

**Minutes of the West Pittston Borough Council Meeting of July 3, 2024****PLEDGE OF ALLEGIANCE****1<sup>st</sup> ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

**2<sup>ND</sup> ORDER- ROLL CALL**

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Jim Butera, Ian Stevenson, Toni Valenti, President Ellen Quinn, and Mayor Angelo Alfano. Attorney Bufalino was also in attendance. Absent: Mike Bugelholl and Jared Jordan

**3<sup>RD</sup> ORDER- EXECUTIVE SESSIONS**

An executive session was held on June 5, 2024, at 7:10-7:50PM to discuss personnel issues in the Department of Public Works.

**4<sup>TH</sup> ORDER- PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

None was given.

**5<sup>TH</sup> ORDER- APPROVAL OF MINUTES**

Motion to approve the minutes from June 5, 2024, as prepared, and to place them on file in the Borough Office.

**By: Bohn      2<sup>nd</sup>: Stevenson      Motion Carried**

**6<sup>TH</sup> ORDER- REPORTS OF OFFICERS**

Motion to accept the Treasurer's Report and place it on file in the Borough Office.

**By: Bohn      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion to accept the Mayor's monthly report totaling \$1,244.77 and place it on file in the Borough Office.

**By: Bohn      2<sup>nd</sup>: Valenti      Motion Carried by All**

Motion to accept the Code Office's monthly report totaling \$3,621.50 and place it on file in the Borough Office.

**By: Bohn      2<sup>nd</sup>: Stevenson      Motion Carried by All**

**7<sup>TH</sup> ORDER- CORRESPONDENCE-**

Secretary O'Brien reported the following correspondence:

Letter of appreciation from Ron Gitkos/American Legion Post 542 for successful Memorial Day parade and Vettes for Vets even

**By: Bohn      2<sup>nd</sup>: Stevenson      Motion Carried by All**

**8<sup>TH</sup> ORDER- SOLICITOR-** Attorney Bufalino

Attorney Bufalino prepared an Amendment to Handicap Ordinance and the Computer Donation resolution.

**9<sup>th</sup> ORDER-REILLY ASSOCIATES-** Reilly Associates**10<sup>th</sup> ORDER- MAYOR-** Mayor Angelo Alfano

Mayor Alfano thanked the West Pittston Historical Society for a wonderful First to Fall event and reminded residents about the National Night Out with the Wyoming Area Regional Police.

**11<sup>th</sup> ORDER-ADMINISTRATION**

Motion made to approve payroll for June 14, 2024, in the amount of \$13,235.19, and June 28, 2024, in the amount of \$9,798.57, totaling \$23,033.76

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion made to approve the General Fund prepaid bills \$97,690.30

**By: Butera      2<sup>nd</sup>: Stevenson Motion Carried by All**

Motion made to approve the General Fund bills in the amount of \$0.00

**By: Butera      2<sup>nd</sup>: Valenti Motion Carried by All**

Motion made to approve an interfund transfer of \$300,000.00 from PLGIT Sewer Account #00001668035 to PNC Sewer Account #9012002792 on June 18, 2024

**By: Butera      2<sup>nd</sup>: Stevenson Motion Carried by All**

Motion made to approve the AFG West Pittston Borough Police Pension Plan Admin Fee 2<sup>nd</sup> Quarter \$316.13

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion made to approve the AFG West Pittston Borough NUF Pension Plan Admin Fee 2<sup>nd</sup> Quarter \$364.84

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion made to approve PSAB training Invoice #34082, #34123, and #34105 totaling \$150.00 for Kendra-lee O'Brien

**By: Butera      2<sup>nd</sup>: Valenti      Motion Carried by All**

Motion made to ratify the Historical Society First to Fall event street closure resolution 24-004 for Linden Street, between Luzerne Avenue and Wyoming Avenue on June 30<sup>th</sup>, 2024

**By: Butera      2<sup>nd</sup>: Valenti      Motion Carried by All**

Motion made to ratify the Street Closure Resolution #24-005 for veterans' fundraiser on June 9<sup>th</sup>, 2024, from 10:30am to 3:00pm

**By: Butera      2<sup>nd</sup>: Valenti      Motion Carried by All**

Motion made to Advertise LSA (Local Share Account) roof repair bid (Reilly Associates will be preparing the bids, as clarified by Solicitor Bufalino)

**By: Butera      2<sup>nd</sup>: Stevenson Motion Carried by All**

Motion to Advertise amendment to Handicap Ordinance

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion made to approve Computer Donation Resolution

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

#### **12<sup>TH</sup> ORDER-CODE ENFORCEMENT & ZONING (Barry Isett)**

Motion to accept the monthly permit and case report for May 1- May 31, 2024, submitted by Barry Isett, to be kept on file in the Borough Office.

