

Swearing in Ceremonies were conducted by the Honorable Joseph Carmody. Those sworn in for Council were : William Bohn, James Butera, Barry Hosier, Raymond Judge, Ellen Quinn.

George Miller was sworn in as Tax Collector.

Swearing In Ceremony was conducted for Mayor Thomas Blaskiewicz by Federal Judge Jerry Pappert.

Pledge of Allegiance was led by Chief Michael Turner.

The Mayor recognized all newly elected Council people and thanked them for their service.

1st ORDER – CALL TO ORDER

The Reorganization Meeting was called to order in Council Chambers by Mayor Blaskiewicz.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Councilmen : Mr. Bohn, Mr. Judge, Ms. Quinn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, Secty. Riddle, Mr. Bonita

3rd ORDER – PROOF OF PUBLICATION OF THIS REORGANIZATION MEETING

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted and approved publication of this meeting.

4th ORDER – PUBLIC COMMENT PERIOD FOR AGENDA ITEMS ONLY

Public comment was called for. None was received.

5th ORDER – CALL FOR NOMINATIONS

5th ORDER – CALL FOR NOMINATIONS

Mayor Blaskiewicz called for Nominations for Council President .

Mr. Bohn nominated Barry Hosier for President of Council.

Mr. Butera nominated Ellen Quinn for President of Council.

On motion of Mr. Alano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, nominations for President of Council were closed.

On roll call vote for Mr. Hosier as President – Mr. Bohn – yes; Mr. Judge – no; Ms. Quinn – no; Mr. Hood – yes; Mr. Hosier – yes; Mr. Butera – no; Mr. Alfano – no.

On roll call vote for Ms. Quinn as President – Mr. Bohn – no ; Mr. Judge – yes; Ms. Quinn – yes; Mr. Hood – no, Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – yes. Motion carries 5 – 2 naming Ms. Quinn as President of Council.

Nominations were called for Vice President of Council.

Mr. Alfano nominated James Butera.

Mr. Bohn nominated Barry Hosier.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, the nominations were closed.

On roll call vote for Mr. Butera – Mr. Bohn – no; Mr. Judge – yes; Ms. Quinn – yes; Mr. Hood – no ; Mr. Hosier – yes; Mr. Butera – yes ; Mr. Alfano – yes

On roll call vote for Mr. Hosier – Mr. Bohn – yes; Mr. Judge – no; Ms. Quinn – no; Mr. Hood – yes ; Mr. Hosier – yes; Mr. Butera – no; Mr. Alfano – yes.

The Mayor stated that it has been an honor working together and looking forward to 2018.

President Quinn thanked Ellen Riddle, Atty. Bufalino, Mr. Bonita, Police Dept. and Fire Dept. and Mayor Blaskiewicz.

5th ORDER – CALL FOR NOMINATIONS

Nominations were called for President Pro Tem by President Ms. Quinn.

Mr. Alfano nominated Ray Judge as President Pro Tem

On motion of Mr. Alfano, seconded by Mr. Mr. Butera, closed nominations.

On motion of Mr. Alfano, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, named James Butera as President Pro Tem.

6th ORDER – APPOINTMENT OF COUNCIL COMMITTEES BY COUNCIL PRESIDENT

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, tabled appointments of Council Committees until the next meeting.

7th ORDER – ADMINISTRATION

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present re-appointed Attorney Mark W. Bufalino, or in his absence, a member from Elliott Greenleaf and Dean, as Borough Solicitor.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Drew Smith as Vacancy Board Chairman.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Reilly Associates, Pittston, PA. as Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, reappointed Ellen Riddle as Borough Council Secretary.\

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, reappointed Savino Bonita as Borough Treasurer.

7th ORDER - ADMINISTRATION

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Ellen Riddle as Borough Administrative Secretary.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Savino Bonita as Borough Manager.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Alan Brezinski, as Borough Code Enforcement and Zoning Officer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Attorney Joseph Burke, as Zoning Hearing Board Solicitor.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted Robert's Rule of Order, governing the conduct of Council Meetings for Parliamentary procedure for 2018 and 2019.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, tabled appointments to the Shade Tree Commission, Zoning Hearing Board, and Representative to the West Side COG, until the next meeting.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Michael Butera, as Shade Tree Commission Solicitor.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Thomas Campenni, as Parks and Recreation Solicitor.

8th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Michael Turner as Chief of Police.

On motion of Mr. Butera, seconded by Mr. Bohn recognized John Hood, as Fire Chief of West Pittston Hose Co. # 1. On roll call vote : Mr. Bohn – yes; Mr. Judge – yes; Mr. Hood – abstained;

8th ORDER – PUBLIC SAFETY

Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – yes. Motion carries 6 – 1 abstention

On motion of Mr. Butera, seconded by Mr. Bohn, re-appointed Barry Hosier as Emergency Management Director. On roll call vote : Mr. Bohn – yes; Mr. Judge – yes; Mr. Hood – yes; Mr. Hosier – abstained ; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – yes. Motion carries 6 – 1 abstention.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, re-appointed Robert Messina, 322 Stanton St, West Pittston to the UCC Board of Appeals for a three (3) year term to expire on 12/31/20.

On motion of Mr. Butera, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, re-appointed Frank Colella, Fourth Street, West Pittston, to the Civil Service Commission for a six (6) year term to expire on 12/31/23.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, re-appointed Carmen Ambrosino, Jr. 300 Delaware Avenue, West Pittston to the property Maintenance Board of Appeals for a three (3) year term to expire on 12/31/20.

9th ORDER – PUBLIC WORKS

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Earl Crawford, Full time , to the Public Works Department .

On motion of Mr. Hosier, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, re-appointed John Umbauer, Full time, to the Public Works Department.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Michael Dziedzic, Full time to the Public Works Department.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed Anthony Scalzo, Public Works Supervisor
On motion of Mr.

9th ORDER – PUBLIC WORKS

Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, re-appointed John DeLeo, Part time to the Public Works Department.

10th ORDER – PARKS & REC

On motion of Mr. Hood, seconded by Mr. Bohn, , re-appointed to the Parks and Recreation Board for a five year term to expire on December 31, 2022. On roll call vote : Mr. Bohn – yes; Mr. Judge – yes; Mr. Hood – yes; Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – abstained. Motion carries 6 yes, 1 abstention

11th ORDER – ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:00 p.m.

A handwritten signature in blue ink that reads "Ellen Hiddle". The signature is written in a cursive style with a large, looping initial 'E'.

1st ORDER - CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL

Council : Mr. Judge, Mr. Hood, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn, Ms. Riddle, Mr. Bonita.

Members absent : Mayor Blaskiewicz

3rd ORDER – NO BUSINESS AT THIS TIME

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public participation was called for agenda items only. None was received.

5th ORDER – APPROVAL OF MINUTES OF DECEMBER 5, 2017 and DECEMBER 18, 2017

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved the minutes OF December 5, and December 18, 2017 as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted the reports as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Mr. Bonita reported the WVSA monthly report is in the borough office and available for inspection.

Mr. Bonita read a letter received from Ree Ree DeLucca, on behalf of the Wyoming Area Boys Lacrosse

7th ORDER – CORRESPONDENCE

Parents Organization. The organizations is requesting permission to hold a Food Truck Fundraiser on March 3, 2018 from 8:00 a.m. until 6:00 p.m. on Susquehanna Avenue, between Luzerne Avenue and Atlantic Avenue. Members of Council will meet with Ms. DeLucca to discuss this further , Ms. Quinn stated.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted the correspondence as read and place them on file.

8th ORDER – SOLICITOR

Atty. Bufalino reported that he has prepared a Resolution fixing salaries and wages for 2018 as per the 2018 Budget.

9th ORDER – MAYOR

No business at this time.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified payroll of December 11, 2017 in the amount of \$ 28,308.33 and December 24, 2017 in the amount of \$ 26,196.33 totaling \$ 54,504.66.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 99,073.50.

On motion of Mr. Butera, seconded by Mr. Hood , and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 9,291.09.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved Parks & Rec Fund prepaid bills totaling \$ 1,310.77.

10th ORDER - ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified receipted invoices from AFG Pension Administration for the 4th quarter 2017 Administrative Services for the Nonuniform and Police Pension Plans.

On motion on Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared fixing salaries and wages of certain officials and employees of West Pittston Borough for the fiscal year beginning 1/1/18 as per the 2018 Budget.

11th ORDER – PUBLIC SAFETY

No business at this time.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works monthly report is in the borough office and available for inspection.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Invoice Numbers 1409, 1426, 1414, and 1413 from Brandon Balchune Construction in the amount of \$ 14,690.10 for drainage and sidewalk improvements on Luzerne Avenue as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, approved Final Payment Application # 14 as prepared from Pioneer Construction in the amount \$ 103,435.87 for the CDBG-DR and LSA Contract # 4 Street Improvements as recommended by the Borough Engineer. On roll call vote : Mr. Judge – no; Mr. Hood – yes; Mr. Bohn – yes; Mr. Hosier – yes ; Mr. Butera – yes; Mr. Alfano – no; Ms. Quinn – yes. Motion carries 5 -2.

On motion of Mr. Alfano, seconded by Mr. Hosier, approved Pioneer Construction Change Order # 2 as prepared for Quantity Adjustment from bid verses actual placed for the CDBG-DR Contract # 4 Street Improvements as recommended by the Borough Engineer. Mr. Judge stated that he was of the impression that the two bills from Pioneer Construction were to be itemized and that a walk thru was to be done. Mr. Reilly explained that all the requirements for paying Pioneer were completed. On roll call vote : Mr. Judge – yes ; Mr. Hood – yes; Mr. Bohn – yes, Mr. Hood – yes; Mr. Butera- no ; Mr. ; Mr. Hosier – yes; Ms. Quinn -yes . Motion carries.

12th ORDER – PUBLIC WORKS

On motion of Mr. Alfano, seconded by Mr. Hosier, approved Pay Application # 1 as prepared for Stell Enterprises in the amount of \$ 61,643.52 for CDBG-DR Street Improvements Contract 3 as recommended by the Borough Engineer. On roll call vote : Mr. Judge – yes; Mr. Hood – yes; Mr. Bohn – yes; Mr. Hosier – yes; Mr. Butera – no; Mr. Alfano – no; Ms. Quinn – yes. Motion carries 5 -2

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved final pay application from Hadley Construction as prepared in the amount of \$ 50,200.00 for the Municipal Building LSA Interior Renovations as recommended by the Borough Engineer.

13th ORDER – PARKS & REC

On motion of Mr. Hood, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Final Pay Application # 2 as prepared from Evergreen Landscaping Services in the amount of \$ 6,093.17 for the Baltimore Avenue Park Phase # 1 Landscape Improvements.

14th ORDER – OLD BUSINESS

Old Business was called for. None was received.

15th ORDER - NEW BUSINESS

New Business was called for. None was received.

16th ORDER- WEST PITTSTON TOMORROW

West Pittston Tomorrow report was called for. None was received.

17th ORDER – PUBLIC PARTICIPATION

Public Participation was called for. None was received.

18th ORDER – ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:24 p.m.

	YEAS	NAYS
Judge	X	
Hood	X	
Bohn	X	
Hosier	X	
Butera	X	
Alfano	X	
Quinn	X	


Ellen Riddle, Secretary

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of December 31, 2017	\$	639,471.38
EIT Fund Balance as of December 31, 2017		----0----
Total General Fund and EIT Fund Balance		639,471.38
General Fund Disbursements – January 2, 2018		(9,291.09)
General Fund and EIT Fund Balance		
Less Disbursements	\$	630,155.71

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of December 31, 2017	\$	1,000,000.00
--------------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of December 31, 2017	\$	177.98*
Pool Fund Disbursements – January 2, 2018		--0--
Pool Fund Balance Less Disbursements	\$	177.98

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

January 2, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
B.I.U.	923.03
Buck Mountain Quarry	510.00
Cargill Salt (Public Works)	3,628.65
Comcast	85.80
F.O.P. Lodge # 36, c/o Joseph August	22.16
Fraternal Order of Police	50.00
GBM	398.00
Northeastern PA. Alliance (Membership)	275.00
Northeast Cartage	555.00
PPL Electric	380.01
PSAB (Subscriptions)	150.00
PSAB (Dues)	749.00
Verizon Network Fleet (Police Dept)	56.85
West Side Mutual Aid Association	60.00
Pitney Bowes	8.58
Pitney Bowes (Postage Meter)	180.00
PPL Electric	1,151.89

TOTAL	\$ 9,291.09
-------	-------------

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

January 2, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for December 2017.

Accident Reports	165.00
Parking/Sweeping	30.00
Finger Printing	---0---
District Judge Fines	559.73
Street/Pave Cuts	950.00
County/State Fines	1,481.09
Retail Transient	---0---
 TOTAL	 \$ 3,185.82

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA 18643
PHONE: (570) 655-7780 - FAX: (570) 655-7790



December, 2017

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – DECEMBER 2017

The following is an activity report of the West Pittston Police Department for **November 16, 2017 to December 13, 2017**:

Calls for Service	-	194	Non-Traffic Citations	-	1
Traffic Crashes	-	5	Adult Arrests	-	10
Traffic Citations	-	17	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **28**.

