

Minutes of the West Pittston Borough Council Meeting of May 3, 2023

PLEDGE OF ALLEGIANCE

1st ORDER- CALL TO ORDER

The Meeting was called to order at 6:31pm by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, PA.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien. Council: William Bohn, Jim Butera, John Hood, Jared Jordan, Ray Judge, Ian Stevenson, President Ellen Quinn, Mayor Angelo Alfano.

3RD ORDER- EXECUTIVE SESSIONS- No executive sessions were held.

4TH ORDER- PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was given

5TH ORDER- APPROVAL OF MINUTES

Motion to approve the minutes from April 5, 2023, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the minutes from December 7, 2022, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the minutes from the Special Session on December 19, 2022, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the minutes from the Special Session on December 29, 2022, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the minutes from January 4, 2023, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the minutes from February 1, 2023, as prepared and to place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Mr. Bohn added that the previous minutes were prepared by the current secretary (Kendra-lee O'Brien) because there was no secretary at the time of those meetings.

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the reports of the Borough offices as prepared and place them on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

7TH ORDER- CORRESPONDENCE

Kendra-lee O'Brien reported the following correspondences have been placed on file in the Borough office:

- A. WVSA- monthly report
- B. Request from Luzerne County to continue with the CDBG Program for Fiscal years 2024-2026.
- C. Letter from Astound announcing rate increases.

Motion to accept the WVSA monthly report and to place it on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to accept the correspondences and place them on file in the Borough Office.

By: Butera 2nd: Hood Motion Carried by All

8TH ORDER- SOLICITOR

Attorney Bufalino submitted to Council for their consideration a Resolution for the street closure of Keeler Street on June 25-26, 2023, subject to proper insurance certification, as well as a Resolution for the time limit on public participation.

9th ORDER-REILLY ASSOCIATES

Motion to accept the report prepared and submitted by Reilly Associates.

By: Bohn 2nd: Hood Carried by All

10th ORDER- MAYOR- Nothing to report.**11th ORDER-ADMINISTRATION**

Motion to approve payrolls of April 7, 2023, in the amount of \$16,962.79 and April 21, 2023, in the amount of \$13,032.28, totaling \$29,995.07

By: Butera 2nd: Hood Motion Carried by All

Motion to approve General Fund Prepaid bills totaling \$58,748.50

By: Butera 2nd: Hood Motion Carried by All

Motion to approve General Funds bills totaling \$1,144.56

By: Butera 2nd: Hood Motion Carried by All

Motion to approve Sewer Maintenance Fund bills totaling \$11,115.25

By: Butera 2nd: Hood Motion Carried by All

Motion to continue with the Luzerne County CDBG Program for the Fiscal years 2024-2026

By: Butera 2nd: Hood Motion Carried by All

Motion to appoint Council President Ellen Quinn as the PSAB Conference Delegate for the 2023 Annual Conference.

By: Butera 2nd: Hood Motion Carried by All

Motion to ratify the Wyoming Area Graduation 2023 letter of support that was sent out on April 20, 2023, and signed by Council President, Ellen Quinn

By: Butera 2nd: Hood Motion Carried by All

Motion to ratify Resolution 23-003, closing Wyoming Avenue from Linden Street to Exeter Borough line on May 29th, 2023, for the Memorial Day Parade, subject to PennDot approval

By: Butera 2nd: Hood Motion Carried by All

Motion to ratify Resolution 23-002, limiting public participation to 3 minutes per person at West Pittston Borough Council meeting

By: Butera 2nd: Hood Motion Carried by All

Motion to ratify Resolution 23-001, closing Keeler Street on June 25-26, 2023, for Branley graduation party, subject to providing the proper insurance certificates to the Borough

By: Butera 2nd: Hood Motion Carried by All

Motion to approve the purchase of a public water fountain for the Borough Building from RJ Walker at 103 Broad Street, Pittston PA in the amount of \$2,031.50

By: Butera 2nd: Hood Motion Carried by All

Motion to approve the Luzerne County CDBG Program agreement for street improvements for Exeter Avenue in the amount of \$197,500.00

By: Butera 2nd: Hood Motion Carried by All**12TH ORDER-CODE ENFORCEMENT & ZONING**

Motion to accept the monthly report, submitted by Barry Isett, to be kept on file in the Borough Office.

