

Minutes of the West Pittston Borough Council Meeting of January 2, 2024

PLEDGE OF ALLEGIANCE

1st ORDER- CALL TO ORDER

The Meeting was called to order at 6:59 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, PA.

2ND ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien. Council: Bill Bohn, Mike Bugelholl, Jim Butera, Jared Jordan, Ian Stevenson, Toni Valenti, President Ellen Quinn, and Mayor Angelo Alfano. Absent: Attorney Bufalino

3RD ORDER- EXECUTIVE SESSIONS

An executive order was held on December 18, 2023, at 6:50-7:08 PM at the West Pittston Borough Building to discuss legal concerns pertaining to infrastructure.

4TH ORDER- PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

None was given.

5TH ORDER- APPROVAL OF MINUTES

Motion to approve and accept the minutes from December 6, 2023, as prepared and to place them on file in the Borough Office.

**By: Bohn 2nd: Stevenson Motion Carried Valenti and Bugelholl
abstained**

Motion to approve and accept the minutes from December 18, 2023, as prepared and to place them on file in the Borough Office.

**By: Bohn 2nd: Stevenson Motion Carried Valenti and Bugelholl
abstained**

6TH ORDER- REPORTS OF OFFICERS

Motion to accept and approve the Reports of Officers as submitted and place them on file in the Borough office.

By: Bohn 2nd: Stevenson Motion Carried by All

7TH ORDER- CORRESPONDENCE

Kendra-lee O'Brien reported the following correspondences have been placed on file in the Borough office:

A. WVSA - monthly report

8TH ORDER- SOLICITOR- No report given

9th ORDER-REILLY ASSOCIATES- No report given

10th ORDER- MAYOR

Police Report given by Sargent Bekanich. Report is on file in the office and available.

Councilmember Butera asked about license plate readers and if the WARP uses them. They do but they can only be used on moving traffic, not on stationary/parked vehicles.

Mayor Alfano also announced that it is the 1-year anniversary of the Wyoming Area Regional Police, and it has been successful and we look forward to growing and serving the community even more.

11th ORDER-ADMINISTRATION

Motion made to approve payroll for December 1, 2023, in the amount of \$19,490.92, December 8, 2023, in the amount of \$3,992.50, December 15, 2023, in the amount of \$16,208.71, and December 29, 2023, in the amount of \$30,715.55, totaling \$70,407.68

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the General Fund prepaid bills \$118,849.82

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the General Fund bills \$18,183.22

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Brozena Consulting Services, LLC CDBG-DR Contract Amendment #8 changing the project completion date to December 31, 2024

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve payment of West Pittston Borough Nonuniformed Plan Authorization of Distribution for actuarial services from 12/31/21 to 11/26/23 totaling \$5,300.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve payment of West Pittston Borough Police Pension Plan Authorization of Distribution for actuarial services from 12/13/21 to 12/17/23 totaling \$4,925.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve payment of West Pittston Borough NUF Pension Plan Administrative Fee for 4th Quarter of 2023 in the amount of \$364.84

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve payment of West Pittston Borough Police Pension Plan Administrative Fee for 4th Quarter of 2023 in the amount of \$361.13

By: Butera 2nd: Stevenson Motion Carried by All

Motion to approve the Settlement and agreement of the Pioneer Construction (Ann Street project) litigation in the amount of \$10,000

By: Butera 2nd: Stevenson Motion Carried by All

Motion to approve the resolution authorizing council president and either vice president or borough treasurer to sign West Pittston Borough general fund, sewer maintenance funds, PLGIT liquid fuels, PLGIT EIT, PLGIT sewer, maintenance fund, payroll fund, Parks & Recreation fund, Shade Tree Commission Fund, and Emergency Management Funds for 2024

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the final payment to Green Valley Landscaping, Inc Invoice #58023 in the amount of \$21,560.00

By: Butera 2nd: Stevenson Motion Carried by All

12TH ORDER-CODE ENFORCEMENT & ZONING

Motion to accept the monthly permit and case report, submitted by Barry Isett, to be kept on file in the Borough Office.

By: Bohn 2nd: Butera Motion Carried by All

Motion to approve Barry Isset & Associates (November) Invoice # WV-184130 in the amount of \$7,331.25

By: Bohn 2nd: Bugelholl Motion Carried by All

13th ORDER- PUBLIC SAFETY-

Motion made to accept the monthly public safety report and keep it on file.

By: Stevenson 2nd: Butera Motion Carried by All

14th ORDER-PUBLIC WORKS

Motion to accept the monthly report submitted by Neil Williams.

By: Stevenson 2nd: Butera Motion Carried by all

Motion to accept the retirement letter from Anthony Scalzo, effective December 31, 2023.

By: Stevenson 2nd: Butera Motion Carried by All

Motion to open the Agenda to reflect the addition of a motion to advertise for the Department of Public Works Supervisor Position.

By: Stevenson 2nd: Bohn Motion Carried by All

Motion to advertisement for the Department of Public Works Supervisor Position.

By: Stevenson 2nd: Bohn Motion Carried by All

15th ORDER- PARKS & RECREATION-nothing to report

16th ORDER- SHADE TREE COMMISSION

Motion to accept the monthly report as submitted by the Shade Tree Commission and keep it on file in the office.

By: Bohn 2nd: Stevenson Motion Carried by All

17th ORDER- PUBLIC PARTICIPATION

Resident mentioned about being able to hear Councilmembers.

19th ORDER- ANNOUNCEMENTS

President Quinn welcomed the new members to council.

20th ORDER- ADJOURNMENT

Meeting adjourned at 7:29 PM by Stevenson, 2nd by Quinn
Submitted,

Kendra-lee O'Brien, Borough Secretary and Secretary to Council