The following is fees collected from **November 16, 2017 to December 13, 2017** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	9	reports at \$15.00 each	=	\$135.00
Parking Tickets Paid	=	2	tickets	=	\$30.00
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **November 16, 2017 to December 13, 2017** is **\$165.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **December 2017** shows **\$559.73** paid to West Pittston Borough by check number **17105**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **November 2017** from West Pittston Police Department activity was **\$459.89**. The remaining balance of **\$99.84** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO#	<u>Supplies/Services</u>	PO#	<u>Supplies/Services</u>
PD0189	POLICE PATCHES – KRANSONS CLOTHING		
PD0190	ROBERT SHUPP CLOTHING ALLOWANCE		
PD0191	POLICE VEHICLE MAINTENANCE – STACKHOUSE AUTO		
PD0192	POLICE VEHICLE MAINTENANCE – STACKHOUSE AUTO		
PD0193	POLICE VEHICLE TIRES – MCCARTHY TIRES		

Sincerely,

Chief Michael Turner

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

January 2, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Comcast	479.20
Anthony Scalzo	6.30
Nationwide Financial (Pension Contributions)	498.47
Nationwide Financial (Pension Contributions)	302.92
Diane Brown (Zoning Hearing)	110.00
West Side Auto	1,215.36
Nicole Kastner	50.00
Dempsey Uniform	683.49
PPL Electric	6,136.38
GBM	315.98
Norstar Networks	428.75
Advanced Arms (Police Dept.)	310.00
Stackhouse Auto (Police Dept.)	483.00
Chamber Choice	435.30
Ashburn Advisors, LLC. (DPW LSA)	2,850.00
Ashburn Advisors, LLC (GTR Grant - West Side Trail)	2,500.00
Exam Works, Inc. (Sam Fuller Deposition)	5,500.00
American Arbitration Assoc. (Sam Fuller)	275.00
Bassler Equipment	51.32
Patch Management (Public Works)	3,200.00
Midwest The Times Leader	602.18
Rosen, Jenkins & Greenwald, LLP (Civil Service Commission)	1,200.00
Rosen, Jenkins & Greenwald, LLP (Parks & Recreation)	1,200.00
Amtrust North America (Workers Comp)	7,661.00
PAWC	1,523.72
PA. One Call	18.04
Rite Temp (HVAC)	1,630.57
UGI	417.35
DeLuxe (AP Checks)	460.05
US Gas (Police Dept)	148.79
Colwell	43.80

General Fund Pre-Paid Bills

Page 2, January 2, 2018

PA. Landscaping	445.00
Verizon Wireless (Police Dept)	50.08
PAWC	106.64
UGI	1,047.30
Elliott Greenleaf & Dean	1,068.68
Oley Industries, LLC (Public Works)	1,625.00
Anthony Scalzo	5.29
Berkheimer (Per Capita)	2.31
Judith A. Aita	468.91
Giant Floor (Carpeting)	12,795.00
Nationwide Financial (Pension Contributions)	489.10
Nationwide Financial (Pension Contributions)	343.75
Concentra (Public Works)	70.00
Medico Industries (Public Works)	1,525.30
Rite Temp	295.00
Canon Financial Services (Copier)	120.02
Verizon Wireless (Police Dept)	80.02
Tulpenhocken Spring Water	30.04
Ralston Plumbing Heating & Cooling (Fire Dept)	353.91
PPL Electric	31.08
Prociak & Associates (2016 Audit)	13,800.00
Biscontini Roofing Co. (Public Works)	3,000.00
McCarthy Tire Service (Police Dept)	577.32
Highmark Blue Shield	9,179.25
Norstar Networks (Phone Service Agreement)	864.00
Cargill (Public Works)	2,501.04
Don's Machine Shop (Public Works)	325.00
Ellen Quinn (Boro Bldg. Ceiling Tiles)	92.44
Airgas USA (Public Works)	204.74
Concentra (Public Works)	350.00
Computer Visionaries (Police Dept.)	100.00
Waste Reduction and Recycling	156.00
Von Storch Repairs (Public Works)	171.40
Medico Industries (Public Works)	192.50
Triple Cities Mack (Public Works)	154.38
Powell's Sales and Service (Public Works)	1,448.00
First National Bank (Loan)	1,959.50
FNB Equipment Finance (Loader)	1,593.04
Guardian	360.66
Comcast	132.99
Giant Floor	222.50
TOTAL	\$ 99,073.50

The following Parks and Recreation Pre-Paid bills are being presented for ratification of payment :

Lynn Burbank (Christmas Event)	47.97
Jessica Martin (Christmas Event)	12.99
Jessica Martin (Christmas Event)	310.69
Ed Martin (Christmas Event)	120.44
Luke J. Berti Electrical (Montgomery Ave Park)	537.75
Midwest The Times Leader	43.00
Ellen Quinn (W. P. Run)	44.32
Ellen Quinn (Fun Run)	33.00
Ellen Quinn (Halloween Event)	135.62
Ellen Quinn (Christmas Even)	24.99
 TOTAL	 \$ 1,310.77

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

January 2, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of December 2017.

2 UCC Permit Fees	159.00
1 Contractor Registrations	150.00
Zoning Permits	---0---
1 Zoning Hearing Fees	200.00
 TOTAL	 \$ 509.00

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

Pledge of Allegiance was recited.

1st ORDER – CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Council : Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Altano, Ms. Quinn., Atty. Bufalino, Ms. Riddle, Mr. Bonita.

Mayor Blaskiewicz stated that he felt the word First Responder does not do justice to the people that come out and never say no. He added that tonight we would like to recognize these people for their help through this ice, flooding disaster with the Susquehanna River. The Mayor thanked Fire Chief John Hood for his dedication to the Hose Co. and together they presented certificates to the firefighters that helped during this latest disaster. The Mayor also presented certificates to the Emergency Management Team, Commonwealth Ambulance, Police Officers and Borough employees who worked around the clock to keep the town safe. The Mayor stated that we are very blessed and fortunate to have business people that volunteered to help. He named Rob Breshnahan from Kuharchick Construction who provided lighting to the flooded areas. He thanked Luna and Antonio Pizza for providing food for the volunteers. Mayor Blaskiewicz called Eric and Cathy Thomas from Thomas Landscaping to the front of the room and presented them with a certificate of appreciation and a clock for their aid. He explained that Thomas Landscaping did all the clean up following the flooding and would not submit a bill. They are wonderful people, the Mayor added. The Mayor continued that the Leadership we receive from our police department is remarkable. He thanked Chief Michael Turner, Joseph DeMark and Dion Fernandez for their help.

Barry Hosier, Emergency Management Director of West Pittston thanked Commonwealth Ambulance for supplies and assistance. He stated that all part time as well as full time police officers were there to offer help. The fire department came out in full strength, Mr. Hosier added, and did everything that we needed them to do. He mentioned that FEMA and PEMA representatives were here as well as representatives of the government. He added that West Pittston was the only town suffering from the ice jam. He stressed the importance of the Public Works Dept., Fire Dept., Police Dept. and Luzerne County EMA. He added that Mayor Blaskiewicz was a tremendous help. Mr. Hosier thanked West Pittston consultant engineer Jim Brozena, and added that Jim knew the river better than anyone. Mr. Hosier stated that he cannot express enough thanks to everyone that helped at a time when it was really needed.

Ms. Quinn thanked all the volunteers.

3rd ORDER – EXECUTIVE SESSION HELD ON JANUARY 24, 2018

Ms. Quinn reported that an Executive Session was held on January 24, 2018

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Bob Shive, 614 Montgomery Ave. questioned the exoneration of George Miller from the uncollectable taxes . It was explained by Mr. Bonita that West Pittston does not hold Mr. Miller responsible for uncollectable taxes.

5th ORDER – APPROVAL OF MINUTES OF JANUARY 2, 2018

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted and approved the minutes of January 2, 2018 as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr . Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and placed them on file.

7th ORDER - CORRESPONDENCE

Mr. Bonita read the following correspondence :

WVSA monthly report is in the office and available for inspection.

Letter from Michael Branley, 408 Susquehanna Ave. objecting to the stop sign on Susquehanna Ave. and Parke Street.

Street light request from Don's Machine Shop to be placed at corner of Nettor and Elm Street.

7th ORDER – CORRESPONDENCE

American Legion Post 542 inviting West Pittston Council to participate in the annual Memorial Day Parade on May 28, 2018.

Request from Christopher and Angela Stevens for consideration in buy out program for property located at 14 Philadelphia Avenue.

West Pittston Crime Watch requesting use of the Morris Park for their second annual Easter Egg Hunt on March 25, 2018.

Marita and Walter Murphy, 100 Delaware Ave. for consideration in buy out program.

8th ORDER – SOLICITOR

Solicitor report was called for. None was given at this time.

9th ORDER – MAYOR

Mayor's report was called for. This report was given at beginning of meeting.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified payroll of January 5, 2018 in the amount of \$ 27,866.47 and January 19, 2018 in the amount of \$ 24,168.65 totaling \$ 52,035.61.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 130,258.93.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 16,508.04

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund bills totaling \$ 11,048.43

10th ORDER - ADMINISTRATION

On motion by Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, exonerated George Miller, Tax Collector, from the uncollectable 2017 Borough Real Estate Taxes of \$ 61,103.67.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified the submission of a letter to the Luzerne County Flood Protection Authority regarding funding opportunities to complete Flood Mitigation Projects.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved Reilly Associates Invoices No. 5, 6, 7, and 8 in the amount of \$ 19,369.25 for the West Side Trail Grant and Federal Earmark Project.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, appointed Charles Alfano, as Representative to the West Side COG.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, appointed James Butera as Alternate Representative to the West Side COG.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, tabled appointing a member to the Shade Tree Commission for a five (5) year term to expire on December 31, 2022.

On motion of Mr. Judge, nominated Thomas Romanowski, to the Zoning Hearing Board for a three year term. Mr. Judge asked if Council could have more discussion in areas like this. He added that all three people that have applied for this position are excellent choices and he would be happy with any of the choices. Having said that, Mr. Judge continued, I find that Thomas Romanowski would be the best fit for the Zoning Board. However, Mr. Judge continued that his nomination comes with a condition that anything that comes up before the Zoning Board that has anything to do with Green Space Real Estate, Mr. Romanowski would reclude himself and have one of the alternates sit in. Mr. Judge stated that is his nomination with the comments. Ms. Quinn called for a second to this motion. None was given.

On motion of Mr. Alfano, seconded by Mr. Butera, to nominate Judy Aita for the Zoning Hearing Board for a three year term to expire on December 31, 2020 . On roll call vote : Mr. Judge – no; Mr. Bohn – no; Mr. Hood – no; Mr. Hosier – no; Mr. Alfano – yes; Mr. Butera – yes; Ms. Quinn – no. Motion fails 5 no – 2 yes.

On motion of Mr. Bohn, seconded by Mr. Hood, to nominate Michael Bugelholl for the Zoning Hearing Board for three year term to expire on December 31, 2020. Mr. Bohn stated that Michael was on the

10th ADMINISTRATION

Zoning Board for many years and always served well. He was taken off last year, Mr. Bohn continued. Ms. Quinn explained that Mr. Bugelholl was not taken off the Zoning Board, but when his term expired was asked if he would like to continue on that Board or move to the Planning Board. At that time, Mr. Bugelholl stated that he would like to go on the Planning Board. Mr. Bugelholl has been a wonderful volunteer and served many years, and I feel all three nominations are outstanding, Ms. Quinn stated. On roll call vote : Mr. Judge – yes; Mr. Bohn – yes; Mr. Hood – yes, Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – no; Ms. Quinn – yes.

Mayor Blaskiewicz called Charles Barone to the front and presented him with a special certificate stating that Mr. Barone was a large help during the flooding and offered much information regarding the river.

On motion of Mr. Butera, seconded by Mr. Hood, approved and authorized certification to draw funds from Luzerne County OCD and authorize payment in the amount of \$ 1,650.00 to Brozena Consultants from the CDBG-DR Buyout Program for invoice # 8. On roll call vote : Mr. Judge – yes; Mr. Bohn – yes; Mr. Hood - yes; Ms. Quinn – yes; Mr. Butera – yes; Mr. Hosier – yes; Mr. Alfano – no. Motion passes 6 yes and 1 no.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified an Inter Fund Transfer from Sewer Acct. # 9861026228 to the PennVest Account # 9019436876 on 1/6/2018 in the amount of \$100,000.00.

On motion of Mr. Butera, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified an Inter Fund Transfer from Sewer Acct. # 9861026228 to Sewer Acct. # 901200279 on 1/6/2018 in the amount of \$ 25,000.00.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Hood, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, authorized Ptlmn. Joseph DeMark to attend field training officer, Firearms Instructor and Municipal Police Rife Instructor at the PA. State Police Northeast Training Center, Forty Fort, PA. at no cost to West Pittston Borough.

12th ORDER – PUBLIC WORKS

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present to accept the monthly report of the Public Works Dept. and place it on file.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, ratified acknowledgement/approval of the State Salt Contract 6810-02 participation Agreement as prepared for the August 2018 – July 2019 Season.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved final pay application # 2 to Midway Garden Center in the amount of \$ 2,269.37 from the Luzerne County CDBG-DR and LSA Grant Contract 2.1.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, authorized the Borough Engineer to advertise for bids for Spring Paving.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, authorized to advertise for a Public Works Foreman Non Union position.

13th ORDER – PARKS & REC

Ms. Quinn announced the first meeting of the year for the Parks and Rec will be held on Wednesday, February 7, 2018 at 7:00 p.m. in the Municipal Building and all the years meetings have been advertised in the newspapers according to Sunshine Laws.

14th ORDER – OLD BUSINESS

Old business was called for. None was received.

15th ORDER – NEW BUSINESS

Mr. Hosier, EMA Director, announced that he is going to appoint two EMA Deputies. They are Barry Hosier and John Janczewski.

West Pittston Borough Council Meeting

Page 7, Feb. 6, 2018

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank, 212 Wyoming Ave., announced that the next meeting of West Pittston Tomorrow will be Monday, February 12, 2018 at Ballyhoo.

17th ORDER – PUBLIC PARTICIPATION

Public Participation was called for. None was received.

18th ORDER – ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:10 p.m.

