

1st ORDER - CALL TO ORDER

The Meeting was called to order by President Quinn at the West Pittston Borough Building 555 Exeter Ave. West Pittston, PA.

President Quinn announced that in the absence of the Borough Secretary Mr. Bohn will serve as the temporary secretary for this meeting.

2nd ORDER – ROLL CALL

Roll Call was taken by Mr. Bohn. Council: Mr. Bohn, Mr. Butera, Mr. Hood, Mr. Jordan, Mr. Judge, Mr. Stevenson (arrived after roll call), President Quinn, Mayor Alfano

3rd ORDER – EXECUTIVE SESSION

Executive Session was held on October 24, 2022 at 5 p.m. to discuss legal issues and personnel.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was given.

5th ORDER – APPROVAL OF MINUTES OF OCTOBER 5, 2022

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted the reports as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Mr. Bohn reported the following correspondences have been placed on file in the borough office.

A. WVSA - monthly report.

B. Mark Hurst, LCCD – request for CDBG payment Resolution.

C. Dion Fernandes – request for street closure for Halloween event.

D. Lynn Burbank, WPT – Bainbridge-Campbell Park camera's.

E. Beth McBride, LC Board of Elections – Certificate of Insurance, key holder.

7th ORDER – CORRESPONDENCE (continued)

F. Capt. Shawn Stanfor, LC Civil Air Patrol – request access to Armory for meetings.

G. Parks & Rec – request for street closure for tree lighting event.

8th ORDER – SOLICITOR

Attorney Bufalino reported the Resolutions to close Delaware Ave. from Wyoming Ave. to Fourth St. on Oct. 31, 2022 6-9 p.m. and to close Third Street between Delaware Avenue and North Street Oct. 29, 2022 4-8 p.m. have been prepared. Public Right of Way Ordinance Amendment is ready to advertise and will need to advertise the Vehicles Fuel Bid Specification.

9th ORDER – MAYOR

Mayor Alfano reported WARP is moving forwarding they are starting to advertise for positions.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify payrolls of October 7, 2022 in the amount of \$23,090.52 and October 21, 2022 in the amount of \$19,889.31 and police back pay \$37,233.54 totaling \$80,213.37.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$200,759.03.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$1,194.34.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund bills totaling \$10,999.93.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Parks and Recreation Fund bills totaling \$484.68.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to advertise the Public Right of Way Ordinance Amendment.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to authorize the advertisement of the Vehicle Fuel Bid Specifications.

10th ORDER – ADMINISTRATION (continued)

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the Borough Secretary Gloria Kijek's resignation. .

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to advertise for the Borough Secretary position.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the revised budget for the Luzerne County ARPA grant.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the FEMA Hazard Mitigation grant application.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the payment of \$250 for the Solicitor's PSAB Member Dues.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to advertise for a public hearing regarding the consideration of the dedication of Ledgeview Streets including the sanitary lines and storm drains to the West Pittston Borough.

On motion of Mr. Butera, second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to approve the 25% financial commitment of \$187,500 for the \$750,000 FEMA advanced grant.

11th ORDER – CODE ENFORCEMENT/ZONING

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the code enforcement/zoning monthly report and put on file in the Borough office.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment to Barry Isett & Associates for Invoice #345322 in the amount of \$3,910.00 for code enforcement/zoning and floodplain services.

12th ORDER – PUBLIC SAFETY

On motion of Mr. Stevenson, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the Public Safety monthly report and put on file at the borough office.

12th ORDER – PUBLIC SAFETY (continued)

On motion of Mr. Stevenson, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment to Kuharchik Construction for Payment Application #1 in the amount of \$35,616.65 for Traffic Signal Improvements Green Light Go Program.

On motion of Mr. Stevenson, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the use of the West Pittston Police facilities as a temporary headquarters for WARP.

On motion of Mr. Stevenson, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the payment of \$6,500 to WARP for the Police Chief's salary and operational costs.

13th ORDER – PUBLIC WORKS

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the Public Works monthly report and put on file at the borough office.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to hire Matthew Walsh, 606 Exeter Ave. West Pittston as a fulltime DPW employee at the hourly rate of \$16.63 per hour, pending results of a mandatory background investigation and drug testing.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to hire John Symons, 63 E. Rundingham St. Pittston as a fulltime DPW employee at an hourly rate of \$16.63 per hour, pending results of a mandatory background investigation and drug testing.

On motion of Mr. Butera, second by Mr. Hood, to hire Joseph Fox, 393 N. Pioneer St. Dallas as a fulltime DPW employee at an hourly rate of \$16.63 per hour. MOTION FAILS upon roll call of all members present unanimously voting no.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to hire Joseph Fox, 393 N. Pioneer St. Dallas as a fulltime DPW employee at an hourly rate of \$16.63 per hour, pending results of a mandatory background investigation and drug testing.

13th ORDER – PUBLIC WORKS (continued)

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the resignation of DPW worker Scott Ellsworth effective Nov. 18, 2022.

On motion of Mr. Judge, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to honor DPW employee Terry Strubeck with a certificate at the Dec. 7, 2022 Council meeting for his 47 years of service at the West Pittston DPW.

On motion of Mr. Judge, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to hang a certificate for Terry Struback in the DPW building.

14th ORDER – PARKS & RECREATION

On motion of Mr. Jordan, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to appoint Alyssa Kelly, 118 York St. West Pittston to serve on the Parks & Recreation Committee.

On motion of Mr. Jordan, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment application #1 to Chilewski Enterprise in the amount of \$58,111.50 for Bainbridge Campbell Park.

On motion of Mr. Jordan, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve change order #3 to Chilewski Enterprise in the amount of \$700.00 for Bainbridge Campbell Park.

On motion of Mr. Jordan, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment application #2 to Chilewski Enterprise in the amount of \$3,758.50 for Bainbridge Campbell Park.

15th ORDER- WEST PITTSTON TOMORROW

Lynn Burbank announced the meeting Nov. 14, 2022 at 7 p.m. at the West Pittston library.

16th ORDER – PUBLIC PARTICIPATION

President Quinn commented that at the last meeting it was announced that the secretary posted the wrong agenda on borough website, which was not correct it was not the error of the secretary it was the error of the PSAB.

16th ORDER – PUBLIC PARTICIPATION (continued)

Resident – commented that she is upset about her interactions with Borough employees, Borough website and issues with the Shade Tree Commission regarding the vandalized trees on Luzerne Avenue. President Quinn said she would look in to these concerns and Attorney Bufalino commented that the Borough employees work very hard for the Borough and it should not be insinuated that the employees are falling short of their responsibilities. He also commented that the Borough website has a lot of information for residents and to say the website or the employees are not doing their job is not a fair statement. Also anything pertaining to the Shade Tree Commission would be on the Shade Tree Commission website.

Resident inquired about landlord/tenant committee that Council talked about setting up. President Quinn said they are in the process of organizing the committee and asked if this resident would be interested in serving on the committee.

Resident commented on the success of Halloween night, complemented Council and Police on good job and how all safety concerns were addressed and suggested doing the same for next year.

Resident – also commented on how great Halloween was in town and about the employee complaints mentioned by previous resident. President Quinn said this is not the proper place to discuss employees when the employee is not here to defend themselves.

Resident – asked about the cardboard drop off and if there has been any recent discussion to change it back to curbside pick-up. President Quinn responded there has been no discuss at this time to make any changes.

17th ORDER – ADJOURNMENT

On motion of Mr. Butera, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Gloria Kijek, Borough Secretary

