

Swearing in Ceremony was conducted by the Honorable Joseph Carmody. Those sworn in for Council were: John Hood, Raymond Judge, Ian Stevenson.

Pledge of Allegiance was led by Mayor Blaskiewicz.

The Mayor recognized all newly elected Council people and thanked them for their service.

**1st ORDER – CALL TO ORDER**

The Reorganization Meeting was called to order at 6:15 p.m. by Mayor Blaskiewicz.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mayor Blaskiewicz, Councilmen : Mr. Bohn, Mr. Judge, Ms. Quinn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Stevenson

**3rd ORDER – PROOF OF PUBLICATION OF THIS REORGANIZATION MEETING**

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved publication of this meeting.

**4<sup>th</sup> ORDER – PUBLIC COMMENT PERIOD FOR AGENDA ITEMS ONLY**

Public comment was called for. None was received.

**5<sup>th</sup> ORDER – CALL FOR NOMINATIONS**

Mayor Blaskiewicz called for nominations for Council President.

Mr. Hosier nominated Ellen Quinn for President of Council.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, nominations for President of Council were closed.

On motion by Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, Ellen Quinn was nominated and elected as President of Council.

President Quinn called for nominations for Vice President of Council.

Mr. Hosier nominated Jim Butera for Vice President of Council.

**5<sup>th</sup> ORDER – CALL FOR NOMINATIONS (continued)**

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, nominations for Vice President of Council were closed.

On motion by Mr. Hosier, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, Jim Butera was nominated and elected as Vice President of Council.

President Quinn called for nominations for President Pro Tem of Council.

Mr. Judge nominated Barry Hosier for President Pro Tem of Council.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, nominations for President Pro Tem of Council were closed.

On motion by Mr. Judge, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, Barry Hosier was nominated and elected as President Pro Tem of Council.

**6<sup>th</sup> ORDER – APPOINTMENT OF COUNCIL COMMITTEES BY COUNCIL PRESIDENT**

President Quinn announced all committee appointments of Council will remain the same until further notice and Ian Stevenson would be on the Public Works Committee with Barry Hosier.

**7<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Attorney Mark W. Bufalino, or in his absence, a member from Elliott Greenleaf and Dean, as Borough Solicitor.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Drew Smith as Vacancy Board Chairman.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Reilly Associates, Pittston, PA. as Borough Engineer.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Gloria Kijek as Borough Council Secretary.

**7<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Savino Bonita as Borough Treasurer.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Gloria Kijek as Borough Administrative Secretary.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Savino Bonita as Borough Manager.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Alan Brezinski, as Borough Code Enforcement and Zoning Officer.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Attorney Joseph Burke, as Zoning Hearing Board Solicitor.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, adopted Robert's Rule of Order, governing the conduct of Council Meetings for Parliamentary Procedure for 2020 and 2021.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Michael Butera, as Shade Tree Commission Solicitor.

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Thomas Campenni, as Parks and Recreation Solicitor.

**8th ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Michael Turner as Chief of Police.

On motion of Mr. Butera, seconded by Mr. Judge recognized John Hood, as Fire Chief of West Pittston Hose Co. # 1. On roll call vote of all members present: Mr. Judge – yes; Mr. Bohn – yes; Mr. Hood – abstained; Mr. Hosier – yes; Mr. Butera – yes; Mr. Stevenson – yes; Ms. Quinn – yes. 6 yes 1 abstain, motion carried.

**8th ORDER – PUBLIC SAFETY (continued)**

On motion of Mr. Butera, seconded by Mr. Judge, re-appointed Barry Hosier as Emergency Management Director. On roll call vote of all members present: Mr. Bohn – yes; Mr. Judge – yes; Mr. Hood – yes; Mr. Hosier – abstained ; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – yes. 6 yes 1 abstain, motion carried.

On motion of Mr. Butera, seconded by Mr Hood, and by unanimous vote upon roll call of all members present, re-appointed Kevin Heidacavage, West Pittston, to the UCC Board of Appeals for a three (3) year term to expire on 12/31/22.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Guy Fasciana, West Pittston, to the Civil Service Commission for a six (6) year term to expire on 12/31/25.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Walter Grabowski, Esq., West Pittston, to the property Maintenance Board of Appeals for a three (3) year term to expire on 12/31/22.

**9<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Earl Crawford full time to the Public Works Department.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Michael Dziedzic full time to the Public Works Department.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Anthony Scalzo full time Supervisor to the Public Works Department.

**10<sup>th</sup> ORDER – PARKS & REC**

On motion of Mr. Judge, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Ed Martin, West Pittston, to the Parks and Recreation Board for a five (5) year term to expire on December 31, 2024.

**11<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hood, the meeting was adjourned at 6:45 p.m.

*Gloria Bysk*  
*Borough Secretary*

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn at the West Pittston Borough Building 555 Exeter Ave. West Pittston, PA.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hood, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER** - President Quinn announced that an Executive Session was held on December 17, 2019 to discuss personnel.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF DECEMBER 3 and DECEMBER 17, 2019 MEETINGS**

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

Secretary Ms. Kijek reported the following correspondences have been received and filed in the borough office.

**A. WWSA monthly report**

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino had nothing to report at this time.

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz had nothing to report at this time.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify payroll of December 6, 2019 in the amount of \$26,744.01 and December 20, 2019 in the amount of \$21,631.51 totaling \$48,375.52.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$24,966.53.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$18,444.84.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund bills totaling \$575.00.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Park and Recreation Fund prepaid bills totaling \$159.69.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve the Certification Request for Payment of the Luzerne County Disaster Recovery Buyout Program to A.R. Popple Trucking and Excavating LLC, for payment request #2, in the amount of \$15,390.00 for Application #2 Structure Demolition (Summer 2019).

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to ratify receipted invoices from AFG Pension Administration for the 4<sup>th</sup> Quarter 2019 Administrative Services Fees for the Nonuniform and Police Pension Plans in the amount of \$342.84 and \$361.13.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Resolution Amending and Fixing Salaries and Wages of Certain Officers and Employees of West Pittston Borough for the year beginning January 1, 2020.

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Resolution Authorizing Council President and either Vice President or Borough Treasurer to sign West Pittston Borough General, Sewer Maintenance, Swimming Pool, PLGIT Liquid Fuels, PLGIT EIT, PLGIT Sewer Maintenance, Payroll, Park and Recreation, Shade Tree Commission, Emergency Management and FEMA funds for 2020.

**10<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Bohn, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve appointment of Prociak & Associates, LLC for 2019 auditing services to West Pittston Borough as per their proposal as submitted.

On motion of Mr. Bohn, second by Mr. Hood and by unanimous vote upon roll call of all members present, to authorize the distribution of Actuarial Fees for the Nonuniform and Police Pension Plans from October 9, 2017 through December 8, 2019 in the amount \$4,250.00 for each Pension Plan.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Calibration Agreement with YCG, Inc. for the West Pittston Borough Police Department in the amount of \$337.50.

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve payment to Borton Lawson Engineering, Inc. Wilkes-Barre, PA for Traffic Signal Replacement Green Light Go Grant in the amount of \$3,655.23.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Change Order 6 to the CDBG-DR Contract #3, Wyoming Avenue Improvements Project with American Asphalt in the increase amount of \$11,980.00.

On motion of Mr. Hosier, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Change Order 7 to the CDBG-DR Contract #3, Wyoming Avenue Improvements Project with American Asphalt in the increase amount of \$2,400.00.

**13<sup>th</sup> ORDER – PARKS & REC**

Parks and Recreation was called for, nothing to report at this time.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for, nothing to report at this time.

**15<sup>th</sup> ORDER - NEW BUSINESS**

Mr. Hosier reported that the DPW building door and leaking ceiling need attention as soon as possible. Tom Reilly commented borough should separate door repair quote from the ceiling repair quote and he will do a quick RFP for door repair quotes then do a bid out for ceiling repairs.

Mr. Hood asked Mr. Reilly the progress on the Hose Co. building. Reilly said should be this week he just talked with contractors this morning.

Mr. Judge inquired about status of a security system in borough buildings. Mr. Savino said he has seen no quotes or pricing information yet.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to procure pricing for security system for the entire borough building.

Chief Turner suggested locking up the DVR at DPW building. Attorney Bufalino said this was supposed to be done 2 -3 months ago and it needs to be done as soon as possible. Chief Turner said he will contact Galls for pricing.

Mr. Judge commented that if there is an ordinance in regards to removing your empty containers from tree lawn within a certain amount of time it needs to be enforced and suggested hiring someone part-time to work in code with Alan for stuff like this.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Lynn Burbank reported that they are working on planting about 20 cherry trees and there will be a meeting Monday, January 13 at 7:00 p.m. at library.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Barry Stankus – Commented on Council continuing to work together and Attorney Bufalino and Manager Mr. Bonita are doing a great job and they have a lot of knowledge to offer.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## **WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS**

|                                              |               |
|----------------------------------------------|---------------|
| General Fund Balance as of December 31, 2019 | \$ 151,775.95 |
| EIT Fund Balance as of December 31, 2019     | 4,646.74      |
| Total General Fund and EIT Fund Balance      | 156,422.69    |

|                                              |             |
|----------------------------------------------|-------------|
| General Fund Disbursements – January 6, 2020 | (18,444.84) |
|----------------------------------------------|-------------|

|                                   |               |
|-----------------------------------|---------------|
| General Fund and EIT Fund Balance |               |
| Less Disbursements                | \$ 137,977.85 |

## **WEST PITTSTON BOROUGH UNRESERVED FUND**

|                                      |                 |
|--------------------------------------|-----------------|
| Fund Balance as of December 31, 2019 | \$ 1,500,000.00 |
|--------------------------------------|-----------------|

## **WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT**

|                                           |            |
|-------------------------------------------|------------|
| Pool Fund Balance as of December 31, 2019 | \$ 192.98* |
|-------------------------------------------|------------|

|                                           |       |
|-------------------------------------------|-------|
| Pool Fund Disbursements – January 6, 2020 | --0-- |
|-------------------------------------------|-------|

|                                      |           |
|--------------------------------------|-----------|
| Pool Fund Balance Less Disbursements | \$ 192.98 |
|--------------------------------------|-----------|

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

January 6, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                                         |          |
|---------------------------------------------------------|----------|
| Citizens Voice                                          | 2,634.05 |
| F & L Doors, Inc. (Public Works)                        | 120.00   |
| Rosen, Jenkins and Greenwald, LLP (Civil Service)       | 1,200.00 |
| Prociak and Associates (Finch LSA Grant Audit)          | 1,550.00 |
| Prociak and Associates (Sanitary/Storm LSA Grant Audit) | 1,650.00 |
| On Deck Graphics, LLC (Holiday Banners)                 | 770.00   |
| PSAB (web site)                                         | 90.00    |
| Comcast                                                 | .56      |
| PAWC                                                    | 84.66    |
| UGI                                                     | 503.31   |
| Verizon Wireless (Police Dept.)                         | 50.08    |
| Independent Graphics (Replacement Check for #17426)     | 420.00   |
| Nationwide Financial (Pension Contributions)            | 361.33   |
| Nationwide Financial (Pension Contributions)            | 309.26   |
| Verizon Connect NWF, INC. (GPS-Police Dept.)            | 75.80    |
| Verizon Connect NWF, INC. (GPS-DPW)                     | 124.85   |
| AFLAC                                                   | 49.40    |
| Verizon Wireless (Police Dept.)                         | 160.06   |
| Tulpehoeken Spring Water                                | 16.43    |
| Geisinger Quality Options                               | 8,098.15 |
| Cannon Financial Services (copier)                      | 120.02   |
| Highmark Blue Shield                                    | 66.40    |
| Kransons Uniform                                        | 197.00   |
| PPL Electric                                            | 29.47    |
| Concentra                                               | 103.00   |
| 8x8, Inc. (phones)                                      | 371.75   |
| Nationwide Financial (Pension Contributions)            | 30.53    |
| K & S Convenience                                       | 435.84   |
| Comcast                                                 | 107.87   |
| Guardian                                                | 555.95   |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

General Fund Pre-Paid Bills

Page 2, January 6, 2020

|                                |                  |
|--------------------------------|------------------|
| GBM                            | 55.20            |
| Pitney Bowes (Postage)         | 520.99           |
| Nicole Kastner                 | 50.00            |
| FNB Equipment Finance (Loader) | 1,593.04         |
| First National Bank (Loan)     | 1,959.50         |
| Concentra                      | 146.00           |
| Airgas USA, LLC                | 206.83           |
| Comcast                        | 136.73           |
| Galls, Inc. (Police Dept.)     | 12.47            |
| <br>TOTAL                      | <br>\$ 24,966.53 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

General Fund Pre-Paid Bills

Page 3, January 6, 2020

The following Sewer Maintenance Fund pre-paid bills are being presented for ratification of payment:

|             |           |
|-------------|-----------|
| Frank Lynch | 575.00    |
| TOTAL       | \$ 575.00 |

The following Parks and Recreation Fund pre-paid bills are being presented for ratification of payment:

|                       |           |
|-----------------------|-----------|
| Ellen Quinn (Fun Run) | 159.69    |
| TOTAL                 | \$ 159.69 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

January 6, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

|                                       |          |
|---------------------------------------|----------|
| Assured Partners (Tax Collector Bond) | 116.00   |
| Buck Mountain Quarry                  | 1,365.00 |
| Elliott Greenleaf & Dean              | 2,541.00 |
| F.O.P. Lodge #36 c/o Joseph August    | 44.34    |
| Fraternal Order of Police             | 75.00    |
| NEPA (2020 Membership)                | 275.00   |
| Northeast Cartage & Recycling         | 555.00   |
| One Point                             | 181.45   |
| PPL Electric                          | 124.75   |
| PPL Electric                          | 1,402.04 |
| PPL Electric                          | 240.68   |
| PSAB                                  | 130.00   |
| PSAB (2020 Dues)                      | 749.00   |
| PSMA (2020 Dues)                      | 60.00    |
| Earl Crawford (Clothing Allowance)    | 250.00   |
| Michael Dziedic (Clothing Allowance)  | 250.00   |
| Anthony Scalzo (Clothing Allowance)   | 250.00   |
| West Pittston Library                 | 1,200.00 |
| West Pittston Shade Tree Commission   | 3,000.00 |
| West Pittston Hose Co. #1             | 5,050.00 |
| Comcast                               | 585.58   |

TOTAL \$ 18,444.84

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

January 6, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for December 2019.

|                      |                 |
|----------------------|-----------------|
| Accident Reports     | 15.00           |
| Parking/Sweeping     | 15.00           |
| Finger Printing      | ---0---         |
| District Judge Fines | 751.45          |
| Street/Pave Cuts     | ---0---         |
| County/State Fines   | 1,156.55        |
| Retail Transient     | ---0---         |
| <br>TOTAL            | <br>\$ 1,938.00 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

January 6, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of December 2019.

|                            |                 |
|----------------------------|-----------------|
| 2 UCC Permit Fees          | 384.00          |
| 3 Contractor Registrations | 450.00          |
| Zoning Permits             | --0--           |
| 1 Zoning Hearing Fees      | 200.00          |
| <br>TOTAL                  | <br>\$ 1,034.00 |

Respectfully Submitted,

Zoning Officer  
Code Enforcement Officer

# The Borough of West Pittston

Office of Zoning & Code Enforcement

*~ The Garden Village ~*

Incorporated November 23, 1857

## November - 2019

### Building Permits

| Date          | Permit # | Owner     | Address            | Description | Fee             |
|---------------|----------|-----------|--------------------|-------------|-----------------|
| 25-Nov        | 19-060   | DeQuevedo | 10 Delaware Avenue | Roof        | \$ 100.00       |
| 27-Nov        | 19-061   | Char      | 234 Wyoming Avenue | Addition    | \$ 325.00       |
| <b>Total:</b> |          |           |                    |             | <b>\$425.00</b> |

### Other Income

|                         |             |                |          |
|-------------------------|-------------|----------------|----------|
| Contractor registration | \$ -        | Pave Cuts      | \$ -     |
| Dumpster Permits        | \$ -        | Zoning Permits | \$ 25.00 |
| Mechanical Amusement    | \$ 1,050.00 |                | \$ -     |

**Total Income: \$1,500.00**

*(Does not include money from citations)*

## Violation Notices

*20 notice(s), 0 Unit(s) Condemned, 0 Citation(s)*

| Date   | Address                | Notice  | Violation            | Comment             |
|--------|------------------------|---------|----------------------|---------------------|
| 8-Nov  | 320 Pacific Avenue     | Warning | Exterior Maintenance | Corrected Violation |
| 8-Nov  | 320 Pacific Avenue     | Warning | Rubbish/ Garbage     | Corrected Violation |
| 19-Nov | Second Street          | Warning | Exterior Maintenance | Working to Correct  |
| 19-Nov | Second Street          | Warning | Rubbish/ Garbage     | Working to Correct  |
| 19-Nov | Second Street          | Warning | Grass/ Weeds         | Working to Correct  |
| 20-Nov | 809 Tunkhannock Avenue | Warning | Chair in T.L         | Corrected Violation |
| 20-Nov | 911 Tunkhannock Avenue | Warning | Exterior Maintenance | Corrected Violation |
| 20-Nov | 911 Tunkhannock Avenue | Warning | Rubbish/ Garbage     | Corrected Violation |
| 20-Nov | 914 Wyoming Avenue     | Warning | Exterior Maintenance | Corrected Violation |
| 20-Nov | 914 Wyoming Avenue     | Warning | Rubbish/ Garbage     | Corrected Violation |
| 20-Nov | 914 Wyoming Avenue     | Warning | Vehicle(s)           | Corrected Violation |
| 20-Nov | 202 York Avenue        | Final   | Exterior Structure   | Working to Correct  |
| 20-Nov | 202 York Avenue        | Final   | Unsafe Conditions    | Working to Correct  |
| 20-Nov | 202 York Avenue        | Final   | Deterioration        | Working to Correct  |
| 20-Nov | 202 York Avenue        | Final   | Siding/ Trim         | Working to Correct  |
| 20-Nov | 202 York Avenue        | Final   | Roof                 | Working to Correct  |
| 20-Nov | 202 York Avenue        | Final   | Roof/ Flashing       | Working to Correct  |
| 21-Nov | 319 Baltimore Avenue   | Final   | Exterior Maintenance | Cert. & Reg. Mail   |
| 21-Nov | 319 Baltimore Avenue   | Final   | Rubbish/ Garbage     | Cert. & Reg. Mail   |
| 21-Nov | 319 Baltimore Avenue   | Final   | Accessory Structure  | Cert. & Reg. Mail   |

Respectfully Submitted,



Alan J. Brezinski



# WEST PITSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



December, 2019

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## **RE: Monthly Police Report – December 2019**

The following is an activity report of the West Pittston Police Department for **November 17, 2019 to December 11, 2019**:

|                   |   |            |                       |   |          |
|-------------------|---|------------|-----------------------|---|----------|
| Calls for Service | - | <b>220</b> | Non-Traffic Citations | - | <b>4</b> |
| Traffic Crashes   | - | <b>5</b>   | Adult Arrests         | - | <b>5</b> |
| Traffic Citations | - | <b>50</b>  | Juvenile Arrests      | - | <b>0</b> |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **14**.

The following is fees collected from **November 17, 2019 to December 11, 2019** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |          |                         |   |                |
|--------------------------------|---|----------|-------------------------|---|----------------|
| Incident/Crash Report Requests | = | <b>6</b> | reports at \$15.00 each | = | <b>\$90.00</b> |
| Parking Tickets Paid           | = | <b>1</b> | tickets                 | = | <b>\$15.00</b> |
| Fingerprint Order Fees         | = | <b>0</b> | orders at \$15.00 each  | = | <b>\$0</b>     |
| Restitution from Defendants    | = | <b>0</b> | checks                  | = | <b>\$0</b>     |

Total amount of all fees received from **November 17, 2019 to December 11, 2019** is **\$105.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **December 2019** shows **\$751.45** paid to West Pittston Borough by check number **17927**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **December 2019** from West Pittston Police Department activity was **\$681.63**. The remaining balance of **\$69.82** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>              | <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>         |
|-------------------|----------------------------------------------|-------------------|-----------------------------------------|
| PD0366            | BARTALOTTA'S CLOTHING ALLOW. – GALLS INC.    | PD0373            | BRADHS/AW'S CLOTHING ALLOW. GALLS.COM   |
| PD0368            | POLICE DEPT. TASER SUPPLIES – AXON           | PD0374            | 2017 FORD SUV SERVICE – STACKHOUSE AUTO |
| PD0369            | 2013 FORD SUV (BLACK) TIRES – MCCARTHY TIRES | PD0375            | TURNER'S CLOTHING ALLOW. – GALLS.COM    |
| PD0370            | 2013 FORD TAUROS TIRES – MCCARTHY TIRES      | PD0376            | 2013 FORD TAURUS SERVICE – A&A AUTO     |
| PD0371            | SHUPP'S CLOTHING ALLOWNACE – GALLS.COM       | PD0377            | POLICE DEPARTMENT SUPPLIES – ONE POINT  |
| PD0372            | 2013 FORD TAURUS SERVICE – STACKHOUSE AUTO   | PD0378            | POLICE DEPARTMENT SUPPLIES – KRANSON'S  |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 11/17/2019 and 12/11/2019



|      |                                          |    |
|------|------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                      | 23 |
| 0430 | ASSAULT - OTHER DANGEROUS WEAPON         | 2  |
| 0617 | THEFT-\$200 & OVER-FROM BUILDINGS        | 1  |
| 1832 | NARCOTICS-POSSESSION-MARIJUANA,ETC.      | 1  |
| 1844 | NARCOTICS-USE-OTHER DANGEROUS            | 1  |
| 2400 | DISORDERLY CONDUCT                       | 3  |
| 2450 | HARASSMENT                               | 5  |
| 2460 | DISORDERLY CONDUCT-OBSCENE LANGUAGE      | 1  |
| 2500 | LOITERING/PROWLING (AT NIGHT)            | 1  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS           | 2  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 1  |
| 2830 | ALL OTHER BORO ORDINANCE                 | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 5  |
| 3400 | MENTAL HEALTH                            | 3  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 4  |
| 3600 | DISTURBANCES-DOMESTIC                    | 7  |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 33 |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 6  |
| 3820 | SERVICE CALL-ASSIST MOTORIST/DISABLE VEH | 1  |
| 3870 | MEDICAL EMERGENCY                        | 11 |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 6  |
| 3901 | TRAFFIC CONTROL / DIRECTING TRAFFIC      | 1  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN        | 1  |
| 4028 | NON-CRIMINAL-OTHER INVESTIGATIONS        | 1  |
| 5006 | LOST & FOUND - LOST ANIMAL               | 1  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS         | 2  |
| 5506 | ANIMAL COMPLAINTS - STRAY ANIMALS        | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 25 |
| 6608 | TRAFFIC RELATED - ESCORTS                | 2  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC          | 2  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT.  | 1  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.     | 4  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 5  |
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT | 1  |
| 7509 | ASSIST WEST WYOMING BOROUGH POLICE DEPT. | 1  |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT   | 3  |
| 7519 | ASSIST PENNSYLVANIA STATE POLICE         | 1  |
| 8010 | WARRANTS - LOCAL - CRIMINAL              | 1  |
| 9000 | ADMINISTRATIVE TASKS                     | 1  |
| 9002 | ADMINISTRATIVE DUTIES                    | 1  |
| CITT | TRAFFIC CITATION                         | 30 |
| PERM | MISCELLANEOUS PERSON                     | 2  |
| XXXX | *Restricted                              | 1  |

206



**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn at the West Pittston Borough Building 555 Exeter Ave. West Pittston, PA.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION** President Quinn announced that an Executive Session was held on January 21, 2020 to discuss personnel.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF JANUARY 6, 2020 COUNCIL MEETING.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences have been received, were read by President Quinn and have been filed in the borough office.

- A. WVSA monthly report
- B. Friendly Sons of St. Patrick
- C. American Legion Post 833
- D. West Pittston Tomorrow

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

**8<sup>th</sup> ORDER – SOLICITOR (continued)**

- A. Ordinance Amending the Police Pension Ordinance No. 442
- B. Part Time Police Officer Policy
- C. Borough Wide Traffic Study Ordinance
- D. Resolution for Street Closing for American Legion Memorial Day Parade
- E. 902 DEP Grant Agreement

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was excused from this meeting.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payroll of January 3, 2020 in the amount of \$24,711.50 and January 17, 2020 in the amount of \$21,412.52 and January 31, 2020 in the amount of \$20,044.38 totaling \$66,168.40.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$184,719.77.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$16,011.64.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund bills totaling \$11,002.84.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Park and Recreation Fund prepaid bills totaling \$370.92.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize the solicitor to advertise an ordinance amending the Police Pension Ordinance No.442.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize certification request for payment to the Luzerne County OCD Disaster Recovery Buyout Program for DR/West Pittston Planning-BCS Invoice #3 to Brozena Consulting Services, LLC in the amount of \$3,626.02.

**10<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to exonerate George Miller Tax Collector from uncollectable 2019 Borough Real Estate Taxes in the amount of \$67,673.23.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize the Borough Solicitor to advertise the change of the Work Session meetings from the third Tuesday of the month to the third Wednesday of the month except as otherwise noted.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize the Borough Solicitor to prepare and advertise the Fleet Vehicle Maintenance Bid Specs.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize the Borough Solicitor to prepare and advertise the Lawn Maintenance Service Bid Specs.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve training for the following: Patrolman Robert Shupp to attend the following training at the PA. State Police Northeast Center in Forty-Fort, PA. : Looking Beyond the Traffic Stop and Non-Traffic/Equivocal Death Investigation on Feb. 19 and 20, at no cost to borough. and at the PA State Police Southwest Training Center in Greensburg, PA, on March 23 to 27, The Basic Criminal Investigation. The course is free with housing, traveling and meal expenses paid by borough and for Patrolman Robert Shupp and Partolman Joseph DeMark to attend the following training at the PA. State Police Northeast Center in Forty-Fort, PA., on May 6 and 7, Child Abuse Investigations. The course is free with no expensive to borough

On motion of Mr. Butera, second by Mr. Hood, and by unanimous vote upon roll call of all members present, to approve Calibration Agreement with YCG, Inc. for the West Pittston Borough Police Department in the amount of \$337.50.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to TABLE the Part Time Police Officer Policy for further review at Work Session.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize the solicitor to advertise an ordinance amending the Borough Wide Traffic Study Ordinance.

