

1st ORDER - CALL TO ORDER

The Meeting was called to order by President Quinn at the West Pittston Borough Building 555 Exeter Ave. West Pittston, PA.

2nd ORDER – ROLL CALL

Mr. Judge, Mr. Bohn, Mr. Hood, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Mayor Blaskiewicz

3rd ORDER - President Quinn announced that an Executive Session was held on December 17, 2019 to discuss personnel.

4th ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public participation was called for. None was received.

5th ORDER – APPROVAL OF MINUTES OF DECEMBER 3 and DECEMBER 17, 2019 MEETINGS

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Secretary Ms. Kijek reported the following correspondences have been received and filed in the borough office.

A. WWSA monthly report

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

8th ORDER – SOLICITOR

Attorney Bufalino had nothing to report at this time.

9th ORDER – MAYOR

Mayor Blaskiewicz had nothing to report at this time.

10th ORDER – ADMINISTRATION

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify payroll of December 6, 2019 in the amount of \$26,744.01 and December 20, 2019 in the amount of \$21,631.51 totaling \$48,375.52.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$24,966.53.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$18,444.84.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund bills totaling \$575.00.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Park and Recreation Fund prepaid bills totaling \$159.69.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the Certification Request for Payment of the Luzerne County Disaster Recovery Buyout Program to A.R. Popple Trucking and Excavating LLC, for payment request #2, in the amount of \$15,390.00 for Application #2 Structure Demolition (Summer 2019).

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify receipted invoices from AFG Pension Administration for the 4th Quarter 2019 Administrative Services Fees for the Nonuniform and Police Pension Plans in the amount of \$342.84 and \$361.13.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Resolution Amending and Fixing Salaries and Wages of Certain Officers and Employees of West Pittston Borough for the year beginning January 1, 2020.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Resolution Authorizing Council President and either Vice President or Borough Treasurer to sign West Pittston Borough General, Sewer Maintenance, Swimming Pool, PLGIT Liquid Fuels, PLGIT EIT, PLGIT Sewer Maintenance, Payroll, Park and Recreation, Shade Tree Commission, Emergency Management and FEMA funds for 2020.

10th ORDER – ADMINISTRATION (continued)

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve appointment of Prociak & Associates, LLC for 2019 auditing services to West Pittston Borough as per their proposal as submitted.

On motion of Mr. Bohn, second by Mr. Hood and by unanimous vote upon roll call of all members present, to authorize the distribution of Actuarial Fees for the Nonuniform and Police Pension Plans from October 9, 2017 through December 8, 2019 in the amount \$4,250.00 for each Pension Plan.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Calibration Agreement with YCG, Inc. for the West Pittston Borough Police Department in the amount of \$337.50.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment to Borton Lawson Engineering, Inc. Wilkes-Barre, PA for Traffic Signal Replacement Green Light Go Grant in the amount of \$3,655.23.

12th ORDER – PUBLIC WORKS

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Change Order 6 to the CDBG-DR Contract #3, Wyoming Avenue Improvements Project with American Asphalt in the increase amount of \$11, 980.00.

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Change Order 7 to the CDBG-DR Contract #3, Wyoming Avenue Improvements Project with American Asphalt in the increase amount of \$2, 400.00.

13th ORDER – PARKS & REC

Parks and Recreation was called for, nothing to report at this time.

14th ORDER – OLD BUSINESS

Old Business was called for, nothing to report at this time.

15th ORDER - NEW BUSINESS

Mr. Hosier reported that the DPW building door and leaking ceiling need attention as soon as possible. Tom Reilly commented borough should separate door repair quote from the ceiling repair quote and he will do a quick RFP for door repair quotes then do a bid out for ceiling repairs.

Mr. Hood asked Mr. Reilly the progress on the Hose Co. building. Reilly said should be this week he just talked with contractors this morning.

Mr. Judge inquired about status of a security system in borough buildings. Mr. Savino said he has seen no quotes or pricing information yet.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to procure pricing for security system for the entire borough building.

Chief Turner suggested locking up the DVR at DPW building. Attorney Bufalino said this was supposed to be done 2 -3 months ago and it needs to be done as soon as possible. Chief Turner said he will contact Galls for pricing.

Mr. Judge commented that if there is an ordinance in regards to removing your empty containers from tree lawn within a certain amount of time it needs to be enforced and suggested hiring someone part-time to work in code with Alan for stuff like this.

16th ORDER- WEST PITTSTON TOMORROW

Lynn Burbank reported that they are working on planting about 20 cherry trees and there will be a meeting Monday, January 13 at 7:00 p.m. at library.

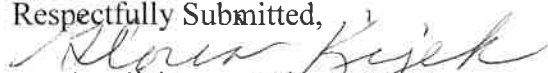
17th ORDER – PUBLIC PARTICIPATION

Barry Stankus – Commented on Council continuing to work together and Attorney Bufalino and Manager Mr. Bonita are doing a great job and they have a lot of knowledge to offer.

18th ORDER – ADJOURNMENT

On motion of Mr. Hosier, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,


Gloria Kijek, Borough Secretary