	YFAS	NAYS
Judge	X	
Bohn	X	
Hood	X	
Hosier	X	
Butera	X	
Alfano	X	
Quinn	X	



Ellen Riddle, Borough Secretary

The Borough of West Pittston

The Garden Village
Incorporated November 23, 1857

February 6, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

West Pittston Library	1,200.00
West Pittston Shade Tree Commission	3,000.00
West Pittston Hose Co. # 1	5,050.00
Michael Dziedic (Clothing Allowance)	250.00
John Umbauer (Clothing Allowance)	250.00
Earl Crawford (Clothing Allowance)	250.00
Anthony Scalzo (Clothing Allowance)	250.00
West Side Auto	1,337.25
Comcast	461.33
Cintas	177.66
Robert H. Martin Plastic Specialties	55.48
Stackhouse Auto	273.00
Southern States Bankcard	89.73
Community First National Bank	8,601.85
Balchune Construction	14,690.10
Nationwide Financial (Pension Contributions)	528.64
Nationwide Financial (Pension Contributions)	288.40
Color World	83.96
Dempsey Uniform	617.48
Giant Floor	222.50
Comm. Financing Authority	100.00
Comm. Financing Authority	100.00
Comm. Financing Authority	100.00
Comm. Financing Authority	100.00
Evergreen Landscaping (Baltimore Ave. Park)	36,785.63
Comcast	84.65
Amtrust North America (Workers Comp)	7,661.00
Central Clay (Public Works)	257.56
Midwest The Times Leader	1,419.09
Chamber Choice	365.40
State Workers' Insurance Fund (Workers Comp)	4,856.00
PPL Electric	6,016.08

General Fund Pre-Paid Bills

Page 2, February 6, 2018

UGI	917.47
Colwell	43.80
Waste Reduction & Recycling	156.00
PAWC	1,527.11
PAWC	99.38
UGI	1,075.74
Nationwide Financial (Pension Contributions)	486.68
Nationwide Financial (Pension Contributions)	305.42
Tulpenhocken Spring Water	22.00
Verizon Wireless (Police Dept.)	50.08
Comcast	141.79
Highmark Blue Shield	8,497.78
Nicole Kastner	50.00
UGI	888.41
Verizon Wireless (Police Dept)	80.06
Cargill Salt	3,547.05
PPL Electric	31.78
Canon Financial Services (Copier)	120.02
PSAB (4 th Quarter UC)	422.03
Comcast	95.80
First National Bank (Loan)	1,959.50
Guardian	36.50
FNB Equipment Finance (Loader)	1,593.04
Marquis Art & Frame	245.24
Comcast	97.06
FNCB (2018 TRAN Loan Org. and UCC Fees)	234.00
Evergreen Landscaping Services (Balt. Ave. Park)	6,093.17
Pennsy Supply	5,919.50

TOTAL	\$ 130,258.93
-------	---------------

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of January 31, 2018	\$	670,649.82
EIT Fund Balance as of January 31, 2018		32,126.28
Total General Fund and EIT Fund Balance		702,776.10
General Fund Disbursements – February 6, 2018		(16,508.04)
General Fund and EIT Fund Balance		
Less Disbursements	\$	686,268.06

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of January 31, 2018	\$	1,000,000.00
-------------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of January 31, 2018	\$	177.98*
Pool Fund Disbursements – February 6, 2018		--0--
Pool Fund Balance Less Disbursements	\$	177.98

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

February 6, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for January 2018.

Accident Reports	90.00
Parking/Sweeping	---0---
Finger Printing	---0---
District Judge Fines	571.43
Street/Pave Cuts	875.00
County/State Fines	394.47
Retail Transient	25.00
 TOTAL	 \$ 1,955.90

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

February 6, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
Bassler Equipment	3,382.60
B.I.U.	301.77
Buck Mountain Quarry	395.00
Cargill Salt (Public Works)	2,318.46
Cenera Auto	49.20
Concentra (Police Dept.)	70.00
DCED (UCC Fees)	47.50
Driscoll's Home Center	12.34
Elliott, Greenleaf & Dean	1,563.09
F & L Doors (Public Works)	130.00
F.O.P. Lodge # 36, c/o Joseph August	33.24
Fraternal Order of Police	75.00
Galls (Michael Fuller)	341.05
GBM	398.00
Kranson Uniform (Police Dept)	462.50
Kranson Uniform	784.00
Medico Industries (Public Works)	34.26
Northeast Cartage	185.00
Old Mill Pine (Public Works)	1,614.27
One Point	183.34
PPL Electric	1,904.54
PPL Electric	559.70
PA One Call	13.12
PSAB (Boot Camp Training)	405.00
Purchase Power (Postage)	562.14
Anthony Scalzo	3.10
Triple Cities Mack (Public Works)	135.54

General Fund Bills
Page 2, February 6, 2018

US Gas (Police Dept)	20.31
Verizon Network Fleet (Police Dept)	56.85
West Pittston Boro Sewer Maint.	195.00
WVSA	165.00

TOTAL	\$ 16,508.04
-------	--------------

Respectfully Submitted,

Administrative Chairman

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (1 st Quarter – 2018 Billing)	11,048.43
---	-----------

TOTAL	\$ 11,048.43
-------	--------------

Respectfully Submitted,

Administrative Chairman



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA 18643
PHONE: (570) 655-7780 - FAX: (570) 655-7790



January, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – JANUARY 2018

The following is an activity report of the West Pittston Police Department for **December 14, 2017 to January 16, 2018**:

Calls for Service	-	184	Non-Traffic Citations	-	0
Traffic Crashes	-	3	Adult Arrests	-	5
Traffic Citations	-	14	Juvenile Arrests	-	1

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **24**.

The following is fees collected from **December 14, 2017 to January 16, 2018** for Incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	9	reports at \$15.00 each	=	\$135.00
Parking Tickets Paid	=	0	tickets	=	\$0
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **December 14, 2017 to January 16, 2018** is **\$135.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **January 2018** shows **\$571.43** paid to West Pittston Borough by check number **17161**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **January 2018** from West Pittston Police Department activity was **\$481.17**. The remaining balance of **\$90.26** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO#	Supplies/Services	PO#	Supplies/Services
PD0194	POLICE SERVICE – MAYO STRIPING	PD0199	ROBERT SHUPP'S CLOTHING ALLOWANCE
PD0195	BRANDON BRADSHAW'S CLOTHING ALLOWANCE	PD0200	MICHAEL FULLER'S CLOTHING ALLOWANCE
PD0196	POLICE VEHICLE MAINTENANCE – STACKHOUSE AUTO	PD0201	POLICE VEHICLE MAINTENANCE – STACKHOUSE AUTO
PD0197	MICHAEL TURNER'S CLOTHING ALLOWANCE		
PD0198	JOSEPH DEMARK'S CLOTHING ALLOWANCE		

Sincerely,

Chief Michael Turner

CALLS FOR SERVICE - by UCR CODE**All Municipalities****Incidents Reported Between 12/14/2017 and 01/16/2018**

0004	ASSIST TO AMBULANCE	27
0619	THEFT-\$200 & OVER-ALL OTHER	1
0629	THEFT-\$50 TO \$200-ALL OTHER	1
1100	FRAUD	1
1700	SEX OFFENSES (EXCEPT RAPE & PROSTITUTION	1
2400	DISORDERLY CONDUCT	1
2410	HARASSMENT BY COMMUNICATION	1
2450	HARASSMENT	1
2650	ALL OTHERS - PUBLIC NUISANCE	1
2830	ALL OTHER BORO ORDINANCE	1
3100	MOTOR VEHICLE ACCIDENTS	3
3320	DOA	1
3400	MENTAL HEALTH	2
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	4
3600	DISTURBANCES-DOMESTIC	9
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	2
3800	SERVICE CALL-MISCELLANEOUS	18
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	12
3860	SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)	1
3870	MEDICAL EMERGENCY	11
3900	TRAFFIC & PARKING PROBLEMS	1
3901	TRAFFIC CONTROL / DIRECTING TRAFFIC	2
4010	TRAFFIC OFFENSES	2
4022	NON-CRIMINAL - SUSPICIOUS PERSON	1
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	1
6312	TRAFFIC ENFORCEMENT - WARNINGS	6
6614	TRAFFIC RELATED - OTHER TRAFFIC	4
7014	PUBLIC SERVICE - OTHERS (OFFICER ASSIST)	2
7016	FOLLOW UP INFORMATION	1
7501	ASSIST WEST PITTSTON BOROUGH FIRE DEPT.	2
7502	ASSIST FIRE DEPT. - OTHER FIRE DEPT.	9
7504	ASSIST POLICE DEPARTMENT - OTHER POLICE	1
7507	ASSIST EXETER BOROUGH POLICE DEPARTMENT	9
7509	ASSIST WEST WYOMING BOROUGH POLICE DEPT.	1
7511	ASSIST PITTSTON CITY POLICE DEPARTMENT	2
CITT	TRAFFIC CITATION	9
PERM	MISCELLANEOUS PERSON	8

 160

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

February 6, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of January 2018.

1 UCC Permit Fees	100.00
3 Contractor Registrations	450.00
Zoning Permits	---0---
Zoning Hearing Fees	---0---
 TOTAL	 \$ 550.00

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

Pledge of Allegiance was recited.

1st ORDER – CALL TO ORDER

A Regular Meeting of West Pittston Council was called to order.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Council : Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Alfano, President Quinn, Atty. Bufalino, Ms. Riddle, Mr. Bonita.

Members absent : Mr. Hood

3rd ORDER – EXECUTIVE SESSION HELD ON FEBRUARY 20, 2018

President Quinn announced that an Executive Session was held on February 20, 2018.

4th ORDER – PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY

Robert Shive, 614 Montgomery Ave. questioned the motion authorizing the Borough to advertise for bids for asbestos abatement for structure demolitions from the County Buy Out Program. He asked if the borough had to be responsible to pay these costs and was informed that the cost was covered by the Grant.

Mr. Shive then questioned the Multimodal Transportation Grant in the amount of \$ 750,000.00. This is for an infratstructure project, Mr. Bonita explained. This is only authorizing Council to apply for the grant, there is no guarantee it will be received.

Mr. Shive questioned the Agreement with the Commonwealth of Pa. DOT to provide sweeping of state routes and asked how the borough would clean the streets without owning a street sweeper. He was informed that this has been the process for years. Mr. Alfano informed him that the street sweeper from the COG is operational and ready to go.

5th ORDER - APPROVAL OF MINUTES OF FEBRUARY 6, 2018

On motion of Mr. Alfano, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, the minutes of February 6, 2018 were approved.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, reports of officers were accepted as prepared and placed on file.

7th ORDER – CORRESPONDENCE

The following correspondence was read by Mr. Bonita:

WVSA monthly report is in the Borough Office and available for inspection.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted the correspondence as read and placed on file.

8th ORDER - SOLICITOR

Atty. Bufalino reported that for Councils consideration he has prepared the following:

Penn Dot Sweeping Agreement

Addendum No. 3 to the Agreement for Professional Services between West Pittston Borough and Reilly Associate dated March 4, 2014.

Resolution requesting a Multimodal Transportation Fund Grant from Pennsylvania Department of Transportation.

9th ORDER - MAYOR

Mayor Blaskiewicz reported that he received correspondence from Norm Gavlick, Fish and Boat Commission, informing the borough that the Armory project is on the agenda for their meeting on April

10th ORDER - ADMINISTRATION

Space. On roll call vote : Mr. Judge – yes; Mr. Bohn – yes; Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – no; Ms. Quinn – yes. Motion carries 5 -1 .

On motion of Mr. Butera, seconded by Mr. Hosier , and by unanimous vote upon roll call of all members present, approved and authorized PSAB to design a Borough Website. Previous to the vote on this motion, Atty. Bufalino asked if there was a dollar amount for this to be completed. Ms. Quinn explained that the amount is not certain yet. Mr. Bonita explained that PSAB informed Council that they would not do any work until they provided the borough with an amount depending on how much work on the website would occur.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, authorized to advertise for bids for Contract No. 1 Asbestos Abatement and Contract No. 2 Structure Demolition through the Luzerne County CDBG-DR Buyout Program for 1300 Susquehanna Avenue, 14 Atlantic Avenue, 16 Atlantic Avenue and 19 Philadelphia Avenue.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared to apply for a Pennsylvania Department of Transportation Multimodal Transportation Fund Grant in the amount of \$ 750,000.00 for an infrastructure project.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, authorized and directed that a traffic study be performed to restrict parking along Wyoming Avenue from the intersection of Susquehanna Avenue to the intersection of Montgomery Avenue and that Susquehanna Avenue be restricted to one way traffic in a northerly direction toward Linden Street with the limits of the one-way restriction extending from the northerly right of way line of Wyoming Avenue north along Susquehanna Avenue approximately 985 feet to the intersection of Linden Street.

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Cody Ryan Cecelon, Vaughn Street, Luzerne Pa. , as a part time police officer at an hourly rate of \$ 14.00.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works Monthly Report is in the borough office and available for inspection.

On motion of Mr. Alfano, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, authorized and directed the Borough Solicitor to advertise for Lawn Maintenance Services Proposal for the 2018 – 2019 Seasons.

On motion of Mr. Alfano, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, approved and entered into an Agreement as prepared by and between the Commonwealth of Pa. Department of Transportation and West Pittston Borough that the Borough will provide sweeping of state routes located within West Pittston Borough.

On motion of Mr. Alfano, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, approved Reilly Associates Invoice No. 2 in the amount of \$ 25,498.31 for Erie and South Fourth Street Sewer Improvements LSA Grant.