### **11<sup>th</sup> ORDER – PUBLIC SAFETY (continued)**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to adopt a Resolution as prepared to grant the approval of the special event The Memorial Day Parade, on May 25, 2020, and requested closing of Wyoming Avenue pending PennDot's approval.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize certification request for payment to the Luzerne County OCD Disaster Recovery Buyout Program for DR/West Pittston Planning Invoice #5 West Pittston Levee Feasibility Study to Borton Lawson Engineering, Inc. in the amount of \$12,820.59.

### **12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to award the bid from the lowest responsible bidder Rowe Door for \$3,600.00 to replace the overhead door at DPW building from the DPW LSA Grant.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Payment Application #5 to American Asphalt for the CDBG-DR Contract #3, Wyoming Avenue Improvements Project in the amount of \$240,984.13.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to hire Thomas J. Giunta for the Full Time West Pittston DPW Foreman position.

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to authorize the Borough Engineer to advertise for bids for the Luzerne Avenue Small Sewer and Water Project Construction Grant.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the 902 DEP grant award in the amount of \$207,045.00 for a leaf vac and recycle containers and execute the grant agreement as prepared.

### **13<sup>th</sup> ORDER – PARKS & REC**

Parks and Recreation was called for, nothing to report at this time.

#### **14<sup>th</sup> ORDER – OLD BUSINESS**

Mr. Bohn commented on checking with PennDot on how the lines are painted on Wyoming Avenue because it can be confusing.

Mr. Judge asked Mr. Bonito if there is grant money to repair the DPW building door. Mr. Bonito said yes the LSA grant.

#### **15<sup>th</sup> ORDER - NEW BUSINESS**

President Quinn announced the following Committees:

Public Works – Chair: Mr. Hosier, Members: Mr. Bohn, Mr. Stevenson

Public Safety – Chair: Mr. Butera, Members: Mr. Judge, Mr. Hood

Administration – Chair: Mr. Butera, Members: Mr. Hosier, Mr. Bohn

Parks & Recreation – Chair: Mr. Stevenson, Members: Mr. Judge, Mr. Hood

Council discussed quote received for Security System in borough building from Computer Visionaries, Inc. for \$11,183.50. There is some questions and needed clarity on some items.

On motion of Mr. Hosier, second by Mr. Butera and by unanimous vote upon roll call of all members present, to TABLE the security system quote until the borough receives more information.

President Quinn suggested inviting Mr. D’Eliseo from Computer Visionaries, Inc. to the Work Session to discuss this security quote further. Mr. Bonito suggested having a special meeting to discuss just this security system. After further consideration President Quinn decided the Public Safety Committee will meet with Mr. D’Eliseo to discuss the security system quote.

On motion of Mr. Butera, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to have Mr. Hosier appointed to the West Side COG as the borough representative and Ian Stevenson as the alternate.

#### **16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

West Pittston Tomorrow was called for, nothing to report at this time.

#### **17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Ben Robinson, Wyoming Valley Race – discussed with Council the Wyoming Valley Run that would like to come through West Pittston Borough on September 6, 2020 about 8:00 a.m. – 8:30 a.m. It is to raise money for local charities. He shared with Council the details of the race and the intersections that are being requested to be blocked off during that race in West Pittston and they are working on getting PennDot approval.

Joanne Pechal, 209 Exeter Ave. – addressed the Council on the following concerns on Exeter Avenue, speeding of vehicles, a student getting hit, the lack of a crossing guard and her son being shoved, all on the corner of Exeter Ave. and Warren. She provided Council with dates of these incidents. There used to be a crossing guard at this location but there is no longer one there. The School District says it is the Boroughs responsibility and the Borough says it is the School District. She also referred to social media post about this situation showing the growing concern folks have with this safety issue. Ms. Pechal said there are parents sticking out there necks for other people's children's safety and a crossing guard is needed at this corner. There are parents at that corner that said they would be interested in the crossing guard position. Mr. Hosier said have these parents come in for an application.

Chief Turner respectfully disagree that there is nothing being done. He responded to this concern by reading a report where he had permission from Council in November to increase manpower to monitor Exeter Avenue with traffic enforcement but he cannot have all his manpower on Exeter Ave. at all times. One vehicle out of 29 was doing over the speed limit between the hours of 8:30 pm till 9:30 am. He also had information on the traffic enforcement the police do throughout the entire town. So, he said, please don't say or think that that the police or the borough is not doing anything. We have safety traffic concerns for other areas of West Pittston in addition to Exeter Avenue and it would not be fair to have all the manpower only on Exeter Avenue. We only have so much manpower to put the staff out there and a budget to follow. There have been several attempts to hire addition crossing guards but we have no applicants. Wyoming Area School District needs to readdress where there crossing guards are stationed and students are being crossing. Exeter Avenue is not a good street to have school crossings on.

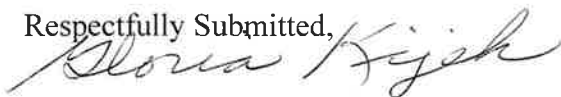
Mr. Bonita commented when folks come in to inquire about the crossing guard position when they find out about the background checks and clearances they don't come back.

Attorney Bufalino commented that we are aware of the situation and it is being addressed, he thanked for coming and was glad her son was okay,

### **18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:25 p.m.

Respectfully Submitted,



Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                               |    |             |
|-----------------------------------------------|----|-------------|
| General Fund Balance as of January 31, 2020   | \$ | 35,708.09   |
| EIT Fund Balance as of January 31, 2020       |    | 24,321.92   |
| Total General Fund and EIT Fund Balance       |    | 60,030.01   |
|                                               |    |             |
| General Fund Disbursements – February 4, 2020 |    | <16,011.64> |
|                                               |    |             |
| General Fund and EIT Fund Balance             |    |             |
| Less Disbursements                            | \$ | 44,018.37   |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |                     |
|-------------------------------------|----|---------------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00        |
| Less Doli Construction              |    | <34,469.60>         |
| MMR Services                        |    | < <u>2,000.00</u> > |
|                                     | \$ | 1,461,530.40        |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                            |    |         |
|--------------------------------------------|----|---------|
| Pool Fund Balance as of January 31, 2020   | \$ | 192.98* |
| Pool Fund Disbursements – February 4, 2019 |    | --0--   |
| Pool Fund Balance Less Disbursements       | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

February 4, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                              |           |
|----------------------------------------------|-----------|
| Stackhouse Auto Electric (Police Dept.)      | 540.50    |
| Nationwide Financial (Pension Contributions) | 360.19    |
| Nationwide Financial (Pension Contributions) | 440.90    |
| A&A Auto Stores (Police Dept.)               | 43.98     |
| Colonial Life                                | 345.16    |
| Comcast                                      | 490.24    |
| PPL Electric                                 | 5,353.81  |
| West Pittston Parks & Recreation             | 1,155.00  |
| Galls, LLC (Police Dept.)                    | 131.66    |
| Amtrust North America                        | 74,771.00 |
| Times Leader                                 | 1,911.60  |
| George Ely Associates (Gazebo)               | 18,915.00 |
| West Side Auto                               | 761.40    |
| Dempsey Uniform & Linen                      | 731.18    |
| Southern States Bankcard                     | 274.18    |
| PPL Electric                                 | 135.82    |
| PA One Call                                  | 35.45     |
| Waste Reduction & Recycling                  | 166.00    |
| Wayne Bank (DPW Truck)                       | 1,045.00  |
| Galls, LLC (Police Dept.)                    | 586.52    |
| GBM                                          | 398.00    |
| McCarthy Tire (Police Dept.)                 | 1,177.60  |
| GBM                                          | 13.19     |
| State Workers Insurance Fund (Vol. Fire)     | 816.00    |
| PAWC (Fire Hydrants)                         | 1,435.22  |
| UGI                                          | 1,123.01  |
| Driscoll's Home Center (Police Dept.)        | 16.52     |
| Nationwide Financial (Pension Contributions) | 370.57    |
| Nationwide Financial (Pension Contributions) | 330.79    |
| Concentra                                    | 160.50    |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## General Fund Pre-Paid Bills

Page 2, February 4, 2020

|                                               |          |
|-----------------------------------------------|----------|
| Colonial Life                                 | 219.30   |
| PPL Electric                                  | 5,368.76 |
| One Point                                     | 311.17   |
| Galls, LLC (Jessica-Police)                   | 44.75    |
| Southern States Bankcard                      | 23.98    |
| Dempsey Uniform and Linen                     | 911.96   |
| YCG, Inc. (Police Dept.)                      | 337.50   |
| West Side Auto                                | 1,129.95 |
| State Workers Insurance Fund (WC – Vol. Fire) | 816.00   |
| Robert H. Martin Plastic Specialties          | 30.99    |
| Times Leader                                  | 189.00   |
| Times Leader                                  | 1,073.10 |
| A&A Auto (Police Dept.)                       | 23.32    |
| Stackhouse Auto Electric (Police Dept.)       | 633.00   |
| Wayne Bank (DPW Truck)                        | 1,045.90 |
| Bassler Equipment (Public Works)              | 306.60   |
| Comcast                                       | .56      |
| Driscoll's Home Center                        | 70.70    |
| Driscoll's Home Center                        | 20.89    |
| GBM                                           | 398.00   |
| GBM                                           | 11.81    |
| Kuharchik Construction                        | 155.00   |
| PAWC                                          | 98.22    |
| PA Water Specialties                          | 343.10   |
| Verizon Connect NWF, Inc., (GPS-Police)       | 75.80    |
| Verizon Connect NWF, Inc. (GPS-DPW)           | 124.85   |
| West Side Mutual Aid Association              | 60.00    |
| Colwell                                       | 48.08    |
| Waste Reduction and Recycling                 | 166.00   |
| PAWC (Fire Hydrants)                          | 1,435.22 |
| UGI                                           | 709.97   |
| Verizon Wireless (Police Dept.)               | 50.08    |
| UGI                                           | 621.53   |
| Verizon Wireless (Police Dept.)               | 238.77   |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## General Fund Pre-Paid Bills

Page 3, February 4, 2020

|                                                  |                  |
|--------------------------------------------------|------------------|
| AFLAC                                            | 74.10            |
| Municipal Recovery                               | 1,106.40         |
| Canon Financial Services (Copier)                | 120.02           |
| PPL Electric                                     | 241.85           |
| Tulpehocken Spring Water                         | 47.74            |
| West Pittston Sewer Maintenance                  | 195.00           |
| SPCA of Luzerne County                           | 684.00           |
| Doli Construction                                | 34,469.60        |
| Comcast                                          | 109.46           |
| Concentra (Huddy)                                | 103.00           |
| GBM                                              | 60.34            |
| Geisinger Quality Options, Inc.                  | 6,907.37         |
| Highmark Blue Shield                             | 66.40            |
| Luzerne County Boroughs & Townships Associations | 30.00            |
| PSAB                                             | 763.80           |
| PPL Electric                                     | 29.97            |
| UGI                                              | 819.04           |
| PSAB UC Plan (4 <sup>th</sup> Quarter-2019)      | 748.44           |
| Comcast                                          | 96.94            |
| Nationwide Financial (Pension Contributions)     | 374.08           |
| Nationwide Financial (Pension Contributions)     | 282.27           |
| Comcast                                          | 138.97           |
| F.N.B. Equipment Finance (Loader)                | 1,593.04         |
| First National Bank (Loan)                       | 1,959.50         |
| Guardian                                         | 628.59           |
| M.M.R. Services (Philad. Ave)                    | 2,000.00         |
| <br>TOTAL                                        | <br>\$184,719.77 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

General Fund Pre-Paid Bills

Page 4, February 4, 2020

The following Parks and Recreation Fund pre-paid bills are being presented for ratification of payment:

|                                        |        |
|----------------------------------------|--------|
| Southern States Bankcard (Xmas Event)) | 370.92 |
|----------------------------------------|--------|

|       |           |
|-------|-----------|
| TOTAL | \$ 370.92 |
|-------|-----------|

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

February 4, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

|                                  |          |
|----------------------------------|----------|
| American Rock Salt Co.           | 3,545.34 |
| A & A Auto (Public Works)        | 227.16   |
| Berkheimer, Inc. (Per Capita)    | 1.19     |
| BIU                              | 227.50   |
| Buck Mountain Quarry             | 825.00   |
| DCED (UCC Permits)               | 117.00   |
| Elliott, Greenleaf & Dean        | 1,842.56 |
| FOP Lodge #36 c/o Joseph August  | 66.51    |
| Fraternal Order of Police        | 112.50   |
| Medico Industries (Public Works) | 145.27   |
| Northeast Cartage & Recycling    | 185.00   |
| Old Mill Pine                    | 138.50   |
| One Point                        | 304.25   |
| PPL Electric                     | 300.05   |
| PA One Call                      | 25.19    |
| PPL Electric                     | 1,091.45 |
| Southern States Bankcard         | 11.99    |
| K & S Convenience                | 211.85   |
| Cohen Law Group                  | 2,633.33 |

|       |              |
|-------|--------------|
| TOTAL | \$ 16,011.64 |
|-------|--------------|

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

General Fund Bills  
page 2, February 4, 2020

The following Sewer Maintenance Fund Bills are being presented for payment approval:

|                                        |              |
|----------------------------------------|--------------|
| WVSA (1 <sup>st</sup> Quarter Billing) | 11,002.84    |
| TOTAL                                  | \$ 11,002.84 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

February 4, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for January 2020.

|                      |               |
|----------------------|---------------|
| Accident Reports     | 90.00         |
| Parking/Sweeping     | 30.00         |
| Finger Printing      | ---0---       |
| District Judge Fines | 601.13        |
| Street/Pave Cuts     | ---0---       |
| County/State Fines   | ---0---       |
| Retail Transient     | 50.00         |
| <br>TOTAL            | <br>\$ 771.13 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

February 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of January 2020.

|                            |               |
|----------------------------|---------------|
| UCC Permit Fees            | --0--         |
| 2 Contractor Registrations | 300.00        |
| 1 Zoning Permits           | 25.00         |
| Zoning Hearing Fees        | --0--         |
| <br>TOTAL                  | <br>\$ 325.00 |

Respectfully Submitted,

Zoning Officer  
Code Enforcement Officer

# The Borough of West Pittston

Office of Zoning & Code Enforcement

*The Garden Village*

Incorporated November 23, 1857

## December - 2019

### Building Permits

| Date          | Permit # | Owner          | Address            | Description | Fee            |
|---------------|----------|----------------|--------------------|-------------|----------------|
| 11-Dec        | 19-062   | NEPA Land Bank | 425 Liberty Street | Demolition  | \$ 50.00       |
|               |          |                |                    |             |                |
| <b>Total:</b> |          |                |                    |             | <b>\$50.00</b> |

### Other Income

|                         |           |                |      |
|-------------------------|-----------|----------------|------|
| Contractor registration | \$ 450.00 | Pave Cuts      | \$ - |
| Dumpster Permits        | \$ -      | Zoning Permits | \$ - |
| Mechanical Amusement    | \$ -      |                | \$ - |

**Total Income: \$500.00**

*(Does not include money from citations)*

## Violation Notices

*17 notice(s), 0 Unit(s) Condemned, 1 Citation(s)*

| Date   | Address                | Notice   | Violation            | Comment            |
|--------|------------------------|----------|----------------------|--------------------|
| 12-Dec | 4 Luzerne Avenue       | Final    | Dumpster             | Posted             |
| 12-Dec | 503 Luzerne Avenue     | Final    | Exterior Maintenance | Reg. Mail          |
| 12-Dec | 503 Luzerne Avenue     | Final    | Rubbish/ Garbage     | Reg. Mail          |
| 12-Dec | 503 Luzerne Avenue     | Final    | Containers           | Reg. Mail          |
| 16-Dec | 13 Montgomery Avenue   | 1st      | Exterior Maintenance | Verbal             |
| 16-Dec | 13 Montgomery Avenue   | 1st      | Rubbish/ Garbage     | Verbal             |
| 16-Dec | 13 Montgomery Avenue   | 1st      | Containers           | Verbal             |
| 17-Dec | 341-345 Wyoming Avenue | Final    | Unsafe Structure     | Condemned          |
| 17-Dec | 914 Wyoming Avenue     | Final    | Exterior Maintenance | Certified/Reg Mail |
| 17-Dec | 914 Wyoming Avenue     | Final    | Vehicles             | Certified/Reg Mail |
| 17-Dec | 931 Wyoming Avenue     | Final    | Exterior Maintenance | Verbal             |
| 17-Dec | 931 Wyoming Avenue     | Final    | Rubbish/ Garbage     | Verbal             |
| 17-Dec | 931 Wyoming Avenue     | Final    | Containers           | Verbal             |
| 30-Dec | 728 Montgomery Avenue  | Final    | Exterior Maintenance | Reg. Mail          |
| 30-Dec | 728 Montgomery Avenue  | Final    | Vehicles             | Reg. Mail          |
| 30-Dec | 728 Montgomery Avenue  | Final    | Rubbish/ Garbage     | Reg. Mail          |
| 30-Dec | 728 Montgomery Avenue  | Final    | Containers           | Reg. Mail          |
| 30-Dec | 503 Luzerne Avenue     | Citation | Rubbish/ Garbage     | Filed              |

Respectfully Submitted,



Alan J. Brezinski



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790

January, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## **RE: Monthly Police Report – January 2020**

The following is an activity report of the West Pittston Police Department for **December 12, 2019 to January 17, 2020:**

|                   |   |     |                       |   |    |
|-------------------|---|-----|-----------------------|---|----|
| Calls for Service | - | 251 | Non-Traffic Citations | - | 7  |
| Traffic Crashes   | - | 5   | Adult Arrests         | - | 15 |
| Traffic Citations | - | 2   | Juvenile Arrests      | - | 0  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **28**.

The following is fees collected from **December 12, 2019 to January 17, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |   |                         |   |         |
|--------------------------------|---|---|-------------------------|---|---------|
| Incident/Crash Report Requests | - | 7 | reports at \$15.00 each | = | \$75.00 |
| Parking Tickets Paid           | = | 2 | tickets                 | = | \$30.00 |
| Fingerprint Order Fees         | = | 0 | orders at \$15.00 each  | = | \$0     |
| Restitution from Defendants    | = | 0 | checks                  | = | \$0     |

Total amount of all fees received from **December 12, 2019 to January 17, 2020** is **\$105.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **January 2020** shows **\$601.13** paid to West Pittston Borough by check number **17967**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **January 2020** from West Pittston Police Department activity was **\$598.49**. The remaining balance of **\$2.64** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>             | <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>         |
|-------------------|---------------------------------------------|-------------------|-----------------------------------------|
| PD0379            | URBANSKI'S CLOTHING ALLOW. – KRANSON'S      | PD0385            | POLICE DEPARTMENT SUPPLIES – DRISCOLL'S |
| PD0380            | POLICE DEPARTMENT SUPPLIES – YCG COWDEN     | PD0386            | POLICE DEPARTMENT SUPPLIES – DRISCOLL'S |
| PD0381            | POLICE DEPARTMENT EQUIP. – A&A AUTO         | PD0387            | POLICE DEPARTMENT SUPPLIES – DRISCOLL'S |
| PD0382            | 2017 FORD SUV SERVICE – STACKHOUSE AUTO     | PD0388            | SHUPP'S CLOTHING ALLOW. – KRANSON'S     |
| PD0383            | 2013 FORD TAURUS SERVICE – STACKHOUSE HOUSE |                   |                                         |
| PD0384            | J. DEMARK CLOTHING ALLOW. – KRANSON'S       |                   |                                         |

Sincerely,

Chief Michael Turner

# CALLS FOR SERVICE - by UCR CODE



1/20/2020

All Municipalities

Incidents Reported Between 12/12/2019 and 01/17/2020

|      |                                          |    |
|------|------------------------------------------|----|
| 0003 | PARK AND WALK PATROL                     | 1  |
| 0004 | ASSIST TO AMBULANCE                      | 39 |
| 0617 | THEFT-\$200 & OVER-FROM BUILDINGS        | 2  |
| 0627 | THEFT-\$50 TO \$200-FROM BUILDINGS       | 1  |
| 0926 | ARSON-INCENDIARY DEVICE-MOTOR VEHICLE    | 1  |
| 1100 | FRAUD                                    | 1  |
| 1110 | WORTHLESS CHECKS                         | 1  |
| 1140 | UNAUTHORIZED USE OF A MV                 | 2  |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES         | 1  |
| 2300 | PUBLIC DRUNKENESS                        | 6  |
| 2400 | DISORDERLY CONDUCT                       | 1  |
| 2410 | HARASSMENT BY COMMUNICATION              | 1  |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES         | 2  |
| 2450 | HARASSMENT                               | 1  |
| 2480 | DISORDERLY CONDUCT-ALL OTHERS            | 1  |
| 2624 | ALL OTHER OFFENSES - FALSE POLICE REPORT | 4  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS           | 3  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)   | 4  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)       | 1  |
| 2910 | LOST/MISSING PROPERTY                    | 5  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 1  |
| 3320 | DOA                                      | 6  |
| 3400 | MENTAL HEALTH                            | 5  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 8  |
| 3600 | DISTURBANCES-DOMESTIC                    | 1  |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC) | 1  |
| 3700 | WARRANTS-LOCAL-SERVICE                   | 24 |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 6  |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 2  |
| 3820 | SERVICE CALL-ASSIST MOTORIST/DISABLE VEH | 2  |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)     | 10 |
| 3870 | MEDICAL EMERGENCY                        | 3  |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 2  |
| 4006 | NON-CRIMINAL-ACCIDENT - OTHER            | 1  |
| 4018 | NON-CRIMINAL-ST. LIGHT OUT, ST. REPAIRS. | 2  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS         | 4  |
| 5506 | ANIMAL COMPLAINTS - STRAY ANIMALS        | 1  |
| 5510 | ANIMAL COMPLAINTS - OTHER                | 20 |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 3  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC          | 8  |
| 7016 | FOLLOW UP INFORMATION                    | 3  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT.  | 2  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.     | 8  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  |    |

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 12/12/2019 and 01/17/2020



|      |                                          |       |
|------|------------------------------------------|-------|
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT | 1     |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT   | 7     |
| 8502 | DEPARTMENTAL SERVICES - FINGERPRINTING   | 2     |
| 9002 | ADMINISTRATIVE DUTIES                    | 2     |
| 9999 | WELFARE CHECK                            | 5     |
| CITN | NON-TRAFFIC CITATION                     | 2     |
| CITT | TRAFFIC CITATION                         | 1     |
|      |                                          | <hr/> |
|      |                                          | 223   |

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn at the West Pittston Borough Building 555 Exeter Ave. West Pittston, PA.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mayor Blaskiewicz, Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Mr. Hosier, Absent: Mr. Hood

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION** President Quinn announced that an Executive Session was held on February 19, 2020 to discuss personnel.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF FEBRUARY 4 AND FEBRUARY 19, 2020 COUNCIL MEETINGS.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences have been received, were read by President Quinn and have been filed in the borough office.

**A. WVSA monthly report**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

**8<sup>th</sup> ORDER – SOLICITOR (continued)**

A. Ordinance Amending the Police Pension Ordinance No. 442 has been advertised and ready for Council's approval.

B. Pipeline License Agreement with Luzerne County Redevelopment Authority

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz reported that he and Chief Turner are working on the Part-time Police Officer Policy and he has four nets for the basketball hoops for park.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payroll of February 14, 2020 in the amount of \$25,040.89 and February 28, 2020 in the amount of \$21,202.16 totaling \$46,243.05.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$58,527.94.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$5,386.16.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund prepaid bills totaling \$118.00.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve an ordinance as prepared amending the Police Pension Ordinance No.442 Section 7: Total and Permanent Disability.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize the Borough Solicitor to open and read the Fleet Vehicle Maintenance Bids received.

Attorney Bufalino opened and read the two bids received for Fleet Vehicle Maintenance which were from 1.) Stackhouse Auto Electric and 2.) A. & K. Automotive.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to table the awarding of the Fleet Vehicle Maintenance Bid until Council has had an opportunity to evaluate them further.

**10<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize the Borough Solicitor to open and read the Lawn Maintenance Service Bids received.

