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**Meeting Minutes for West Pittston Shade Tree Commission Meeting
October 8th, 2024**

In Attendance:

Marta Jones, Treasurer

Lynn Burbank, Secretary

Matthew Carroll, Commission Member

Absent:

Lou Berti, President

Solicitor Keighlyn Oliver

A quorum is in attendance and the meeting was called to order at 7:02pm

Action Items

- 1. A motion was made by Matthew Carroll to accept the minutes of the meeting held in September 2024, as emailed by Lynn Burbank. The motion was seconded by Marta Jones. The motion carried unanimously.**
- 2. A motion was made by Lynn Burbank to continue using the services of Attorney Keighlyn Oliver with the understanding that she has left her law firm and will not be able to represent us in front of any judge or magistrate in Luzerne County due to her new position. The motion was seconded by Marta Jones. The motion carried unanimously.**
- 3. A motion was made by Lynn Burbank to adjourn the meeting at 7:30 pm.**

Other Items

- 1. The financial report was given. We currently have a balance of \$11,291.67 as reported by Treasurer Marta Jones.**
- 2. Lynn Burbank will begin mailing out letters to people who failed to have stumps removed from their property.**
- 3. We will have to evaluate the condition of trees identified as problematic to see if we need to retain the services of an arborist or if the condition is obviously hazardous.**
- 4. Work with Fred Bohn to plant the trees we are receiving through the grant. Marta Jones will complete any paperwork associated with the grant.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lynn Burbank", written in a cursive style.

Lynn Burbank, Commission Member