

Minutes of the West Pittston Borough Council Meeting of January 8, 2024**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugelhol, Jim Butera, Ian Stevenson, Toni Valenti, President Ellen Quinn, and Mayor Angelo Alfano. Attorney Bufalino was also in attendance. Absent: Jared Jordan

3RD ORDER- EXECUTIVE SESSIONS-none were held**4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY**- none was given**5TH ORDER- APPROVAL OF MINUTES**

Motion to approve the minutes from Minutes from December 4, 2024; Special Meeting December 18, 2024; and Special Meeting December 30, 2024, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Stevenson Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports; the Mayor's Report totaling \$844.81; and Code Office's report totaling \$2,444.74, as submitted and place them on file in the Borough Office.

By: Bohn 2nd: Stevenson Motion Carried by All

7TH ORDER- CORRESPONDENCE

Nothing to report

8TH ORDER- SOLICITOR- Attorney Bufalino

Nothing to report.

9th ORDER-ENGINEER- Reilly Associates

Not in attendance

10th ORDER- BOROUGH MANAGER- Savino Bonita

Not in attendance

11th ORDER- MAYOR- Mayor Angelo Alfano

Nothing to report.

12th ORDER-ADMINISTRATION

Motion made to approve Payroll for December 13, 2024, in the amount of \$13,594.46; and December 17, 2024, in the amount of \$10,221.77 totaling \$23,816.23

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$288,245.80 and the General Fund Bills totaling \$44,585.46

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Reilly Invoice #1 totaling \$25,000.00 for Sewer Separation for September 1- September 28, 2024

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Handicap parking application for 344 Race Street (DPW approved, WARP approved)

By: Butera 2nd: Valenti Motion Carried by All

Motion made to deny Handicap parking application for 129 Spring Street (DPW pending, WARP denied)

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the AFG NUF Pension Plan Admin Fee 4th Quarter 2024 \$364.84

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve AFG Police Pension Plan Admin Fee 4th Quarter 2024 \$316.13

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Kuharchik Invoice #415589 totaling \$3,641.00 for PED pole replacement on Tunkhannock x Erie

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Kuharchik Invoice #415590 totaling 1,730.00 for two pedestrian signals on Tunkhannock x Erie

By: Butera 2nd: Valenti Motion Carried by All

Motion made to Award of Engineering services for Non-federal Flood Damage Reduction Project to Verdantas LLC, Wilkes-Barre. Award the Project Scoping Phase of the project in the Lump Sum amount of \$700,000.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Application for Payment #1 from M&J Excavating, Inc in the amount of \$208,809.47 for the 2024 Paving Project

By: Butera 2nd: Stevenson

Roll call vote: Bohn Y Bugelholl N Butera Y Jordan A Stevenson Y
Valenti N Quinn N Tie. Mayor Alfano N

Motion fails as read, waiting on clarification, reprinting in larger format

Motion made to approve M&J Change Order #4 in the amount of \$1,645.00 for ADA compliant ramp and asphalt leveling

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve PSAB training registration for Kendra-lee O'Brien in the amount \$50 and PSAB training registration for Ellen Quinn in the amount of \$100, totaling \$150.00

By: Butera 2nd: Bohn Motion Carried by All

13TH ORDER-CODE ENFORCEMENT & ZONING- Barry Isett

Motion made to approve the Barry Isett & Associates Invoice #WV-195126 11/1-11/30, 2024 totaling \$6,757.50

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the Zoning/Floodplain Activity Monthly report for 11/1-11/27, 2024

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the BIU inspections list for 11/1-11/30, 2024

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the Zoning/Floodplain Activity Monthly report for 12/1-12/31, 2024

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the BIU Inspections list for 12/1-12/31, 2024

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the BIU Inspections list for 2024

By: Butera 2nd: Bohn Motion Carried by All

14th ORDER- PUBLIC SAFETY

*Chief Turner was in attendance. He reported that there were 423 calls in December, 90 of those were in West Pittston with 11 criminal arrests. WARP is hoping to rent out the crime lab. He is also working with Bresnahan on a grant for body cams, dash cams, and a project with the DA for new vehicles. WARP currently has 9 vehicles, and they are high in mileage.

Motion made to accept the Wyoming Area Regional Police monthly report for November 2024

By: Stevenson 2nd: Butera Motion Carried by All

Motion made to accept the West Pittston Hose Company report for December 2024

By: Stevenson 2nd: Valenti Motion Carried by All

Motion made to accept the West Pittston Hose Company report for the year of 2024

By: Stevenson 2nd: Valenti Motion Carried by All

15th ORDER-PUBLIC WORKS

Motion made to accept the DPW Monthly report, as submitted by Neil Williams, and place on file in the Borough Office

By: Bugelholl 2nd: Valenti Motion Carried by all

Motion made to accept the DPW report for the month of 2024

By: Bugelholl 2nd: Valenti Motion Carried by All

16th ORDER- PARKS & RECREATION

*Two representatives from the Parks & Recreation Board were in attendance. Alexandra Russin announced that West Pittston Parks & Recreation will be holding their first meeting of the year on January 13 at 7pm here at the Borough Building. They also asked that one or more Council member attend their meetings to help with communication. President Quinn said that Councilperson Valenti is the Parks & Rec representative. Councilperson Valenti said that she was not aware of when the meetings are, President Quinn said that the meetings have been announced and advertised. Councilperson Valenti said that she will be away for the meeting next week. Councilperson Stevenson asked that Councilperson Valenti be included in future emails and communications relating to Parks & Recreation.

17th ORDER- SHADE TREE COMMISSION

18th ORDER- PUBLIC PARTICIPATION

Mr. Patrick Pribula of Pribula Industries, who offers generator installation services from Mechanical Services, addressed Council about a discussion about generator purchases for the Borough building and the DPW building. He said that President Quinn stopped in Mechanical Service on December 4th to ask them to bring a quote. He and Jeff came to the Borough building to meet with President Quinn and Councilmember Butera, he reiterated at that time that if the project was going out to bid that they did not want to put the work into it beforehand. They were not told that there were other projects in the works that the money could be spent on. He said that they were on site three times, doing approximately 20 hours of work. He was not told that it was a bid situation, they put effort into that and how are they supposed to recuperate their efforts in the project? President Quinn responded that the motion was tabled because Council felt that the estimate was too high. Pribula said he was clear on the cost on the day of the visit, if there was a bid, they would have moved forward with the project differently. President Quinn said that the project was tabled, not voted down. She hopes that the project will still move forward, generators are still needed. The ARPA funds were spent on other projects, but she hopes that other funding will come through in the future. Mr. Pribula also stated that he installed a receptacle and did not charge, which President Quinn asked him to send the Borough a bill for the work that he did.

Pribula said he won't be sending a bill, Merry Christmas, President Quinn responded with Happy New year. Mr. Pribula said that "It will be in May."

19th ORDER- ANNOUNCEMENTS

President Quinn announced that West Pittston was given the distinction of being named Tree City again this year and thanked the Shade Tree Commission for their work towards that.

President Quinn also announced that Luzerne County Hazard Mitigation Plan update is underway. We are asking residents to take a brief survey which can be found on our website to help us collect information to help residents in the future.

20th ORDER- ADJOURNMENT

Meeting adjourned 7:03 by Stevenson

Submitted,

A handwritten signature in black ink, appearing to read "Kendra-lee O'Brien", with a stylized, flowing script.

Kendra-lee O'Brien, Borough Secretary and Secretary to Council