13th ORDER – PARKS & REC

On motion of Mr. Bohn, seconded by Mr. Judge, approved the revised amount and scope of work as prepared for the Baltimore Avenue Park Improvements Phase 2 Grant in the amount of \$ 50,136.00. Ms. Quinn explained that the grant was a matching grant and was not as much as anticipated, so the town will contribute \$ 25,136.00 toward the gazebo. On roll call vote : Mr. Judge – yes; Mr. Bohn – yes; Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – no; Ms. Quinn – yes. Motion passes 5 – 1.

14th ORDER – OLD BUSINESS

Mr. Alfano stated that last year he spoke about landlord /tenant registrations. He continued that he is under the impression that Forty Fort has a one strike and your out rule. Mr. Alfano asked Atty. Bufalino if there was anything that can be done regarding who properties are rented to. Atty. Bufalino responded that he does not like to give legal opinions in a Public Meeting without prior notice. Many municipalities that have enacted this type of legislation have resulted in problems. Many challenges have come back as targeting the landlords, the Solicitor stated. There are already laws on the books, he stated that cover this issue. Mr. Alfano stated that the responsibility falls on the Code Officer first and

14th ORDER – OLD BUSINESS

added that the borough does have an ordinance that the landlords are required to register their tenants. Mr. Alfano asked who was responsible to keep the list of landlord/tenants current. Mr. Hosier said that Ordinance came into place many years ago and to his knowledge there was never anyone designated to keep it current. Ms. Quinn stated that she will look into this Ordinance and how it can be enforced and this will be discussed at the Work Session.

Ms. Quinn reported that a request from the Crime Watch to use Morris Park for an Easter Egg Hunt has been cancelled. The Crime Watch decided not to move forward with the Easter Egg Hunt.

15th ORDER – NEW BUSINESS

Mr. Hosier thanked the residents for their co-operation with the EMA during the recent snow storm. Trees were knocked down due to the amount of snow that occurred. With the upcoming storm that is being predicted now, the Mayor and I would like to ban parking on Wyoming Avenue and to request all residents, if possible, to move vehicles from the street, Mr. Hosier added. If vehicles must be parked on the street, please alternate between sides of the street so the plow can remove the snow, Mr. Hosier asked. This will be announced on Code Red.

Mr. Hosier then requested that the police cars that are not used and have been sitting in the parking lot since 2011, be removed. Previously these cars were advertised for sale, but the bids were rejected. This subject will be discussed at the Work Session, Mrs. Quinn stated.

Mr. Judge suggested contacting the utilities about their properties. He specifically mentioned UGI property on Susquehanna Ave and the PPL Tower located on Maple and Susquehanna Ave. At the base of the tower, Mr. Judge said, it is filled with litter and has a snake problem. He stated that the railroad tracks have broken branches and litter also. Ms. Quinn stated that this will be discussed at the Work Session.

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank, announced that the next meeting will be held on Monday, March 12, 2018 at Ballyhoo. The Garden Committee has plots for sale and if anyone is interested, please contact the committee. Prices begin at \$ 15.00, \$25.00 and \$ 50.00 and include membership to West Pittston Tomorrow.

17th ORDER – PUBLIC PARTICIPATION

Laura Dennis, 805 Luzerne Ave., questioned the process of Code Red and asked how to have a phone number placed on the list. Forms are available in the borough office to have cell numbers placed on that list. She suggested having a welcome letter to new residents informing them of various items of the town, such as Ordinances, etc. She spoke regarding Landlord/Tenant Registry . She stated that she has rental property in Kingston and completes a registry with a \$ 25.00 fee for each tenant each year. She then spoke about abandoned properties in the town as well as dilapidated property. Ms. Dennis spoke about the height of a swimming pool fence.

Frank Colella, 312 Fourth St. , spoke about legal problems in Hazelton and the Landlord/Tenant.

Mike Colleran, 327 Franklin St., spoke about the need for more catch basins on Franklin Street. He asked about ordinances regarding cats in the borough.

Art Heal, Luzerne Ave., spoke about sewer construction.

18th ORDER – ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:35 p.m.

	YEAS	NAYS
ALFANO	X	
BOHN	X	
BUTERA	X	
HOSIER	X	
JUDGE	X	
QUINN	X	


Ellen Riddle, Secretary

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

March 6, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for February 2018.

Accident Reports	15.00
Parking/Sweeping	15.00
Finger Printing	---0---
District Judge Fines	405.25
Street/Pave Cuts	---0---
County/State Fines	---0---
Retail Transient	---0---
 TOTAL	 \$ 435.25

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITSTON, PA 18643
PHONE (570) 655-7780 - FAX (570) 655-7790



January, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – FEBRUARY 2018

The following is an activity report of the West Pittston Police Department for **January 17, 2018 to February 19, 2018**:

Calls for Service	-	245	Non-Traffic Citations	-	0
Traffic Crashes	-	8	Adult Arrests	-	9
Traffic Citations	-	6	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **34**.

The following is fees collected from **January 17, 2018 to February 19, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	4	reports at \$15.00 each	=	\$60.00
Parking Tickets Paid	=	1	tickets	=	\$15.00
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **January 17, 2018 to February 19, 2018** is **\$75.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **February 2018** shows **\$405.25** paid to West Pittston Borough by check number **17185**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **February 2018** from West Pittston Police Department activity was **\$405.25**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO# **Supplies/Services**

PD0203 POLICE SUPPLIES – OLD MILL PINE
PD0204 POLICE SUPPLIES – DRISCOLL'S HARDWARE
PD0205 POLICE EQUIPMENT – COMPUTER VISIONARITS INC.
PD0206 POLICE VEHICLE SERVICE – STACKHOUSE AUTO
PD0207 POLICE SUPPLIES - GBM

PO#

PD0208 JOSEPH DEMARK'S CLOTHING ALLOWANCE
PD0209 POLICE EQUIPMENT – YIS/COWDEN INS.
PD0210 POLICE VEHICLE MAINTENANCE – A&A AUTO

Sincerely,

Chief Michael Turner

The Borough of West Pittston

The Garden Village
Incorporated November 23, 1857

March 6, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of February 2018.

3 UCC Permit Fees	1,359.00
3 Contractor Registrations	450.00
3 Zoning Permits	125.00
1 Zoning Hearing Fees	275.00

TOTAL	\$	2,209.00
-------	----	----------

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of February 28, 2018	\$	470,410.98
EIT Fund Balance as of February 28, 2018		131,638.23
Total General Fund and EIT Fund Balance		602,049.21
General Fund Disbursements – March 6, 2018		(16,755.98)
General Fund and EIT Fund Balance Less Disbursements	\$	585,293.23

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of February 28, 2018	\$	1,000,000.00
--------------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of February 28, 2018	\$	177.98*
Pool Fund Disbursements – March 6, 2018		--0--
Pool Fund Balance Less Disbursements	\$	177.98

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

March 6, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

PPL Electric	5,804.94
Comcast	460.84
Driscoll's Home Center	12.52
Community First National Bank (2013 Police SUV)	7,395.20
Furniture Magic (Conference Table)	1,500.00
Nationwide Financial (Pension Contributions)	428.67
Nationwide Financial (Pension Contributions)	288.40
Stackhouse Auto	431.45
Southern States Bankcard	12.99
Pioneer Construction (Luz. Cty. Flood Disaster)	103,435.87
Reilly Associates	19,369.25
West Side Auto	2,157.11
Lumley Upholstery	780.00
Dempsey Uniform & Linen	757.69
GBM	398.00
Community First Nat'l Bank (2017 Police SUV)	11,387.48
YIS/Cowden Group (Police Dept)	162.00
Comcast	144.63
Chamber Choice	365.40
UGI	974.58
State Workers Insurance Fund (WC-Vol. Fire)	1,214.00
C.W. Mesko (Conference Table)	247.50
Amtrust North America (Workers Comp)	7,646.00
Colwell	43.80
UGI	1,550.20
PPL Electric	144.69
PAWC (Fire Hydrants)	1,539.77

General Fund Pre-Paid Bills
Page 2, March 6, 2018

PAWC	119.67
Pitney Bowes (Meter Rental)	180.66
Greater Pittston Chamber of Commerce	240.00
Times Leader	367.99
Tulpenhocken Spring Water	26.20
Verizon Wireless (Police Dept.)	50.08
Nationwide Financial (Pension Contributions)	445.55
Nationwide Financial (Pension Contributions)	331.08
Anthony Scalzo	160.48
Nationwide Financial (Pension Contributions)	.20
C.W. Mesko Glass Works (Conference Table)	247.50
Highmark Blue Shield	8,497.78
PPL Electric	28.75
American Asphalt Paving (West Side Trail - FE)	95,817.69
American Asphalt Paving (West Side Trail - FE)	64,358.02
American Asphalt Paving (West Side Trail - FE)	85.20
Canon Financial Services (Copier)	120.02
Verizon Wireless (Police Dept)	80.02
Guardian	166.08
First National Bank (Loan)	1,959.50
Comcast	85.80
Waste Reduction	317.00
F.N.B. Equipment Finance (Loader)	1,593.04
Purchase Power	50.16
Comcast	144.63

TOTAL \$ 344,126.07

The following Sewer Maintenance Fund Prepaid Bills are being presented for ratification of payment :

U.S. Postmaster	96.00
-----------------	-------

TOTAL	\$	96.00
-------	----	-------

Respectrully Submitted.

Administrative Chairman

Pre-Paid Bills

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

March 6, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval.

A& A Auto (Police Dept)	46.99
AFLAC	107.12
B.I.U.	1,180.90
Buck Mountain Quarry	1,101.85
Atty. Michael Butera (Shade Tree Commission)	1,200.00
Cenera Auto (Public Works)	241.92
Comcast	87.06
Elliott, Greenleaf & Dean	2,369.38
F.O.P. Lodge # 36, c/o Joseph August	33.24
Fraternal Order of Police	75.00
GBM	251.90
GBM	3,120.00
Carrie A. Kaufman (Zoning)	108.50
Kranson Uniform (Demark)	316.00
Northeast Cartage	375.00
Old Mill Pine (Public Works)	1,667.81
One Point	338.12
PPL Electric	1,347.48
PPL Electric	187.96
PA One Call	9.60
PSMA (Mayors Assoc.)	60.00
R R Donnelly (Police Dept.)	94.70
Stackhouse Auto Electric (Public Works)	350.00
Triple Cities Mack (Public Works)	571.36
TSP (Tax Collector)	71.69
Verizon Network Fleet (Police Dept.)	56.85
Wilkes Barre Materials	1,385.55
TOTAL	\$ 16,755.98

Pledge of Allegiance was recited.

1st ORDER – CALL TO ORDER

A Regular Meeting of West Pittston Council was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Council : Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Alfano, President Quinn, Atty. McLaughlin, Borough Secretary Riddle, Borough Mgr. Bonita.

3rd ORDER – EXECUTIVE SESSION HELD ON MARCH 20, 2018

President Quinn announced that an Executive Session was held on March 20, 2018 to discuss personnel.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation for agenda items only was called for. None was received.

5th ORDER – APPROVAL OF MINUTES OF MARCH 6, 2018

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and place them on file.

7th CORRESPONDENCE

Mr. Bonita read the following correspondence:

7th ORDER – CORRESPONDENCE

WVSA Report is in the Borough Office and available for inspection.

Resignation of John Deleo as a part time DPW employee.

Richard Foglia, 8 Philadelphia Avenue, request to participate in the Luzerne County Flood Buyout Program.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, accepted the correspondence as read and place on file.

8th ORDER - SOLICITOR

Atty. McLaughlin reported that he will discuss with Atty. Bufalino the items listed on the agenda. There are no additional items to be discussed. They are:

A. Wyoming Avenue No Parking Ordinance

B. Susquehanna Avenue One way Traffic Ordinance

C. Resolution authorizing the replacement of the Traffic Signal at the intersection of Wyoming and Luzerne Avenues.

D. Amendment 3 to the Agreement by and between Luzerne County and West Pittston Borough to provide \$ 200,000 in CDBG-DR Planning Funds to complete Feasibility study for a non-federal flood damage reduction project.

9th ORDER- MAYOR

Mayor Blaskiewicz reported that on April 23, 2018 the Fish Commission will vote on taking ownership of the National Guard Armory on Susquehanna Avenue . He stated he will be attending that meeting in Harrisburg. He thanked Senator Yudichak and Rep. Kauffer for their help with this project.

9th ORDER - MAYOR

The Mayor announced that the Mailbox that is on display in the Borough Building is a drop off center for prescription drugs. He thanked Senator Yudichak, Rep. Kauffer , the District Attorneys Office and the Police Department office for their assistance in providing a grant for this box and making it available for our community.

Ms. Quinn stated that it is a wonderful win for West Pittston if the Fish Commission comes to this town. She added that Council is very confident that they will vote to move their facility to the Armory. It will provide 22 jobs, she stated.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, ratified payroll of March 2, 2018 in the amount of \$ 27,531.28 and March 16, 2018 in the amount of \$ 24,063.32 and March 30, 2018 in the amount of \$ 24,684.15 totaling \$ 76,278.75.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 87,971.35.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 8,736.89.

On motion of Mr. Butera, seconded by Mr. Hosier , and by unanimous vote upon roll call of all members present, ratified invoices from AFG Pension for the 1st quarter 2018 for the Non Uniform and Police Pension Plans.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Amendment # 3 to the Cooperation Agreement by and between the County of Luzerne and West Pittston Borough dated March 7, 2012 to provide \$ 200,000.00 in CDBG-DR Planning Funds to complete a Feasibility Study for a Non-Federal Damage Reduction Project.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted an Ordinance as prepared amending Chapter 164, Sections 164-13 and 164-21 prohibiting parking along the South Side of Wyoming Avenue (State Route 11) from the intersection of

11th ORDER – PUBLIC SAFETY

Montgomery Avenue to the Intersection of Susquehanna Avenue and along the North Side of Wyoming Avenue (State Route 11) from the Intersection of Susquehanna Avenue to the intersection of Montgomery Avenue.