Attorney Bufalino opened and read the two bids received for Lawn Maintenance Service 1.) DeAngelo Landscaping and 2.) PA Landscaping.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to table the awarding of the Lawn Maintenance Service Bid until Council has had an opportunity to evaluate them further.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify an Interfund Transfer on February 5, 2020 from Sewer Account 9861026228 to Sewer Account 9012002792 in the amount \$150,000.00.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Certification Request for Payment to the Luzerne County OCD Disaster Recovery Buyout Program for Final Pay Application #2 Environmental Abatement Summer 2019 to Datam Products, Inc. in the amount of \$655.00.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the Scantek, Inc. Document Conversion Proposal as prepared through the Costars Contract #009-062.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize payment to Borton Lawson invoice #2019-4354-000 for Borough Traffic Signal Replacement Project Grant in the amount of \$6,246.31.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

**12<sup>th</sup> ORDER – PUBLIC WORKS (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve Change Order #2 for New Enterprise Stone & Lime, Inc. as prepared for the 2018 Street Improvements Project as recommended by the Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Payment Application #2 from New Enterprise Stone & Lime, Inc. as recommended by the Borough Engineer for the 2018 Street Improvements Project in the amount of \$127,060.44.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Final Pay Application #6 & #7 as prepared from Doli Construction in the amount of \$259,619.64 as recommended by the Borough Engineer for the CDBG-DR and LSA Project contract #2 Luzerne Avenue Improvements.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Change Orders #4 & 5 as prepared for Doli Construction as recommended by the Borough Engineer for the CDBG-DR and LSA Project contract #2 Luzerne Avenue Improvements.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve payment from the Sewer Maintenance Account to Stell Enterprise for the Emergency Sanitary Sewer Repair (10021.09) Rear 139 Tunkhannock Ave. (Alley, Tunkhannock-Wisner), for Invoice #19-120043 in the amount of \$7,264.84 as recommended by the Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to authorize borough engineer to advertise for bids for the DPW LSA grant roof repairs, window replacements, rear overhead door replacement, interior lighting and new high capacity water exterior painting.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify acknowledgement/approval of the State Salt Contract 6810-02 Participation Agreement as prepared for the August 2020 - July 2021 Season.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve the rate of pay for Frank Bartalotta DPW part time worker at \$15 per hour.

**12<sup>th</sup> ORDER – PUBLIC WORKS (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve the ratio active pay rate of \$15 per hour for DPW part time worker Frank Bartalotta, to go back to his start date.

**13<sup>th</sup> ORDER – PARKS & REC**

Lynn Burbank reported that Matt Martin group will be placing the concrete down at Morris Park for the walk way to the handicap park equipment and a fundraiser is planned for May 7 at Sabatini's Pizza.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for. None was given.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Butera, second by Mr. Judge and by unanimous vote upon roll call of all members present, to reverse the vacate of North Street Ordinance No.

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to cancel the advertising of the Small Sewer Project bid that was due March 19, 2020.

On motion of Mr. Hosier, second by Mr. Stevenson and by unanimous vote upon roll call of all members present, to re-advertise the Small Sewer Project bid for April 16, 2020.

On motion of Mr. Bohn, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to authorize the advertisement of the CDBG bid for opening of March 24, 2020.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

West Pittston Tomorrow reported that there next meeting will be next Monday at 7p.m.

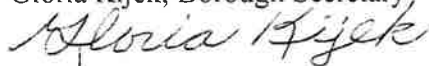
**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted, Gloria Kijek, Borough Secretary



# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                              |             |
|----------------------------------------------|-------------|
| General Fund Balance as of February 29, 2020 | \$ 7,041.54 |
| EIT Fund Balance as of February 29, 2020     | 141,915.61  |
| Total General Fund and EIT Fund Balance      | 148,957.15  |

|                                            |            |
|--------------------------------------------|------------|
| General Fund Disbursements – March 3, 2020 | <5,386.16> |
|--------------------------------------------|------------|

|                                   |               |
|-----------------------------------|---------------|
| General Fund and EIT Fund Balance |               |
| Less Disbursements                | \$ 143,570.99 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |                 |
|-------------------------------------|-----------------|
| Fund Balance as of January 31, 2020 | \$ 1,500,000.00 |
| Less Doli Construction              | <34,469.60>     |
| MMR Services                        | <2,000.00>      |
| Balance as of February 29, 2020     | \$ 1,461,530.40 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                           |            |
|-------------------------------------------|------------|
| Pool Fund Balance as of February 29, 2020 | \$ 192.98* |
| Pool Fund Disbursements – March 3, 2020   | --0--      |
| Pool Fund Balance Less Disbursements      | \$ 192.98  |

\$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

March 3, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                              |           |
|----------------------------------------------|-----------|
| West Side Council of Government              | 3,500.00  |
| Powell's Sales and Services (DPW)            | 208.76    |
| Comcast                                      | 489.47    |
| Stackhouse Auto Electric                     | 455.00    |
| Murawski Electric Co.                        | 740.34    |
| West Side Auto                               | 953.08    |
| Concentra                                    | 171.50    |
| GBM                                          | 398.00    |
| Colonial Life                                | 328.95    |
| Greater Pittston Chamber of Commerce         | 240.00    |
| PPL Electric                                 | 5,206.00  |
| RR Donnelley (Citations)                     | 102.50    |
| Dempsey Uniform & Linen                      | 662.30    |
| Community First National Bank (Police SUV)   | 11,387.48 |
| Municipal Recovery Inc. (Recycling Material) | 514.40    |
| State Workers Insurance Fund (WC-Vol Fire)   | 816.00    |
| UGI                                          | 782.16    |
| National Financial (Pension Contributions)   | 383.45    |
| National Financial (Pension Contributions)   | 298.69    |
| Wayne Bank (DPW Truck)                       | 1,045.00  |
| Times Leader                                 | 511.00    |
| GBM                                          | 16.69     |
| PAWC (Fire Hydrants)                         | 1,435.22  |
| Concentra (Jonathan Martinez)                | 163.50    |
| On Deck Graphics, LLC (American Flags)       | 880.00    |
| Verizon Connect NWF, Inc. (Police Dept.)     | 75.80     |
| Verizon Connect NWF, Inc. (DPW)              | 124.85    |
| PAWC                                         | 120.24    |
| UGI                                          | 608.06    |
| Colwell                                      | 48.08     |

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## General Fund Pre-Paid Bills

Page 2, March 3, 2020

|                                               |          |
|-----------------------------------------------|----------|
| Cintas                                        | 92.66    |
| Galls, LLC. (Shupp)                           | 118.99   |
| Kranson Uniform                               | 753.00   |
| Pitney Bowes (Postage Meter)                  | 180.66   |
| Pitney Bowes (Ink Cartages)                   | 254.97   |
| Sargent's Court Reporting (Zoning Hearing)    | 100.00   |
| Rosen, Jenkins & Greenwald, LLP (Parks & Rec) | 1,200.00 |
| Deluxe (Laser GF Checks)                      | 476.45   |
| Michael I. Butera (Shade Tree Commission)     | 1,200.00 |
| Comcast                                       | 0.56     |
| PSAB (Web Site Updates)                       | 94.80    |
| Verizon Wireless (Police Dept.).              | 50.08    |
| UGI                                           | 529.98   |
| Waste Reduction & Recycling                   | 174.00   |
| K & S Convenience (Police Dept.)              | 271.05   |
| Gerrity's (Public Works)                      | 140.22   |
| Canon Financial Services (copier)             | 120.02   |
| Concentra (Jeff Nicholson)                    | 171.50   |
| Geisinger Quality Options                     | 4,594.31 |
| Highmark Blue Shield                          | 54.40    |
| Tulpehocken Spring Water                      | 22.00    |
| Verizon Wireless (Police Dept.)               | 200.05   |
| AFLAC                                         | 49.40    |
| Nationwide Financial (Pension Contributions)  | 364.71   |
| Nationwide Financial (Pension Contributions)  | 284.74   |
| Comcast                                       | 109.46   |
| One Point                                     | 315.64   |
| GBM                                           | 112.71   |
| Rite Temp                                     | 695.29   |
| PPL Electric                                  | 242.25   |
| PPL Electric                                  | 38.97    |
| PPL Electric                                  | 271.10   |
| F. N. B. Equipment Finance (Loader)           | 1,593.04 |
| First National Bank (Loan)                    | 1,959.50 |
| Guardian                                      | 628.59   |
| Geisinger Health Options (HRA Billing)        | 814.94   |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

General Fund Pre-Paid Bills

Page 3, March 3, 2020

|                                              |             |
|----------------------------------------------|-------------|
| WVSA                                         | 1,989.64    |
| Computer Visionaries, Inc. (Security System) | 5,591.75    |
| TOTAL                                        | \$58,527.94 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

General Fund Pre-Paid Bills

Page 4, March 3, 2020

The following Sewer Maintenance Fund pre-paid bills are being presented for ratification of payment:

|                                       |           |
|---------------------------------------|-----------|
| U.S. Postal Service (Post Office Box) | 118.00    |
| TOTAL                                 | \$ 118.00 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

March 3, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

|                                          |          |
|------------------------------------------|----------|
| Buck Mountain Quarry                     | 700.00   |
| Comcast                                  | 235.91   |
| Elliott, Greenleaf & Dean                | 2,954.80 |
| FOP Lodge #36 c/o Joseph August          | 44.34    |
| Fraternal Order of Police                | 75.00    |
| GBM                                      | 262.64   |
| Northeast Cartage & Recycling            | 185.00   |
| PPL Electric                             | 1,012.24 |
| PA One Call                              | 27.15    |
| TSP Type Set Print (Duplicate Tax Bills) | 74.08    |

|       |    |          |
|-------|----|----------|
| TOTAL | \$ | 5,386.16 |
|-------|----|----------|

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

March 3, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for February 2020.

|                      |                 |
|----------------------|-----------------|
| Accident Reports     | 15.00           |
| Parking/Sweeping     | ---0---         |
| Finger Printing      | ---0---         |
| District Judge Fines | 855.74          |
| Street/Pave Cuts     | 820.00          |
| County/State Fines   | 15.62           |
| Retail Transient     | ---0---         |
| <br>TOTAL            | <br>\$ 1,706.36 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790

February, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## **RE: Monthly Police Report – February 2020**

The following is an activity report of the West Pittston Police Department for **January 18, 2020 to February 13, 2020**:

|                   |   |            |                       |   |           |
|-------------------|---|------------|-----------------------|---|-----------|
| Calls for Service | - | <b>211</b> | Non-Traffic Citations | - | <b>3</b>  |
| Traffic Crashes   | - | <b>7</b>   | Adult Arrests         | - | <b>11</b> |
| Traffic Citations | - | <b>8</b>   | Juvenile Arrests      | - | <b>0</b>  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **20**.

The following is fees collected from **January 18, 2020 to February 13, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |                                  |   |                |
|--------------------------------|---|----------------------------------|---|----------------|
| Incident/Crash Report Requests | = | <b>2</b> reports at \$15.00 each | = | <b>\$30.00</b> |
| Parking Tickets Paid           | = | <b>1</b> tickets                 | = | <b>\$15.00</b> |
| Fingerprint Order Fees         | = | <b>0</b> orders at \$15.00 each  | = | <b>\$0</b>     |
| Restitution from Defendants    | = | <b>0</b> checks                  | = | <b>\$0</b>     |

Total amount of all fees received from **January 18, 2020 to February 13, 2020** is **\$45.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **February 2020** shows **\$855.75** paid to West Pittston Borough by check number **17999**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **February 2020** from West Pittston Police Department activity was **\$695.43**. The remaining balance of **\$160.31** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>         |
|-------------------|-----------------------------------------|
| PD0389            | 2017 FORD SUV SERVICE – STACKHOUSE AUTO |
| PD0390            | SHUPP'S CLOTHING ALLOW. – GALL'S        |
| PD0391            | 2013 FORD SUV SERVICE – STACKHOUSE AUTO |

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b> |
|-------------------|---------------------------------|
|-------------------|---------------------------------|

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 01/18/2020 and 02/13/2020



|      |                                            |    |
|------|--------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                        | 13 |
| 0440 | ASSAULT - HANDS,FISTS,FEET                 | 1  |
| 0614 | THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)  | 1  |
| 0624 | THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) | 1  |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT              | 1  |
| 1834 | NARCOTICS-POSSESSION-OTHER DANGEROUS       | 1  |
| 2400 | DISORDERLY CONDUCT                         | 1  |
| 2410 | HARASSMENT BY COMMUNICATION                | 2  |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES           | 1  |
| 2450 | HARASSMENT                                 | 3  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS             | 4  |
| 2656 | ALL OTHER - THREATS (KILL,BOMB,PHONE,ETC   | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)     | 1  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)         | 1  |
| 2820 | OPEN BURNING (BORO ORDINANCE)              | 1  |
| 2830 | ALL OTHER BORO ORDINANCE                   | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                    | 7  |
| 3400 | MENTAL HEALTH                              | 3  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES     | 14 |
| 3600 | DISTURBANCES-DOMESTIC                      | 5  |
| 3800 | SERVICE CALL-MISCELLANEOUS                 | 26 |
| 3810 | SERVICE CALL- BURGLAR ALARM                | 13 |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)       | 1  |
| 3870 | MEDICAL EMERGENCY                          | 7  |
| 3880 | OPEN DOORS/WINDOWS - DISCOVERED            | 2  |
| 3900 | TRAFFIC & PARKING PROBLEMS                 | 2  |
| 3901 | TRAFFIC CONTROL / DIRECTING TRAFFIC        | 3  |
| 4028 | NON-CRIMINAL-OTHER INVESTIGATIONS          | 1  |
| 5510 | ANIMAL COMPLAINTS - OTHER                  | 3  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS             | 19 |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC            | 2  |
| 7016 | FOLLOW UP INFORMATION                      | 9  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT    | 5  |
| 7509 | ASSIST WEST WYOMING BOROUGH POLICE DEPT.   | 1  |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT     | 15 |
| 8502 | DEPARTMENTAL SERVICES - FINGERPRINTING     | 1  |
| 9002 | ADMINISTRATIVE DUTIES                      | 7  |
| 9998 | VEHICLE REPOSSESSION                       | 1  |
| 9999 | WELFARE CHECK                              | 4  |
| CITT | TRAFFIC CITATION                           | 5  |
| WARR | WARRANT                                    | 1  |

---

 191

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

March 3, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of February 2020.

|                            |                 |
|----------------------------|-----------------|
| 5 UCC Permit Fees          | 1,192.50        |
| 1 Contractor Registrations | 150.00          |
| 1 Zoning Permits           | 25.00           |
| Zoning Hearing Fees        | --0--           |
| <br>TOTAL                  | <br>\$ 1,367.50 |

Respectfully Submitted,

Zoning Officer  
Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mayor Blaskiewicz, Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Attorney Bufalino, Absent: Mr. Hood

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION** President Quinn announced that an Executive Session was held on March 28 and April 18, 2020 to discuss personnel.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF MARCH 10, 2020 COUNCIL MEETINGS.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

**A. WVSA monthly report**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

**A. Declaration of Emergency Extension Resolution.**

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz reported on the Bells of PA. participation on May 3 at 7:00 p.m.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify payroll of March 13, 2020 in the amount of \$25,710.19 and March 27, 2020 in the amount of \$24,001.21 totaling \$49,711.40.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$636,138.85.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$2,180.23.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to reject the Fleet Vehicle Maintenance Bids relative to the RFP's for noncompliance specifications.

On motion of Mr. Stevenson, second by Mr. Bohn, and by roll call of all members present, to award the Lawn Maintenance Service Bid to the lowest bidder which is DeAngelo Landscaping. Roll Call: Mr. Judge yes, Mr. Bohn yes, President Quinn yes, Mr. Stevenson no, Mr. Hosier yes, Mr. Butera yes. 5 yes 1 no Motion carried.

**10<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify an Interfund Transfer on April 6, 2020 from Sewer Account 9861026228 to Account 9019436876 in the amount \$ 30,000.00.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify an Interfund Transfer on April 6, 2020 from Sewer Account 9861026228 to Account 9012002792 in the amount \$150,000.00.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify the Certification Request for Payment to the Luzerne County OCD Disaster Recovery Buyout Program in the amount of \$10,882.10 to Brozena Consulting Services, LLC for Invoice #14.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify receipted invoices for AFG Pension Administration for the 1<sup>st</sup> Quarter 2020 Administration Services Fees for the Nonuniform and Police Pension Plans in the amount of \$467.84 and \$501.13.

On motion of Mr. Stevenson, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment to Hadley Construction, Inc. for repairs on the West Pittston Hose Co. #1 building in the amount of \$11,000.00 as recommended by the Borough Engineer.

#### **11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to authorize payment to Borton Lawson invoice #2019-4354-000 for Borough Traffic Signal Replacement Project Grant in the amount of \$3,978.46.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize payment to Borton Lawson invoice #2019-4354-000 for Borough Traffic Signal Replacement Project Grant in the amount of \$1,091.00.

#### **12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to award, by recommendation of Reilly Associates, the CDBG Special Project Luzerne Avenue Sewer and Roadway Improvements in the amount of \$650,056.00 to the lowest bidder, Eastern Branch Demolition LLC, Washington DC.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment to Reilly Associates for Project No. 1002127 CDBG Special Luzerne Avenue Sewer and Street Improvements in the amount of \$63,500.00.

### **13<sup>th</sup> ORDER – PARKS & REC**

On motion of Mr. Judge, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to approve payment to George Ely Associates for invoice #E-38686 Baltimore Avenue Park Improvements Phase II Play Structure #350-1814 in the amount of \$10,374.00, as recommended by the Borough Engineer.

### **14<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for. None was given.

### **15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to accept the proof of publication of the April 23, 2020 council meeting by telecommunication.

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to re-advertise the Fleet Vehicle Maintenance RFP's.

On motion of Mr. Judge, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to adopt the Covid-19 personnel policy.

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to authorize Anthony Scalzo to proceed with the next steps of the Procurement Phase of the Act 902 grant award.

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to authorize the removal of two trees and pruning of others in Bainbridge Park.

On motion of Mr. Hosier, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to approve the 90 day extension of the Declaration of Emergency.

On motion of Mr. Butera, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to hire Mr. Justin Luciano for the police department on a successful passing of the background and drug test.

On motion of Mr. Hosier, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to accept participation in Bells of PA. on May 3 at 7:00 p.m.

President Quinn announced that West Pittston Borough has been accepted into the Community Rate System for Floods with a rating of 6%, which will give residents a 20% reduction on flood insurance

### **16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Lynn Burbank reported that the Cherry Blossom Trees that were planted by West Pittston Tomorrow are starting to bloom.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:08 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                           |    |             |
|-------------------------------------------|----|-------------|
| General Fund Balance as of March 31, 2020 | \$ | <97,002.58> |
| EIT Fund Balance as of March 31, 2020     |    | 151,067.96  |
| Total General Fund and EIT Fund Balance   |    | 54,065.38   |

|                                           |  |             |
|-------------------------------------------|--|-------------|
| General Fund Disbursements April 23, 2020 |  | < 2,180.23> |
|-------------------------------------------|--|-------------|

|                                   |    |           |
|-----------------------------------|----|-----------|
| General Fund and EIT Fund Balance |    |           |
| Less Disbursements                | \$ | 56,885.15 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Balance as of March 31, 2020        | \$ | 1,450,384.44 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                         |    |         |
|-----------------------------------------|----|---------|
| Pool Fund Balance as of March 31, 2020  | \$ | 192.98* |
| Pool Fund Disbursements – April 7, 2020 |    | --0--   |
| Pool Fund Balance Less Disbursements    | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

April 23, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                              |            |
|----------------------------------------------|------------|
| American Rock Salt Co.                       | 5,349.27   |
| Rite Temp                                    | 2,498.69   |
| A&K Automotive (DPW)                         | 1,130.00   |
| Comcast                                      | 498.40     |
| Dempsey Uniform & Linen                      | 707.15     |
| PPL Electric                                 | 5,074.97   |
| Bassler Equipment (DPW)                      | 1,207.00   |
| Wayne Bank (DPW truck)                       | 1,065.90   |
| West Side Auto                               | 1,072.43   |
| Wilkes Barre Materials                       | 231.84     |
| Times Leader                                 | 464.80     |
| American Asphalt Co. (State CDBG-DR)         | 507,564.48 |
| Scantek, Inc.                                | 11,146.00  |
| H.A. Berkheimer, Inc. (Per Capita)           | 3,662.20   |
| Colonial Life                                | 219.30     |
| Kuharchik Construction                       | 310.00     |
| Mitchell's Lumber (DPW)                      | 34.15      |
| Old Mill Pine (DPW)                          | 530.78     |
| PPL Electric                                 | 131.33     |
| Galls, LLC                                   | 19.47      |
| Nationwide Financial (Pension Contributions) | 423.96     |
| Nationwide Financial (Pension Contributions) | 302.60     |
| Geisinger Quality Options (HRA Billing)      | 88.03      |
| Geisinger Quality Options (HRA Billing)      | 814.94     |
| Nicole Kastner                               | 50.00      |
| Municipal Recovery (Recyclables)             | 496.80     |
| GBM                                          | 14.32      |
| GBM                                          | 398.00     |
| PAWC                                         | 1,435.22   |
| PAWC                                         | 89.73      |

General Fund Pre-Paid Bills

Page 2, April 23, 2020

|                                              |           |
|----------------------------------------------|-----------|
| State Workers Insurance Fund (WC-Vol Fire)   | 816.00    |
| UGI                                          | 646.91    |
| Verizon Connect NWF, Inc. (Police Dept.)     | 75.80     |
| Verizon Connect NWF, Inc. (DPW)              | 124.85    |
| Waste Reduction and Recycling                | 174.00    |
| Colwell                                      | 48.08     |
| Evans Hardware                               | 28.72     |
| North East PA Land Bank Authority            | 94.91     |
| Thomas J. Giunta (Uniform Allowance)         | 250.00    |
| Jeffrey T. Nicholson (Uniform Allowance)     | 250.00    |
| Suburban Propane                             | 434.90    |
| Times Leader                                 | 1,284.50  |
| Old Mill Pine (DPW)                          | 103.30    |
| Bassler Equipment                            | 59.74     |
| Anthony Scalzo                               | 6.00      |
| Comcast                                      | .56       |
| UGI                                          | 594.38    |
| Verizon Wireless (Police Dept.)              | 50.08     |
| AFLAC                                        | 49.40     |
| Independent Graphics (Police Dept.)          | 174.90    |
| Independent Graphics (Administration)        | 230.00    |
| PPL Electric                                 | 227.32    |
| Tulpehocken Spring Water                     | 42.99     |
| UGI                                          | 504.85    |
| Verizon Wireless (Police Dept.)              | 200.05    |
| Cannon Financial Services (Copier)           | 120.02    |
| Highmark Blue Shield                         | 93.60     |
| PA Water Specialties                         | 250.00    |
| PPL Electric                                 | 39.47     |
| PPL Electric                                 | 267.44    |
| Comcast                                      | 109.46    |
| GBM                                          | 74.21     |
| Garma Guard (Police Dept.)                   | 231.00    |
| HR Direct                                    | 169.58    |
| PSAB (website)                               | 19.80     |
| Powell's Sales and Service (DPW)             | 135.00    |
| YCG, Inc. (Police Dept.)                     | 150.00    |
| Nationwide Financial (Pension Contributions) | 487.89    |
| Nationwide Financial (Pension Contributions) | 290.75    |
| Bassler Equipment                            | 171.48    |
| Community National Bank (Police SUV)         | 11,387.48 |

General Fund Pre-Paid Bills  
Page 3, April 23, 2020

|                                                      |                     |
|------------------------------------------------------|---------------------|
| Geisinger Quality Options, Inc.                      | 10,726.13           |
| Guardian                                             | 759.00              |
| First National Bank (Loan)                           | 1,959.50            |
| People's Security (Loan)                             | 49,699.05           |
| F.N.B. Equipment Finance (Loader)                    | 1,593.04            |
| PPL Electric                                         | 993.60              |
| Wyoming Valley Pallets, Inc. (Morris Park)           | 285.00              |
| Computer Visionaries, Inc. (Security System)         | 5,707.25            |
| Comcast                                              | 96.94               |
| Galls, LLC (Shupp)                                   | 128.16              |
| Northeast PA Land Bank Authority (2020 Member Cont.) | 1,500.00            |
| <b>TOTAL</b>                                         | <b>\$636,138.85</b> |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

April 23, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

|                                 |          |
|---------------------------------|----------|
| Buck Mountain Quarry            | 200.00   |
| Elliott, Greenleaf & Dean       | 660.62   |
| FOP Lodge #36 c/o Joseph August | 44.34    |
| Fraternal Order of Police       | 75.00    |
| K&S Convenience (Police Dept.)  | 45.18    |
| Medico Industries (DPW)         | 1,148.99 |
| Northeast Cartage & Recycling   | 185.00   |
| PA One Call                     | 6.10     |

|       |    |          |
|-------|----|----------|
| TOTAL | \$ | 2,180.23 |
|-------|----|----------|

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

April 23, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for April 2020.

|                      |                 |
|----------------------|-----------------|
| Accident Reports     | 270.00          |
| Parking/Sweeping     | 15.00           |
| Finger Printing      | ---0---         |
| District Judge Fines | 641.12          |
| Street/Pave Cuts     | ---0---         |
| County/State Fines   | 1,450.00        |
| Retail Transient     | ---0---         |
| <br>TOTAL            | <br>\$ 2,376.12 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough

**CALLS FOR SERVICE - by UCR CODE****All Municipalities****Incidents Reported Between 02/14/2020 and 03/20/2020**

|      |                                          |    |
|------|------------------------------------------|----|
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 11 |
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT | 2  |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT   | 4  |
| 7513 | ASSIST JENKINS TOWNSHIP POLICE DEPT.     | 1  |
| 7520 | ASSIST WYOMING AREA POLICE DEPARTMENT    | 1  |
| 9002 | ADMINISTRATIVE DUTIES                    | 4  |
| 9998 | VEHICLE REPOSSESSION                     | 2  |
| 9999 | WELFARE CHECK                            | 6  |
| CITT | TRAFFIC CITATION                         | 18 |
| XXXX | *Restricted                              | 1  |

---

**318**

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Attorney Bufalino, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER – PROOF OF PUBLICATION**

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, accepted and approved Proof of Publication of the May 20, 2020 Council Meeting.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF APRIL 23, 2020 COUNCIL MEETINGS.**

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA monthly report
- B. Christine Marianacci
- C. Carmen Ambrosino

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

A. Resolution Waiving the Late Penalty Fee for Property Taxes.

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify payroll of April 10, 2020 in the amount of \$26,782.79 and April 24, 2020 in the amount of \$24,140.61 totaling \$50,923.40.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$307,361.25.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$6,657.79.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Sewer Maintenance Fund bills totaling \$10,972.43.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to award the Fleet Vehicle Maintenance Bid to the lowest bidder A.K. Auto Maintenance.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to set the length of the contract with DeAngelo Landscaping for the Lawn Maintenance Service to 1 year.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify the Request of Draw amount of \$6,580.00 from the Luzerne County Community Development Disaster Recovery Buyout Program for payment to A.R. Popple, LLC for Application Id. #3 Structure Demolition (Summer 2019).