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

Motion to approve Barry Isset & Associates (April 2024) Invoice #WV-189313 for May 2024, totaling \$7,033.75

**By: Butera      2<sup>nd</sup>: Bohn Motion Carried by All**

Motion to approve BIU inspections list for May 2024- No Inspections

**By: Butera      2<sup>nd</sup>: Valenti Motion Carried by All**

Motion to approve UCC hiring of G&R Consulting/Regional Municipal Services

**By: Butera      2<sup>nd</sup>: Stevenson Motion Carried by All**

Motion to approve the UCC fee structure with G&R Consulting/Regional Municipal Services.

**By: Butera      2<sup>nd</sup>: Stevenson Motion Carried by All**

#### **13<sup>th</sup> ORDER- PUBLIC SAFETY**

Wyoming Area Regional Police 2024 May report submitted and presented by Chief Turner, 318 calls for month of June, 83 in West Pittston. There are ongoing investigations. They are still planning the National Night Out on August 9; Officer Nolan is the point of contact for those who wish to be vendors or donate.

**By: Stevenson      2<sup>nd</sup>: Valenti      Motion Carried by All**

West Pittston Fire Department 2024 May report

**By: Stevenson      2<sup>nd</sup>: Valenti      Motion Carried by All**

Motion made to approve the LSA Cooperation and Sub-grant Agreement between West Pittston Borough and the West Pittston Hose Company for \$20,000.00 grant for portable radios

**By: Stevenson      2<sup>nd</sup>: Valenti      Motion Carried by All**

#### **14<sup>th</sup> ORDER-PUBLIC WORKS**

Motion to accept the June 2024 report submitted by Neil Williams.

**By: Butera      2<sup>nd</sup>: Bohn      Motion Carried by all**

Motion made to advertise for Union labor position for the DPW

**By: Butera      2<sup>nd</sup>: Bohn      Motion Carried by All**

Motion made to advertise for part-time labor position for the DPW

**By: Butera      2<sup>nd</sup>: Bohn      Motion Carried by all**

Motion made to advertise for Department of Public Works Supervisor

**By: Butera      2<sup>nd</sup>: Bohn      Motion Carried by all**

#### **15<sup>th</sup> ORDER- PARKS & RECREATION-**

Motion to approve PRM Installations LLC installation of Playworld Challengers Jefferson 350-1814 in the amount of \$6,853.00

**By: Butera      2<sup>nd</sup>: Stevenson      Motion Carried by All**

#### **16<sup>th</sup> ORDER- SHADE TREE COMMISSION**

Motion to accept the minutes from 2024 June Monthly meeting

**By: Bohn      2<sup>nd</sup>: Stevenson      Motion Carried by All**

#### **17<sup>th</sup> ORDER- PUBLIC PARTICIPATION**

West Pittston Tomorrow president Lynn Burbank thanked Councilperson Valenti and Mayor Alfano for help with the Veteran's Banners. They have all been put up.

Resident expressed concerns about a property on Susquehanna and Delaware that leaves yard waste bins in the street longer than is allowed by ordinance. Residents have reported it to the Code Office, but they continue to leave the bins out. Right now, there are 10 bins and have been out all week.

Resident brought up the feral cat problem in town and requested assistance with the cat population. There are cat vouchers that allow spay and neuters for feral cats.

Resident said that he brought up speeding issues at a previous meeting and that it seems to have been helping slowdown that traffic. Resident also mentioned that he knows a paving service that has offered to help with potholes, especially by Gerrity's. President Quinn said to contact the Secretary with information about that. Resident also asked

Chief Turner about Fireworks in the Borough. Chief Turner said that residents need to follow the law, follow the noise ordinance and fireworks ordinance that says they must be 150 feet from any property. The Chief also mentioned that they will be moving items out of the Borough building in the next few weeks.

Resident requested signage (yard sale, house buying etc.) be taken down from utility poles.

**18<sup>th</sup> ORDER- ANNOUNCEMENTS**

**19<sup>th</sup> ORDER- ADJOURNMENT**

Meeting adjourned at 7:01 PM by Valenti

Submitted,

Kendra-lee O'Brien, Borough Secretary and Secretary to Council