On motion of Mr. Butera, seconded by Mr. Hosier and by unanimous vote upon roll call of all members present, adopted an Ordinance as prepared amending Chapter 164, Sections 164-44 and 164-51 restricting Susquehanna Avenue to One Way Traffic in a northerly direction toward Linden Street with the limits of the one way restriction extending from the Northerly Right of Way Line of Wyoming Avenue North along Susquehanna Avenue approximately 985 feet to the intersection of Linden Street.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared authorizing the Borough Manager to submit the attached application on behalf of West Pittston Borough for Traffic Signal Approval to Penn Dot for the replacement of the Traffic Signal at the intersection of Wyoming and Luzerne Avenues.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works monthly report is in the borough office and available for inspection.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved DPW Contract Change Order # 1 as prepared for additional parking lot paving and additional electrical wall pack lighting on the exterior of the building.

On motion of Mr. Alfano, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, authorized the opening of the proposal for the 2018 – 2019 Lawn Maintenance Services.

Mrs. Quinn opened and read the following four proposals for a two year contract :

DeAngelo Landscaping, 409 Jefferson St, Taylor, PA.

D.C. Landscaping, 225 Bennet St., Exeter, PA

Green Valley Landscaping, 52 Reese St., Wilkes Barre, PA

PA . Landscaping, P.O. Box 3104 , West Pittston, PA.

12th ORDER – PUBLIC WORKS

On motion of Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, tabled the awarding of the bid for Lawn Maintenance until Mr. Bonita reviewed them.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, awarded the low bid of \$ 114,756.00 to Artistic Excavating for the CDBG Handicapped Ramps as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved RLE Contractor Pay Application # 1 as prepared in the amount of \$ 258,001.65 as recommended by the Borough Engineer for the Erie and South Fourth Street Storm and Sanitary LSA Grant.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved RLE Contractor Pay Application # 2 as prepared in the amount of \$ 147,223.80 as recommended by the Borough Engineer for the Erie and South Fourth Street Storm and Sanitary LSA Grant.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, awarded the low bid from Datom Products, Inc. in the amount of \$ 5,400.00 for the Asbestos Abatement and Suspect Hazardous Material Removal Contract # 1 of the CDBG-DR Buyout Program. This amount includes four (4) homes, Mr. Alfano stated.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, awarded the low bid from Brdaric Excavating, Inc. in the amount of \$ 34,995.00 for the structure Demolition Contract # 2 of the CDBG-DR Buyout Program. Mr. Alfano stated this amount is for four (4) homes.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted the resignation of John Deleo, as a part time DPW Employee.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Charles Jones, to fill a vacant full time Non Union DPW Foreman position.

Mr. Hosier stated that the decision to fill this position was difficult, as the applicants were qualified. However, Mr. Jones has the most experience and Council feels is the most qualified, he stated.

13th ORDER – PARKS AND REC

Mrs. Quinn announced that the 41st Anthracite Run will be held on June 2, 2018 at 9:00 a.m. Applications are available in the Municipal Office and on line. Everyone is encouraged to participate.

14th ORDER – OLD BUSINESS

Old Business was called for. None was received.

15th ORDER – NEW BUSINESS

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Ruth Melberger to the Shade Tree Committee to fill the unexpired term of Ron Orth.

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved and entered into a Municipal Services Partnership Agreement with the SPCA of Luzerne County as prepared, Option A – Intake only, for a 5 year term of services related to stray animals.

On motion of Mr. Hosier, seconded Mr. Bohn, and approved and entered into a Polling Place Agreement with Luzerne County as prepared, that Luzerne County is authorized to use the West Pittston Borough Municipal Building for West Pittston Borough voting Ward 3.

On first vote, Mr. Judge voted no. He then questioned why Luzerne County would recommend this. Mr. Hosier stated that Luzerne County Election Bureau said the Borough Garage is not handicapped accessible and will not permit voting to be held there anymore, Mr. Hosier explained. We have to have a third ward, Mr. Hosier continued, so the only place to put it is here. Mr. Alfano stated that the Election Board was to look at the Little League but never came to check it. Mr. Judge stated that he was concerned about parking issues for that amount of people. Ms. Quinn stated that this request was received the day before this meeting. It is very close to a Primary Election right now. According to the letter, within 120 days of an Election, the borough can cancel this polling place out. If we feel that this building cannot accommodate this amount of people, we can send a letter for the General Election., Ms. Quinn stated. We will work with them and see if they can find an alternate space for the General Election. On roll call vote : Mr. Judge – yes; Mr. Bohn – yes; Mr. Hood – yes; Mr. Hosier – yes; Mr. Butera – yes; Alfano – no; Ms. Quinn – yes. Motion carries 6 -1.

15th ORDER - NEW BUSINESS

On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved a Resolution as prepared to undertake a project, Bainbridge Campbell Park Rehabilitation and to apply for a DCNR Grant to carry out this project. This project is for the Baltimore Avenue Project.

Ms. Quinn explained that this is a 1/3 to 2/3 grant. If the borough is fortunate enough to obtain this grant, they would pay the borough 2/3 of the amount while the borough would be responsible for 1/3. The maximum for the grant is \$ 60,000.00 . As always, the borough can refuse the grant. Parks and Rec will hold fund raising toward this project.

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank announced that a Community Fund Raiser for West Pittston Tomorrow will be held on April 19, 2018 at Sabatini's Pizza. The next meeting will be held on Monday, April 9, 2018 at 7:00 p.m. Ms. Burbank stated that garden plots are still for sale for West Pittston Garden.

17th ORDER – PUBLIC PARTICIPATION

Ms. Quinn explained that following an Executive Session, Mr. Trusavage , will speak .

Council recessed for an Executive Session at 7:04 p.m. The Meeting reconvened at 7:09 p.m.

Mrs. Quinn stated that earlier Council had voted on a Feasibility Study to be completed with a grant in the amount of \$ 200,000.00. Mrs. Quinn continued that this study gave her hope for our community. We are the only town in Luzerne Valley that does not have flood protection. Of the seven Council Members, six were flooded, Mrs. Quinn added. When Jim Brozena announced that he would like to apply for this grant, we thought we would not get it. Last week we received word that we were approved for the grant. It stands for Community Development Block Grant – Disaster Recovery, Mr. Quinn explained. Following signing and returning the grant, it will be put out to bid. Senator Casey invited Mrs. Quinn , Tom Reilly and Jim Brozena to meet with him. I felt it was a very productive meeting. Tonight in our audience is Cindy Vogue, who represents, John Yudichak's Office and Lisa DeAngelo representing Aaron Kauffer's Office. This is the perfect time to learn about an inflatable dam, Mrs. Quinn stated. We have no prior knowledge to what will be presented.

Angelo Salerno, 856 Exeter Ave, spoke about potholes on Wilkern Street. Mr. Reilly stated that this street is scheduled to be paved.

17th ORDER – PUBLIC PARTICIPATION

Virginia Cowley, 1 Montgomery Ave., stated that she was excited for the Feasibility Study for flooding but was not sure what the word Feasibility meant. She asked what would be included in the study. Ms. Quinn explained that the study would include studying the river and different options for flood protection. Bids for engineers would be sought, Mrs. Quinn added.

Kim Hazzouri, 1200 Susquehanna Ave. asked if the non federal feasibility study will not have any impact on flood insurance. Mrs. Quinn answered that Council is not sure where the study is going, therefore, she can't answer this. We have applied to join in the Community Rating System Program whereas there are many qualifications that must be reached in order to lower flood insurance. We should know within two weeks if we are accepted, Mrs. Quinn stated.

Bob Borzell, Property Manager of St. Barbara Church spoke about the condition of Erie Street. Mr. Reilly stated that the restoration work will be done as soon as the weather clears.

Denise Marrinacci, 500 North St., spoke about Joe Holly's property stating that there are many violations. There are holes in the roof, abandoned vehicles and rodents. Ms. Marrinacci stated she has complained about this property for twenty years. It should have a fence, she stated. Ms. Quinn stated that they are fully aware of the property and she agrees with Ms. Marrinacci. Trash is scattered on the ground, Ms. Marrinacci continued. Mr. Judge remembered sitting in the audience five years ago, and this being discussed. He stated that it is an R-2 district and after checking Ordinances, there should be a six or eight foot fence surrounding the property. This situation will be addressed, Mrs. Quinn stated.

Pete Sidari, 15 Montgomery Ave., thanked Council, Mayor and Atty. Bufalino for the demolition of 18 Montgomery Avenue. He stated that it should not take 14 years to have a dilapidated property torn down. Mrs. Quinn responded that Atty. Bufalino did a tremendous amount. He asked why basic ordinances are ignored, such as parking on the tree lawns and blocking sidewalks. He added that we have a non smoking ordinance for minors and yet teens are walking around smoking. Mr. Sidari stated that he realizes that the Mayor, Police and Code Officer have to enforce these rules. Some people don't shovel the snow as they should and we don't have a Code Officer that rides around the town like they used to, Mr. Sidari stated. Many residents are violating Ordinances, he continued and it's not being taken care of.

Lisa DeOrio, 315 Wyoming Ave., spoke regarding a tree on her property that she felt should be removed prior to the sidewalk project on Wyoming Avenue. Mr. Reilly stated that he spoke with Ms. DeOrio earlier in the day and they decided to remove the tree. She stated that there were 34 trees in the area of the project and only one was being removed. Their roots are large and above ground, Mr. DeOrio stated. The trees will die when the project is started, she stated. Mr. Hosier stated that West Pittston

17th ORDER – PUBLIC PARTICIPATION

Council does not do construction management, our engineers are in charge of that. Mrs. Quinn added that West Pittston has an arborist, whereas Ms. DeOrio stated that she spoke with him earlier in the day. I'm sure if the integrity of a tree has been compromised, it will be taken care of Mrs. Quinn stated.

Atty. McLaughlin stated that an Executive Session was held to discuss the bid results making sure all legal requirements were met and now Council has returned for a vote on awarding the contract.

Mr. Bonita read the total amounts for bids received for Landscaping . They are:

DeAngelo Landscaping	\$ 12,425.00
D C Landscaping	\$ 13,600.00
Green Valley Landscaping	\$ 15,930.00
PA Landscaping	\$ 13, 605.00

All four bidders had their checks attached and were in compliance.

On motion of Mr. Alfano, seconded by Mr. Butera , and by unanimous vote upon roll call of allmembers present, accepted the low bid of DeAngelo Landscaping in the amount of \$ 12,425.00.

Bob Trusavage, a resident of Susquehanna Avenue, was introduced and spoke about the prospect of having an inflatable dam for the town. He introduced Adam Wagner, CEO of Floodblock a division of Flood Control Barriers, LLC, of New York who gave a brief presentation about an inflatable dam that could help reduce or even, eliminate potential flooding. Mr. Wagner reported that the inflatable dam is used all over the world with good results. He reported that the height of the dam would be eight feet. Mr. Russin, a borough resident, stated that he felt eight feet would not be high enough. He felt that twelve feet was needed. Mr. Wagner responded that sand bags could be placed on top or underneath the tubes for added height. The dam's tubes sit in storage until needed. In preparation for high water they can be rolled out and inflated using air and water from the flooding river. Once the water recedes, the floodwater is drained and the air is let out. The tubes are then rolled back up and stored for later usage. This would take approximately 1 ½ hour to have in place with four people. The system comes with storage boxes and platforms. A 30 x30 x 10 foot high storage space would be needed. Training also is included in the package. This equipment would cost \$ 800,000.00.

Questions were held following the presentation. When asked if the large pieces of ice that formed on the river with this last storm, would go into the tubes with ripping it, Mr. Wagner stated that there is no guarantee. He commented that ice has gone into the tubes in other countries, but not this large. He

17th ORDER – PUBLIC PUBLICATION

was asked if trees and debris entered the tubes, would they hold. Mr. Wagner stated that this has occurred in other countries and there are two tubes so if one should rip, the other would still be intact. Since 1999 we have not had a failure, Mr. Wagner stated. However, we cannot guarantee that if a tree hit the tubes, it wouldn't rip it. The tallest tubes that are developed from our company are 8 foot 6 inches high, he added. The tubes would not be placed on the riverbank side of the road, you have to give the water time to come up, Mr. Wagner stated. The tubes would be placed on the opposite side of the road. The tubes would run from Rivershores Development to the railroad near the West Pittston Cemetery at 1.3 miles. It can be made longer at a larger expense, Mr. Williams stated.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 8:23 p.m.