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify the Request of Draw of \$4,171.25 from the Luzerne County Community Development Disaster Recovery Buyout Program for payment to Brozena Consulting for Invoice #1 for the West Pittston Levee Feasibility Study.

**10<sup>TH</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify the Resolution Waiving the Late Penalty Fee for Property Taxes for Fiscal Year 2020 until August 18, 2020.

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the resignation of Carmen Ambrosino from the Property Maintenance Board.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept resolution for the Penn Dot Green Light Go grant application for traffic signal upgrades at SR011 Wyoming Avenue and Montgomery.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept resolution for the Penn Dot Green Light Go grant application for traffic signal upgrades at SR011 Wyoming Avenue and Luzerne Avenue.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to authorize the advertising of the bids for the traffic signal upgrades on SR011 Wyoming Avenue and Montgomery Avenue and SR011 Wyoming Avenue and Luzerne Avenue.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

**13<sup>th</sup> ORDER – PARKS & REC**

Parks and Rec was called for. None was given.

**14<sup>th</sup> ORDER – OLD BUSINESS**

On motion of Mr. Stevenson, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to award Spott Brothers, Inc., Schuylkill Haven, Pa. the contract for the Electrical Contract #3 for the DPW building repairs in the amount of \$11,415.00.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to re reject the bids for General Contract work for the DPW building repairs.

On motion of Mr. Stevenson, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to re advertise the General Contract work for the DPW building with reduced scope of work.

**15<sup>th</sup> ORDER - NEW BUSINESS**

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

West Pittston Tomorrow was called for. None was given.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:10 p.m.

Respectfully Submitted,  
  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## **WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS**

|                                           |    |             |
|-------------------------------------------|----|-------------|
| General Fund Balance as of April 30, 2020 | \$ | 504.31      |
| EIT Fund Balance as of April 30, 2020     |    | 168,021.73  |
| Total General Fund and EIT Fund Balance   |    | 168,526.04  |
|                                           |    |             |
| General Fund Disbursements May 20, 2020   |    | < 6,657.79> |
|                                           |    |             |
| General Fund and EIT Fund Balance         |    |             |
| Less Disbursements                        | \$ | 161,868.25  |

## **WEST PITTSTON BOROUGH UNRESERVED FUND**

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Balance as of April 30, 2020        | \$ | 1,450,384.44 |

## **WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT**

|                                        |    |         |
|----------------------------------------|----|---------|
| Pool Fund Balance as of April 30, 2020 | \$ | 192.98* |
|                                        |    |         |
| Pool Fund Disbursements – May 20, 2020 |    | --0--   |
|                                        |    |         |
| Pool Fund Balance Less Disbursements   | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

May 20, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                            |            |
|--------------------------------------------|------------|
| National Financial (Pension Contributions) | 487.89     |
| National Financial (Pension Contributions) | 340.88     |
| American Asphalt Paving Co. (CDBG-DR)      | 240,484.13 |
| Comcast                                    | 619.66     |
| Dempsey Uniform & Linen                    | 829.90     |
| Eastern Building Maintenance (Covid-19)    | 1,000.00   |
| Fino's Pharmacy (Covid-19)                 | 330.00     |
| Galls, LLC (Turner)                        | 137.78     |
| GBM (Covid-19)                             | 838.99     |
| GBM                                        | 398.00     |
| Mr. Kleen Auto Sales (Police Dept.)        | 800.00     |
| PPL Electric                               | 5,074.97   |
| PPL Electric                               | 131.72     |
| PAWC (Fire Hydrants)                       | 1,435.22   |
| Southern States Bankcard                   | 23.98      |
| Wayne Bank (DPW Truck)                     | 1,045.00   |
| West Side Auto                             | 1,182.83   |
| Colwell                                    | 48.08      |
| Citizens Voice (Covid-19)                  | 750.00     |
| Stackhouse Auto Electric (Police Dept.)    | 1,045.00   |
| Verizon Connect NWF, Inc. (Police Dept.)   | 75.80      |
| Verizon Connect NWF, Inc. (DPW)            | 124.85     |
| UGI                                        | 368.63     |
| Fino's Pharmacy (Covid-19)                 | 143.00     |
| PAWC                                       | 83.37      |
| UGI                                        | 376.02     |
| Bassler Equipment Co. (DPW)                | 2,543.70   |
| H.A. Berkheimer, Inc. (Per Capita)         | 1.19       |
| Comcast                                    | 0.56       |
| Mitchells Lumber (Morris Park)             | 602.08     |

General Fund Pre-Paid Bills

Page 2, May 20, 2020

|                                              |          |
|----------------------------------------------|----------|
| Stackhouse Auto Electric (Police Dept.)      | 171.00   |
| State Workers Insurance Fund (WC Fire Dept.) | 816.00   |
| Thomas Reuters-West (Police Dept.)           | 220.00   |
| Times Leader (Covid-19)                      | 693.60   |
| UGI                                          | 279.11   |
| Verizon Wireless (Police Dept.)              | 50.08    |
| Verizon Wireless (Police Dept.)              | 200.05   |
| WVSA                                         | 165.00   |
| Geisinger Quality Options, Inc.              | 8,220.40 |
| PSAB-UC (1 <sup>st</sup> Quarter)            | 3,683.72 |
| GBM                                          | 21.04    |
| Highmark Blue Shield                         | 78.00    |
| Nationwide Financial (Pension Contributions) | 487.89   |
| Nationwide Financial (Pension Contributions) | 329.00   |
| Colonial Life                                | 219.30   |
| Tulpehocken Spring Water                     | 22.00    |
| Canon Financial Services (Copier)            | 120.02   |
| PPL Electric                                 | 39.64    |
| PPL Electric                                 | 210.60   |
| Stackhouse Auto Electric                     | 555.50   |
| AFLAC                                        | 49.40    |
| PPL Electric                                 | 271.11   |
| WVSA                                         | 195.00   |
| PSAB (website)                               | 105.00   |
| Comcast                                      | 109.46   |
| Guardian                                     | 759.00   |
| FNB Equipment Finance (Loader)               | 1,593.04 |
| GBM (Covid-19)                               | 3,205.04 |
| BIU                                          | 1,039.50 |
| Citizens Voice                               | 760.00   |
| Comcast                                      | 96.97    |
| PSAB                                         | 25.00    |
| GBM (Police Dept.)                           | 32.42    |
| Comcast                                      | 138.78   |
| Southern States Bankcard                     | 4,007.27 |
| Galls, LLC                                   | 181.77   |
| Waste Reduction and Recycling                | 174.00   |
| Nationwide Financial (Pension Contributions) | 487.89   |
| Nationwide Financial (Pension Contributions) | 336.08   |
| First National Bank (Loan)                   | 1,959.50 |
| Comcast                                      | 487.63   |

General Fund Pre-Paid Bills  
Page 3, May 20, 2020

|                                             |               |
|---------------------------------------------|---------------|
| Colonial Life                               | 219.30        |
| Wayne Bank (DPW Truck)                      | 1,045.00      |
| PPL Electric                                | 4,933.11      |
| Dempsey Uniform and Linen                   | 450.44        |
| Northeast Cartage (Yard Waste)              | 370.00        |
| PPL Electric                                | 953.91        |
| PPL Electric                                | 133.59        |
| State Workers Insurance Fund (WC-Vol. Fire) | 816.00        |
| West Side Auto                              | 853.67        |
| PA One Call                                 | 12.60         |
| UGI                                         | 237.35        |
| GBM                                         | 16.52         |
| GBM                                         | 398.00        |
| PAWC (Fire Hydrants)                        | 1,435.22      |
| PAWC                                        | 81.98         |
| Times Leader                                | 275.80        |
| Comcast                                     | 0.56          |
| Colwell                                     | 48.08         |
| K&S Convenience (Police Dept.)              | 107.67        |
| Tulpehocken Spring Water                    | 22.00         |
| UGI                                         | 628.40        |
| Waste Reduction                             | <u>174.00</u> |

TOTAL \$307,361.25

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

May 20, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                                            |                   |
|--------------------------------------------|-------------------|
| Buck Mountain Quarry                       | 1,025.00          |
| Cintas                                     | 319.62            |
| Cohen Law Group                            | 2,633.33          |
| Elliot, Greenleaf & Dean                   | 1,260.96          |
| FOP Lodge #36                              | 44.34             |
| Fraternal Order of Police                  | 75.00             |
| K&S Convenience (Police Dept.)             | 133.54            |
| Kranson Uniform                            | 391.00            |
| Northeast Cartage & Recycling (yard waste) | 185.00            |
| Old Mill Pine                              | 558.25            |
| PA One Call                                | <u>31.75</u>      |
| <b>TOTAL</b>                               | <b>\$6,657.79</b> |

The following Sewer Maintenance Fund Bills are being presented for payment approval:

|                                        |                    |
|----------------------------------------|--------------------|
| WVSA (2 <sup>nd</sup> Quarter Billing) | 10,972.43          |
| <b>TOTAL</b>                           | <b>\$10,972.43</b> |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

May 20, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for April 2020.

|                      |                 |
|----------------------|-----------------|
| Accident Reports     | 30.00           |
| Parking/Sweeping     | 30.00           |
| Finger Printing      | ---0---         |
| District Judge Fines | 786.04          |
| Street/Pave Cuts     | ---0---         |
| County/State Fines   | 300.00          |
| Retail Transient     | ---0---         |
| <br>TOTAL            | <br>\$ 1,146.04 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



April, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## **RE: Monthly Police Report – April 2020**

The following is an activity report of the West Pittston Police Department for **March 21, 2020 to April 15, 2020**:

|                   |   |     |                       |   |   |
|-------------------|---|-----|-----------------------|---|---|
| Calls for Service | - | 133 | Non-Traffic Citations | - | 4 |
| Traffic Crashes   | - | 2   | Adult Arrests         | - | 0 |
| Traffic Citations | - | 4   | Juvenile Arrests      | - | 0 |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **15**.

The following is fees collected from **March 21, 2020 to April 15, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |   |                         |   |         |
|--------------------------------|---|---|-------------------------|---|---------|
| Incident/Crash Report Requests | = | 4 | reports at \$15.00 each | = | \$60.00 |
| Parking Tickets Paid           | = | 2 | tickets                 | = | \$30.00 |
| Fingerprint Order Fees         | = | 0 | orders at \$15.00 each  | = | \$0     |
| Restitution from Defendants    | = | 0 | checks                  | = | \$0     |

Total amount of all fees received from **March 21, 2020 to April 15, 2020** is **\$90.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **April 2020** shows **\$686.04** paid to West Pittston Borough by check number **18059**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **April 2020** from West Pittston Police Department activity was **\$474.37**. The remaining balance of **\$211.67** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department. **I received the Magisterial District Court 11-2-01 report on Friday, April 17, 2020.**

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>                  | <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>              |
|-------------------|--------------------------------------------------|-------------------|----------------------------------------------|
| PD0400            | TURNER'S CLOTHING ALLOW. – GALLS.COM             | PD0405            | SHUPP'S CLOTHING ALLOW – BLAUER              |
| PD0401            | POLICE DEPT. EQUIP. – WAL-MART                   | PD0406            | 2013 FORD TAURUS SERVICE – STACKHOUSE AUTO   |
| PD0402            | J. DEMARK'S CLOTHING ALLOW. – KRANSON'S CLOTHING | PD0407            | SHUPP'S CLOTHING ALLOW – KRANSON'S           |
| PD0403            | SHUPP'S CLOTHING ALLOW – KRANSON'S CLOTHING      | PD0408            | TURNER'S CLOTHING ALLOW. – GALLS.COM         |
| PD0404            | J. DEMARK'S CLOTHING ALLOW. – BLAUER             | PD0409            | 2017 FORD SUV (WHITE) SERVICE- STACKHOUSE    |
|                   |                                                  | PD0410            | 2013 FORD TAURUS (H-LIGHT) – STACKHOUSE AUTO |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 03/21/2020 and 04/15/2020



|      |                                            |           |
|------|--------------------------------------------|-----------|
| 0004 | ASSIST TO AMBULANCE -                      | 14        |
| 0614 | THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)  | 2         |
| 0619 | THEFT-\$200 & OVER-ALL OTHER               | 2         |
| 0624 | THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) | 1         |
| 0637 | THEFT - UNDER \$50 - FROM BUILDINGS        | 1         |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES           | 7         |
| 2400 | DISORDERLY CONDUCT                         | 1         |
| 2410 | HARASSMENT BY COMMUNICATION                | 1         |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES           | 1         |
| 3000 | FOUND/RECOVERED PROPERTY                   | 1         |
| 3100 | MOTOR VEHICLE ACCIDENTS                    | 2         |
| 3400 | MENTAL HEALTH                              | 1         |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES     | 11        |
| 3600 | DISTURBANCES-DOMESTIC                      | 5         |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)   | 2         |
| 3800 | SERVICE CALL-MISCELLANEOUS                 | 17        |
| 3801 | SERVICE CALL-COMMUNITY POLICING            | 4         |
| 3805 | SERVICE CALL-ANIMAL                        | 1         |
| 3810 | SERVICE CALL- BURGLAR ALARM                | 9         |
| 3870 | MEDICAL EMERGENCY                          | 11        |
| 3900 | TRAFFIC & PARKING PROBLEMS                 | 4         |
| 5016 | LOST & FOUND - MISSING ADULT MALES         | 1         |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS           | 1         |
| 5504 | ANIMAL COMPLAINTS - DOG BITES              | 1         |
| 5510 | ANIMAL COMPLAINTS - OTHER                  | 1         |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS             | 1         |
| 7501 | ASSIST WEST PITSTON BOROUGH FIRE DEPT.     | 3         |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT    | 5         |
| 9999 | WELFARE CHECK                              | 3         |
| CITN | NON-TRAFFIC CITATION                       | 1         |
| CITT | TRAFFIC CITATION                           | 2         |
| XXXX | *Restricted                                | 1         |
|      |                                            | <hr/> 118 |

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

May 20, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of April 2020.

|                          |              |
|--------------------------|--------------|
| UCC Permit Fees          | --0--        |
| Contractor Registrations | --0--        |
| 1 Zoning Permits         | 25.00        |
| Zoning Hearing Fees      | --0--        |
| <br>TOTAL                | <br>\$ 25.00 |

Respectfully Submitted,

Zoning Officer  
Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Butera, Attorney Bufalino, Absent: Mr. Hood, Mr. Hosier, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER** – Executive Session was held on May 27, 2020 to discuss personal and legal issues.

**4<sup>th</sup> ORDER – PROOF OF PUBLICATION**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved Proof of Publication of the June 9, 2020 Council Meeting.

**5<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**6<sup>th</sup> ORDER – APPROVAL OF MINUTES OF MAY 20, 2020 COUNCIL MEETINGS.**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**7<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**8<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA monthly report
- B. West Pittston Tomorrow

On motion of Mr. Judge, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**9<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

- A. Resolution for road closure for streets listed requested in resolution by Wyoming Area School District June 9, 2020 to June 11, 2020 3:30 p.m. to 5:30 p.m.

**10<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**11<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Butera and by unanimous vote upon roll call of all members present, to ratify payroll of May 8, 2020 in the amount of \$26,969.59 and May 22, 2020 in the amount of \$24,741.80 totaling \$51,711.39.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$27,491.57.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$11,428.23.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify Certification Request for Payment Luzerne County Community Development Disaster Recovery Buyout Program in the amount of \$1,159.20 for Application ID No. DR/West Pittston Planning, Invoice #2 Levee Study Administration Costs.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify the approval of the Commercial Insurance Package as prepared and submitted by the Joyce Insurance Group from June 8, 2020 to June 8, 2021 in the amount of \$57,576.00.

**12<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

**13<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Judge, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to award the removal of trees, trimming and stump grinding on the Bainbridge Campbell Park Property and West Pittston Borough Property to Gashi and Sons Tree Service who submitted the lowest proposal in the amount of \$4,900.00 which will be paid with unreserved borough funds.

**14<sup>th</sup> ORDER – PARKS & REC**

On motion of Mr. Judge, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to approve the plans designed by Reilly Associates, for the Rehabilitation of Bainbridge Campbell Park, pending the approval of the Department of Conservation and Natural Resources.

**15<sup>th</sup> ORDER – OLD BUSINESS**

Mr. Judge reported to Council that the 902 Grant is ready to make the purchase of the leaf vac and it should be moved on next meeting so borough will have the vac before Fall.

**16<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify resolution temporarily closing Montgomery Avenue in an easterly direction from Fourth Street to Wyoming Avenue and Berry Street to Warren on June 9, 2020 through June 11, 2020 from 3:30 p.m. to 5:30 p.m. by request from the Wyoming Area School District.

**17<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

West Pittston Tomorrow reported their website is down but they are working on it.

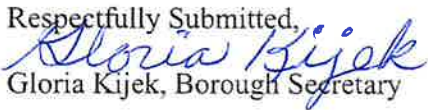
**18<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**19<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Judge, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                         |    |             |
|-----------------------------------------|----|-------------|
| General Fund Balance as of May 31, 2020 | \$ | 371,233.26  |
| EIT Fund Balance as of May 31, 2020     |    | 273,390.14  |
| Total General Fund and EIT Fund Balance |    | 638,642.84  |
|                                         |    |             |
| General Fund Disbursements June 9, 2020 |    | <11,428.23> |
|                                         |    |             |
| General Fund and EIT Fund Balance       |    |             |
| Less Disbursements                      | \$ | 627,214.61  |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Balance as of May 31, 2020          | \$ | 1,450,384.44 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                        |    |         |
|----------------------------------------|----|---------|
| Pool Fund Balance as of May 31, 2020   | \$ | 192.98* |
|                                        |    |         |
| Pool Fund Disbursements – June 9, 2020 |    | --0--   |
|                                        |    |         |
| Pool Fund Balance Less Disbursements   | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 9, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                              |          |
|----------------------------------------------|----------|
| Pitney Bowes (Postage Meter)                 | 180.66   |
| Verizon Wireless (Police Dept.)              | 50.08    |
| Nationwide Financial (Pension Contributions) | 547.41   |
| Nationwide Financial (Pension Contributions) | 301.19   |
| AFLAC                                        | 49.40    |
| Cannon Financial Services (copier)           | 120.02   |
| Geisinger Quality Options, Inc.              | 8,220.00 |
| PPL Electric                                 | 177.52   |
| Verizon Connect NWF, Inc. (Police Dept.)     | 65.80    |
| Verizon Connect NWF, Inc. (DPW)              | 115.15   |
| Onsolve (Code Red)                           | 4,760.00 |
| PPL Electric                                 | 253.19   |
| Buck Mountain Quarry (yard waste)            | 1,575.00 |
| GBM                                          | 229.00   |
| Highmark Blue Shield                         | 78.00    |
| Galls, LLC (Turner)                          | 243.29   |
| Concentra                                    | 79.00    |
| Starr Uniform Center                         | 134.97   |
| PPL Electric                                 | 39.10    |
| Verizon Wireless (Police Dept.)              | 200.07   |
| Triple Cities Mack (DPW)                     | 475.36   |
| Comcast                                      | 109.46   |
| Driscoll's Home Center                       | 278.28   |
| First National Bank (Loan)                   | 1,959.50 |
| Guardian                                     | 759.00   |
| Purchase Power (postage)                     | 520.99   |
| Comcast                                      | 96.47    |
| F.N.B. Equipment Finance (Loader)            | 1,593.04 |
| GBM                                          | 241.77   |
| GBM                                          | 3,900.00 |

General Fund Pre-Paid Bills  
Page 2, June 9, 2020

|         |               |
|---------|---------------|
| Comcast | <u>138.85</u> |
|---------|---------------|

|       |             |
|-------|-------------|
| TOTAL | \$27,491.57 |
|-------|-------------|

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

June 9, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                                           |                 |
|-------------------------------------------|-----------------|
| Bassler Equipment Co. (DPW)               | 186.10          |
| Cohen Law Group (Cable Franchise Renewal) | 2,633.34        |
| Comcast                                   | 491.26          |
| Colonial Life                             | 219.30          |
| Dempsey Uniform and Linen                 | 845.73          |
| FOP #36                                   | 44.34           |
| Fraternal Order of Police                 | 75.00           |
| PPL Electric                              | 924.12          |
| PPL Electric                              | 4,933.11        |
| Southern States Bankcard                  | 30.93           |
| Wayne Bank (DPW Truck)                    | <u>1,045.00</u> |
| TOTAL                                     | \$11,428.23     |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

June 9, 2020

Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for May 2020.

|                      |               |
|----------------------|---------------|
| Accident Reports     | 75.00         |
| Parking/Sweeping     | 15.00         |
| Finger Printing      | ---0---       |
| District Judge Fines | 118.01        |
| Street/Pave Cuts     | ---0---       |
| County/State Fines   | ---0---       |
| Retail Transient     | ---0---       |
| <br>TOTAL            | <br>\$ 208.01 |

Respectfully Submitted,

Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790

May, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## RE: Monthly Police Report – May 2020

The following is an activity report of the West Pittston Police Department for **April 16, 2020 to May 14, 2020**:

|                   |   |            |                       |   |          |
|-------------------|---|------------|-----------------------|---|----------|
| Calls for Service | - | <b>168</b> | Non-Traffic Citations | - | <b>5</b> |
| Traffic Crashes   | - | <b>4</b>   | Adult Arrests         | - | <b>4</b> |
| Traffic Citations | - | <b>5</b>   | Juvenile Arrests      | - | <b>0</b> |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **16**.

The following is fees collected from **April 16, 2020 to May 14, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |                                  |   |                |
|--------------------------------|---|----------------------------------|---|----------------|
| Incident/Crash Report Requests | = | <b>5</b> reports at \$15.00 each | = | <b>\$75.00</b> |
| Parking Tickets Paid           | = | <b>1</b> tickets                 | = | <b>\$15.00</b> |
| Fingerprint Order Fees         | = | <b>0</b> orders at \$15.00 each  | = | <b>\$0</b>     |
| Restitution from Defendants    | = | <b>0</b> checks                  | = | <b>\$0</b>     |

Total amount of all fees received from **April 16, 2020 to May 14, 2020** is **\$90.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **May 2020** shows **\$68.01** paid to West Pittston Borough by check number **18076**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **May 2020** from West Pittston Police Department activity was **\$68.01**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <u>PO#</u> | <u>Supplies/Services</u>                  | <u>PO#</u> | <u>Supplies/Services</u> |
|------------|-------------------------------------------|------------|--------------------------|
| PD0415     | 2013 FORD SUV SERVICE- STACKHOUSE         |            |                          |
| PD0412     | POLICE DEPT.SUPPLIES – ACTION TARGET      |            |                          |
| PD0413     | TURNER’S CLOTHING ALLOW. – GALLS.COM      |            |                          |
| PD0414     | 2018 FORD F-150 SERVICE – STACKHOUSE AUTO |            |                          |
| PD0415     | TURNER’S CLOTHING ALLOW. – GALLS.COM      |            |                          |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities



Incidents Reported Between 04/16/2020 and 05/14/2020

|      |                                           |    |
|------|-------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                       | 18 |
| 0440 | ASSAULT - HANDS,FISTS,FEET                | 1  |
| 0614 | THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615) | 1  |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT             | 1  |
| 1100 | FRAUD                                     | 2  |
| 1140 | UNAUTHORIZED USE OF A MV                  | 1  |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES          | 1  |
| 1813 | DRUGS-SALE/MFG-SYNTHETIC NARCOTICS        | 1  |
| 2410 | HARASSMENT BY COMMUNICATION               | 1  |
| 2440 | DISORDERLY CONDUCT-DISTURBING THE PEACE   | 1  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS            | 1  |
| 2660 | TRESPASSING OF REAL PROPERTY              | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)    | 2  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)        | 2  |
| 2830 | ALL OTHER BORO ORDINANCE                  | 4  |
| 2900 | LOST/MISSING PERSONS                      | 1  |
| 3000 | FOUND/RECOVERED PROPERTY                  | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                   | 4  |
| 3400 | MENTAL HEALTH                             | 5  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES    | 9  |
| 3600 | DISTURBANCES-DOMESTIC                     | 6  |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)  | 3  |
| 3800 | SERVICE CALL-MISCELLANEOUS                | 17 |
| 3801 | SERVICE CALL-COMMUNITY POLICING           | 3  |
| 3805 | SERVICE CALL-ANIMAL                       | 1  |
| 3810 | SERVICE CALL- BURGLAR ALARM               | 9  |
| 3830 | SERVICE CALL-ASSIST OTHER AGENCY          | 1  |
| 3840 | FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)  | 1  |
| 3870 | MEDICAL EMERGENCY                         | 11 |
| 3900 | TRAFFIC & PARKING PROBLEMS                | 3  |
| 3901 | TRAFFIC CONTROL / DIRECTING TRAFFIC       | 1  |
| 4010 | TRAFFIC OFFENSES                          | 2  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN         | 1  |
| 5014 | LOST & FOUND - MISSING ADULT FEMALES      | 1  |
| 5506 | ANIMAL COMPLAINTS - STRAY ANIMALS         | 1  |
| 5510 | ANIMAL COMPLAINTS - OTHER                 | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS            | 2  |
| 6610 | TRAFFIC RELATED - MOTORIST AID            | 1  |
| 7016 | FOLLOW UP INFORMATION                     | 3  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT.   | 1  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.      | 6  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT   | 6  |
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT  | 1  |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT    | 1  |
| 8010 | WARRANTS - LOCAL - CRIMINAL               | 1  |

5/15/2020

## **CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 04/16/2020 and 05/14/2020



|      |                       |       |
|------|-----------------------|-------|
| 9000 | ADMINISTRATIVE TASKS  | 1     |
| 9002 | ADMINISTRATIVE DUTIES | 1     |
| 9999 | WELFARE CHECK         | 2     |
| CITT | TRAFFIC CITATION      | 3     |
| XXXX | *Restricted           | 3     |
|      |                       | <hr/> |
|      |                       | 152   |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 9, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of May 2020.

|                          |               |
|--------------------------|---------------|
| 2 UCC Permit Fees        | 234.00        |
| Contractor Registrations | --0--         |
| 1 Zoning Permits         | 25.00         |
| Zoning Hearing Fees      | --0--         |
| <br>TOTAL                | <br>\$ 259.00 |

Respectfully Submitted,

Zoning Officer  
Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Butera, Mr. Hosier, Attorney Bufalino, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER** – Executive Session was held on June 29, 2020 to discuss personal and legal issues.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF JUNE 9, 2020 COUNCIL MEETINGS.**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

**A. WVSA monthly report**

On motion of Mr. Hosier, second by Mr. Judge and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following:

- A.** Comcast Cable Franchise Renewal Agreement ready to advertise for Public Hearing.
- B.** DPW Union Contract
- C.** DUI Task Force Agreement Ordinance

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Butera, second by Mr. Bohn and by unanimous vote upon roll call of all members present, to ratify payroll of June 5, 2020 in the amount of \$31,076.45 and June 19, 2020 in the amount of \$24,841.30 totaling \$55,917.75.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$127,123.99.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$8,468.60.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify request of \$125,000 in CDBG-DR Planning Funds to complete a Non-Federal Flood Damage Reduction Feasibility Study to Luzerne County Office of Community Development.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify the receipted invoices for AFG 2<sup>nd</sup> quarter Non Uniform Pension in the amount of \$342.84 and Police Pension in the amount of \$376.13. .

