

**Meeting Minutes for West Pittston Shade Tree Commission Meeting
May 12th, 2026**

In Attendance:

Lynn Burbank, President
Marta Jones, Treasurer
Brian Burbank, Secretary
Matthew Carroll, Commission Member
Solicitor Keighlyn Oliver

Absent:

Lou Berti, Commission Member

A quorum is in attendance, and the meeting was called to order at 7:00pm

Action Items

1. Marta Jones moved to approve the May 2026 meeting minutes. Matthew Carroll seconded the motion, and it carried unanimously.
2. Lynn Burbank moved to have Fred Bohn assess the Christmas tree in Founder's Park to determine whether it could be raised and potentially saved. Marta Jones seconded the motion, and it carried unanimously.
3. Lynn Burbank moved to ask the borough to provide a commission member with a building key so meetings can be held and the building secured afterward, unless a designated keyholder handles access. The commission also requested to be informed who that person will be. Marta Jones seconded the motion, and it carried unanimously.
4. Lynn Burbank moved to adjourn the meeting at 7:17 p.m.

Other Items

1. The financial report states there is a current balance of \$7,427.08

Respectfully Submitted,

A handwritten signature in black ink that reads "Brian Burbank". The signature is written in a cursive, flowing style.

Brian Burbank, Secretary