sewer and Roadway Improvements Project, Eastern Branch, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve invoice #3 in the amount of \$66,894.30 for the Luzerne Avenue CDBG Sewer and Roadway Improvements Project, Eastern Branch on recommendation of Reilly Associates, Borough Engineer.

13th ORDER – PARKS & REC

President Quinn announced all borough parks are still closed and the tree lighting and Santa are cancelled this year due to Covid-19.

14th ORDER – OLD BUSINESS

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize Borough Solicitor to prepare a Use of Borough Vehicles and Equipment While Working Policy to include that only working personnel can use Borough Vehicles and Equipment.

15th ORDER - NEW BUSINESS

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the approval of a letter of support for the Luzerne County Flood Protection Authority's LSA grant in the amount of \$100,000.

On motion of Mr. Hosier, second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to approve having the DPW building and equipment sanitized due to an employee having Covid and use the same sanitizing company as used before.

Borough Manager Savino Bonita reported that there was \$60,000 reimbursement to borough from the Covid-19 grant.

Mayor Barry D. Hosier reported to Council that the Civil Service Test list has expired. Mr. Bonita said it's up to the Civil Service Board to get test in place.

Jim Butera reported that he had a Public Safety meeting with Mr. Hood, Mr. Bohn, Chief Turner and the new Mayor and it went well.

16th ORDER- WEST PITTSTON TOMORROW

17th ORDER – PUBLIC PARTICIPATION

Public Participation was called for none was given.

18th ORDER – ADJOURNMENT

On motion of Mr. Hosier, the meeting was adjourned at 7:42 p.m.

Respectfully Submitted, Gloria Kijek, Borough Secretary

