

Minutes of the West Pittston Borough Council Meeting of July 2, 2025**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugelholl, Jim Butera, Toni Valenti, and Mayor Angelo Alfano. Jared Jordan was absent. Attorney Bufalino was also in attendance. Ian Stevenson was late but is counted as present for voting and quorum purposes.

3RD ORDER- EXECUTIVE SESSIONS

There was an executive session held on June 18, 2025, from 6:00- 6:20pm to discuss legal and real estate concerns.

4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY- none given**5TH ORDER- APPROVAL OF MINUTES**

Motion to approve the minutes from Minutes from June 4, 2025, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Bugelholl Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports; the Mayor's Report totaling \$955.18; and the Code Office's report totaling \$1,374.50, as submitted and placed on file in the Borough Office.

By: Bohn 2nd: Bugelholl Motion Carried by All

7TH ORDER- CORRESPONDENCE

Secretary O'Brien submitted the following correspondence for Council's review:

A. Letter from Senator Fetterman's office that the Borough's grant application did not move forward

B. Letter from Mary Portelli concerning Jenkins Cemetery

By: Valenti 2nd: Bugelholl Motion Carried by All

8TH ORDER- SOLICITOR- Attorney Bufalino

Attorney Bufalino prepared the following for Council's consideration: Equipment Use policy; Ordinance concerning Council and Mayor salary

9th ORDER-MAYOR- Mayor Angelo Alfano

Nothing to report

10th ORDER-ADMINISTRATION

Motion made to approve Payroll for June 13, 2025, in the amount of \$15,954.16; and June 27, 2025, in the amount of \$12,329.79; totaling \$28,310.85

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$170,030.70; General Fund Bills totaling \$0.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the resolution for Stanton Street Closure request from John & Mona Turner

By: Butera 2nd: Valenti Motion Carried by All

Motion made to ratify resolution to open an account with Fidelity bank for the FEMA Scoping project

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve ordinance salary changes for Council, President and Mayor

By: Butera 2nd: Stevenson

**Roll Call: Bugelholl Y Bohn Y Valenti Y Stevenson Y Butera Y
Jordan A Quinn Y**

Motion Carried

Motion made to approve Brozena Consulting Services, LLC for professional services for May 2025 for Sewer Separation Project \$4,112.50

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Reilly Associates Invoice #5 for Sewer Separation Project \$40,068.75

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Reilly Associates Invoice #2 for Road & Sidewalk Project \$5,150.00

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Reilly Associates Invoice #5 for 2024 Paving Project \$4,747.50

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Verdantas Invoice #132369 for scoping project \$157,530.10

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve West Pittston Borough Equipment Use policy

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the BCS Project Scoping PM Invoice 1 in the amount of \$18,183.20 for professional services on the Levee Project Scoping Project for the period May 30, 2024 -June 15, 2025

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve West Pittston Borough Payment Request #26 for Luzerne County CDBG-DR Funds in the amount of \$102,795.05 for the West Pittston Levee Project Scoping Project.

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Associates Invoice #5 for LSA Municipal Roof Repair \$820.89

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Citizens Voice Invoice for Armory Demolition \$441.58

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the AFG Police Pension Plan Admin Fee 2nd Quarter 2025 \$316.13

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve AFG Nonuniform Pension Plan Admin Fee 2nd Quarter 2025 \$342.84

By: Butera 2nd: Valenti Motion Carried by All

Motion made to table the Krasavage quote for Susquehanna Avenue catch basin \$7,000.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to table the Krasavage quote for Susquehanna Avenue inlet connection \$4,000.00

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the M&J Payment application #2 totaling \$15,878.33

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to table accepting the Bid for Armory Demolition

By: Butera 2nd: Stevenson Motion Carried by All

President Quinn informed the public that motions F through J and Motions L through O all are covered by grant money and not through the general funds of the Borough.

11TH ORDER-CODE ENFORCEMENT & ZONING

Motion made to approve the Barry Isett & Associates Invoice #WV- 200683 totaling \$6,523.75

By: Bugelholl 2nd: Valenti Motion Carried by All

Motion made to accept Barry Isett & Associates Zoning & Floodplain Activity Report for June 2025

By: Bugelholl 2nd: Valenti Motion Carried by All

BIU monthly report for May

By: Bugelholl 2nd: Valenti Motion Carried by All

12th ORDER- PUBLIC SAFETY

West Pittston Hose Company #1 monthly report

By: Stevenson 2nd: Valenti Motion Carried by All

Wyoming Area Regional Police monthly report

By: Stevenson 2nd: Valenti Motion Carried by All

John Hood application for part time fire truck driver at the rate of \$15.00/hr

By: Bohn 2nd: Stevenson Motion Carried by All

Camera quote from CVI for Borough building and Morris Park \$9,120.00

By: Stevenson 2nd: Valenti Motion Carried by All

Chief Turner was in attendance. There were 89 calls in West Pittston. He thanked West Pittston Council for their forward movement of the camera purchases for the building and the parks. He will be able to access them from the WARP building, and it will be very helpful for safety concerns. There will be a spaghetti dinner for Merkavitch on August 17 from 12-5pm at the WFW Exeter for \$10 per person. The electronic bikes will be picked up tomorrow. Chief Turner also thanks Ian for calling about and supporting the bike patrol. He also mentioned the restrictions on fireworks as well.

13th ORDER-PUBLIC WORKS

Motion to table Krasavage quote for Borough garage sewer work \$9,700.00 (from sewer account)

By: Butera 2nd: Stevenson

Roll Call: Bugelholl Y Bohn Y Valenti Y Stevenson Y Butera Y
Jordan A Quinn Y

Motion Carried

Motion to approve Shredding event August 8, 2025, 2-6pm \$2,000.00 through Paper Eaters

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the amended quote for Asphalt Care for tar buggy and shipping to West Pittston from Bensalem \$12,800.00

By: Butera 2nd: Bugelholl Motion Carried by All

Motion made to approve Asphalt Care Invoice #169080 \$533.87 for additional supplies and materials associated with tar buggy

By: Butera 2nd: Bugelholl Motion Carried by All

Motion made to accept the Department of Public Works monthly report to keep it on file in the Borough Office.

By: Butera 2nd: Valenti Motion Carried by All

14th ORDER- PARKS & RECREATION

Motion made to approve the Forty Fort Borough quote for playground installation at Founders' Park \$4,253.00

By: Valenti 2nd: Stevenson Motion Carried by All

15th ORDER- SHADE TREE COMMISSION- nothing to report

16th ORDER- PUBLIC PARTICIPATION

No public participation was given.

17th ORDER- ANNOUNCEMENTS

President Quinn gave a reminder to residents that there are restrictions on all fireworks within the Borough, if you would like a copy of the Ordinance, please see the secretary. She also announced that Representative Jim Haddock will be hosting a paper shredding event June 21 from 10am to 1pm at Scranton High School

18th ORDER- ADJOURNMENT

Meeting adjourned 6:56pm by Butera

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council