

Minutes of the West Pittston Borough Council Meeting of November 5, 2025**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2nd ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Jim Butera, Ian Stevenson, Jared Jordan, Ian Stevenson, President Ellen Quinn and Mayor Angelo Alfano. Mike Bugelholl, Toni Valenti, and Bill Bohn were absent. Attorney Bufalino was also in attendance.

3RD ORDER- EXECUTIVE SESSIONS

An executive session was held on October 22, 2025 at the West Pittston Borough building from 5:30-6:30pm to discuss legal issues.

4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY

No public participation was given.

5TH ORDER- APPROVAL OF MINUTES

Motion to approve the minutes from Minutes from October 1, 2025, as prepared, and to place them on file in the Borough Office.

By: Jordan 2nd: Stevenson Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports, the Mayor's Report; and the Code Office's report, as submitted and placed on file in the Borough Office.

By: Jordan 2nd: Stevenson Motion Carried by All

7TH ORDER- CORRESPONDENCE

Secretary O'Brien submitted the following correspondence for Council's review:

- A.** Exeter Borough Turkey Trot street closure request
- B.** street closure request for October 25, 2025 from 4-6pm for Halloween event
- C.** Letter from resident concerning street issues on Stanton Street
- D.** Letter from Area Agency on Aging

Motion made to accept the correspondence and place it on file in the Borough offices.

By: Jordan 2nd: Stevenson Motion Carried by All

8TH ORDER- SOLICITOR- Attorney Bufalino

Attorney Bufalino prepared the Rental Registration Ordinance and the Vacant Property Ordinance to Council.

9th ORDER-MAYOR- Mayor Angelo Alfano

Nothing to report.

10th ORDER-ADMINISTRATION

Motion made to approve Payroll for October 3, 2025, in the amount of \$16,036.42; and October 17, 2025, in the amount of \$14,235.71; and October 31, 2025, in the amount of \$12,599.34; totaling \$42,871.47

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$280,954.66; General Fund Bills totaling \$0.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Sewer Maintenance Fund bills: WVSA (4th Quarter Billing) \$11,069.37 and WVSA (2025 Water Termination costs) \$879.00; totaling \$11,948.37

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Minutes from October 1, 2025 (this was already done earlier in the meeting and a clerical error adding it twice to the agenda, so it was acted upon twice, but they are the same minutes)

By: Butera 2nd: Stevenson Motion Carried by all

Motion made to approve the Application for Payment #1 from James T. O'Hara, Inc in the amount of \$47,250.00 for Sewer Separation Project

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify Resolution 25-015 street closure request for October 25, 2025, from 4-6pm for Halloween event of North Street from Wyoming Avenue to Third Street

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Resolution 25-017 concerning Exeter Borough Turkey Trot Erie Avenue Street closure request for 11/29/25 from 9am- 12pm

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Change order #1 for West Pittston Armory Demolition project for monument removal and installation \$4,000.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Invoice 2 for Amory Demolition Project for professional services from 2/16/25- 6/7/25 in the amount of \$6,555.73

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Invoice 3 for Armory Demolition Project for professional services from 6/8/25- 8/30/25 in the amount of \$3,327.88

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Verdantas Invoice 139314 for Flood Mitigation Scoping project for professional services from 8/23/25- 9/26/25 in the amount of \$2,846.70

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Balent Invoice #2123 for Founders Park \$7,900.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Invoice #6 for Roof Repair Project \$334.59

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates invoice #3 for Road and Sidewalk Improvements Project (\$6,482.00) and #6 for 2024 Paving Project (\$1,824.50)

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Ordinance 636-2025 concerning time limit parking at 202 Delaware Avenue

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to accept Krasavage quote for Delaware Avenue work \$5,000.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify Resolution 25-016 for Street traffic requests for Wyoming Area Football on October 24th and October 31st from 4-11pm limiting traffic and parking on Boston Avenue

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Payment Application # 1 from Dunmore Roofing & Supply Company in the amount of \$125,278.70 to be paid from LSA grant

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Payment Application #2 from Dunmore Roofing & Supply Company in the amount of \$73,054.14 to be paid from LSA grant

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to advertise the Rental Registration Ordinance and Vacant Property Ordinance

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to sign the 2025 form to certify that funds received from Opioid settlement will be used in a manner consistent with terms

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the Transfer of \$150,000.00 from Sewer Account #9861026228 to Sewer Account #9012002792 on October 21, 2025

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the Transfer of \$50,000.00 from Sewer Account #9861026228 to Sewer Account #9019436876 on October 21, 2025

By: Butera 2nd: Stevenson Motion Carried by All

11TH ORDER-CODE ENFORCEMENT & ZONING

Motion made to approve the Barry Isett & Associates invoice WV-20631 in the amount of \$6,247.50 for September 2025

By: Jordan 2nd: Stevenson Motion Carried by All

BIU monthly report for September 2025

By: Jordan 2nd: Stevenson Motion Carried by All

12th ORDER- PUBLIC SAFETY

West Pittston Hose Company #1 monthly report

By: Butera 2nd: Stevenson Motion Carried by All

Wyoming Area Regional Police monthly report

By: Stevenson 2nd: Butera Motion Carried by All

13th ORDER-PUBLIC WORKS

Motion made to accept the Department of Public Works monthly report to keep it on file in the Borough Office.

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Handicap parking application for Tina Miller of 131 Spring Street (approved by DPW and WARP)

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to advertise for DPW Working foreman

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to advertise for DPW part-time laborer

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the purchase of a recycling truck for \$116,404.00 and packer for \$86,657.00 to be funded through an LSA grant

By: Butera 2nd: Stevenson Motion Carried by All

14th ORDER- PARKS & RECREATION

The Parks & Recreation Board was in attendance to announce that they have been awarded a grant through Leadership Wilkes-Barre to expand the dog park facilities, enhancing quality of life for local pet owners with an expected completion date of June 2026. Ariane Pupali, John Kearns, Bonnie Gruver, and Alyssa Kelley were in attendance from Parks & Rec. Steve Husted, Dominick de Matteo, Holly Spece, Irving Castro, Megan Rogers, Clarissa Tarnowski Mead, and Eileen Kelly were in attendance from Leadership Wilkes-Barre. Leadership Wilkes-Barre had some sketches that they will present to Parks & Rec before being presented to Council.

15th ORDER- SHADE TREE COMMISSION- nothing to report

16th ORDER- PUBLIC PARTICIPATION

Resident asked about traffic signals coming off the bridge and when they will be completed. President Quinn said that it is a PennDot project and that the Borough was told by the summer so hopefully it will be in before winter.

17th ORDER- ANNOUNCEMENTS

President Quinn gave an update on speed control measures for Pacific Avenue. The Borough is waiting on estimates from the engineers on speed humps for that section of the street.

Councilmember Stevenson thanked Halloweentown and the Wyoming Area Regional Police for all their hard work and long hours making Halloween and the football game safe and successful.

18th ORDER- ADJOURNMENT

Meeting adjourned 6:54pm by Stevenson

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council