

Pittston Shade Tree Commission
555 Exeter Avenue, West Pittston, PA 18643
570.655.7782
westpittstonborough.com/shade-tree-commission/
Email: wpshadetree@gmail.com



Meeting Minutes – 05/09/23

1. MEETING OPENING

- A. Start Time & Location: 7:00 PM | Recreation Room of the West Pittston Borough Building
- B. Attending Members: Ian Bell, Lynn Burbank, Marta Jones, Lou Berti, & Solicitor Keighlyn Oliver
- C. Absent Members: Ruth Melburger

2. READING OF THE MINUTES

A. MOTION TO APPROVE MEETING MINUTES FROM APRIL 2023

- 1. *Motion: Lynn Burbank*
- 2. *2nd: Marta Jones*
- 3. *In Favor: ALL ATTENDING*
- 4. *Opposed: NONE*
- 5. *Motion passed*

3. FINANCIAL REPORT

- A. See Attached
- B. Motion to approve financial report
 - 1. *Motion: Marta Jones*
 - 2. *2nd: Lou Berti*
 - 3. *In Favor: ALL ATTENDING*
 - 4. *Opposed: NONE*
 - 5. *Motion passed*

4. NEW BUSINESS

- A. Payment of WPSTC solicitor
 - 1. *Motion: Lynn Burbank*

2. *2nd: Marta Jones*
3. *In Favor: ALL ATTENDING*
4. *Opposed: NONE*
5. *Motion passed*

B. Payment for GWA police report regarding trees on 445 Luzerne Ave

1. *Motion: Ian Bell*
2. *2nd: Marta Jones*
3. *In Favor: ALL ATTENDING*
4. *Opposed: NONE*
5. *Motion passed*

C. Publish press release announcing West Pittston's 20 year anniversary of Tree City USA participation

1. *Motion: Lynn Burbank*
2. *2nd: Lou Berti*
3. *In Favor: ALL ATTENDING*
4. *Opposed: NONE*
5. *Motion passed*

5. OLD BUSINESS

1. WPSTC still waiting for Council to pass new shade tree code.

6. NEW APPLICATION APPROVALS & REJECTIONS

A. Pruning

1. None

B. Removals

1. 517 Delaware Ave
 1. Motion: Lynn Burbank
 2. *2nd: Marta Jones*
 3. In Favor: ALL ATTENDING
 4. Opposed: NONE
 5. Motion passed

C. Rejections:

1. NONE

7. TIME OF MEETING ADJOURNMENT: 7:10 PM

A. Motion to Approve: Ian Bell

- i. Second: Marta Jones
- ii. In Favor: All
- iii. Opposed: None
- iv. MOTION APPROVED