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify request Certification for Payment of \$5,541.04 from Luzerne County Community Development Disaster Recovery Buyout Program Application No. DR/Admin Invoice #15 for payment to Brozena Consulting.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public safety monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payment of \$3,919.00 to Borton Lawson Invoice #7 for the Traffic Signal Replacement Project.

**13<sup>th</sup> ORDER – PUBLIC WORKS**

Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

**13<sup>th</sup> ORDER – PUBLIC WORKS (cont.)**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to award the Public Works Building Renovations Contract #2-Roof Improvements to Hadley Construction, Pittston PA for a complete re-roofing at an amount of \$64,000.00 by recommendation of the Borough Engineer, Reilly Associates.

**14<sup>th</sup> ORDER – PARKS & REC**

President Quinn thanked Public Works for placing the mulch around the ADA equipment and thanked Lynn Burbank for all she has done for parks.

**15<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for. None was received.

**16<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to authorize the West Pittston Public Works Department to begin scheduling and advertising curbside recycling pickup every Thursday beginning July 30<sup>th</sup>.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to authorize Attorney Mark Bufalino to draft an "Business Integrity Policy" in pursuant with Grant 902.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to appoint Anthony Scalzo, Public Works Supervisor, as the official point of contact person and project officer for the 902 grant project of Leaf Vac and recycle bins.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve invoice #16 for full payment in the amount of \$2000.00 for eligible costs related to the Luzerne County Community Development Disaster Recovery Buyout Program.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize Reilly Associates to prepare an application to the Flood Mitigation Grant Program in the amount of \$250,000.00 for a study regarding flood impacts and mitigation.

On motion of Mr. Stevenson, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to acknowledge and accept the \$11,299.00 donation for the borough building security system from the West Pittston Ambulance Association.

**16<sup>th</sup> ORDER - NEW BUSINESS (cont.)**

On motion of Mr. Stevenson, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to acknowledge and accept the \$100.00 donation from Joyce and Don Lloyd for the Police Department.

**17<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Lynn Burbank reported that the Hometown Hero Banners are up and West Pittston Tomorrow donated \$6,676.00 to the West Pittston Hose Company.

**18<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**19<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:03 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                          |    |             |
|------------------------------------------|----|-------------|
| General Fund Balance as of June 30, 2020 | \$ | 253,949.70  |
| EIT Fund Balance as of June 30, 2020     |    | 284,345.36  |
| Total General Fund and EIT Fund Balance  |    | 538,295.06  |
|                                          |    |             |
| General Fund Disbursements July 7, 2020  |    | < 8,468.60> |
|                                          |    |             |
| General Fund and EIT Fund Balance        |    |             |
| Less Disbursements                       | \$ | 529,826.46  |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Balance as of June 30, 2020         | \$ | 1,450,384.44 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                         |    |         |
|-----------------------------------------|----|---------|
| Pool Fund Balance as of June 30, 2020   | \$ | 192.98* |
|                                         |    |         |
| Pool Fund Disbursements – July 7,, 2020 |    | --0--   |
|                                         |    |         |
| Pool Fund Balance Less Disbursements    | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

July 7, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment.

|                                                 |           |
|-------------------------------------------------|-----------|
| Nationwide Financial (Pension Contributions)    | 546.86    |
| Nationwide Financial (Pension Contributions)    | 430.40    |
| Stackhouse Auto Electric (Police Dept.)         | 303.00    |
| Times Leader                                    | 233.80    |
| West Side Auto                                  | 1,003.17  |
| Michael Dziedzic, Jr. (CDL Physical)            | 70.00     |
| Galls, LLC                                      | 67.33     |
| GBM                                             | 14.90     |
| Northeast Cartage & Recycling (Yard Waste)      | 185.00    |
| PPL Electric                                    | 123.23    |
| State Workers Insurance Fund (WC Vol. Fire)     | 816.00    |
| Joseph J. Joyce Associates, Inc. (Ins. Renewal) | 57,576.00 |
| Citizens Voice                                  | 415.00    |
| GBM                                             | 398.00    |
| PAWC                                            | 1,435.22  |
| PA One Call                                     | 38.10     |
| UGI                                             | 139.53    |
| Colwell                                         | 48.08     |
| K & S Convenience (Police Dept.)                | 267.74    |
| PAWC                                            | 78.63     |
| Verizon Connect NWF, Inc. (Police Dept.)        | 65.80     |
| Verizon Connect NWF, Inc. (DPW)                 | 115.15    |
| Waste Reduction and Recycling                   | 174.00    |
| DeAngelo Landscaping                            | 2,495.00  |

July 7, 2020  
Prepaid Bills  
Page Two (2)

|                                              |                         |
|----------------------------------------------|-------------------------|
| Nationwide Financial (Pension Contributions) | 546.86                  |
| Nationwide Financial (Pension Contributions) | 295.31                  |
| Comcast                                      | 0.56                    |
| UGI                                          | 143.93                  |
| AFLAC                                        | 153.20                  |
| Tulpehocken Spring Water                     | 22.00                   |
| UGI                                          | 87.54                   |
| Verizon Wireless (Police Dept.)              | 55.08                   |
| Wyoming Avenue Wholesale (DPW)               | 120.00                  |
| Buck Mountain Quarry (Yard Waste)            | 2,075.00                |
| PPL Electric                                 | 162.77                  |
| Geisinger Quality Options, Inc.              | 8,220.80                |
| Verizon Wireless (Police Dept.)              | 200.09                  |
| Canon Financial Service (Copier)             | 120.02                  |
| Highmark Blue Shield                         | 78.00                   |
| Zac Fetch (Police Dept.)                     | 420.00                  |
| Old Mill Pine (DPW)                          | 462.12                  |
| PPL Electric                                 | 246.25                  |
| Cintas (DPW)                                 | 117.73                  |
| Comcast                                      | 109.46                  |
| PPL Electric                                 | 37.82                   |
| Wilkes Barre Materials                       | 279.56                  |
| Medico Industries (DPW)                      | 394.08                  |
| GBM (Police Dept.)                           | 42.00                   |
| Wells Fargo (Fire Truck Payment)             | 40,967.00               |
| First National Bank (Loan)                   | 1,959.50                |
| Guardian                                     | 759.00                  |
| PSAB                                         | 45.00                   |
| F.N.B. Equipment Finance (Loader)            | 1,593.04                |
| Comcast                                      | 96.77                   |
| Geisinger Quality Options (HRA)              | 134.71                  |
| Comcast                                      | 138.85                  |
| <br>TOTAL                                    | <br><u>\$127,123.99</u> |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

July 7, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval.

|                             |                   |
|-----------------------------|-------------------|
| DeAngelo Landscaping        | 2,096.00          |
| Elliott, Greenleaf and Dean | 957.00            |
| FOP #36                     | 44.34             |
| Fraternal Order of Police   | 75.00             |
| GBM (Police Dept.)          | 78.00             |
| GBM                         | 701.04            |
| Gerrity's (DPW)             | 47.70             |
| PPL Electric                | 1,035.50          |
| Southern State Bankcard     | 2,389.02          |
| Wayne Bank (DPW Truck)      | 1,045.00          |
| TOTAL                       | <u>\$8,468.60</u> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

July 7, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

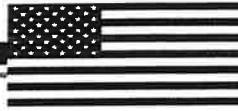
The following represents the Mayors report for the month of June 2020.

|                      |            |
|----------------------|------------|
| Accident Report      | 60.00      |
| Parking/Sweeping     | 30.00      |
| Finger Printing      | --0--      |
| District Judge Fines | 370.83     |
| Street/Pave Cuts     | --0--      |
| County/State Fines   | 1,134.15   |
| Retail Transient     | --0--      |
|                      | <hr/>      |
| TOTAL                | \$1,594.98 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



June, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## RE: Monthly Police Report – June 2020

The following is an activity report of the West Pittston Police Department for **May 15, 2020 to June 17, 2020:**

|                   |   |            |                       |   |           |
|-------------------|---|------------|-----------------------|---|-----------|
| Calls for Service | - | <b>312</b> | Non-Traffic Citations | - | <b>4</b>  |
| Traffic Crashes   | - | <b>8</b>   | Adult Arrests         | - | <b>14</b> |
| Traffic Citations | - | <b>134</b> | Juvenile Arrests      | - | <b>0</b>  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **40**.

The following is fees collected from **May 15, 2020 to June 17, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |          |                         |   |                |
|--------------------------------|---|----------|-------------------------|---|----------------|
| Incident/Crash Report Requests | = | <b>4</b> | reports at \$15.00 each | = | <b>\$60.00</b> |
| Parking Tickets Paid           | = | <b>2</b> | tickets                 | = | <b>\$30.00</b> |
| Fingerprint Order Fees         | = | <b>0</b> | orders at \$15.00 each  | = | <b>\$0</b>     |
| Restitution from Defendants    | = | <b>0</b> | checks                  | = | <b>\$0</b>     |

Total amount of all fees received from **May 15, 2020 to June 17, 2020** is **\$90.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **June 2020** shows **\$320.83** paid to West Pittston Borough by check number **18093**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **June 2020** from West Pittston Police Department activity was **\$320.83**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <u>PO#</u> | <u>Supplies/Services</u>               |
|------------|----------------------------------------|
| PD0416     | 2017 FORD SUV SERVICE- STACKHOUSE AUTO |
| PD0417     | POLICE DEPT.VEHICLE DETAIL – ZAC FETCH |
| PD0418     | 2017 FORD SUV TIRES- MCCARTHY TIRE     |

| <u>PO#</u> | <u>Supplies/Services</u> |
|------------|--------------------------|
|------------|--------------------------|

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE****All Municipalities****Incidents Reported Between 05/15/2020 and 06/17/2020**

|      |                                         |    |
|------|-----------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                     | 32 |
| 0430 | ASSAULT - OTHER DANGEROUS WEAPON        | 1  |
| 0637 | THEFT - UNDER \$50 - FROM BUILDINGS     | 1  |
| 0639 | THEFT-UNDER \$50-ALL OTHER              | 2  |
| 1150 | FRAUD - CREDIT CARDS, ATM               | 1  |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES        | 2  |
| 1440 | CRIMINAL MISCHIEF - ALL OTHER           | 2  |
| 1834 | NARCOTICS-POSSESSION-OTHER DANGEROUS    | 1  |
| 1841 | NARCOTICS-USE-MORPHINE, HEROIN,CODIENEC | 1  |
| 2300 | PUBLIC DRUNKENESS                       | 1  |
| 2400 | DISORDERLY CONDUCT                      | 3  |
| 2410 | HARASSMENT BY COMMUNICATION             | 1  |
| 2440 | DISORDERLY CONDUCT-DISTURBING THE PEACE | 2  |
| 2450 | HARASSMENT                              | 3  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS          | 5  |
| 2650 | ALL OTHERS - PUBLIC NUISANCE            | 2  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)  | 3  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)      | 2  |
| 2900 | LOST/MISSING PERSONS                    | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                 | 8  |
| 3320 | DOA                                     | 1  |
| 3400 | MENTAL HEALTH                           | 3  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES  | 10 |
| 3600 | DISTURBANCES-DOMESTIC                   | 10 |
| 3800 | SERVICE CALL-MISCELLANEOUS              | 36 |
| 3801 | SERVICE CALL-COMMUNITY POLICING         | 2  |
| 3805 | SERVICE CALL-ANIMAL                     | 1  |
| 3810 | SERVICE CALL- BURGLAR ALARM             | 10 |
| 3870 | MEDICAL EMERGENCY                       | 13 |
| 3900 | TRAFFIC & PARKING PROBLEMS              | 9  |
| 4010 | TRAFFIC OFFENSES                        | 4  |
| 5004 | LOST & FOUND - FOUND ARTICLES           | 1  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS        | 3  |
| 5510 | ANIMAL COMPLAINTS - OTHER               | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS          | 26 |
| 6610 | TRAFFIC RELATED - MOTORIST AID          | 1  |
| 7016 | FOLLOW UP INFORMATION                   | 3  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT. | 1  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT | 3  |
| 7512 | ASSIST PITTSTON TOWNSHIP POLICE DEPT.   | 1  |
| 7519 | ASSIST PENNSYLVANIA STATE POLICE        | 1  |
| 8010 | WARRANTS - LOCAL - CRIMINAL             | 2  |
| 9001 | POLICE VEHICLE MAINTENANCE / REPAIR     | 1  |
| 9002 | ADMINISTRATIVE DUTIES                   | 1  |
| 9999 | WELFARE CHECK                           | 2  |

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 05/15/2020 and 06/17/2020



|      |                      |       |
|------|----------------------|-------|
| CITN | NON-TRAFFIC CITATION | 1     |
| CITT | TRAFFIC CITATION     | 47    |
| PERM | MISCELLANEOUS PERSON | 2     |
| XXXX | *Restricted          | 2     |
|      |                      | <hr/> |
|      |                      | 272   |

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

July 7, 2020

Honorable Mayor, Council President

And Members of Council

Borough of West Pittston

555 Exeter Avenue

West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of June 2020.

|                          |          |
|--------------------------|----------|
| 11 UCC Permit Fees       | 895.50   |
| Contractor Registrations | --0--    |
| Zoning Permits           | --0--    |
| Zoning Hearing Fees      | --0--    |
|                          | <hr/>    |
| TOTAL                    | \$895.50 |

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:32 p.m. by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, President Quinn, Mr. Stevenson, Mr. Hosier, Mr. Butera, Attorney Bufalino, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Judy Ioto asked what the Business Integrity Policy is? President Quinn explained the policy was necessary as a part of receiving the 902 grant for a leaf vac and recycling bins.

**4<sup>th</sup> ORDER – APPROVAL OF MINUTES OF JULY 7, 2020 COUNCIL MEETINGS.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**5<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**6<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA monthly report
- B. Interest in leasing a buyout property
- C. Complaint about garbage cans left on curb

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**7<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

The Comcast Cable Franchise Renewal is ready except the Borough needs to have a public meeting before passing this.

Borough Council Minutes

Page 2, August 4, 2020

**8<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**9<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to ratify payroll of July 2, 2020 in the amount of \$27,896.36 and July 17, 2020 in the amount of \$22,967.36 and July 31, 2020 in the amount of \$22,571.34 totaling \$73,435.06.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund prepaid bills totaling \$38,008.97.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve General Fund bills totaling \$7,723.49.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the BCO training class that Alan Brezenski, Code Enforcement Officer requests to attend in the amount of \$370.00.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the application of Fred and Rosa Lacey, 11 Philadelphia Ave. to lease a West Pittston Buyout Property located at the property adjacent to 11 Philadelphia Ave. in accordance with the West Pittston Borough Flood Land Reuse Plan.

On motion of Mr. Judge, second by Mr. Hosier and by unanimous vote upon roll call of all members present, to accept the Cooperation Agreement between the County of Luzerne and West Pittston Borough for funds for Street Improvements in the amount of \$150,000.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve final payment of \$117.45 to Borton Lawson, Engineers for invoice 2019-4354-000-0000009 for the Traffic Signal Replacement Project.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the 902 Grant Business Integrity Policy and to move forward and have Tony Scalzo order the leaf vac and the recycle bins.

**13<sup>th</sup> ORDER – PARKS & REC**

President Quinn announced all parks will be closed until further notice following the CDC Covid guidelines.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for, there was none at this time.

**15<sup>th</sup> ORDER - NEW BUSINESS**

Tom Reilly Borough Engineer read all bids as received for the Luzerne Avenue Storm and Sewer Improvements project. Pioneer Construction \$182,156.90, Sikora Brother Paving \$203,924.50, Eastern Branch Demolition \$211,050.00, Hadley Construction \$230,765.00, Multiscape Inc. \$245,765.50, James T. O'Hara Inc. \$278,170.00, Linde Corporation \$280,556.00.

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to accept the bids as read by Mr. Reilly Borough Engineer, for the Luzerne Avenue Storm and Sewer Improvements project.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve application by Tom Reilly, Borough Engineer for the CDBG-DR Sewer Separation and Stormwater Improvements in the amount of \$1,316,000.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve application by Tom Reilly, Borough Engineer for the CDBG State Special Grant for a levy design.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to do a study for Regionalization of Police Departments of West Pittston, Exeter, Exeter Township, and Wyoming.

**15<sup>th</sup> ORDER - NEW BUSINESS (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve a traffic study of Wisner Street by Reilly Associates.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to advertise for part time DPW workers.

Mr. Judge would like the Public Safety Committee to get together to discuss Fireworks Ordinance.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

West Pittston Tomorrow was called for. None was given.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Judy Iota, 300 York Street– complained about the nuisance property on 50 Park, corner of Park and Keeler Streets and how town looks disgraceful.

Anita Bialado, 402 Susquehanna Ave – complained about the nuisance property on 50 Park and why did it take so long to clean up.

Joanne Ramos, 15 Washington Street – complaint about the nuisance property on 50 Park Street called every week for a year about it.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:23 p.m.

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                          |               |
|------------------------------------------|---------------|
| General Fund Balance as of July 31, 2020 | \$ 232,952.34 |
| EIT Fund Balance as of July 31, 2020     | 303,821.65    |
| Total General Fund and EIT Fund Balance  | 536,773.99    |

|                                           |            |
|-------------------------------------------|------------|
| General Fund Disbursements August 4, 2020 | <7,723.49> |
|-------------------------------------------|------------|

|                                   |               |
|-----------------------------------|---------------|
| General Fund and EIT Fund Balance |               |
| Less Disbursements                | \$ 529,050.50 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |                 |
|-------------------------------------|-----------------|
| Fund Balance as of January 31, 2020 | \$ 1,500,000.00 |
| Less Doli Construction              | <34,469.60>     |
| MMR Services                        | <2,000.00>      |
| Scantek, Inc.                       | <11,146.00>     |
| Balance as of July 31, 2020         | \$ 1,450,384.44 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                        |            |
|----------------------------------------|------------|
| Pool Fund Balance as of July 31, 2020  | \$ 192.98* |
| Pool Fund Disbursements August 4, 2020 | --0--      |
| Pool Fund Balance Less Disbursements   | \$ 192.98  |

- \$26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

August 4, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment.

|                                              |          |
|----------------------------------------------|----------|
| Nationwide Financial (Pension Contributions) | 546.86   |
| Nationwide Financial (Pension Contributions) | 328.58   |
| Colonial Life                                | 219.30   |
| Driscoll's Home Center (DPW)                 | 314.15   |
| Meske Glass                                  | 550.00   |
| Independent Graphics, Inc.                   | 300.00   |
| Dempsey Uniform and Linen                    | 797.76   |
| Times Leader                                 | 196.40   |
| Geisinger Quality Options (HRA)              | 112.84   |
| Airport Sand and Gravel (Morris Park)        | 141.25   |
| Comcast                                      | 487.35   |
| PPL Electric                                 | 4,893.26 |
| PPL Electric                                 | 130.54   |
| State Workers Insurance Fund (WC-Vol.Fire)   | 815.00   |
| Rite Temp                                    | 317.50   |
| Waste Reduction and Recycling                | 174.00   |
| H.A. Berkheimer, Inc.                        | 3.58     |
| PA One Call                                  | 16.20    |
| West Side Auto                               | 1,260.94 |
| GBM                                          | 153.25   |
| Oley Industries (Morris Park)                | 1,150.60 |
| PAWC                                         | 1,435.22 |
| UGI                                          | 44.47    |
| Nationwide Financial (Pension Contributions) | 523.27   |

August 4, 2020

Prepaid Bills

Page 2

|                                                    |          |
|----------------------------------------------------|----------|
| Nationwide Financial (Pension Contributions)       | 252.26   |
| Citizens Voice                                     | 390.00   |
| Cintas (DPW)                                       | 179.32   |
| Comcast                                            | 0.56     |
| Colwell                                            | 48.08    |
| F.N.B. Equipment Finance                           | 1.00     |
| Independent Graphics, Inc.                         | 230.00   |
| Rite Temp                                          | 138.00   |
| UGI                                                | 71.54    |
| Verizon Wireless (Police Dept.)                    | 50.08    |
| Verizon Connect NWF, Inc. (Police Dept.)           | 64.76    |
| Verizon Connect NWF, Inc. (DPW)                    | 113.33   |
| WVSA                                               | 165.00   |
| Elliot, Greenleaf and Dean                         | 5,526.43 |
| West Pittston Boro Sewer Maint.                    | 195.00   |
| Verizon Wireless (Police Dept.)                    | 200.05   |
| GBM                                                | 398.00   |
| PAWC                                               | 77.36    |
| Canon Financial Services, Inc. (copier)            | 120.02   |
| PPL Electric                                       | 161.02   |
| Tulpehocken Spring Water                           | 87.73    |
| Commonwealth of PA (Chapter 302 Annual Service Fee | 65.00    |
| AFLAC                                              | 229.80   |
| Bassler Equipment                                  | 366.40   |
| Geisinger Quality Options                          | 8,220.40 |
| Highmark Blue Shield                               | 78.00    |
| PPL Electric                                       | 266.93   |
| PSAB UC Plan (2 <sup>nd</sup> Quarter)             | 1,187.68 |
| Nationwide Financial (Pension Contributions)       | 487.89   |
| Nationwide Financial (Pension Contributions)       | 337.01   |
| YCG, Inc. (Police Dept.)                           | 320.00   |
| Guardian                                           | 759.00   |

August 4, 2020

Prepaid Bills

Page 3

|                            |                  |
|----------------------------|------------------|
| Comcast                    | 249.50           |
| First National Bank (Loan) | 1,959.50         |
| West Pittston Tomorrow     | <u>100.00</u>    |
| <br>TOTAL                  | <br>\$ 38,008.97 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

August 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                             |                   |
|-----------------------------|-------------------|
| Buck Mountain Quarry        | 1,495.00          |
| Elliott, Greenleaf and Dean | 3,110.39          |
| FOP #36                     | 66.51             |
| Fraternal Order of Police   | 112.50            |
| GBM                         | 43.28             |
| PPL Electric                | 39.46             |
| PPL Electric                | 1,063.06          |
| Purchase Power (Postage)    | 520.99            |
| Sirchie (Police Dept.)      | 222.18            |
| T.J. Giunta                 | 5.12              |
| Wayne Bank (DPW Truck)      | <u>1,045.00</u>   |
| <b>TOTAL</b>                | <b>\$7,723.49</b> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

The following Sewer Maintenance Fund Bills are being presented for payment approval:

|                                        |                    |
|----------------------------------------|--------------------|
| WVSA (3 <sup>rd</sup> Quarter Billing) | <u>\$10,958.16</u> |
| <b>TOTAL</b>                           | <b>\$10,958.16</b> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

August 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

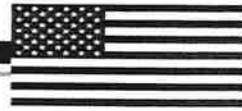
The following represents the Mayors report for the month of July 2020:

|                      |                |
|----------------------|----------------|
| Accident Report      | 105.00         |
| Parking/Sweeping     | --0--          |
| Finger Printing      | --0--          |
| District Judge Fines | 1,336.01       |
| Street/Pave Cuts     | --0--          |
| County/State Fines   | 100.00         |
| Retail Transient     | --0--          |
| <br>TOTAL            | <br>\$1,541.01 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



July, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## RE: Monthly Police Report – July 2020

The following is an activity report of the West Pittston Police Department for **June 18, 2020 to July 16, 2020**:

|                   |   |            |                       |   |          |
|-------------------|---|------------|-----------------------|---|----------|
| Calls for Service | - | <b>204</b> | Non-Traffic Citations | - | <b>2</b> |
| Traffic Crashes   | - | <b>6</b>   | Adult Arrests         | - | <b>5</b> |
| Traffic Citations | - | <b>18</b>  | Juvenile Arrests      | - | <b>0</b> |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **37**.