By: Bohn 2nd: Hood Motion Carried by All

Motion to approve the advertisement for a Zoning/Code Enforcement officer.

By: Bohn 2nd: Hood Motion Carried by All

13th ORDER- PUBLIC SAFETY

Motion made to accept the monthly report and put it on file in the Borough Office.

By: Bohn 2nd: Hoof Motion Carried by All

Motion to approve the advertisement for an at-will part-time Firefighter/Firetruck driver for West Pittston Borough at the hourly rate of \$15

By: Bohn 2nd: Hood Motion Carried by All

14th ORDER-PUBLIC WORKS

Motion to accept the monthly report and put it on file in the Borough Office.

By: Butera 2nd: Hood Motion Carried by all

Motion to approve Bassler Equipment Invoice #232674 in the amount of \$975.00 for Flex-o-fill and Invoice #232709 in the amount of \$335.80 for street sign, totaling \$1,310.80

By: Butera 2nd: Hood Motion Carried by all

Motion to approve the quote from Gashi and Sons Tree Service for removal of trees on three Borough properties (Susquehanna Avenue, Race Street, Delaware Ave) in the amount of \$2,375.00

By: Butera 2nd: Hood Motion Carried by all

Motion to advertise that the Borough will be accepting bids for the Dickinson Drainage Improvements Project

By: Butera 2nd: Hood Motion Carried by all

Motion to table the hiring of Dustin Eyerman of 414 Stanton Street, West Pittston, PA 18643 for the Department of Public Works, pending the background check. When it is received, we will advertise and hold a special meeting for the specific purpose of bringing Mr. Eyerman on board.

By: Butera 2nd: Hood Motion Carried by all

15th ORDER- PARKS & RECREATION

Announcement of next meeting on May 16th, 2023, at 7pm at the Borough Building

President Quinn did note that this is also primary voting day, if the date for the meeting changes that will be up to Parks & Recreation Commission, and they will announce that.

16th ORDER- WEST PITTSTON TOMORROW

The Veteran's Banners will be up starting next week, depending on the weather.

17th ORDER- PUBLIC PARTICIPATION

Resident spoke on the great job that Borough employees already do but added that he would like to see additional anti-nepotism policies in place. Attorney Bufalino said that we do have a policy

in place already but that the resident is more than welcome to send further information or requests to Council. President Quinn added that it could be added to the next work session agenda.

Resident wanted to thank West Pittston Tomorrow for their work on the Veteran's Banners. Resident also inquired as to the plans for the area where the West Pittston Pool used to be. President Quinn said that it will be called Founder's Park, lights will be installed soon, we have a play structure that needs to be installed, that there is a tree planted there in memory of Agolino and one will be planted in memory of Alfano, with the goal being that the Holiday event will be held there this winter.

Resident asked about the Wyoming Area Regional Police. Mayor Alfano responded that the WARP has moved to the Exeter building because the facilities are better for the staff. The larger building in Wyoming has not been purchased yet.

Resident thanked the Department of Public Works for their hard work and happy that the Borough is working on hiring new employees.

Resident added that the Cherry Blossom Festival is this weekend and that Michael Turner will be the Grand Marshall and may have a special guest.

Resident asked about the stop sign on Atlantic and Baltimore.

18th ORDER- ANNOUNCEMENTS

19th ORDER- ADJOURNMENT

Meeting adjourned at 6:57pm by Hood, 2nd by Stevenson

Submitted,

Kendra-lee O'Brien, Borough Secretary and Secretary to Council