

Minutes of the West Pittston Borough Council Meeting of May 7, 2025

PLEDGE OF ALLEGIANCE

1st ORDER- CALL TO ORDER

The Meeting was called to order at 6:33 PM by Vice President Butera at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugelholl, Jim Butera, Jared Jordan, Ian Stevenson, Toni Valenti, and Mayor Angelo Alfano. President Ellen Quinn was absent. Attorney Bufalino was also in attendance.

3RD ORDER- EXECUTIVE SESSIONS

There was an executive session held on April 23, 2025, from 6:45-7:00pm to discuss legal issues with WARP.

4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY

Chief Turner informed Council and those in attendance about the incident at Bainbridge-Campbell park. The person in question has been arrested and arraigned, both the juveniles are in juvenile court. He added that the bike patrol will help deter issues like this at parks, they are more discreet and will be able to focus on the parks and their neighborhoods. One of the students was removed from Wyoming Area School district because of residency issues and they were both in 7th grade. Attorney Bufalino added that there was an incident at the Borough building and that the Chief and WARP were in immediate contact with the Borough and emergency personnel. Chief Turner thanked Kendra O'Brien for assistance. Councilmember Stevenson asked if the resident can be banned from our parks permanently. Attorney Bufalino said that that discussion can happen at a later point since it is still an ongoing investigation and not appropriate for public discussion at the moment.

5TH ORDER- APPROVAL OF MINUTES

Motion to approve the minutes from Minutes from April 2, 2025, as prepared, and to place them on file in the Borough Office.

By: Bugelholl 2nd: Valenti Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports; the Mayor's Report totaling \$253.65; and Code Office's report totaling \$2,154.00, as submitted and place them on file in the Borough Office.

By: Bugelholl 2nd: Valenti Motion Carried by All

7TH ORDER- CORRESPONDENCE

Secretary O'Brien submitted the following correspondence for Council's review:

- A. Letter of intent from Marion Hunter for lease of 4 Luzerne Ave
- B. Letter requesting street closure from West Pittston Historical Society for June 29, 2025
- C. Letter from David L. Chaump to inform Council of clean up and request trash receptacles on Exeter and Luzerne Avenue.
- D. letter of request for donation towards Memorial Day Parade from West Pittston American Legion
- E. Vettes for Vets Car show street closure request for June 8 from 10:30-3:30pm

By: Valenti 2nd: Jordan Motion Carried by All

8TH ORDER- SOLICITOR- Attorney Bufalino

Attorney Bufalino stated that he prepared the following for Council's consideration: a resolution for street closures for West Pittston Historical Society's First to Fall event and a resolution for Wyoming Area School District multimodal grant request.

9th ORDER-MAYOR- Mayor Angelo Alfano

Nothing to report.

10th ORDER-ADMINISTRATION

Motion made to approve Payroll for April 4, 2025, in the amount of \$16,131.49; and April 18, 2025, in the amount of \$12,517.87 totaling \$28,649.36

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$181,100.26 and the General Fund Bills totaling \$0.00

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates to conduct a traffic Study for Pacific Avenue between Fourth and Second Streets for speeding concerns; and for a parking request at 430 Wyoming Avenue x Delaware Avenue by Bob Yenalevitch

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to award LSA C000085106 bid to Dunmore Roofing for \$221,000.00

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to advertise for Sewer Separation Project

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to approve the resolution in support of Wyoming Area School District grant application

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to approve the Brozena Consulting Services invoice 2024030-01 totaling \$2,712.50 for professional services from 10/15/24-2/28/25 for Armory Demolition Project

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Associates invoice 24045.00-1 totaling \$2,183.91 for professional services from 1/1/25-2/15/25 for Armory Demolition Project

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Associates invoice 24082.00-3 totaling \$132,120.00 for preliminary design phase and pre con testing for West Pittston Sewer Separation project (11/17/24-1/18/25)

By: Bohn 2nd: Stevenson Motion Carried by All

Ratify opening of a money market account with Fidelity Bank for Armory project

By: Bohn 2nd:Valenti Motion Carried by All

Motion made to approve the Pennsy Application for Payment #1, \$10,800.00 to be paid from the ARPA/SLFRF funds.