The following is fees collected from **June 18, 2020 to July 16, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |          |                         |   |                 |
|--------------------------------|---|----------|-------------------------|---|-----------------|
| Incident/Crash Report Requests | = | <b>8</b> | reports at \$15.00 each | = | <b>\$120.00</b> |
| Parking Tickets Paid           | = | <b>0</b> | tickets                 | = | <b>\$0</b>      |
| Fingerprint Order Fees         | = | <b>0</b> | orders at \$15.00 each  | = | <b>\$0</b>      |
| Restitution from Defendants    | = | <b>0</b> | checks                  | = | <b>\$0</b>      |

Total amount of all fees received from **June 18, 2020 to July 16, 2020**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **July 2020** shows **\$1,286.01** paid to West Pittston Borough by check number **18111**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **July 2020** from West Pittston Police Department activity was **\$589.92**. The remaining balance of **\$696.09** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <u>PO#</u> | <u>Supplies/Services</u>            |
|------------|-------------------------------------|
| PD0419     | POLICE SUPPLIES - SIRCHIE           |
| PD0420     | 2013 FORD TAURUS SERVICE – A&K AUTO |
| PD0418     | 2017 FORD SUV (WHITE) – A&K AUTO    |

| <u>PO#</u> | <u>Supplies/Services</u> |
|------------|--------------------------|
|------------|--------------------------|

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 06/18/2020 and 07/16/2020



|      |                                          |    |
|------|------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                      | 33 |
| 0440 | ASSAULT - HANDS,FISTS,FEET               | 1  |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT            | 1  |
| 1140 | UNAUTHORIZED USE OF A MV                 | 1  |
| 1450 | ALL OTHER VANDALISM                      | 1  |
| 2400 | DISORDERLY CONDUCT                       | 4  |
| 2410 | HARASSMENT BY COMMUNICATION              | 1  |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES         | 1  |
| 2450 | HARASSMENT                               | 2  |
| 2640 | ALL OTHER ORDINANCE VIOLATIONS           | 1  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS           | 3  |
| 2650 | ALL OTHERS - PUBLIC NUISANCE             | 3  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)   | 8  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)       | 2  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 6  |
| 3320 | DOA                                      | 1  |
| 3400 | MENTAL HEALTH                            | 4  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 6  |
| 3600 | DISTURBANCES-DOMESTIC                    | 7  |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 24 |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 9  |
| 3870 | MEDICAL EMERGENCY                        | 4  |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 4  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN        | 2  |
| 4028 | NON-CRIMINAL-OTHER INVESTIGATIONS        | 1  |
| 5004 | LOST & FOUND - FOUND ARTICLES            | 1  |
| 5504 | ANIMAL COMPLAINTS - DOG BITES            | 2  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 4  |
| 6608 | TRAFFIC RELATED - ESCORTS                | 1  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC          | 1  |
| 7016 | FOLLOW UP INFORMATION                    | 1  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.     | 1  |
| 7504 | ASSIST POLICE DEPARTMENT - OTHER POLICE  | 1  |
| 7506 | ASSISTING OTHER AGENCIES - ALL OTHERS    | 3  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 4  |
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT | 1  |
| 7510 | ASSIST EXETER TOWNSHIP POLICE DEPARTMENT | 3  |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT   | 2  |
| 7519 | ASSIST PENNSYLVANIA STATE POLICE         | 1  |
| 9998 | VEHICLE REPOSSESSION                     | 1  |
| 9999 | WELFARE CHECK                            | 1  |
| CITT | TRAFFIC CITATION                         | 5  |
| WARR | WARRANT                                  | 1  |
| XXXX | *Restricted                              | 2  |

7/18/2020

# **CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 06/18/2020 and 07/16/2020



---

167

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

August 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of July 2020:

|       |                          |                  |
|-------|--------------------------|------------------|
| 15    | UCC Permit Fees          | 3,344.93         |
| 1     | Contractor Registrations | 150.00           |
| 4     | Zoning Permits           | 200.00           |
|       | Zoning Hearing Fees      | --0--            |
| TOTAL |                          | <hr/> \$3,694.93 |

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:32 p.m. by President Quinn via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Stevenson, President Quinn, Attorney Bufalino, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION**

Executive Session was held on August 25, 2020 to discuss personal.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF AUGUST 4, 2020 COUNCIL MEETINGS.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA monthly report
- B. Eric's Foundation – bows on poles

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

- A. Vehicle Fuel Bid Specification.
- B. Intermunicipal Agreement between West Pittston Borough and The Borough of Forty Fort for Composing Processing Services.

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payroll of August 14, 2020 in the amount of \$26,009.61 and August 28, 2020 in the amount of \$23,290.05 totaling \$49,299.66.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$238,742.85.

On motion of Mr. Butera second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$7,215.37.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to direct and authorize the Borough Solicitor to advertise 2020-2021 Vehicle Fuel Bid Specification.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the application of Ivy Berry, 2 Philadelphia Avenue to lease a West Pittston Buyout Property adjacent to Ms. Berry's home, located at corner of Philadelphia Avenue and Susquehanna Avenue, in accordance with the West Pittston Borough Flood Land Reuse Plan and the application must now go to for final approval to FEMA.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept and place on file the 2021 Minimum Obligation (MMO) for the Nonuniform and Police Pension Plans as prepared and submitted in September 2020.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Workers Compensation Insurance Proposal as submitted through and by Joseph J. Joyce Associates in the amount of \$76,391.00 effective 9/30/2020 to 9/30/2021.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Workers Compensation Insurance Proposal for the Volunteer Fire Department as submitted through and by Joseph J. Joyce Associates in the amount of \$13,335.00 effective 9/30/2020 to 9/30/2022.

**10<sup>th</sup> ORDER – ADMINISTRATION (continued)**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify authorization for Savino Bonita, West Pittston Borough Manager to prepare and submit West Pittston Borough request for Covid-19 expenses to the Luzerne County Covid-19 County Relief Block Grant Program.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept M. Mayo Striping estimate of \$7,220. with the condition the line painting near railroad tracks does not encroach on the Railroad Company's property and that M. Mayo Striping obtain approval from the Luzerne County Redevelopment Authority before proceeding with painting.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify Final Revised Bill from Borton Lawson for invoice #2019-4354-0000-000009F in the amount of \$300. For Traffic Signal Design.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the DCED Police Regionalization Study with the municipalities of West Pittston, Exeter, Exeter Township, Wyoming, and West Wyoming.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

President Quinn announced that Motion 12.F., regarding the Intermunicipal Agreement between West Pittston and Forty Fort for Compose Processing Services has been struck from the Public Works motions of agenda.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify DPW Building chimney removal work by Hadley Construction with cost not to exceed \$1000 and reimbursement of cost will be coming from unreserved fund.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve payment of \$3,600. to Rowe Door Sales for invoice #101038 Public Works Building Improvements on recommendation by Reilly Associates, Borough Engineer with authorization being submitted to the Commonwealth Financing Authority for payment under the LSA DPW Grant.

**12<sup>th</sup> ORDER – PUBLIC WORKS (continued)**

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to reject all bids on the recommendation of Reilly Associates, Borough Engineer, for the CFA Small Sewer and Water project due to all bids being over the allocated amount.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to authorize Reilly Associates, Borough Engineer to readvertise the CFA Small Sewer and Water Project Bid.

**13<sup>th</sup> ORDER – PARKS & REC**

President Quinn announced Morris Park is looking good and thanked Lynn Burbank and Ed Martin for painting park and all parks will be open after Covid-19 is behind us.

Lynn Burbank asked about a letter in regards to the dog park still being closed. President Quinn said that it will be posted on the Borough website.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for there was none at this time.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize Attorney Mark Bufalino, Borough Solicitor to advertise the Intermunicipal Agreement he prepared between West Pittston Borough and The Borough of Forty Fort for Compose Processing Services .

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to adopt a Resolution prepared by Reilly Engineer for the Multimodal Transportation Grant in the amount of \$1,380,255. from the Commonwealth Financial Authority for Exeter Avenue Streetscape Improvements.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to have Savino Bonito, Borough Manager advertise for temporary help as needed for the DPW not to exceed an hourly rate of \$15.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Lynn Burbank announced that West Pittston Tomorrow will be having a Zoom Meeting on September 14 at 7 p.m. and they have four banners for next year already.

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Walter Kuharchek, 504 Susquehanna Ave. – he is elderly and is having a hard time on bridges because there is no handicap ramps. Tom Reilly, Borough Engineer responded that the Water Street Bridge is a County Bridge and Fort Jenkins Bridge is a State Bridge. President Quinn also replied that the borough will look into this and the state is working on putting handicap ramps in.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:33 p.m.

Respectfully Submitted,

Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                            |               |
|--------------------------------------------|---------------|
| General Fund Balance as of August 31, 2020 | \$ 189,018.34 |
| EIT Fund Balance as of August 31, 2020     | 365,238.42    |
| Total General Fund and EIT Fund Balance    | 554,256.76    |

|                                              |            |
|----------------------------------------------|------------|
| General Fund Disbursements September 1, 2020 | <7,215.37> |
|----------------------------------------------|------------|

|                                   |               |
|-----------------------------------|---------------|
| General Fund and EIT Fund Balance |               |
| Less Disbursements                | \$ 547,041.39 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |                 |
|-------------------------------------|-----------------|
| Fund Balance as of January 31, 2020 | \$ 1,500,000.00 |
| Less Doli Construction              | <34,469.60>     |
| MMR Services                        | <2,000.00>      |
| Scantek, Inc.                       | <11,146.00>     |
| Bradco Supply Company               | <204,836.21>    |
| Balance as of August 31, 2020       | \$1,245,548.23  |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                         |            |
|-----------------------------------------|------------|
| Pool Fund Balance as of August 31, 2020 | \$ 192.98* |
|-----------------------------------------|------------|

|                                           |       |
|-------------------------------------------|-------|
| Pool Fund Disbursements September 1, 2020 | --0-- |
|-------------------------------------------|-------|

|                                      |           |
|--------------------------------------|-----------|
| Pool Fund Balance Less Disbursements | \$ 192.98 |
|--------------------------------------|-----------|

- \$26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 1, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                              |          |
|----------------------------------------------|----------|
| Sirchie (Police Dept. – Covid 19)            | 367.30   |
| McCarthy Tire Service (Police Dept.)         | 608.80   |
| Comcast                                      | 98.52    |
| Bassler Equipment (Police Dept.)             | 106.32   |
| Lehigh Construction (DPW)                    | 354.48   |
| Comcast                                      | 498.81   |
| Geisinger Quality Options (HRA)              | 21.87    |
| PPL Electric                                 | 4,894.55 |
| Colonial Life                                | 328.95   |
| Southern States Bankcard                     | 82.96    |
| West Side Auto                               | 1,050.61 |
| Dempsey Uniform and Linen                    | 1,306.30 |
| Galls, LLC (Turner)                          | 26.61    |
| K & S Convenience (Police Dept.)             | 248.08   |
| PPL Electric                                 | 129.07   |
| Nationwide Financial (Pension Contributions) | 487.89   |
| Nationwide Financial (Pension Contributions) | 282.48   |
| Geisinger Quality Options (HRA)              | 84.32    |
| H.A. Berkheimer, Inc. (Per Capita)           | 1.19     |
| Citizens Voice                               | 425.00   |
| Colwell                                      | 48.08    |
| GBM                                          | 22.79    |
| K & S Convenience (Police Dept.)             | 272.94   |
| Mitchells Lumber                             | 38.64    |
| De Angelo Landscaping                        | 1,647.00 |

September 1, 2020

Prepaid Bills

Page 2

|                                              |            |
|----------------------------------------------|------------|
| Municipal Recovery                           | 1,924.40   |
| One Point                                    | 124.37     |
| PAWC (Fire Hydrants)                         | 1,435.22   |
| PAWC                                         | 76.37      |
| UGI                                          | 87.37      |
| Northeast Cartage                            | 185.00     |
| PA One Call                                  | 39.70      |
| One Point                                    | 275.70     |
| Waste Reduction and Recycling                | 174.00     |
| GBM                                          | 398.00     |
| Verizon Wireless (Police Dept.)              | 50.08      |
| Verizon Connect NWF, Inc. (Police Dept.)     | 64.76      |
| Verizon Connect NWF, Inc. (DPW)              | 113.33     |
| Tulpehocken Spring Water                     | 73.48      |
| Verizon Wireless (Police Dept.)              | 200.05     |
| Comcast                                      | 0.56       |
| PPL Electric                                 | 162.02     |
| AFLAC                                        | 268.80     |
| Buck Mountain Quarry                         | 1,500.00   |
| Geisinger Quality Options                    | 8,220.40   |
| Pitney Bowes (Postage Meter)                 | 180.66     |
| PPL Electric                                 | 254.83     |
| Highmark Blue Shield                         | 78.00      |
| Canon Financial Services                     | 120.02     |
| Bradco Supply Company (2020 Leaf Vac)        | 204,836.21 |
| Nationwide Financial (Pension Contributions) | 487.89     |
| Nationwide Financial (Pension Contributions) | 330.16     |
| First National Bank (Loan)                   | 1,959.50   |
| Comcast                                      | 109.46     |
| GBM (Police Dept.)                           | 50.15      |
| Bassler Equipment Co. (DPW)                  | 140.00     |
| YCG, Inc. (Police Dept.)                     | 150.00     |
| Guardian                                     | 759.00     |

September 1, 2020

Prepaid Bills

Page 3

|                                                |               |
|------------------------------------------------|---------------|
| Comcast                                        | 98.53         |
| Postage Power (Postage Meter)                  | 51.30         |
| Rite Temp (HVAC)                               | 437.05        |
| American Rock Salt (Service Fee for 2019-2020) | <u>141.00</u> |
| TOTAL                                          | 238,742.85    |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 1, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                            |                |
|----------------------------|----------------|
| Barber Ford (Police Dept.) | 2,048.08       |
| BIU                        | 2,482.18       |
| Driscoll's Home Center     | 5.12           |
| Elliot, Greenleaf and Dean | 1,940.22       |
| FOP #36                    | 44.34          |
| Fraternal Order of Police  | 75.00          |
| Sirchie (Police Dept.)     | 145.98         |
| Comcast                    | 140.06         |
| GBM                        | 127.93         |
| One Point                  | <u>206.46</u>  |
| <br>TOTAL                  | <br>\$7,215.37 |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 1, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following represents the Mayors report for the month of August 2020:

|                      |                |
|----------------------|----------------|
| Accident Report      | 120.00         |
| Parking/Sweeping     | --0--          |
| Finger Printing      | --0--          |
| District Judge Fines | 1,683.41       |
| Street/Pave Cuts     | --0--          |
| County/State Fines   | --0--          |
| Retail Transient     | --0--          |
| <br>TOTAL            | <br>\$1,803.41 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 1, 2020

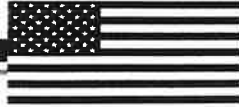
Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of August 2020:

|       |                          |                  |
|-------|--------------------------|------------------|
| 13    | UCC Permit Fees          | 4,250.07         |
| 2     | Contractor Registrations | 300.00           |
| 7     | Zoning Permits           | 175.00           |
|       | Zoning Hearing Fees      | --0—             |
| TOTAL |                          | <hr/> \$4,725.07 |



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



August, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## **RE: Monthly Police Report – August 2020**

The following is an activity report of the West Pittston Police Department for **July 17, 2020 to August 16, 2020:**

|                   |   |            |                       |   |           |
|-------------------|---|------------|-----------------------|---|-----------|
| Calls for Service | - | <b>222</b> | Non-Traffic Citations | - | <b>8</b>  |
| Traffic Crashes   | - | <b>6</b>   | Adult Arrests         | - | <b>11</b> |
| Traffic Citations | - | <b>31</b>  | Juvenile Arrests      | - | <b>0</b>  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **28**.

The following is fees collected from **July 17, 2020 to August 16, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |           |                         |   |                 |
|--------------------------------|---|-----------|-------------------------|---|-----------------|
| Incident/Crash Report Requests | = | <b>10</b> | reports at \$15.00 each | = | <b>\$150.00</b> |
| Parking Tickets Paid           | = | <b>0</b>  | tickets                 | = | <b>\$0</b>      |
| Fingerprint Order Fees         | = | <b>0</b>  | orders at \$15.00 each  | = | <b>\$0</b>      |
| Restitution from Defendants    | = | <b>0</b>  | checks                  | = | <b>\$0</b>      |

Total amount of all fees received from **July 17, 2020 to August 16, 2020.**

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **August 2020** shows **\$1,633.41** paid to West Pittston Borough by check number **18153**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **August 2020** from West Pittston Police Department activity was **\$1,361.78**. The remaining balance of **\$271.63** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b>     |
|-------------------|-------------------------------------|
| PD0422            | 2013 FORD SUV REPAIRS – BARBER FORD |
| PD0423            | POLICE SUPPLIES - SIRCHIE           |
| PD0424            | POLICE SUPPLIES (PAINT) – BASSLER   |

| <b><u>PO#</u></b> | <b><u>Supplies/Services</u></b> |
|-------------------|---------------------------------|
|-------------------|---------------------------------|

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 07/17/2020 and 08/16/2020



|      |                                          |    |
|------|------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                      | 25 |
| 0522 | BURGLARY-NO FORCE-RESIDENCE-DAY          | 1  |
| 0623 | THEFT-\$50 TO \$200-RETAIL THEFT         | 1  |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT            | 2  |
| 1140 | UNAUTHORIZED USE OF A MV                 | 1  |
| 1322 | STOLEN PROP.-RECEIVING-ALL OTHER PROP. . | 1  |
| 1440 | CRIMINAL MISCHIEF - ALL OTHER            | 1  |
| 1831 | NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC | 1  |
| 2122 | DRIVE UNDER INFLUENCE - DRUGS-IMPAIRED   | 1  |
| 2400 | DISORDERLY CONDUCT                       | 3  |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES         | 1  |
| 2450 | HARASSMENT                               | 4  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS           | 2  |
| 2650 | ALL OTHERS - PUBLIC NUISANCE             | 2  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)   | 3  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)       | 2  |
| 2830 | ALL OTHER BORO ORDINANCE                 | 8  |
| 2910 | LOST/MISSING PROPERTY                    | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 6  |
| 3300 | SUICIDES                                 | 1  |
| 3320 | DOA                                      | 1  |
| 3400 | MENTAL HEALTH                            | 1  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 11 |
| 3600 | DISTURBANCES-DOMESTIC                    | 5  |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC) | 3  |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 28 |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 8  |
| 3840 | FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND) | 1  |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)     | 1  |
| 3870 | MEDICAL EMERGENCY                        | 5  |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 10 |
| 4010 | TRAFFIC OFFENSES                         | 1  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN        | 1  |
| 5006 | LOST & FOUND - LOST ANIMAL               | 1  |
| 5504 | ANIMAL COMPLAINTS - DOG BITES            | 1  |
| 5510 | ANIMAL COMPLAINTS - OTHER                | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 5  |
| 6612 | TRAFFIC RELATED - SIGNALS-SIGNS OUT      | 1  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC          | 1  |
| 7016 | FOLLOW UP INFORMATION                    | 2  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT.  | 1  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.     | 2  |
| 7506 | ASSISTING OTHER AGENCIES - ALL OTHERS    | 2  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 9  |

8/18/2020

## **CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 07/17/2020 and 08/16/2020



|      |                                        |       |
|------|----------------------------------------|-------|
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT | 8     |
| 8010 | WARRANTS - LOCAL - CRIMINAL            | 1     |
| 9999 | WELFARE CHECK                          | 1     |
| CITT | TRAFFIC CITATION                       | 12    |
| XXXX | *Restricted                            | 2     |
|      |                                        | <hr/> |
|      |                                        | 194   |

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:37 p.m. by President Quinn, immediately following the Cable TV Franchise Public Meeting, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Stevenson, President Quinn, Attorney Bufalino, Absent: Mr. Hood, Mayor Blaskiewicz

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION**

Executive Session was held on September 23, 2020 to discuss personal matters.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF SEPTEMBER 8, 2020 COUNCIL MEETINGS.**

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA monthly report
- B. Auditor General Eugene Pasquale-2020 Pension State Allocation Notification
- C. Auditor General Eugene Pasquale-2020 Pension Volunteer Fire Relief Allocation Notification
- D. Dora Zaleski-FEMA Community Coordinator and Outreach Webinar Meeting
- E. Wyoming Borough-Trunk or Treat Event
- F. Anthony DeMark-Resignation from Police Department effective September 30, 2020
- G. Alan Brezinski-Resignation from Code Officer, Zoning Officer and Flood Management Coordinator effective October 15, 2020

**CORRESPONDENCE (continued)**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

- A. Vehicle Fuel Bid Specifications have been sent to advertise October 7 and 11, 2020.
- B. Luzerne County Hazard Mitigation Plan Resolution is ready for Council's consideration.
- C. Cable TV Franchise Public Meeting

**9<sup>th</sup> ORDER – MAYOR**

Mayor Blaskiewicz was absent from this meeting.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify payroll of September 11, 2020 in the amount of \$26,663.96 and September 25, 2020 in the amount of \$23,433.22 totaling \$50,097.18.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$165,364.31.

On motion of Mr. Judge second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$10,689.20.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Resolution of the Luzerne County 2020 Hazard Mitigation Plan.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify an Inter Fund Transfer on 9/2/2020 in the amount of \$200,000.00. from Sewer Fund Account #9861026228 to Sewer Maintenance Fund Account #9012002792.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

## **12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the Luzerne Avenue Sewer and Roadway Improvements (10021.27) CDBG Water/Sewer Improvements Application for Payment #1 from Eastern Branch Demolition, LLC in the amount of \$65,410.83, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Contract #2 Public Works Building Improvements Pay Application #1 in the amount of \$49,725.00 to Hadley Construction, Inc. on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Pay Application #2 (Final) Public Works Building Improvements-Roof to Hadley Construction, Inc. in the amount of \$14,275.00 on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve DPW Building Renovations (10021.29) Payment Application #1 (Final) to Spott Brothers, Inc. in the amount of \$12,587.34 on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Invoice #1 (Final) (10021.28) Emergency Repair-Race Street Sinkhole and Manhole for American Asphalt Paving Co., in the amount of \$8,098.71 on recommendation of Reilly Associates, Borough Engineer.

## **13<sup>th</sup> ORDER – PARKS & REC**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve invoice #1 Project 10021.30 Bainbridge Campbell Park Final Schematic Design to Reilly Associates in the amount of \$4,500.00.

## **14<sup>th</sup> ORDER – OLD BUSINESS**

Barry Hosier reminded Council that the Resolution for the Intermunicipal Agreement with Forty Fort for Composing Services needs to be advertised.

**OLD BUSINESS (continued)**

Ray Judge asked about the resident that put in a complaint about folks leaving their garbage and recycle cans out on curb past 24 hours and that he wrote up something addressing this for the newspaper. President Quinn responded that it is being taken care of by Code Enforcement.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Resolution of the Cable Franchise Agreement between West Pittston Borough and Comcast of Colorado/Pennsylvania/West Virginia, LLC.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the resignation of Alan Brezinski from his positions of Code Enforcement Officer, Zoning Officer and Flood Plain Management effected October 15, 2020.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to award, on the recommendation of Reilly Associates, the bid for the West Pittston Borough Luzerne Avenue Storm and Sewer Improvement Project to RLE in the amount of \$117,119.50.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Reilly Associates professional and engineering service plans for the Bainbridge/Campbell Park.

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve request of payment for Application ID DR/ADMIN invoice #18 to the Luzerne County Community Development Disaster Buyout Program in the amount of \$1,850.00 to Brozena Consulting Services, LLC.

On motion of Mr. Hosier, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to advertise immediately for Alan Brezinski's position of Code Enforcement Officer, Zoning Officer and Floodplain Manager.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Lynn Burbank announced that the mini Hometown Hero banners are selling well.