	YEAS	NAYS
JUDGE	X	
HOSIER	X	
BOHN	X	
ALFANO	X	
HOOD	X	
BUTERA	X	
QUINN	X	


Ellen Riddle, Secretary

The Borough of West Pittston

The Garden Village
Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of March 31, 2018	\$	388,024.28
EIT Fund Balance as of March 31, 2018		149,228.07
Total General Fund and EIT Fund Balance		537,252.35

General Fund Disbursements – April 3, 2018		(8,736.89)
--	--	------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	528,515.46

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of March 31, 2018	\$	1,000,000.00
-----------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of March 31, 2018	\$	177.98*
--	----	---------

Pool Fund Disbursements – April 3, 2018		--0--
---	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

April 3, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
B.I.U.	295.09
Cenera Auto (Public Works)	23.40
Elliott, Greenleaf & Dean	1,159.21
F.O.P. Lodge # 36, c/o Joseph August	49.86
Fraternal Order of Police	75.00
II R Direct	167.46
Kranson Uniform (Shupp and Turner)	178.00
Old Mill Pine (Public Works)	249.45
PPL Electric	920.97
PA One Call	28.10
PA Water Specialties	250.00
Reilly Associates (CDBG-ADA Ramps)	3,660.00
Stackhouse Auto Electric	500.00
Starr Uniform (Bradshaw)	200.00
Triple Cities Mack (Public Works)	444.01
Verizon Network Fleet (Police Dept.)	56.85
U.S. Gas (Police Dept.)	211.37
Waste Reduction & Recycling	161.00
TOTAL	\$ 8,736.89

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

April 3, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Nationwide Financial (Pension Contributions)	489.61
Nationwide Financial (Pension Contributions)	294.45
Comcast	466.45
West Side Auto	1,569.67
Advanced Arms (Police Dept.)	40.00
PPL Electric	5,805.00
Triple Cities Mack (Public Works)	497.19
GBM (Police Dept.)	348.01
Dempsey Uniform & Linen	658.06
Chamber Choice	224.40
Times Leader	660.80
Times Leader	111.66
State Workers Insurance Fund (WC Vol. Fire)	1,214.00
Medico Industries (Public Works)	170.01
Amtrust North America (Workers Comp)	7,676.00
A & K Automotive (Public Works)	497.00
PPL Electric	136.53
Stackhouse Auto Electric (Police Dept.)	887.00
American Asphalt (West Side Trail – FE)	35,111.46
Nationwide Financial (Pension Contributions)	463.57
Nationwide Financial (Pension Contributions)	291.40
Nationwide Financial (Pension Contributions)	105.30
Colwell	43.80
Citizens Voice	1,188.47
GBM	398.00
UGI	1,981.08
Nicole Kastner	50.00
PAWC	107.67
PAWC	1,539.77
Verizon Wireless (Police Dept.)	50.08

General Fund Pre-Paid Bills
Page 2, April 3, 2018

Verizon Wireless (Police Dept.)	80.02
North East Pa. Land Bank Authority	1,500.00
Independent Graphics, Inc. (Police Dept.)	210.00
Pa. Department of Transportation	5,719.82
Canon Financial Services, Inc. (Copier)	120.02
Comcast	85.80
Highmark Blue Shield	5,962.84
PPL Electric	361.92
Eastern Building Maintenance	598.84
Borwick's Performance III-Fidelity (Sound System)	3,302.00
Guardian	143.55
First National Bank (Loan)	1,959.50
F.N.B. Equipment Finance (Loader)	1,593.04
Saporito, Falcone & Watt (Zoning Hearing)	750.00
Diane Brown (Zoning Hearings)	597.50
Cintas (Public Works)	100.55
Nationwide Financial (Pension Contributions)	494.10
Nationwide Financial (Pension Contributions)	305.22
Comcast	221.69
Peoples Security (Loan)	672.50
Assured Partner (Tax Collector Bond)	116.00

TOTAL	\$ 87,971.35
-------	--------------

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

April 3, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for March 2018.

Accident Reports	120.00
Parking/Sweeping	15.00
Finger Printing	---0----
District Judge Fines	686.95
Street/Pave Cuts	0
County/State Fines	18.73
Retail Transient	---0---
 TOTAL	 \$ 840.68

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA 18643
PHONE: (570) 655-7780 - FAX: (570) 655-7790



January, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – MARCH 2018

The following is an activity report of the West Pittston Police Department for **February 20, 2018 to March 19, 2018**:

Calls for Service	-	226	Non-Traffic Citations	-	0
Traffic Crashes	-	4	Adult Arrests	-	17
Traffic Citations	-	5	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is 30.

The following is fees collected from **February 20, 2018 to March 19, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	7	reports at \$15.00 each	=	\$105.00
Parking Tickets Paid	=	1	tickets	=	\$15.00
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **February 20, 2018 to March 19, 2018** is \$120.00.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **March 2018** shows **\$686.95** paid to West Pittston Borough by check number **17214**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **March 2018** from West Pittston Police Department activity was \$686.95. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO# Supplies/Services

PD0211 POLICE SUPPLIES – PA COURTS ADMIN. OFFICE
PD0212 POLICE VEHICLE EQUIP. – A&A AUOTPARTS
PD0213 POLICE EQUIPMENT – ADVANCED ARMS
PD0214 POLICE VEHICLE SERVICE – STACKHOUSE AUTO
PD0215 POLICE OFFICE CLEANING – EBM CLEANING

PO# Supplies/Services

PD0216 POLICE EQUIPMENT – KRANSON'S CLOTHING
PD0217 POLICE VEHICLE SERVICE – STACKHOUSE AUTO
PD0218 BRADSHAW CLOTHING ALLOWNACE – KRANSON'S
PD0219 POLICE SUPPLIES – OFFICER STORE
PD0220 SHUPP CLOTHING ALLOWANCE – KRANSON'S

Sincerely,

Chief Michael Turner

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

April 3, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of March 2018.

4 UCC Permit Fees	803.25
1 Contractor Registrations	150.00
1 Zoning Permits	25.00
1 Zoning Hearing Fees	275.00

TOTAL	\$	1,253.23
-------	----	----------

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

Pledge of Allegiance was recited.

1st ORDER – CALL TO ORDER

A Regular Meeting of West Pittston Council was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Council : Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, President Quinn, Atty. McLaughlin, Borough Secretary Riddle, Borough Mgr. Bonita.

Members absent : Mr. Alfano (excused due to medical reasons) Mr. Hood (excused due to work)

3rd ORDER – EXECUTIVE SESSION HELD ON ARIL 17, 2018

Ms. Quinn announced that an Executive Session was held on April 17, 2018 to discuss personnel issues.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was received.

5th ORDER – APPROVAL OF MINUTES OF APRIL 3, 2018

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved the minutes of April 3, 2018.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted the reportsof officers as prepared and place them of file.

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondence:

WVSA monthly report

On motion of Mr. Hosier, seconded by Mr. Bohn, accepted the correspondence as read and place them on file.

8th ORDER – SOLICITOR

Atty. Bufalino stated that the following has been prepared the following:

Letter of Understanding between the PA State Police and West Pittston Borough Police Dept. regarding motor carriers.

Traffic Ordinance amending Chapter 164, Sections 164-13 and 164-21 for consideration. Atty. Bufalino requested that when it is time to vote for this Ordinance, Council makes a slight change before voting.

Resolution to temporarily close a portion of Susquehanna Avenue for the Cherry Blossom Festival.

9th ORDER – MAYOR

Mayor Blaskiewicz announced that the Police Dept. secured the Seat Belt safety grant and will be checking for seat belts at the end of May.

10th ORDER – ADMINISTRATION

A. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, ratified payroll of April 13, 2018 in the amount of \$ 26,118.74 and April 27, 2018 in the amount of \$ 23,940.65 totaling \$ 50,059.39.

B. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 60,230.84.

C. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 8,262.53.

10th ORDER – ADMINISTRATION

D. No business at this time.

E. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved the Sewer Maintenance Fund bills totaling \$ 11,038.15.

F. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, authorized to advertise for a Special Council meeting on May 22, 2018 at 6:30 pm to consider the Spring Paving Project Award.

G. On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved and authorized Certification to Request Funds from Luzerne County OCD to authorize payment in the amount of \$ 8,500.00 to Brozena Consulting Services, LLC for Invoice # 9 for the Disaster Recovery Buyout Program.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved the Letter of Understanding as prepared between the PA State Police and West Pittston Borough Police Dept. regarding procedures to be followed when conducting Motor Carrier Safety Inspections.

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Anthony DeMark, Pittston, PA. as a part time officer at an hourly rate of \$ 14.00 per hour.

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, appointed Domenic Oliveri, Trucksville, Pa as a part time police officer at an hourly rate of \$ 14.00 per hour.

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, as amended by Mr. Bohn, adopted an Ordinance amending Chapter 164, that Lacoe Street is restricted to one way traffic from the intersection of Exeter Avenue to the intersection of Linden Street, that Linden Street is restricted to one way traffic from the intersection with Luzerne Avenue to Wyoming Avenue and that Race Street is restricted to one way traffic from the intersection with Wyoming Avenue to the intersection with Luzerne Avenue.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, authorized and directed the Borough Engineer to perform a Traffic Study for all existing signs and one way streets.

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared to temporarily close Susquehanna Avenue from Luzerne Avenue to Montgomery Avenue on May 5th and May 6th for Cherry Blossom Festival.

Solicitor Bufalino asked if all insurance and necessary paperwork were in order and was informed that it was.

12th ORDER - PUBLIC WORKS

Mr. Bohn stated that the monthly report is available in the borough office.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, authorized and directed the Borough Solicitor to prepare Bid Specifications and advertise accordingly for Bi-Monthly Cleaning Services for the Municipal Building. Atty. Bufalino reminded Council that the specs should specify all cleaning services that are required. Mayor Blaskiewicz suggested that perhaps the bids should include the Public Works Building.

Mr. Reilly explained that the state inspectors must verify that there is site clearance from the driveways on Wyoming Avenue if driveways were to be placed. In some instances, trees block the site clearance. There are six trees located between Exeter and Wyoming Avenue, two that are very damaged, and there is also a tree between Wyoming and Montgomery Ave. that has severely heaved the sidewalks. Since this is the most cost effective way to remove these trees, bids have been accepted from three tree removal companies.

Mr. Reilly then spoke about a sewer manhole adjustment on a Borough Avenue Property. We believe to repair this problem may be around \$ 2,500.00 but we really aren't sure so we did not advertise for bids.

Mr. Reilly explained a situation on Philadelphia Avenue/Fifth Street with a missing sewer lateral. He added that a quote from RLE is in the amount of \$ 17,058.00 Ms. Quinn stated that she would like to go on record as saying this quote is very expensive. Mr. Reilly stated that although he did not feel they

12th ORDER – PUBLIC WORKS

could get a lower amount, the issue is whose responsibility it is to repair this – the home owner or the borough .

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, awarded the Tree Removal State CDBG to Brownhill Tree Service in the amount of \$ 4,750.00.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve RLE to do work on Manhole adjustment on Borough Susquehanna Ave. Property at cost of not more than \$ 5,000.00.

On motion of Mr. Bohn, to award the contract for the missing sewer lateral on Philadelphia Avenue/Fifth Street , to RLE in the amount of \$ 17,058.00.

This motion died due to lack of second.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Pay Application # 1 (Final) as prepared from Hadley Construction for LSA Contracts No. 1 Public Works Building and Ground Improvements and New a Salt Shed in the amount of \$ 35,950.00 as recommended by the Borough Engineer.

13th ORDER – PARKS & REC

Ms. Quinn announced that the Parks and Rec will hold their annual Parks and Rec Clean up on May 12, 2018 at 9:00 a.m. at the Morris Park and Bainbridge Campbell Park located on Montgomery Ave. Love to see everyone there, she concluded.

14th ORDER – OLD BUSINESS

Old Business was called for. None was received.

15th ORDER – NEW BUSINESS

15th ORDER – NEW BUSINESS

Mr. Hosier mentioned that he passed copies to Council of the complete statement from Mayor Blaskiewicz for the Senate Environmental Resources & Energy Committee on Flooding and Energy Response. Mr. Hosier stated that he was unable to attend and was very happy that Jim Brozena and the Mayor attended. He then asked Mayor Blaskiewicz for comments. The Mayor stated that he sat with the municipalities. The meeting discussed the ice jam and what could be done to alleviate it from happening again as well as what to do following this emergency. FFMA, Senator Baker and Yudichak were there to offer testimony also.

16th ORDER – NEW BUSINESS

Lynn Burbank stated that the fundraiser held at Sabatini's Pizza was very successful on April 19, 2018. Plots are available for the Community Garden. Next meeting will be held on Monday at the Municipal Building.

17th ORDER – PUBLIC PARTICIPATION

Frank Colella, 312 4th St. asked why the police vehicles are still in the parking lot and not removed and asked about the manhole cover on Luzerne Ave and Wyoming Ave. Atty. Bufalino stated that ads were published twice regarding the police vehicles. A Resolution will be prepared for the June Meeting.

Art Heal, 612 Luzerne Avenue, asked who was responsible for the roadway at the railroad crossings. He was informed that it was the Redevelopment Authority. Solicitor Bufalino stated that the Redevelopment Center was asked several times to repair the road around the railroad tracks. It is not the borough's property therefore, we cannot repair it. The Redevelopment Center has public meetings, the Solicitor stated. Ms. Quinn stated that a project from PennDot will be starting this summer, whereas they pave from Exeter Avenue from Tunkhannock Ave. to Wyoming Ave. So that area will be taken care of.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, for Borough Manager to correspond with Redevelopment Authority and request railroad tracks be examined and repaired.

17th ORDER – PUBLIC PARTICIPATION

Joe Scarantino, North St. asked if the sewer project near North St. would cause sewer problems for him. Mr. Reilly stated that it would not. We now have separate sanitary sewers which did not exist years ago.

Vivian Harris, Ledgeview Dr. spoke regarding that she has been in touch with Mr. Wagner , CEO of Floodblock, regarding the inflatable dam project.

Bob Lewis, Wyoming Ave., Wyoming Avenue, spoke regarding a parking problem and his vehicle that was towed. He asked for clarification as to what is determined to be parking spaces. Ms. Quinn stated that these issues are referred to the Police Dept. Following much discussion, it was agreed that Chief of Police, Mr. Lewis and the Mayor I would meet to discuss this.

18th ORDER - ADJOURNMENT

On motion of Mr. Bohn, meeting was adjourned at 8:45 p.m.