BY: Bohn 2nd: Stevenson Motion Carried by All

Motion to approve a Letter is support of Luzerne County C2P2 Application for their County Wide Open Space, Trails, & Recreation Plan

By: Bohn 2nd: Valenti Motion Carried by All

Motion to ratify Reilly Associates Invoice 24082.00/4 for West Pittston Sewer Separation Project from January 19, 2025, to March 31, 2025, for the final design phase totaling \$22,680.00

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to appoint Ellen Quinn at the PSAB Conference 2025 Voting Delegates

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to accept the Luzerne Foundation grant agreement for \$10,000 to be used towards park facilities

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to approve the Pennsy Change Order No 1 for sidewalk project adding 3 additional trees to be removed from the tree lawn \$4,500.00

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Invoice 24070.00/4 for Engineering Services for LSA C000085106 in the amount of \$1,435.58

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve Reilly Associates Invoice 10021.36/4 for Inspection services for LSA C000083099/C000080601 in the amount of \$2,081.50

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve a resolution for First to Fall street closures event

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to approve Amendment #2 to ARPA/H2O Sewer Separation Project contract with Reilly Associates

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to approve Amendment #1 to ARPA/H2O Sewer Separation Project contract with Brozena Consulting

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to approve a donation request towards Memorial Day Parade from West Pittston American Legion 542 in the amount of \$1,000.00

By: Bohn 2nd: Valenti Motion Carried by All

Motion made to ratify Congressional Exeter/Wyoming Pedestrian safety grant request for Rob Bresnahan

By: Bohn 2nd: Valenti Motion Carried by All

Motion to ratify Congressional grant request for Exeter/Wyoming Pedestrian Safety project to Senator Fetterman with letters of support from West Pittston Library and residents

By: Bohn 2nd: Stevenson Motion Carried by All

11TH ORDER-CODE ENFORCEMENT & ZONING- Barry Isett

Motion made to approve the Barry Isett & Associates Invoice #WV- 198672 totaling \$7,076.25

By: Valenti 2nd: Bohn Motion Carried by All

Motion made to accept Barry Isett & Associates Zoning & Floodplain Activity Report for April 2025

By: Valenti 2nd: Bohn Motion Carried by All

Motion made to accept the BIU Inc Inspections report for April 2025 and Quarter 1 summary

By: Valenti 2nd: Stevenson Motion Carried by All

12th ORDER- PUBLIC SAFETY

Motion made to accept the West Pittston Hose Company #1 monthly report, as submitted and place it on file.

By: Stevenson 2nd: Bohn Motion Carried by All

Motion made to accept the Wyoming Area Regional Police monthly report, as submitted and place it on file.

By: Stevenson 2nd: Valenti Motion Carried by All

13th ORDER-PUBLIC WORKS

Motion made to accept the DPW monthly report for April 2025

By: Bugelholll 2nd: Jordan Motion Carried by All

Motion made to accept Bid of \$12,600 for 2014 Ford F250 Pickup, two 8' plows, and Salt Dog salt spreader from Patrick Hawbaker of Port Matilda

By: Bugelholll 2nd: Valenti Motion Carried by All

14th ORDER- PARKS & RECREATION

A letter from West Pittston Parks & Recreation Board via Councilmember Valenti, was submitted and the letter was read in its entirety by Attorney Bufalino, accepted under the Sunshine Act 712.1.c as being submitted within 24 hours.

15th ORDER- SHADE TREE COMMISSION

Motion made to accept the April 8, 2025 minutes with recommendation to prune trees in Bainbridge-Campbell Park

By: Valenti 2nd: Stevenson Motion Carried by All

Motion made to appoint Brian Burbank of 212 Wyoming Avenue to serve on the Shade Tree Commission

By: Valenti 2nd: Stevenson Motion Carried by All

16th ORDER- PUBLIC PARTICIPATION

Resident asked about the roofing project and what that was for. Vice President Butera answered that it was for the Borough building to fix the leaks that are messing up the ceiling inside and is paid through grants. They also asked if reports/minutes are available for Zoning meetings. Attorney Bufalino clarified that Council is not part of the Zoning Hearing Board but that Code Enforcement reports are available for review in the Borough office.

Resident said that the Cherry Blossom Festival was a success and that the Cherry Blossom Committee would like to donate 4 cherry trees for planting around the Borough building.

Resident asked about the traffic light coming off the Jenkins Bridge. Attorney Bufalino and Vice President Butera replied that this is a PennDot project, the bid has not been put out yet so it is pending.

Resident asked for recycle bins for 10 Race Street/Blackman street because their recycle was not picked up. Councilmember Stevenson responded that there was a misunderstanding about what type of container that recycle can be placed in.

Borough Engineer, Tom Reilly, let attendees know that the Traffic signal project will be out to bid in the next two months and installed this fall. The bridge work will start in 2027.

Resident said that there was an accident that took out one way traffic signs coming out of Luca pizza and if the Borough can contact PennDot to replace them. This would be to prevent lefthand turns from Wyoming Avenue into Luca Pizza. The entrance for that business is from Exeter Avenue.

17th ORDER- ANNOUNCEMENTS

Vice President Butera announced that the Borough offices will be closed on May 20th for Election Day and both the offices and the Department of Public Works will be closed on May 26 for Memorial Day.

18th ORDER- ADJOURNMENT

Meeting adjourned 7:13 by Valenti

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council