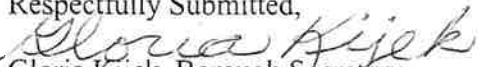
**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:08 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                               |    |              |
|-----------------------------------------------|----|--------------|
| General Fund Balance as of September 30, 2020 | \$ | 103,717.83   |
| EIT Fund Balance as of September 30, 2020     |    | 421,001.38   |
| Total General Fund and EIT Fund Balance       |    | 524,719.21   |
|                                               |    |              |
| General Fund Disbursements October 6, 2020    |    | < 10,689.20> |
|                                               |    |              |
| General Fund and EIT Fund Balance             |    |              |
| Less Disbursements                            | \$ | 514,030.01   |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Bradco Supply Company               |    | <204,836.21> |
| Balance as of September 30, 2020    | \$ | 1,245,548.23 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                            |    |         |
|--------------------------------------------|----|---------|
| Pool Fund Balance as of September 30, 2020 | \$ | 192.98* |
| Pool Fund Disbursements – October 6, 2020  |    | --0--   |
| Pool Fund Balance Less Disbursements       | \$ | 192.98  |

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

October 6, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                                |          |
|------------------------------------------------|----------|
| PPL Electric                                   | 1,155.21 |
| Cintas (DPW)                                   | 98.37    |
| Comcast                                        | 499.30   |
| Municipal Recovery, Inc.                       | 852.50   |
| PPL Electric                                   | 4,894.55 |
| Southern States Bankcard                       | 95.07    |
| Wayne Bank (DPW Truck)                         | 1,045.00 |
| West Side Auto                                 | 1,415.11 |
| Dempsey Uniform and Linen Supply               | 2,664.32 |
| Joseph J. Joyce Associates (Leaf Vacuum Truck) | 1,831.00 |
| Medico Industries (Loader)                     | 967.96   |
| PPL Electric                                   | 129.53   |
| UGI                                            | 43.70    |
| Nationwide Financial (Pension Contributions)   | 487.89   |
| Nationwide Financial (Pension Contributions)   | 322.76   |
| BIU                                            | 3,602.22 |
| Colonial Life                                  | 219.30   |
| Colwell                                        | 48.08    |
| GBM                                            | 398.00   |
| Northeast Cartage (Yard Waste)                 | 185.00   |
| Oley Industries (Morris Park)                  | 413.88   |
| PA One Call                                    | 28.90    |
| PAWC (Fire Hydrants)                           | 1,435.22 |
| PAWC                                           | 104.23   |

October 6, 2020

Prepaid Bills

Page 2

|                                                       |           |
|-------------------------------------------------------|-----------|
| UGI                                                   | 22.41     |
| Waste Reduction and Recycling                         | 174.00    |
| Bassler Equipment Co. (DPW)                           | 168.00    |
| GBM                                                   | 14.08     |
| DeAngelo Landscaping                                  | 1,647.00  |
| Rite Temp                                             | 317.50    |
| Joseph J. Joyce Associates, Inc. (Workers Comp)       | 635.00    |
| Comcast                                               | .56       |
| UGI                                                   | 24.70     |
| AFLAC                                                 | 268.80    |
| Cintas                                                | 40.19     |
| Kuharchik Construction, Inc. (Traffic Signal Repairs) | 202.70    |
| Verizon Wireless (Police Dept.)                       | 50.08     |
| Geisinger Quality Options, Inc.                       | 8,220.40  |
| National Water Specialties                            | 125.00    |
| K & S Convenience (Police Dept.)                      | 137.50    |
| Canon Financial Services (Copier)                     | 120.02    |
| Highmark Blue Shield                                  | 78.00     |
| Verizon Wireless                                      | 200.05    |
| Municipal Recovery                                    | 733.15    |
| One Point                                             | 34.39     |
| Tulpehocken Mountain Spring Water                     | 49.73     |
| PPL Electric                                          | 267.64    |
| Rite Temp (HVAC)                                      | 620.00    |
| Amtrust North America (Workers Comp.)                 | 76,391.00 |
| Nationwide Financial (Pension Contributions)          | 488.44    |
| Nationwide Financial (Pension Contributions)          | 309.90    |
| People's Security (Loan Interest)                     | 6,696.72  |
| First National Bank (Loan)                            | 1,959.50  |
| Buck Mountain Quarry (Yard Waste)                     | 1,450.00  |
| Comcast                                               | 109.46    |
| GBM                                                   | 55.89     |
| PPL Electric                                          | 77.79     |

October 6, 2020

Prepaid Bills

Page 3

|                                                        |                 |
|--------------------------------------------------------|-----------------|
| Verizon Connect NWF, Inc. (Police Dept.)               | 64.76           |
| Verizon Connect NWF, Inc. (DPW)                        | 113.33          |
| Witmer Public Safety Group (Police Dept. Amo)          | 3,118.45        |
| First Choice Business Solutions (Temperature Scanners) | 10,361.60       |
| West Pittston Firemen's Relief Association             | 22,398.90       |
| Guardian                                               | 179.95          |
| Kuharchik's Construction                               | 662.03          |
| Comcast                                                | 98.53           |
| Comcast                                                | 140.06          |
| Rowe Door Sales Company (LSA Grant – DPW)              | <u>3,600.00</u> |
| <br>TOTAL                                              | <br>165,364.31  |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

October 6, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                                               |                    |
|-----------------------------------------------|--------------------|
| Bradco Supply Co. (DPW)                       | 358.50             |
| Elliot, Greenleaf and Dean                    | 3,382.50           |
| FOP #36                                       | 44.34              |
| Fraternal Order of Police                     | 75.00              |
| Luzerne County Treasurer's Office (Tax Bills) | 1,447.80           |
| Gall's, Inc.                                  | 64.55              |
| Lehigh Construction Supply Co. (DPW)          | 275.00             |
| Old Mill Pine (DPW)                           | 428.93             |
| PPL Electric                                  | 185.32             |
| PPL Electric                                  | 1,055.56           |
| TriTech Software Systems (Alert-Police Dept.) | 2,305.80           |
| Wayne Bank (DPW Truck)                        | <u>1,065.90</u>    |
| <b>TOTAL</b>                                  | <b>\$10,689.20</b> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

October 6, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following represents the Mayors report for the month of September 2020:

|                      |                |
|----------------------|----------------|
| Accident Report      | 75.00          |
| Parking/Sweeping     | --0--          |
| Finger Printing      | --0--          |
| District Judge Fines | 1,745.91       |
| Street/Pave Cuts     | 1,105.00       |
| County/State Fines   | 59.60          |
| Retail Transient     | --0--          |
| <br>TOTAL            | <br>\$2,985.51 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



September, 2020

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

## RE: Monthly Police Report – September 2020

The following is an activity report of the West Pittston Police Department for **August 17, 2020 to September 20, 2020**:

|                   |   |     |                       |   |    |
|-------------------|---|-----|-----------------------|---|----|
| Calls for Service | - | 182 | Non-Traffic Citations | - | 4  |
| Traffic Crashes   | - | 3   | Adult Arrests         | - | 13 |
| Traffic Citations | - | 22  | Juvenile Arrests      | - | 0  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **33**.

The following is fees collected from **August 17, 2020 to September 20, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |   |                         |   |          |
|--------------------------------|---|---|-------------------------|---|----------|
| Incident/Crash Report Requests | = | 9 | reports at \$15.00 each | = | \$135.00 |
| Parking Tickets Paid           | = | 0 | tickets                 | = | \$0      |
| Fingerprint Order Fees         | = | 0 | orders at \$15.00 each  | = | \$0      |
| Restitution from Defendants    | = | 0 | checks                  | = | \$0      |

Total amount of all fees received from **August 17, 2020 to September 20, 2020**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **September 2020** shows **\$1,728.79** paid to West Pittston Borough by check number **18184**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **September 2020** from West Pittston Police Department activity was **\$928.79**. The remaining balance of **\$800.00** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <u>PO#</u> | <u>Supplies/Services</u>                   | <u>PO#</u> | <u>Supplies/Services</u> |
|------------|--------------------------------------------|------------|--------------------------|
| PD0426     | 2013 FORD SUV REPAIRS – BARBER FORD (VOID) |            |                          |
| PD0427     | POLICE SUPPLIES – ONE POINT                |            |                          |
| PD0428     | TURNER'S CLOTHING ALLOW. – GALLS INS.      |            |                          |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 08/17/2020 and 09/20/2020



|      |                                          |    |
|------|------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                      | 20 |
| 0619 | THEFT-\$200 & OVER-ALL OTHER             | 1  |
| 0633 | THEFT-UNDER \$50-RETAIL THEFT            | 1  |
| 0634 | THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635) | 2  |
| 1300 | STOLEN PROPERTY-RECEIVING,POSSESSING,ETC | 1  |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES         | 1  |
| 1440 | CRIMINAL MISCHIEF - ALL OTHER            | 1  |
| 1450 | ALL OTHER VANDALISM                      | 1  |
| 1813 | DRUGS-SALE/MFG-SYNTHETIC NARCOTICS       | 1  |
| 1834 | NARCOTICS-POSSESSION-OTHER DANGEROUS     | 1  |
| 2111 | DRIVING UNDER THE INFLUENCE - ALCOHOL    | 1  |
| 2400 | DISORDERLY CONDUCT                       | 7  |
| 2450 | HARASSMENT                               | 4  |
| 2480 | DISORDERLY CONDUCT-ALL OTHERS            | 1  |
| 2616 | ALL OTHERS - CONTEMPT OF COURT (NON M.V) | 1  |
| 2640 | ALL OTHER ORDINANCE VIOLATIONS           | 1  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 2  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)   | 3  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)       | 4  |
| 2830 | ALL OTHER BORO ORDINANCE                 | 1  |
| 2910 | LOST/MISSING PROPERTY                    | 1  |
| 3000 | FOUND/RECOVERED PROPERTY                 | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 3  |
| 3320 | DOA                                      | 1  |
| 3400 | MENTAL HEALTH                            | 3  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 2  |
| 3600 | DISTURBANCES-DOMESTIC                    | 4  |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 21 |
| 3805 | SERVICE CALL-ANIMAL                      | 1  |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 6  |
| 3830 | SERVICE CALL-ASSIST OTHER AGENCY         | 1  |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)     | 1  |
| 3870 | MEDICAL EMERGENCY                        | 3  |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 5  |
| 4010 | TRAFFIC OFFENSES                         | 1  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN        | 1  |
| 4510 | DEATHS - UNATTENDED                      | 1  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS         | 1  |
| 5506 | ANIMAL COMPLAINTS - STRAY ANIMALS        | 1  |
| 5510 | ANIMAL COMPLAINTS - OTHER                | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 5  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC          | 1  |
| 7016 | FOLLOW UP INFORMATION                    | 3  |
| 7506 | ASSISTING OTHER AGENCIES - ALL OTHERS    | 1  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 5  |

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 08/17/2020 and 09/20/2020



|      |                                          |   |
|------|------------------------------------------|---|
| 7510 | ASSIST EXETER TOWNSHIP POLICE DEPARTMENT | 2 |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT   | 5 |
| 7512 | ASSIST PITTSTON TOWNSHIP POLICE DEPT.    | 1 |
| 8010 | WARRANTS - LOCAL - CRIMINAL              | 1 |
| 8110 | WARRANTS - OTHER AUTHORITY - CRIMINAL    | 1 |
| 9002 | ADMINISTRATIVE DUTIES                    | 3 |
| 9999 | WELFARE CHECK                            | 1 |
| CITT | TRAFFIC CITATION                         | 3 |
| WARR | WARRANT                                  | 1 |
| XXXX | *Restricted                              | 2 |

---

149

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

October 6, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of September 2020:

|                            |            |
|----------------------------|------------|
| 7 UCC Permit Fees          | 1,657.55   |
| 1 Contractor Registrations | 150.00     |
| 4 Zoning Permits           | 150.00     |
| Zoning Hearing Fees        | --0--      |
|                            | <hr/>      |
| TOTAL                      | \$1,975.55 |

Respectfully Submitted

Zoning Officer  
Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order by Interim President Jim Butera via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Stevenson, Mr. Hosier, Interim President Butera, Interim Mayor Quinn, Attorney Bufalino    Absent: Mr. Hood

**3<sup>rd</sup> ORDER – PROOF OF PUBLICATION**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved Proof of Publication of the October 21, 2020 Special Council Meeting.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public participation was called for. None was received.

**5<sup>th</sup> ORDER – RESIGNATION OF MAYOR BLASKIEWICZ**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept resignation letter of Thomas Blaskiewicz as Mayor of West Pittston Borough.

**6<sup>th</sup> ORDER – NEW BUSINESS**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to advertise for Mayor of West Pittston Borough vacancy and seek letters of interest for this vacant position.

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the DPW building window work recommended by Reilly Associates, Borough Engineer.

**7<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for. None was given.

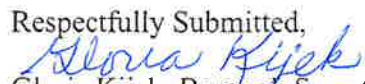
**8<sup>th</sup> ORDER - PUBLIC PARTICIPATION**

Public Participation was called for. None was given.

**9<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 6:14 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:31 p.m. by Interim President Butera, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Stevenson, Interim President Butera, Interim Mayor Quinn, Attorney Bufalino

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION**

Executive Session was held on October 6, 2020 to discuss personnel matters.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF OCTOBER 6, 2020 COUNCIL MEETING AND OCTOBER 21, 2020 SPECIAL MEETING.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

- A. WVSA - monthly report
- B. Dora Zaleski, FEMA Community Coordinator - Outreach Webinar Zoom Meeting November 5, 2020 2 p.m. to 4 p.m.
- C. Gianna Pellegrino, Wyoming Area Key Club - Request to place boxes for coat donations.
- D. John Verscharen, DMVA – Removal of Monuments at 1308 Susquehanna Ave. the former National Guard Center

**CORRESPONDENCE (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

A. Vehicle Fuel Bid Specifications – no bids received will need to be re-advertised.

**9<sup>th</sup> ORDER – MAYOR**

Interim Mayor Quinn reported that three letters of interest for vacant Mayor seat has been received from Eddie Condrastic, Angelo Alfano and Barry Hosier. One letter has been withdrawn. Next Tuesday at 6:30 p.m. will be the interviews for residents interested in Mayor vacancy.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify payroll of October 9, 2020 in the amount of \$29,105.31 and October 23, 2020 in the amount of \$23,433.00 totaling \$50,097.18.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$517,878.41.

On motion of Mr. Bohn second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$3,963.50.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve amendment to CDBG-DR Project from Brozena Consulting Contract Amendment #5 to exceed the agreement date to 12/31/21 and increase the project cost Section 7.01 from a lump sum not to exceed \$15,000.00 to an amount not to exceed \$122,850.00 to increase anticipated costs through depositions.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the Inter-Municipal Agreement between Forty-Fort and West Pittston for composting services.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the PA DCED Covid-19 County Relief Block Grant Sub-Recipient Agreement between Luzerne County and West Pittston for funds requested of \$75,064.00.

**ADMINISTRATION (continued)**

On motion of Mr. Judge, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to readvertise the Vehicle Fuel Bids due to no bids have been received.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public safety monthly report and place on file in borough office.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve Payment #2 for the CDBG Luzerne Avenue Sewer and Roadway Improvements in the amount of \$86,310.00 to Eastern Branch Demolition, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$850.00 for Public Works Additional Building Improvements of chimney removal to Hadley Construction Inc. on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$1,500.00 for Public Works Additional Building Improvements for masonry repair and repointing on brick and block to Hadley Construction, Inc. on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of remaining funds withheld, in the amount of \$24,615.00, for Luzerne Avenue Project Contract #2 to Doli Construction, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$3,075.00 for Change Order No. 8 Contract No. 3 Wyoming Avenue for additional thermoplastic pavement markings required by Penn DOT, to American Asphalt, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$220,192.63 for Application#6 ContractNo.3 Wyoming Ave. to American Asphalt on recommendation of Reilly Associates, Borough Engineer.

**PUBLIC WORKS (continued)**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$31,048.97 for CDBG Luzerne Avenue Sewer Improvements Invoice No. 2 to Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve payment of \$20,500.00 for Small Water and Sewer Luzerne Avenue Sewer Improvements to Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve, on recommendation of Attorney Mark Bufalino, the West Pittston Borough Public Works agreement between the United Food and Commercial Workers Union Local 1776 Keystone State and the Borough of West Pittston.

**13<sup>th</sup> ORDER – PARKS & REC**

Interim Mayor Quinn announced all borough parks are still closed due to Covid-19 and Council discussed people complaining about the dog park being closed.

**14<sup>th</sup> ORDER – OLD BUSINESS**

Council discussed poles in town being down. It is a UGI issue that Savino can look into.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Judge, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to hire Alan Brezinski as part time Code Enforcement Officer, Flood Management Officer and Zoning Officer at \$20 an hour.

Interim Mayor Quinn announced that George Miller, Tax Collector in requesting a \$50 a month increase in his pay rate and to remember Mr. Miller has been with the borough 21 years.

Mr. Judge reported a request to vacate a small section of Short St., Council will discuss at an Executive Session. Mr. Judge asked if there is a limit on how many parttime officers the borough can have and suggested taking a part time officer and making him fulltime. Council discussed how Civil Service would be involved.

**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

Interim Mayor Quinn told Mr. Hood that Lynn Burbank is trying to reach him in regard to taking down Hometown Hero banners and putting up Christmas lights.

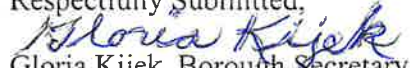
**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                             |    |              |
|---------------------------------------------|----|--------------|
| General Fund Balance as of October 31, 2020 | \$ | <102,976.81> |
| EIT Fund Balance as of October 31, 2020     |    | 442,997.62   |
| Total General Fund and EIT Fund Balance     |    | 340,020.81   |

|                                             |  |            |
|---------------------------------------------|--|------------|
| General Fund Disbursements November 4, 2020 |  | <3,963.50> |
|---------------------------------------------|--|------------|

|                                   |    |            |
|-----------------------------------|----|------------|
| General Fund and EIT Fund Balance |    |            |
| Less Disbursements                | \$ | 336,057.31 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Bradco Supply Company               |    | <204,836.21> |
| TM Fitzgerald and Associates        |    | <24,564.00>  |
| Doli Construction                   |    | <147,050.90> |
| Balance as of October 31, 2020      | \$ | 1,073,343.33 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                            |    |         |
|--------------------------------------------|----|---------|
| Pool Fund Balance as of October 31, 2020   | \$ | 192.98* |
| Pool Fund Disbursements – November 4, 2020 |    | --0--   |
| Pool Fund Balance Less Disbursements       | \$ | 192.98  |

\$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

November 4, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

|                                                                 |             |
|-----------------------------------------------------------------|-------------|
| Nationwide Financial Services (2020 NUF Pension MMO)            | \$31,191.00 |
| Nationwide Financial Services (2020 Police Pension MMO)         | 54,162.16   |
| Nationwide Financial Services (2020 Police Pension MMO Balance) | 5,486.84    |
| Colonial Life                                                   | 219.30      |
| Times Leader                                                    | 379.70      |
| Gerrity's (DPW)                                                 | 87.28       |
| Lehigh Construction Supply Co. (DPW)                            | 275.00      |
| Rite Temp (HVAC)                                                | 873.25      |
| Nationwide Financial (Pension Contributions)                    | 490.10      |
| Nationwide Financial (Pension Contributions)                    | 340.85      |
| Dempsey Uniform and Linen                                       | 801.71      |
| Gavin Kross                                                     | 1,100.00    |
| Airport Sand and Gravel (Morris Park)                           | 138.00      |
| Comcast                                                         | 497.63      |
| PAWC (Fire Hydrants)                                            | 1,435.22    |
| PPL Electric                                                    | 4,894.56    |
| PPL Electric                                                    | 129.82      |
| UGI                                                             | 44.73       |
| PA One Call                                                     | 12.65       |
| West Side Auto                                                  | 1,127.44    |
| T.M. Fitzgerald and Associates (Recycling Bins)                 | 24,564.00   |
| GBM                                                             | 15.79       |
| Kranson Uniform (Police Dept.-Shupp)                            | 100.00      |
| H. A. Berkheimer, Inc. (Per Capita Tax)                         | 223.09      |
| American Asphalt Paving Co.                                     | 8,098.71    |

November 4, 2020

Prepaid Bills

Page 2

|                                              |            |
|----------------------------------------------|------------|
| Citizen Voice                                | 440.00     |
| PAWC                                         | 56.82      |
| UGI                                          | 47.10      |
| Law Enforcement Targets, Inc.                | 141.58     |
| Sirchie (Police Dept.)                       | 97.50      |
| Steve's Sign Works, Inc. (DPW)               | 625.00     |
| Doli Construction Corporation                | 320,954.52 |
| K & S Convenience (Police Dept.)             | 202.39     |
| Municipal Recovery, Inc.                     | 777.70     |
| PAWC                                         | 25.09      |
| Tulpehocken Spring Water                     | 33.49      |
| UGI                                          | 46.35      |
| Verizon Wireless (Police Dept.)              | 50.08      |
| Verizon Connect NWF, Inc. (Police Dept.)     | 64.76      |
| Verizon Connect NWF, Inc. (DPW)              | 113.33     |
| Colwell                                      | 48.08      |
| GBM                                          | 398.00     |
| Comcast                                      | 0.56       |
| GBM                                          | 10,944.00  |
| West Pittston Parks & Rec                    | 500.00     |
| Waste Reduction and Recycling, Inc.          | 174.00     |
| Nationwide Financial (Pension Contributions) | 487.89     |
| Nationwide Financial (Pension Contributions) | 298.27     |
| AFLAC                                        | 268.80     |
| Canon Financial Services, Inc. (copier)      | 120.02     |
| Geisinger Quality Options, Inc.              | 8,220.40   |
| Verizon Wireless (Police Dept.)              | 200.07     |
| PPL Electric                                 | 256.89     |
| PPL Electric                                 | 196.29     |
| West Pittston Borough Maintenance            | 195.00     |
| WVSA                                         | 165.00     |
| PPL Electric                                 | 38.49      |
| Buck Mountain Quarry                         | 1,375.00   |

November 4, 2020

Prepaid Bills

Page 3

|                                        |              |
|----------------------------------------|--------------|
| West Pittston Parks & Rec              | 750.00       |
| MIT Bank (Loan)                        | 24,639.56    |
| GBM                                    | 55.27        |
| One Point                              | 75.64        |
| Comcast                                | 109.46       |
| First National Bank (Loan)             | 1,959.50     |
| Comcast                                | 98.61        |
| Guardian                               | 759.00       |
| PSAB-UC Plan 3 <sup>rd</sup> Quarter   | 464.99       |
| State Workers Ins. Fund (WC-Vol. Fire) | 4,497.00     |
| Comcast                                | 140.11       |
| Highmark Blue Shield                   | <u>78.00</u> |
| TOTAL                                  | 517,878.41   |

The following Parks and Recreation Pre-Paid bills are being presented for ratification of payment:

|               |               |
|---------------|---------------|
| Fence One     | 4,814.00      |
| Old Mill Pine | <u>102.59</u> |
| TOTAL         | 4,916.59      |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

November 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                            |                    |
|----------------------------|--------------------|
| A & A Auto Stores          | 29.88              |
| Bradco Supply Co. (DPW)    | 60.00              |
| Driscoll's Home Center     | 31.14              |
| Elliot, Greenleaf and Dean | 1,429.24           |
| FOP #36                    | 44.34              |
| Fraternal Order of Police  | 75.00              |
| Mozip Graphics             | 1,000.00           |
| Rite Temp (HVAC)           | 228.00             |
| Wayne Bank (DPW Truck)     | <u>1,065.90</u>    |
| <b>TOTAL</b>               | <b>\$ 3,963.50</b> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

The Following Sewer Maintenance Fund Bills are being presented for payment approval:

|                                        |                    |
|----------------------------------------|--------------------|
| WVSA (4 <sup>th</sup> Quarter Billing) | <u>\$11,015.69</u> |
| <b>TOTAL</b>                           | <b>\$11,015.69</b> |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

November 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following represents the Mayors report for the month of October 2020:

|                      |                |
|----------------------|----------------|
| Accident Report      | 75.00          |
| Parking/Sweeping     | 15.00          |
| Finger Printing      | --0--          |
| District Judge Fines | 864.18         |
| Street/Pave Cuts     | --0--          |
| County/State Fines   | 75.40          |
| Retail Transient     | --0--          |
| <br>TOTAL            | <br>\$1,029.58 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



October, 2020

West Pittston Borough Manager Savino Bonita:

## RE: Monthly Police Report – October 2020

The following is an activity report of the West Pittston Police Department for **September 21, 2020 to October 18, 2020:**

|                   |   |            |                       |   |          |
|-------------------|---|------------|-----------------------|---|----------|
| Calls for Service | - | <b>174</b> | Non-Traffic Citations | - | <b>3</b> |
| Traffic Crashes   | - | <b>1</b>   | Adult Arrests         | - | <b>4</b> |
| Traffic Citations | - | <b>0</b>   | Juvenile Arrests      | - | <b>0</b> |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **18**.

The following is fees collected from **September 21, 2020 to October 18, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |          |                         |   |                |
|--------------------------------|---|----------|-------------------------|---|----------------|
| Incident/Crash Report Requests | = | <b>4</b> | reports at \$15.00 each | = | <b>\$60.00</b> |
| Parking Tickets Paid           | = | <b>0</b> | tickets                 | = | <b>\$0</b>     |
| Fingerprint Order Fees         | = | <b>0</b> | orders at \$15.00 each  | = | <b>\$0</b>     |
| Restitution from Defendants    | = | <b>1</b> | checks                  | = | <b>\$35.00</b> |

Total amount of all fees received from **September 21, 2020 to October 18, 2020**, is **\$95.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **October 2020** shows **\$864.18** paid to West Pittston Borough by check number **18195**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **October 2020** from West Pittston Police Department activity was **\$806.69**. The remaining balance of **\$57.49** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| <u>PO#</u> | <u>Supplies/Services</u>                    | <u>PO#</u> | <u>Supplies/Services</u> |
|------------|---------------------------------------------|------------|--------------------------|
| PD0429     | DEMARK/SHUPP TRAINING – STREET COP TRAINING |            |                          |
| PD0430     | 2018 FORD F-150 SERVICE – A&K AUTO          |            |                          |
| PD0431     | SHUPP'S CLOTHING ALLOW. – KRANSON'S         |            |                          |
| PD0432     | DEPARTMENT TRAINING – AMERICAN RED CROSS    |            |                          |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 09/21/2020 and 10/18/2020



|      |                                          |    |
|------|------------------------------------------|----|
| 0004 | ASSIST TO AMBULANCE                      | 25 |
| 0629 | THEFT-\$50 TO \$200-ALL OTHER            | 1  |
| 0634 | THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635) | 1  |
| 1130 | FLIM FLAM                                | 2  |
| 1410 | CRIMINAL MISCHIEF TO AUTOMOBILES         | 2  |
| 1831 | NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC | 1  |
| 2020 | OFFENSES AGAINST FAMILY-CHILD ABUSE      | 2  |
| 2110 | DRIVING UNDER THE INFLUENCE-LIQUOR/DRUGS | 1  |
| 2112 | DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED   | 1  |
| 2400 | DISORDERLY CONDUCT                       | 1  |
| 2450 | HARASSMENT                               | 3  |
| 2647 | ALL OTHERS - PROTECTIVE ORDERS           | 5  |
| 2660 | TRESPASSING OF REAL PROPERTY             | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)   | 6  |
| 2810 | ABANDONED VEHICLE (BORO ORDINANCE)       | 1  |
| 2900 | LOST/MISSING PERSONS                     | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                  | 1  |
| 3400 | MENTAL HEALTH                            | 1  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES   | 2  |
| 3600 | DISTURBANCES-DOMESTIC                    | 2  |
| 3800 | SERVICE CALL-MISCELLANEOUS               | 29 |
| 3810 | SERVICE CALL- BURGLAR ALARM              | 8  |
| 3820 | SERVICE CALL-ASSIST MOTORIST/DISABLE VEH | 1  |
| 3870 | MEDICAL EMERGENCY                        | 10 |
| 3900 | TRAFFIC & PARKING PROBLEMS               | 5  |
| 3901 | TRAFFIC CONTROL / DIRECTING TRAFFIC      | 2  |
| 4010 | TRAFFIC OFFENSES                         | 1  |
| 4026 | NON-CRIMINAL-WIRES AND POLES DOWN        | 1  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS         | 3  |
| 5510 | ANIMAL COMPLAINTS - OTHER                | 2  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS           | 16 |
| 6610 | TRAFFIC RELATED - MOTORIST AID           | 1  |
| 7016 | FOLLOW UP INFORMATION                    | 1  |
| 7501 | ASSIST WEST PITTON BOROUGH FIRE DEPT.    | 1  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT  | 4  |
| 7508 | ASSIST WYOMING BOROUGH POLICE DEPARTMENT | 1  |
| 7511 | ASSIST PITTON CITY POLICE DEPARTMENT     | 4  |
| 7520 | ASSIST WYOMING AREA POLICE DEPARTMENT    | 1  |
| 8010 | WARRANTS - LOCAL - CRIMINAL              | 1  |
| 9999 | WELFARE CHECK                            | 2  |
| CITN | NON-TRAFFIC CITATION                     | 1  |
| XXXX | *Restricted                              | 1  |

---

 156

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

November 4, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of October 2020:

|                          |            |
|--------------------------|------------|
| 7 UCC Permit Fees        | 1,264.05   |
| Contractor Registrations | --0--      |
| 1 Zoning Permits         | 25.00      |
| Zoning Hearing Fees      | --0--      |
|                          | <hr/>      |
| TOTAL                    | \$1,289.05 |

Respectfully Submitted,

Zoning Officer

Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:30 p.m. by Interim President Butera, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

Council held a moment of silence for Bill Hasty, the oldest West Pittston resident at 101, passed away.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Stevenson, Interim President Butera, Interim Mayor Quinn, Attorney Bufalino

**3<sup>rd</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**4<sup>th</sup> ORDER – PROOF OF PUBLICATION.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the Proof of Publication for this Special Meeting.

