

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
September 10th, 2023**

In Attendance:

Marta Jones, Treasurer

Lynn Burbank, Secretary

Matthew Carroll, Commission Member

Solicitor Keighlyn Oliver

Absent:

Lou Berti, President

A quorum is in attendance and the meeting was called to order at 7:00pm

Action Items

- 1. A motion was made by Matthew Carroll to accept the minutes of the meeting held in August 2024, as emailed by Lynn Burbank. The motion was seconded by Marta Jones. The motion carried unanimously.**
- 2. A motion was made by Lynn Burbank to approve the removal of the trees at 419 Luzerne Avenue and to ratify the emergent removal of the tree at 235 Parke Street. The motion was seconded by Marta Jones. The motion carried unanimously.**
- 3. A motion was made by Lynn Burbank to adjourn the meeting at 7:38 pm.**

Other Items

- 1. The financial report was given. We currently have a balance of \$10,776.67 as reported by Treasurer Marta Jones.**
- 2. Solicitor Oliver will check the status of the lawsuit against the owner of 45 Luzerne Avenue and consult with borough solicitor, Mark Bufalino, about how the commission will proceed with having the damaged trees removed if the property owner continues to fail to address the situation. She will get back to us via email and advise us how to proceed.**
- 3. Lynn Burbank and Matthew Carroll will be registered to take the Tree Tenders course when it becomes available.**
- 4. Solicitor Oliver advised us that we can send out the letters to property owners who have removed trees without grinding the stumps. She also advised us that we do not need to hire an arborist to deem a tree in need of removal if it is obviously damaged or dead. If there is a question, an arborist should be consulted to make that determination.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lynn Burbank", with a long horizontal flourish extending to the right.

Lynn Burbank, Commission Member

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