

Minutes of the West Pittston Borough Council Meeting of November 6, 2024**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugeholl, Jim Butera, Ian Stevenson, Toni Valenti, President Ellen Quinn, and Mayor Angelo Alfano. Attorney Bufalino was also in attendance via telephone. Councilmember Jared Jordan was absent.

3RD ORDER- EXECUTIVE SESSIONS-none were held**4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY**- none was given**5TH ORDER- APPROVAL OF MINUTES**

Motion to approve the minutes from October 2, 2024, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Valenti Motion Carried

Motion to approve the minutes from the special meeting held on October 23, 2024, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Valenti Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Report and place it on file in the Borough Office.

By: Valenti 2nd: Bugelholl Motion Carried by All

Motion to accept the mayor's monthly report totaling \$101.72 and place it on file in the Borough Office.

By: Valenti 2nd: Bugelholl Motion Carried by All

Motion to accept the Code Office's monthly report totaling \$504.40 and place it on file in the Borough Office.

By: Valenti 2nd: Bugelholl Motion Carried by All

7TH ORDER- CORRESPONDENCE

Nothing to report.

8TH ORDER- SOLICITOR- Attorney Bufalino

Nothing to report.

9th ORDER-REILLY ASSOCIATES- Reilly Associates

Nothing to report.

10th ORDER- MAYOR- Mayor Angelo Alfano

Nothing to report.

11th ORDER-ADMINISTRATION

Motion made to approve payroll for October 4, 2024, in the amount of \$12,766.29 and October 18, 2024, in the amount of \$10,639.83 totaling \$23,406.12

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the General Fund prepaid bills \$440,827.95

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the General Fund bills in the amount \$11,032.07

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the Resolution for Corpus Christi Parish to use the Borough Building parking lot for services and holidays when needed.

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the Resolution for street closure of Erie Avenue for Turkey Trot on 11/30/2024

By: Butera 2nd: Valenti Motion Carried by All

Motion made to ratify the Resolution for street closure of North Street for Trunk or Treat event on October 26, 2024

By: Butera 2nd: Valenti Motion Carried by All

Motion made to table M&J estimate for gutters on Damon Street \$25,750.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Suburban propane Invoice #68943 of \$5,993.45; Delivery \$898.02 and \$89.90, totaling \$6,981.37 out of the West Pittston Borough reserved fund

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Surveying Services for sewer project \$19,820.48

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the Certified Copy of resolutions/Authorization for Accounts and Loans for Luzerne County ARPA funds

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the Certified Copy of resolutions/authorization for Accounts and Loans for Commonwealth of PA H2O Funds

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Associates Invoice for paving project 2024 \$7,988.69

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Associates Invoice for roof repair project 2024 \$2,706.21

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Kuharchik Construction proposal for pedestal and signal replacement on Wyoming/Tunkhannock/Erie in the amount of \$3,641.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Kuharchik Construction proposal for pedestrian signal replacement on Wyoming/Tunkhannock/Erie in the amount of \$1,730.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Renewal of Pennsylvania Borough Solicitor's Association membership in the amount of \$250.00

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the Brozena Consulting Services, LLC Invoice #2024016-03 for West Pittston H2O Sewer Separation Project Management for August 1- September 30, 2024, in the amount of \$3,500.00

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the Brozena Consulting Services, LLC Invoice #2024015-03 for West Pittston ARPA Sewer Separation Project Management for August 1- September 20, 2024, in the amount of \$0.00

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the Quote for tree removal at Borough Building from Gashi for \$1,000.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Bassler Equipment signage quote \$4,032.75 for signage on Borough buyout properties to discourage parking

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the Resolution to purchase plows and ancillary equipment for the Department of Public Works.

By: Butera 2nd: Stevenson Motion Carried by All

12TH ORDER-CODE ENFORCEMENT & ZONING- Barry Isett

Motion made to approve the Barry Isett & Associates Invoice # WV-193378 9/1-9/30 totaling \$5,685.00

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve the West Pittston Borough Zoning/Floodplain Activity Report for 10/1-10/31 2024

By: Bohn 2nd: Stevenson Motion Carried by All

13th ORDER- PUBLIC SAFETY

Motion made to accept the Wyoming Area Regional Police monthly report for October 2024.

By: Stevenson 2nd: Bohn Motion Carried by All

Motion made to accept the West Pittston Hose Company report for 10/1-10/31

By: Stevenson 2nd: Valenti Motion Carried by All

Councilperson Stevenson wanted to share the Council's gratefulness to previous councilperson Barry Hosier who served his community for many years and that everyone will feel his loss.

Chief Turner of WARP gave a report that WARP responded to 432 calls this past month, 100 in West Pittston. He also mentioned that there was an incident where a resident was found deceased in his home and the home was in poor condition so the Code Officer will have to be involved in the property. Chief Turner also talked about the success of Halloween, there were no issues other than traffic. He thanked the Mayor, Council, Attorney Bufalino, the DPW, and the Halloweentown Committee for all working together. He is recommending setting up a meeting with Council next year. The council thanked Chief Turner for such great work on Halloween. Chief Turner also asked about the left turn off the bridge and President Quinn said that is sitting with PennDot now, but they support having no lefts there.

14th ORDER-PUBLIC WORKS

Motion made to accept the DPW Monthly report, as submitted by Neil Williams, and place on file in the Borough Office

By: Butera 2nd: Bohn Motion Carried by all

Motion made to table the Resolution for use of ARPA funds for purchase of 3 Department of Public Works plows and ancillary equipment in the amount of \$70,624.03 because it was already addressed

By: Butera

Motion to approve the Finch Manufacturing Invoice #3148 totaling \$375.00

By: Butera 2nd: Bohn Motion Carried by All

Motion to accept the resignation of Joseph Matello from Department of Public Works as of October 30, 2024

By: Butera 2nd: Bohn Motion Carried by All

Motion to advertise for the Department of Public Works union laborer/driver position at \$20.00/hour

By: Butera 2nd: Bohn Motion Carried by All

Motion to advertise the Department of Public Works Foreman position at \$44,115.00/year

By: Butera 2nd: Bohn Motion Carried by All

Motion to table the purchase a steam Jennie until more information can be collected.

By: Butera 2nd: Bugelholl Motion Carried by All

15th ORDER- PARKS & RECREATION

West Pittston Parks & Recreation will be hosting their annual Tree Lighting event on Wyoming Avenue on December 8, 2024

16th ORDER- SHADE TREE COMMISSION

Motion made to accept Minutes from October 8, 2024, meeting

By: Butera 2nd: Valenti Motion Carried by All

17th ORDER- PUBLIC PARTICIPATION- none was given

18th ORDER- ANNOUNCEMENTS-nothing announced

19th ORDER- ADJOURNMENT

Meeting adjourned at 7:08 PM by Bugelholl

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council