**5<sup>th</sup> ORDER – WEST PITTSTON MAYOR VACANCY**

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to accept the following letters of interest for the West Pittston Mayor vacancy: Angelo Alfano, Barry D. Hosier and Shaina Guilford. Council then gave each an opportunity to speak about themselves.

Nomination by Mr. Bohn for Angelo Alfano to serve as Mayor. No second.

Nomination by Ray Judge for Barry D. Hosier to serve as Mayor. Second Ian Stevenson.

On motion of Mr. Bohn, second by Mr. Butera, and by vote upon roll call of all members present, Mr. Judge-yes, Mr. Bohn-yes, Mr. Hood-yes, Mr. Hosier-abstain, Mr. Stevenson -yes, Interim President Butera-yes. 5 yes, 1 abstain. Motion carried.

**6<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Bohn, second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to approve Peer-to-Peer Technical Assistance Articles of Agreement between the Commonwealth of Pennsylvania, Department of Economic Development, Governor's Center for Local Government Services and the Municipalities of Exeter Borough, Exeter Township, West Pittston Borough, West Wyoming Borough and Wyoming Borough.

**7<sup>th</sup> ORDER - NEW BUSINESS**

New Business was called for. None was given.

**8<sup>th</sup> ORDER – OLD BUSINESS**

On motion of Mr. Bohn, second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to approve the Ordinance for the Intermunicipal Agreement between West Pittston and Forty Fort for Compose Processing Services.

**9<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**10<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:30 p.m. by President Quinn, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Stevenson, Mr. Butera, President Quinn, Mayor Barry D. Hosier, Attorney Bufalino

**3<sup>rd</sup> ORDER – EXECUTIVE SESSION**

Executive Session was held on November 19, 2020 to discuss personnel matters.

**4<sup>th</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES OF NOVEMBER 4, 2020 COUNCIL MEETING AND NOVEMBER 10, 2020 SPECIAL MEETING.**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept and approved the minutes as prepared and place them on file.

**6<sup>th</sup> ORDER – REPORTS OF OFFICERS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the reports of officers as prepared and place them on file.

**7<sup>th</sup> ORDER – CORRESPONDENCE**

The following correspondences were read by Secretary Kijek and have been filed in the borough office.

**A. WWSA - monthly report**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept correspondences as read and place them on file.

**8<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following.

**A. Vehicle Fuel Bid Specifications – no bids received so no action is taken.**

**SOLICITOR (continued)**

**B.** Computer/Notebook Use Policy is available to be considered tonight

**9<sup>th</sup> ORDER – MAYOR**

Mayor Barry D. Hosier thanked everyone for him being here.

**10<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify payroll of November 6, 2020 in the amount of \$23,857.98 and November 20, 2020 in the amount of \$21,433.39 totaling \$45,291.37.

On motion of Mr. Bohn, second by Mr. Butera, and by unanimous vote upon roll call of all members present, to ratify General Fund prepaid bills totaling \$239,834.46.

On motion of Mr. Bohn second by Mr. Judge, and by unanimous vote upon roll call of all members present, to ratify General Fund bills totaling \$8,735.51.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve amendment #5 of the Buy Out Agreement between Luzerne County and West Pittston Borough.

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the Handicap Parking request from Jamie Robert L. Thornton, Sr. at 17 Ann Street, as recommended by the Police Chief and DPW.

Manager Savino Bonita Introduced the 2021 Budget.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the introduction of the Proposed 2021 Budget as read by Mr. Bonita.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Tax Duplicate.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Real Estate Tax Ordinance.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the Act 511 Tax Resolution.

**ADMINISTRATION (continued)**

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Preparation of the 2021 Salary Resolution.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$671,275.00 to be used for a West Pittston Borough Fire Rescue Apparatus.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$200,820.00 to be used for Roadway Improvements Project.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the Luzerne County LSA Grant Resolution in the amount of \$50,000.00 to be used for the Public Works Building Interior Restroom and Handicapped Renovations Project.

**11<sup>th</sup> ORDER – PUBLIC SAFETY**

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to accept the public safety monthly report and place on file in borough office.

On motion of Mr. Butera, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the quote from CVI for Police Department access door in the amount of \$1,654.00 which will be paid with from unreserved funds.

**12<sup>th</sup> ORDER – PUBLIC WORKS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the public works monthly report and place on file in borough office.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve change order #1, adding work deleted in the amount of \$58,344.00, for the Luzerne Avenue CDBG Sewer and Roadway Improvements Project, Eastern Branch, on recommendation of Reilly Associates, Borough Engineer.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve invoice #3 in the amount of \$66,894.30 for the Luzerne Avenue CDBG Sewer and Roadway Improvements Project, Eastern Branch on recommendation of Reilly Associates, Borough Engineer.

**13<sup>th</sup> ORDER – PARKS & REC**

President Quinn announced all borough parks are still closed and the tree lighting and Santa are cancelled this year due to Covid-19.

**14<sup>th</sup> ORDER – OLD BUSINESS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize Borough Solicitor to prepare a Use of Borough Vehicles and Equipment While Working Policy to include that only working personnel can use Borough Vehicles and Equipment.

**15<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Butera, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to ratify the approval of a letter of support for the Luzerne County Flood Protection Authority's LSA grant in the amount of \$100,000.

On motion of Mr. Hosier, second by Mr. Stevenson, and by unanimous vote upon roll call of all members present, to approve having the DPW building and equipment sanitized due to an employee having Covid and use the same sanitizing company as used before.

Borough Manager Savino Bonita reported that there was \$60,000 reimbursement to borough from the Covid-19 grant.

Mayor Barry D. Hosier reported to Council that the Civil Service Test list has expired. Mr. Bonita said it's up to the Civil Service Board to get test in place.

Jim Butera reported that he had a Public Safety meeting with Mr. Hood, Mr. Bohn, Chief Turner and the new Mayor and it went well.

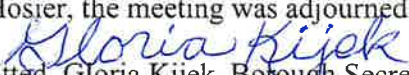
**16<sup>th</sup> ORDER- WEST PITTSTON TOMORROW**

**17<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**18<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:42 p.m.

Respectfully Submitted,  Gloria Kijek, Borough Secretary

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

## WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

|                                              |    |            |
|----------------------------------------------|----|------------|
| General Fund Balance as of November 30, 2020 | \$ | 162,393.31 |
| EIT Fund Balance as of November 30, 2020     |    | 520,380.53 |
| Total General Fund and EIT Fund Balance      |    | 682,773.84 |
| General Fund Disbursements December 1, 2020  |    | <8,735.51> |
| General Fund and EIT Fund Balance            |    |            |
| Less Disbursements                           | \$ | 674,038.33 |

## WEST PITTSTON BOROUGH UNRESERVED FUND

|                                     |    |              |
|-------------------------------------|----|--------------|
| Fund Balance as of January 31, 2020 | \$ | 1,500,000.00 |
| Less Doli Construction              |    | <34,469.60>  |
| MMR Services                        |    | <2,000.00>   |
| Scantek, Inc.                       |    | <11,146.00>  |
| Bradco Supply Company               |    | <204,836.21> |
| TM Fitzgerald and Associates        |    | <24,564.00>  |
| Doli Construction                   |    | <147,050.90> |
| Balance as of November 30, 2020     | \$ | 1,073,343.33 |

## WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

|                                            |    |         |
|--------------------------------------------|----|---------|
| Pool Fund Balance as of November 30, 2020  | \$ | 192.98* |
| Pool Fund Disbursements – December 1, 2020 |    | --0--   |
| Pool Fund Balance Less Disbursements       | \$ | 192.98  |

\$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

December 1, 2020

Honorable Mayor, Council President  
And Members of Council  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund pre-paid bills are being presented for ratification of payment.

|                                                       |           |
|-------------------------------------------------------|-----------|
| Nationwide Financial Services (Pension Contributions) | \$ 450.64 |
| Nationwide Financial Services (Pension Contributions) | 283.98    |
| PPL Electric                                          | 868.43    |
| Colonial Life                                         | 219.30    |
| GBM                                                   | 11.42     |
| PPL Electric                                          | 4,545.56  |
| Southern States Bankcard                              | 37.57     |
| UGI                                                   | 50.49     |
| Comcast                                               | 498.12    |
| Lehigh Construction Sales (DPW)                       | 1,276.20  |
| Times Leader                                          | 2,274.41  |
| Dempsey Uniform and Linen                             | 1,108.23  |
| PPL Electric                                          | 129.08    |
| A&A Auto Stores                                       | 34.00     |
| National Water Specialties                            | 125.00    |
| West Side Auto                                        | 1,502.16  |
| Hadley Construction (DPW Bldg.)                       | 1,500.00  |
| Hadley Construction (DPW Bldg.)                       | 850.00    |
| Cintas Corporation (DPW Bldg.)                        | 73.79     |
| Colwell                                               | 48.08     |
| One Point                                             | 48.15     |
| PA One Call                                           | 18.30     |
| DeAngelo Landscaping                                  | 2,745.00  |
| YCG, Inc. (Police Dept.)                              | 150.00    |
| PSAB (website)                                        | 100.20    |

December 1, 2020

Prepaid Bills

Page 2

|                                               |           |
|-----------------------------------------------|-----------|
| H.A. Thomson Co. (Treasurer Bond)             | 809.00    |
| GBM                                           | 40.08     |
| GBM                                           | 398.00    |
| PAWC (Fire Hydrants)                          | 1,435.22  |
| UGI                                           | 214.55    |
| Waste Reduction and Recycling                 | 174.00    |
| Comcast                                       | .56       |
| UGI                                           | 173.26    |
| A & K Automotive (Police Dept.)               | 129.00    |
| Nationwide Financial (Pension Contributions)  | 413.39    |
| Nationwide Financial (Pension Contributions)  | 348.03    |
| PAWC                                          | 86.74     |
| Eastern Branch Demolition, LLC                | 65,410.83 |
| Verizon Connect NWF, Inc. (GPS-Police Dept.)  | 64.76     |
| Verizon Connect NWF, Inc. (GPS-DPW)           | 113.33    |
| AFLAC                                         | 268.80    |
| Buck Mountain Quarry (Yard Waste)             | 2,250.00  |
| Geisinger Quality Options, Inc.               | 9,624.28  |
| One Point                                     | 240.81    |
| Pitney Bowes (Postage Meter)                  | 180.66    |
| Tulpehocken Spring Water                      | 22.00     |
| Verizon Wireless (Police Dept.)               | 50.08     |
| Verizon Wireless (Police Dept.)               | 200.05    |
| Canon Financial Services, Inc. (copier)       | 120.02    |
| Highmark Blue Shield                          | 78.00     |
| PPL Electric                                  | 261.50    |
| PPL Electric                                  | 209.55    |
| Comcast                                       | 109.46    |
| PPL Electric                                  | 37.82     |
| Sylvane, Inc. (Air Purifier)                  | 16,400.37 |
| First National Bank (Loan)                    | 1,959.50  |
| Guardian                                      | 759.00    |
| Eastern Branch Demolition, LLC (Luzerne Ave.) | 86,310.00 |

December 1, 2020

Prepaid Bills

Page 3

|                                           |                  |
|-------------------------------------------|------------------|
| Reilly Associates (Luzerne Ave.)          | 31,048.97        |
| GBM                                       | 57.87            |
| Medico Construction Equipment, Inc. (DPW) | 36.01            |
| Municipal Recovery, Inc. (Recyclables)    | <u>850.85</u>    |
| <br>TOTAL                                 | <br>\$239,834.46 |

Respectfully Submitted,  
Administrative Chairman

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

December 1, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following General Fund bills are being presented for payment approval:

|                                    |                 |
|------------------------------------|-----------------|
| BIU                                | 2,578.87        |
| Citizens Voice                     | 850.00          |
| Elliot, Greenleaf and Dean         | 1,529.74        |
| FOP #36                            | 44.34           |
| Fraternal Order of Police          | 75.00           |
| PA. Dept. of Labor and Industry-B  | 74.61           |
| Powell's Sales and Service (DPW)   | 1,181.82        |
| R & M Mechanical (Fire Dept. HVAC) | 1,356.13        |
| Wayne Bank (DPW Truck)             | <u>1,045.00</u> |
| <br>TOTAL                          | <br>\$ 8,735.51 |

Respectfully Submitted,  
Administrative Chairman  
West Pittston Borough

# The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

December 1, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston PA. 18643

The following represents the Mayors report for the month of November 2020;

|                      |               |
|----------------------|---------------|
| Accident Report      | 75.00         |
| Parking/Sweeping     | 15.00         |
| Finger Printing      | --0--         |
| District Judge Fines | 556.51        |
| Street/Pave Cuts     | --0--         |
| County/State Fines   | --0--         |
| Retail Transient     | --0--         |
| <br>TOTAL            | <br>\$ 646.51 |

Respectfully Submitted,  
Mayor Thomas Blaskiewicz  
West Pittston Borough



# WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA  
PHONE: (570) 655-7780 – FAX: (570) 655-7790



November, 2020

West Pittston Borough Manager Savino Bonita and Mayor Barry Hosier Jr.:

## RE: Monthly Police Report – October 2020

The following is an activity report of the West Pittston Police Department for **October 19, 2020 to November 12, 2020:**

|                   |   |     |                       |   |    |
|-------------------|---|-----|-----------------------|---|----|
| Calls for Service | - | 155 | Non-Traffic Citations | - | 1  |
| Traffic Crashes   | - | 6   | Adult Arrests         | - | 12 |
| Traffic Citations | - | 7   | Juvenile Arrests      | - | 0  |

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is 28.

The following is fees collected from **October 19, 2020 to November 12, 2020** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

|                                |   |   |                         |   |         |
|--------------------------------|---|---|-------------------------|---|---------|
| Incident/Crash Report Requests | = | 3 | reports at \$15.00 each | = | \$45.00 |
| Parking Tickets Paid           | = | 1 | tickets                 | = | \$15.00 |
| Fingerprint Order Fees         | = | 0 | orders at \$15.00 each  | = | \$0     |
| Restitution from Defendants    | = | 0 | checks                  | = | \$0     |

Total amount of all fees received from **October 19, 2020 to November 12, 2020**, is \$60.00.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **November 2020** shows **\$556.51** paid to West Pittston Borough by check number **18226**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **November 2020** from West Pittston Police Department activity was \$407.57. The remaining balance of **\$148.94** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement/Police Department.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

| PO#    | Supplies/Services                        |
|--------|------------------------------------------|
| PD0433 | POLICE SUPPLIES – A&A AUTO               |
| PD0434 | POLICE SUPPLIES – DRISCOLL'S HOME CENTER |
| PD0435 | 2017 FORD SUV REPAIRS – A&K AUTO         |
| PD0436 | POLICE SUPPLIES – ONE POINT              |

| PO#    | Supplies/Services                |
|--------|----------------------------------|
| PD0437 | POLICE EQUIPMENT – GALLS INC.    |
| PD0438 | SHUPP'S CLOTHING ALLOW. – BLAUER |

Sincerely,

Chief Michael Turner

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities



Incidents Reported Between 10/19/2020 and 11/12/2020

|      |                                            |    |
|------|--------------------------------------------|----|
| 0001 | HANDICAP PARKING REPORT                    | 1  |
| 0004 | ASSIST TO AMBULANCE                        | 14 |
| 0440 | ASSAULT - HANDS,FISTS,FEET                 | 1  |
| 0614 | THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)  | 2  |
| 0617 | THEFT-\$200 & OVER-FROM BUILDINGS          | 1  |
| 0624 | THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) | 4  |
| 0644 | THEFT-ATTEMPTED-FROM AUTO (EXCEPT 0645)    | 2  |
| 1100 | FRAUD                                      | 1  |
| 1331 | STOLEN PROP.-POSSESSING - MOTOR VEHICLE    | 1  |
| 1440 | CRIMINAL MISCHIEF - ALL OTHER              | 1  |
| 2020 | OFFENSES AGAINST FAMILY-CHILD ABUSE        | 1  |
| 2040 | OFFENSES AGAINST FAMILY - OTHER            | 1  |
| 2400 | DISORDERLY CONDUCT                         | 3  |
| 2420 | DISORDERLY CONDUCT-PUBLIC PLACES           | 1  |
| 2450 | HARASSMENT                                 | 2  |
| 2650 | ALL OTHERS - PUBLIC NUISANCE               | 1  |
| 2664 | ALL OTHER OFFENSES - ALL OTHER (MISC.)     | 2  |
| 2900 | LOST/MISSING PERSONS                       | 1  |
| 2912 | RUNAWAY-INCORRIGIBLE-FEMALE (JUVENILE)     | 1  |
| 3100 | MOTOR VEHICLE ACCIDENTS                    | 6  |
| 3101 | ACCIDENT (HIT & RUN)                       | 2  |
| 3400 | MENTAL HEALTH                              | 1  |
| 3500 | SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES     | 5  |
| 3600 | DISTURBANCES-DOMESTIC                      | 2  |
| 3615 | DISTURBANCE- NEIGHBOR DISPUTE              | 1  |
| 3620 | DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)   | 1  |
| 3800 | SERVICE CALL-MISCELLANEOUS                 | 14 |
| 3810 | SERVICE CALL- BURGLAR ALARM                | 6  |
| 3830 | SERVICE CALL-ASSIST OTHER AGENCY           | 1  |
| 3860 | SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)       | 1  |
| 3870 | MEDICAL EMERGENCY                          | 5  |
| 4024 | NON-CRIMINAL - WATER LEAKS,MAINS, ETC.     | 1  |
| 5502 | ANIMAL COMPLAINTS - BARKING DOGS           | 1  |
| 6312 | TRAFFIC ENFORCEMENT - WARNINGS             | 5  |
| 6611 | TRAFFIC RELATED- ROAD HAZARD               | 1  |
| 6614 | TRAFFIC RELATED - OTHER TRAFFIC            | 2  |
| 7016 | FOLLOW UP INFORMATION                      | 2  |
| 7501 | ASSIST WEST PITTSTON BOROUGH FIRE DEPT.    | 3  |
| 7502 | ASSIST FIRE DEPT. - OTHER FIRE DEPT.       | 2  |
| 7504 | ASSIST POLICE DEPARTMENT - OTHER POLICE    | 1  |
| 7507 | ASSIST EXETER BOROUGH POLICE DEPARTMENT    | 10 |
| 7511 | ASSIST PITTSTON CITY POLICE DEPARTMENT     | 3  |
| 7595 | ASSIST CHILDREN & YOUTH                    | 2  |
| 8110 | WARRANTS - OTHER AUTHORITY - CRIMINAL      | 1  |
| 9996 | CIVIL MATTER                               | 1  |

**CALLS FOR SERVICE - by UCR CODE**

All Municipalities

Incidents Reported Between 10/19/2020 and 11/12/2020



|      |                      |       |
|------|----------------------|-------|
| 9998 | VEHICLE REPOSSESSION | 1     |
| 9999 | WELFARE CHECK        | 1     |
| CITN | NON-TRAFFIC CITATION | 1     |
| CITT | TRAFFIC CITATION     | 2     |
| XXXX | *Restricted          | 1     |
|      |                      | <hr/> |
|      |                      | 127   |

# The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

December 1, 2020

Honorable Mayor, Council President  
And Members of Council  
Borough of West Pittston  
555 Exeter Avenue  
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of November 2020:

|       |                          |                  |
|-------|--------------------------|------------------|
| 3     | UCC Permit Fees          | 1,181.50         |
|       | Contractor Registrations | --0--            |
| 1     | Zoning Permits           | 75.00            |
|       | Zoning Hearing Fees      | --0—             |
| TOTAL |                          | <hr/> \$1,256.50 |

Respectfully Submitted,

Zoning Officer

Code Enforcement Officer

**1<sup>st</sup> ORDER - CALL TO ORDER**

The Meeting was called to order at 6:33 p.m. by President Quinn, via telecommunication due to the Covid 19 Stay at Home Order by PA. Governor Wolfe and meeting had accessibility made available to the public.

**2<sup>nd</sup> ORDER – ROLL CALL**

Mr. Judge, Mr. Bohn, Mr. Butera, Mr. Hosier, President Quinn, Attorney Bufalino, Absent: Mr. Hood, Mr. Stevenson, Mayor Barry D. Hosier

**3<sup>rd</sup> ORDER - PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

Public Participation was called for. None was given.

**4<sup>th</sup> ORDER – PROOF OF PUBLICATION**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to accept the Proof of Publication for this Special Meeting of December 22, 2020.

**5<sup>th</sup> ORDER – SOLICITOR**

Attorney Bufalino reported on the following: Ordinance fixing the tax millage for the fiscal year 2021 and the Re-enactment of LST, EIT, Realty Transfer Tax and Per Capita Tax Resolution for 2021 have been prepared.

**6<sup>th</sup> ORDER – MAYOR**

Mayor was absent from this meeting.

**7<sup>th</sup> ORDER – ADMINISTRATION**

On motion of Mr. Bohn, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve the proposed 2021 budget in the amount of \$4,196,573.00.

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Ordinance as prepared Fixing the Tax Millage for the fiscal year 2021 at 4.2950 on each dollar of assessed valuation.

On motion of Mr. Bohn second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve the Resolutions as prepared re-enacting the LST, EIT, Realty Transfer Tax and Per Capita Tax for 2021.

**ADMINISTRATION (continued)**

On motion of Mr. Bohn, second by Mr. Hosier, and by unanimous vote upon roll call of all members present, to fix, set and advertise Council Meetings and Work Sessions for 2021 as Council Meetings are the first Tuesday of every month and Work Sessions are the third Tuesday of the month unless otherwise advertised, Holiday or Election.

**8<sup>th</sup> ORDER – PUBLIC SAFETY**

Public Safety was called for. None was given.

**9<sup>th</sup> ORDER – PUBLIC WORKS**

Public Works was called for. None was given.

**10<sup>th</sup> ORDER – PARKS & REC**

Parks & Rec was called for. None was given

**11<sup>th</sup> ORDER – OLD BUSINESS**

Old Business was called for. None was given.

**12<sup>th</sup> ORDER - NEW BUSINESS**

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve the Ashburn Advisors invoice #6148 in the amount of \$44,350.00, for Project Grant Compliance related to CDBG-DR 443.50 total hours, subject to CDBG approval.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve the American Asphalt Paving Company Final Invoice No.9, CDBG-DR State Contract No. 3, in the amount of \$36,926.62, as recommended by Borough Engineer Reilly Associates.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve the American Asphalt Paving Company Final Invoice No. 7 for CDBG-DR State Contract No. 3 payment of \$32,414.10, as recommended by Borough Engineer Reilly Associates.

On motion of Mr. Hosier, second by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve Reilly Associates Invoice No. 6 in the amount of \$166,054.00 CDBG-DR State for design and construction phase services, subject to approval of CDBG.

**12<sup>th</sup> ORDER - NEW BUSINESS (continued)**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Reilly Associates Engineering Addendum No. 4 for CDBG-DR State in the amount of \$41,000.00, for additional resident's inspection services.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Reilly Associates Engineering invoice No. 7 in the amount of \$40,996.80 for resident inspection services.

**13<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**14<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:04 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary



**12<sup>th</sup> ORDER - NEW BUSINESS (continued)**

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Reilly Associates Engineering Addendum No. 4 for CDBG-DR State in the amount of \$41,000.00, for additional resident's inspection services.

On motion of Mr. Hosier, second by Mr. Judge, and by unanimous vote upon roll call of all members present, to approve Reilly Associates Engineering invoice No. 7 in the amount of \$40,996.80 for resident inspection services.

**13<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

Public Participation was called for none was given.

**14<sup>th</sup> ORDER – ADJOURNMENT**

On motion of Mr. Hosier, the meeting was adjourned at 7:04 p.m.

Respectfully Submitted,

  
Gloria Kijek, Borough Secretary

