

Pittston Shade Tree Commission
555 Exeter Avenue, West Pittston, PA 18643
570.655.7782
westpittstonborough.com/shade-tree-commission/
Email: wpshadetree@gmail.com



Meeting Minutes – 01/10/23

1. MEETING OPENING

- A. Start Time & Location: 7:00 PM | Recreation Room of the West Pittston Borough Building
- B. Attending Members: Ian Bell, Lynn Burbank, Marta Jones, Lou Berti, & Solicitor Keighlyn Oliver
- C. Absent Members: Ruth Melburger

2. READING OF THE MINUTES

A. MOTION TO APPROVE MEETING MINUTES FROM DECEMBER 2022

- 1. *Motion: Lynn Burbank*
- 2. *2nd: Marta Jones*
- 3. *In Favor: ALL ATTENDING*
- 4. *Opposed: NONE*
- 5. *Motion passed*

3. FINANCIAL REPORT

- A. See Attached
- B. Motion to approve financial report
 - 1. *Motion: Marta Jones*
 - 2. *2nd: Lou Berti*
 - 3. *In Favor: ALL ATTENDING*
 - 4. *Opposed: NONE*
 - 5. *Motion passed*

4. OLD BUSINESS

- A. Tree planting project
 - 1. *Marta Jones got in touch with Keller's Landscaping for quote to plant trees.*

2. *Keller provided quote of \$1,205,55*

B. Motion to approve and pay quote upon completion from Keller's Landscaping to plant trees at 205 Luzerne Ave, 324 Philadelphia Ave, and 19 Elm St for work to be done 12/14/22.

1. *Motion: Lynn Burbank*

2. *2nd: Lou Berti*

3. *In Favor: Lynn Burbank, Marta Jones, and Lou Berti*

4. *Opposed: NONE*

5. *Abstained: Ian Bell*

6. *Motion passed*

C. Proposed changes to Shade Tree Commission code

1. *Solicitor Oliver will have proposed code changes by January meeting.*

2. *Move enforcement from police to code enforcement before regionalization of police force*

3. *Use Kingston code as model to streamline contractor changes and permit application.*

5. NEW BUSINESS

1. None

6. NEW APPLICATION APPROVALS & REJECTIONS

A. Pruning

1. 1, 116, 110 Linden St

1. Motion: Lynn Burbank

2. 2nd: Marta Jones

3. In Favor: ALL ATTENDING

4. Opposed: NONE

5. Motion passed

2. 109 Exeter Ave

1. Motion: Lynn Burbank

2. 2nd: Marta Jones

3. In Favor: ALL ATTENDING

4. Opposed: NONE

5. Motion passed

B. Removals

1. NONE

C. Rejections:

1. NONE

7. TIME OF MEETING ADJOURNMENT: 7:27 PM

A. Motion to Approve: Ian Bell

- i. Second: Marta Jones
- ii. In Favor: All
- iii. Opposed: None
- iv. MOTION APPROVED