	YEAS	NAYS
Bohn	X	
Butera	X	
Hosier	X	
Judge	X	
Quinn	X	


Ellen Riddle

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

May 1, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Powell's Sales and Service (Public Works)	3,044.70
Gerrity's (Public Works)	126.47
Cnnera Auto Parts (Public Works)	305.00
Southern States Bankcard	97.78
Rite Temp (HVAC)	295.00
Concentra	70.00
Computer Visionaries (Police Dept)	665.00
West Side Auto	1,143.75
Stackhouse Auto Electric (Police Dept)	915.00
Amtrust North America (Workers Comp)	7,661.00
Comcast	461.13
PPL Electric	5,935.61
Galls (Bartalotta)	215.00
Dempsey Uniform	656.38
Citizens Voice	665.00
State Workers' Insurance Fund (Workers Comp)	1,214.00
H.A. Berkheimer (Per Capita Tax)	3,728.30
Chamber Choice	309.00
Colwell	43.80
Galls (Shupp)	77.00
Mr. Kleen Auto Sales (Police Dept.)	800.00
GBM	398.00
Starr Uniform Center (Bradshaw)	62.99
PAWC (Fire Hydrants)	1,539.77
PAWC	110.56
PA. One Call	11.20
Rite Temp (HVAC)	1,054.05
UGI	613.48

General Fund Pre-Paid Bills
Page 2, May 1, 2018

Nationwide Financial (Pension Contributions)	26.70
Capozucca Brothers (Womens Restroom)	182.11
UGI	657.38
Verizon Wireless (Police Dep)	50.08
Waste Reduction & Recycling	161.00
Midway Garden Center (LSA Flood Recovery)	2,269.37
Times Leader	3,171.06
Diane Brown (Zoning Hearing)	110.00
Canon Financial Services (Copier)	120.02
Cintas Fire (Fire Extinguisher Inspection)	80.96
PPL Electric	168.57
UGI	479.42
Verizon Wireless (Police Dept)	80.02
Murawski Electric (Council Chambers)	2,132.00
First National Bank (Loan)	1,959.50
F.N.B. Equipment Finance (Loader)	1,593.04
Nationwide Financial (Pension Contributions)	447.05
Nationwide Financial (Pension Contributions)	289.91
Comcast	111.06
Highmark Blue Shield	6,071.08
Guardian	168.28
SPCA of Luzerne County	156.75
PSAB UC Plan (1 st quarter)	7,526.69
 TOTAL	 \$ 60,230.84

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of April 30, 2018	\$	648,440.84
EIT Fund Balance as of April 30, 2018		165,110.02
Total General Fund and EIT Fund Balance		813,550.86

General Fund Disbursements – May 1, 2018		(8,262.53)
--	--	------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	805,288.33

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of April 30, 2018	\$	1,000,000.00
-----------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of April 30, 2018	\$	177.98*
--	----	---------

Pool Fund Disbursements – May 1, 2018		--0--
---------------------------------------	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

May 1, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

A & A Auto (Public Works)	25.08
AFLAC	107.12
B.I.U.	594.08
Brownells Inc., (Police Dept)	96.91
Buck Mountain Quarry (Yard Waste)	125.00
Comcast	86.69
Cook Brothers (Public Works)	178.48
DCED (UCC Fees)	67.50
Elliott, Greenleaf & Dean	1,281.13
F.O.P. Lodge # 36 c/o/ Joseph August	33.24
Fraternal Order of Police	75.00
M. Abraham Flooring	2,910.00
Northeast Cartage & Recycling (yard waste)	185.00
One Point	231.81
PSAB	25.00
PPL Electric	161.98
PPL Electric	1,047.10
Powell's Sales (Publication)	174.75
Sirchie (Police Dept)	255.84
Thomas Reuters – West (Police Dept)	184.00
Verizon Network Fleet (Police Dept.)	56.85
West Pittston Sewer Maintenance	195.00
Charles Jones (Clothing Allowance)	250.00

TOTAL \$ 8,262.53

Respectfully Submitted,

Administrative Chairman

General Fund Bills
Page 2, May 1, 2018

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (2 nd Quarter – 2018 Billing)	11,038.15
---	-----------

TOTAL	\$ 11,038.15
-------	--------------

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

~ The Garden Village ~
Incorporated November 23, 1857

May 1, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for April 2018.

Accident Reports	135.00
Parking/Sweeping	15.00
Finger Printing	---0---
District Judge Fines	376.77
Street/Pave Cuts	---0---
County/State Fines	51.70
Retail Transient	---0---
 TOTAL	 \$ 578.47

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA 18643
PHONE: (570) 655-7780 - FAX: (570) 655-7790



April, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – APRIL 2018

The following is an activity report of the West Pittston Police Department for **March 20, 2018 to April 12, 2018**:

Calls for Service	-	184	Non-Traffic Citations	-	0
Traffic Crashes	-	6	Adult Arrests	-	9
Traffic Citations	-	8	Juvenile Arrests	-	2

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is 25.

The following is fees collected from **March 20, 2018 to April 12, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	6	reports at \$15.00 each	=	\$90.00
Parking Tickets Paid	=	1	tickets	=	\$15.00
Fingerprint Order Fees	=	1	orders at \$15.00 each	=	\$15.00
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **March 20, 2018 to April 12, 2018** is \$120.00.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **April 2018** shows **\$376.77** paid to West Pittston Borough by check number **17242**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **March 2018** from West Pittston Police Department activity was \$354.75. The remaining balance of **\$22.02** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

<u>PO#</u>	<u>Supplies/Services</u>	<u>PO#</u>	<u>Supplies/Services</u>
PD0221	TURNER CLOTHING ALLOWANCE – KRANSON'S	PD0226	SHUPP CLOTHING ALLOWANCE – GALLS
PD0222	POLICE VEHICLE CLEANING – ZAC FETCH	PD0227	POLICE VEHICLE SERVICE – STACKHOUSE AUTO
PD0223	POLICE OFFICER EQUIPMENT – WAL-MART	PD0229	POLICE DEPARTMENT SUPPLIES – ONE POINT
PD0224	POLICE DEPARTMENT SUPPLIES – SIRCHIE	PD0230	POLICE VEHICLE CLEANING – MR. KLEEN CAR WASH
PD0225	BARTALOTTA CLOTHING ALLOWANCE – GALLS	PD0231	POLICE VEHICLE SERVICE – STACKHOUSE AUTO
		PD0232	FIREARMS SUPPLIES – BROWNELLS

Sincerely,

Chief Michael Turner

The Borough of West Pittston

~ *The Garden Village* ~
Incorporated November 23, 1857

May 1, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of April 2018.

8 UCC Permit Fees	946.54
2 Contractor Registrations	300.00
6 Zoning Permits	150.00
Zoning Hearing Fees	---0---

TOTAL	\$	1,396.54
-------	----	----------

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

Pledge of Allegiance was recited.

1st ORDER – CALL TO ORDER

The meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Butera, President Quinn, Atty. Bufalino, Secretary Riddle, Mr. Bonita

Mr. Alfano participated by phone

Members absent : Mayor Blaskiewicz

3rd ORDER – EXECUTIVE SESSION HELD ON May 3, May 16, and May 22, 2018

Mrs. Quinn announced that Executive Sessions were held on May 3, May 16, and May 22, 2018.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Bob Shive, 614 Montgomery Ave., ask for an explanation of the upcoming motion governing the sale of personal property valued at less than \$ 1,000.00. He was informed that this motion does not include private citizens selling but it being implemented for the borough.

Mr. Shive then questioned the Opioid Agreement and was informed that Opioid problems are occurring all over the country. For instance, Atty. Bufalino explained , if an employee is sent to the doctor due to an injury, they could be prescribed opioid medication for pain. There is a trend now called Opioid Mitigation whereas it would help Commonwealth to recover some of the money spent in that regard.

5th ORDER – APPROVAL OF MINUTES OF MAY 1, 2018 and MAY 22, 2018

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, the minutes of May 1, 2018 and May 22, 2018 were approved as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted the reports as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondence:

WVSA monthly report is on file in the borough office.

Request from Ron Gitkos, Commander of West Pittston American Legion, to close the first 27 yards of Montgomery Avenue from Wyoming Avenue, eastward along property line of West Side Auto for the annual Vettes for Vets Legion fundraiser on June 10, 2018 from noon to 3:00 p.m.

Request from Barbara Quinn, Pittston Memorial Library, to close a portion of Susquehanna Avenue on September 8, 2018, for the annual Tom and Diane Tighe Memorial 5k Run/Walk for Literacy.

Request from the Salvation Army to hold a Day Camp Carnival for Children on July 16, 2018 at one of the parks.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted the correspondence as read and place them on file.

8th ORDER – SOLICITOR

Atty. Bufalino reported that he has prepared the following for Councils consideration:

Resolution to temporarily close a portion of Montgomery Avenue for Vettes for Vets Legion Fundraiser.

Resolution to temporarily close a portion of Susquehanna Avenue between the Fort Jenkins Bridge and the Water Street Bridge for the Tom and Diane Tighe Memorial 5-k Run/Walk for Literacy.

Resolution governing the sale of personal property valued at less than \$ 1,000.00. Atty. Bufalino stated that this resolution will be effective going forward and does not pertain to any bids that were already placed out.

Opioid Agreement.

9th ORDER – MAYOR

Mayor Blaskiewicz was absent for this meeting, therefore, there is no report .

10th ORDER – ADMINISTRATION

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, ratified payroll of May 1, 2018 in the amount of \$ 27,977.00 and May 25, 2018 in the amount of \$ 26,178.46 totaling \$ 54,155.46.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 423,079.07.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 64,804.08.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund prepaid bills totaling \$ 52,303.45.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved Parks and Rec prepaid bills totaling \$ 3,640.71.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, accepted and awarded the Commercial Insurance Package as prepared and submitted by Joyce Insurance Group from 6/8/2018 to 6/8/2019 in the amount of \$ 52,535.00.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved and entered into an agreement as prepared by and between West Pittston Borough and Wetzel, Phillips, Rodgers & Falcome; Brindisi, Murad, Brindisi & Pearlman, LLP, Petrone & Petrone, P.C. to investigate the feasibility of commencing an action to recover costs incurred by West Pittston Borough resulting from the use of opiates.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared authorizing the establishment of a procedure governing the sale of personal property valued at less than \$ 1,000.00.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved the application of Jonathan Nelson as prepared to lease the flood buyout property at 35 Lacoe Street.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Bohn, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared to temporarily close a portion of Montgomery Avenue of the of the first 27 yards from Wyoming Avenue eastward along the property line of West Side Auto on June 10, 2018 from noon to 3pm for the annual Vettes for Vets Legion.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared to temporarily close a portion of Susquehanna Avenue between the Fort Jenkins Bridge and the Water Street Bridge on September 8, 2018 for the Tom and Diane Tigue Memorial 5K Run/Walk for Literacy.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll of all members present, approved the Handicapped Parking application for 203 Salem Street in accordance with the Handicapped Parking Ordinance Regulations.

12th ORDER – PUBLIC WORKS

Mr. Hood reported that the monthly report is in the borough office and available for inspection.

On motion of Mr. Hood, seconded by MR. Bohn, can by unanimous vote upon roll call of all members present, approved and authorized Contractors Pay Application No. 3 from RLE Enterprises as prepared and submitted in the amount of \$ 75,859.30 for Erie and 4th Street Sewer and Storm Improvements Project as recommended by the Borough Engineer.

On motion of Mr. Hood, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, ratified the authorization of the Borough Engineer to advertise for bids for the State CDBG-DR Wyoming Avenue Grant Project.

On motion of Mr. Hood, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved RLE Enterprises Invoice # 156612 as prepared in the amount of \$ 2,400.00 to raise to the sewer manhole and remove a tree on a Borough owned lot on Susquehanna Avenue as recommended by the Borough Engineer.

On motion of Mr. Hood, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved Brown Hill Tree Company Invoice # 10268 as prepared in the amount of \$ 5,650.00 to remove nine (9) trees on Wyoming Avenue as recommended by the Borough Engineer .

13th ORDER – PARKS & REC

On motion of Mr. Judge, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, amended the motion to read to approve and authorize the development of the Veterans Memorial Park at the corner of Luzerne Avenue and Race Street.

14th ORDER – OLD BUSINESS

Old business was called for. None was received.

15th ORDER – NEW BUSINESS

Mr. Bonita read a request from Paula Minichello to use a portion of Warren Street behind her home for her sons Graduation Party on Saturday, June 9, 2018. On motion of Mr. Hosier, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, the motion was approved to grant permission to Ms. Minichello .

On motion of Mr. Hosier, seconded by Mr. Butera, to approve Ashburn Advisors, LLC Invoice # 5693 as prepared in the amount of \$ 15,000.00 for the LSA Grant Administration Services for the Erie Street and 4th Street and 4th Street LSA Sewer Improvement Project. Mr. Butera asked if this was the same motion that had been discussed in the future and Council requested some criteria from them. Mr. Hosier stated that Ashburn has submitted a bill that was broken down . Mr. Bonita added that this bill represents Ashburns services as contracted through the borough for the project of Erie and Fourth Streets.. Originally the bill submitted was not itemized. This new bill is now itemized, he continued. Mr. Hosier asked if there was any documentation to prove that the work has been done . Ms. Quinn asked Mr. Bonita to clarify that these funds would not be coming from the General Fund. He stated that as the first page states, the money will not. Mr. Bohn stated that the bill states there are 44 ½ hours to certify payroll. Did it take over one week to review payroll, Mr. Bohn asked. Ms. Quinn stated that no one from the company is here to answer these questions. On roll call vote : Mr. Judge – no; Mr. Bohn – no; Mr. Hosier – no; Mr. Hood – no; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – no. Motion is defeated 5 - 2.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, tabled the previous motion until which time Reilly Associates can look into this and provide their findings.

15th ORDER – NEW BUSINESS

On motion of Mr. Hosier, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, gave permission to the Salvation Army to use Morris Park on July 16, 2018 for Day Camp with proper insurance.

On motion of Mr. Bohn, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to readvertise the police cars for sale.

Mr. Judge spoke of a pick up truck coming out of the West Pittston Cemetery and hit a fire hydrant. Mr. Hood stated that a high rod will be placed on that hydrant so it is seen, due to it being removed .

Mr. Judge continued that he spoke to a woman on Luzerne Avenue attempting to sell her house. She was concerned about the property on Luzerne and Damon Street next to her. The woman stated that she lost thousands of dollars according to the assessor. Mr. Bonita stated that the owner of this property has been cited and had hearings before the Magistrate. This is a code matter and will be discussed at the Work Session.

Mr. Butera announced that he was contacted by Frank Colella, Civil Service Commission, and informed that the test for full time police officer will be held on June 30, 2018. There are five or six applicants, Mr. Butera added.

Mr. Hosier stated that Council Members are out in neighborhoods doing surveys for a storm sewer project for Luzerne Avenue and several side streets. He urged anyone that has received a survey and not sent them back to please do so. Mr. Butera stated that it is rated according to the demographics as to if a grant is approved and how much.

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank announced the next meeting of West Pittston Tomorrow will be held on Monday.

The garden is continuing and the organization is advertising for some additional people to purchase lots.

17th ORDER – PUBLIC PARTICIPATION

Denise Marinacci, spoke regarding the property owned by Joe Holly. She asked if anyone had looked at it. Ms. Quinn stated that she had looked at it personally as well as Mr. Butera. Ms. Marinacci stated

17th ORDER – PUBLIC PARTICIPATION

that she has complained about this property for 20 years. There are rodents, overgrown weeds, abandoned vehicles and trash. It is a mess, she added and in a residential neighborhood.

John Acoury, Ledgeview spoke regarding the buses parked in Cenera Parking Lot. This is a dangerous situation, he stated. The noise and diesel fuel fumes from buses located in the parking lot are dangerous. We need Council's help, Mr. Acoury stated. I tried contacting Mr. Pace, owner of the bus company with no results. Mr. Acoury stated that he has seen exhaust diesel oil floating in the neighbors pool. The buses run for over an hour each morning, Mr. Acoury added.

Dave Chaump, 1006 Ledgeview Drive, reported that after meeting with the Zoning Officer, he is aware that Cenera Lot is zoned B-1. If Pace would like to continue parking buses there, we would like to see them file for a Special Exception, Mr. Chaump stated. It is not a good situation, Mr. Chaump added. This is probably not what that zoning is designed for. Mr. Chaump requested that sidewalks connecting Ledgeview with Clyde Street be installed. Ms. Quinn stated that a grant application for sidewalks for Exeter Avenue has been submitted. We are hoping to be successful, she added.

Peggy Gilford, asked why there are no speed limit signs in the town except for one in front of Bovani's house. Jenkins and Salem Streets have many people speeding, she stated. I'm afraid a small child will get hit, Ms. Gilford stated.

Ms. Gilford asked why the numbers were removed from the handicapped signs. She stated that her sign remained in place but the numbers were removed.

Ernie Greene, North Street, stated that there are some very old trees in the town that need to be taken down and the residents cannot afford to have them removed. He asked Council if there was a way to help these people. He stated that nine trees were taken down on Wyoming Avenue. Ms. Quinn answered that the trees removed on Wyoming Avenue were due to the tree scape project. And are part of the grant. Many of them were removed due to line of sight. The state has certain requirements, he added. Mr. Bonita added. Mr. Greene asked if there was any financial help for these people and Ms. Quinn stated that although she is sorry, it is not in the budget to remove trees. Mr. Bonita stated that if the trees Mr. Greene is referring to are located in the tree lawn, it is an issue to discuss with the ShadeTree Committee.

17th ORDER – PUBLIC PARTICIPATION

Jennifer Healey, 212 Susquehanna Avenue, spoke about speeding problems and suggested a stop sign be placed on Ann Street and Susquehanna Ave. Solicitor Bufalino stated that by law stop signs are prohibited to be used as speeding regulations. She spoke of one person in particular that speeds on the street regularly. Atty. Bufalino stated that the Chief was in the Council room and perhaps they could talk following the meeting.

18th ORDER - ADJOURNMENT

On motion of Mr. Hosier , the meeting was adjourned at 7:24 p.m.

	YEAS	NAYS
JUDGE	X	
HOSIER	X	
BOHN	X	
ALFANO	X	
HOOD	X	
BUTERA	X	
QUINN	X	

Ellen Riddle, Secretary

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 5, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Triple Cities Mack (Public Works)	31.10
K & S Convenience (Police Dept)	147.07
Comcast	134.56
Nicole Kastner	50.00
Stackhouse Auto Electric (Police - 20.00 ;PublicWorks 390.00)	410.00
Lehigh Construction (Public Works)	189.98
Southern States Bankcard	55.35
Comcast	459.21
West Side Auto	1,367.63
PPL Electric	5,774.06
West Side Council of Governments	3,200.00
DeAngelo Landscaping	575.00
Dempsey Uniform & Linen	633.28
RLE Enterprises (Erie & 4 th St., Storm & Sewer)	352,922.00
Wilkes Barre Materials	429.56
PPL Electric	143.12
Waste Reduction & Recycling	161.00
Nationwide Financial (Pension Contributions)	517.14
Nationwide Financial (Pension Contributions)	288.40
Amtrust North America (Workers Comp)	7,661.00
Don's Machine Shop (Public Works)	55.00
Diane Brown (Zoning Hearing)	110.00
H. A. Berkheimer, Inc. (Per Capita Tax)	1.16
State Workers Insurance Fund (Workers Comp)	1,214.00
PAWC (Fire Hydrants)	1,539.77
PAWC	38.54
UGI	316.60
GBM	398.00

General Fund Pre-Paid Bills

Page 2, June 5, 2018

Times Leader	105.42
Times Leader	209.52
Paul Porfirio (COBRA Refund)	780.20
PAWC	126.29
Tulpenhocken Spring Water	21.20
Colwell	45.89
UGI	293.70
UGI	204.22
Verizon Wireless (Police Dept)	50.08
Pitney Bowes (Postage Meter)	180.66
PPL Electric	130.58
Pa. Dept. of Transportation (OCD- Disaster Recovery)	1,473.64
Canon Financial Service (Copier)	120.02
Highmark Blue Shield	8,741.09
PPL Electric	25.87
Verizon Wireless (Police Dept)	80.02
Rite Temp (HVAC)	527.72
Nationwide Financial (Pension Contributions)	509.61
Nationwide Financial (Pension Contributions)	301.71
Rcilly Associates (LSA-Erie and Fourth Street)	25,498.31
Guardian	1,172.50
Comcast	105.75
FNB Equipment Finance (Loader)	1,593.04
First National Bank (Loan)	1,959.50

TOTAL	\$ 423,079.07
-------	---------------

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of May 31, 2018	\$	749,920.43
EIT Fund Balance as of May 31, 2018		263,495.28
Total General Fund and EIT Fund Balance		1,013,415.71

General Fund Disbursements – June 5, 2018		(64,804.08)
---	--	-------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	948,611.63

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of May 31, 2018	\$	1,000,000.00
---------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of May 31, 2018	\$	177.98*
--------------------------------------	----	---------

Pool Fund Disbursements – June 5, 2018		--0--
--	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 5, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of May 2018.

8 UCC Permit Fees	1,691.28
Contractor Registrations	---0---
6 Zoning Permits	175.00
Zoning Hearing Fees	---0---
 TOTAL	 \$ 1,866.28

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 5, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for May 2018.

Accident Reports	135.00
Parking/Sweeping	30.00
Finger Printing	---0----
District Judge Fines	976.68
Street/Pave Cuts	---0---
County/State Fines	27.55
Retail Transient	---0---
 TOTAL	 \$ 1,169.23

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

June 5, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

A & A Auto (Police Dept)	18.32
AFLAC	107.12
Bassler Equipment (Public Works)	642.80
B.I.U.	84.00
Buck Mountain Quarry (Yard Waste)	1,140.00
Cintas Corp. / (Public Works)	51.98
Cook Brothers (Public Works)	161.10
Earl Crawford (CDL Physical)	70.00
Elliott Greenleaf & Dean	1,501.97
F O.P. Lodge # 36 c/o/ Joseph August	33.24
Fraternal Order of Police	75.00
Galls (Police Dept)	253.46
GBM	218.21
GBM	11.07
Joseph J. Joyce Associates (Commercial Insurance)	52,535.00
Kranson Uniform (Police Dept)	550.00
K & S Convenience (Police Dept)	33.75
Northeast Cartage & Recycling (yard waste)	740.00
Old Mill Pine (Public Works)	183.65
One Point	67.91
On Solve, LLC (Code Red)	4,760.00
PPL Electric	365.73
PPL Electric	1,051.34
Verizon Network Fleet (Police Dept.)	56.85
Wilkes Barre Materials	91.58
TOTAL	\$64,804.08

Respectfully Submitted,

Administrative Chairman

The following Parks and Recreation Fund Prepaid bills are being presented for ratification of payment:

Thomas Bubul (Magnets)	\$	630.00
Times Leader		140.82
Tomato Heads Pizzeria (Anthracite Run)		139.80
Lynn Burbank (Movie Screen)		145.45
Kevins Worldwide (Anthracite Run)		92.75
Insta-Results (Anthracite Run)		419.15
Maxwell Medals & Awards (Anthracite Run)		950.74
Don Shearer (Stamps – Anthracite Run)		150.00
Axelrad (Anthracite Run)		972.00
TOTAL	\$	<u>3,640.71</u>

The following Sewer Maintenance Fund Prepaid Bills are being presented for ratification of payment:

RLE Enterprises (Erie, 4 th St. – Storm & Sewer)		52,303.45
TOTAL	\$	52,303.45

Respectfully Submitted,

Administrative Chairman



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA 18643
PHONE: (570) 655-7780 – FAX: (570) 655-7790



May, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – MAY 2018

The following is an activity report of the West Pittston Police Department for **April 13, 2018 to May 17, 2018**:

Calls for Service	-	256	Non-Traffic Citations	-	4
Traffic Crashes	-	9	Adult Arrests	-	9
Traffic Citations	-	36	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **61**.

The following is fees collected from **April 13, 2018 to May 17, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	8	reports at \$15.00 each	=	\$120.00
Parking Tickets Paid	=	2	tickets	=	\$30.00
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **April 13, 2018 to May 17, 2018** is **\$150.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **May 2018** shows **\$976.68** paid to West Pittston Borough by check number **17279**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **May 2018** from West Pittston Police Department activity was **\$370.58**. The remaining balance of **\$606.10** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

<u>PO#</u>	<u>Supplies/Services</u>	<u>PO#</u>	<u>Supplies/Services</u>
PD0233	DEMARK CLOTHING ALLOWANCE – GALLS	PD0238	POLICE VEHICLE SERVICE – A&A AUTO
PD0234	TURNER CLOTHING ALLOWANCE – GALLS		
PD0235	SHUPP CLOTHING ALLOWANCE – GALLS		
PD0236	THOMPSON-REUTERS WEST – 2018 LAW BOOK		
PD0237	POLICE VEHICLE SERVICE – STACKHOUSE AUTO		

Sincerely,

Chief Michael Turner

Pledge of Allegiance was recited.

Ms. Quinn took a moment to welcome Councilman Charles Alfano back following an illness.

1st ORDER – CALL TO ORDER

A Regular Meeting of West Pittston Council was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mr. Judge, Mr. Bohn, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn, Secretary Riddle, Mr. Bonita.

Absent : Mayor Blaskiewicz (vacation); Mr. Hosier, Mr. Hood

3rd ORDER – NO BUSINESS AT THIS TIME

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was call for agenda items only. None was received.

5th ORDER – APPROVAL OF MINUTES OF JUNE 5, 2018

On motion of Mr. Alfano seconded by Mr. Judge and by unanimous vote upon roll call of all members present, the minutes of June 5, 2018 were approved as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Alfano, seconded by Mr. Judge, and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondence:

WVSA monthly report is on file

Ron Gitkos – West Pittston American Legion thanking the community for all the support during all activities.

On motion of Mr. Alfano , seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted the correspondence as read and placed on file.

8th ORDER – SOLICITOR

Atty. Bufalino reported that he has prepared the following for Councils consideration:

CFA Multimodal Transportation Grant Fund Resolution.

West Pittston Flood Buyout Property Lease for 35 Lacoe Street.

9th ORDER - MAYOR

Ms. Quinn stated that as always West Pittston Police Dept. does a wonderful job. We are all very supportive of them and we are pleased to have them in our employment, she added.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera , seconded by Mr. Alfano and by unanimous vote upon roll call of all members present, ratified the payroll of June 8, 2018 in the amount of \$ 33,765.55 and June 22, 2018 in the amount of \$ 28,231.03 totaling \$ 61, 996.58.

On motion of Mr. Butera , seconded by Mr. Alfano and by unanimous vote upon roll call of all members present, approved the General Fund prepaid bills totaling \$ 383,898.78.

On motion of Mr. Butera , seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 10,963.60.

10th ORDER - ADMINISTRATION

On motion of Mr. Butera , seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Parks & Rec prepaid bills totaling \$ 3,435.13.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund prepaid bills totaling \$ 2,400.00 .

On motion of Mr. Butera , seconded by Mr. Alfano and by unanimous vote upon roll call of all members present, ratified receipted invoices from AFG Pension Administration for the 2nd Quarter 2018 for the Nonuniformed and Police Pension Plans.

On motion of Mr. Butera , seconded by Mr. Alfano , and by unanimous vote upon roll call of all members present, ratified the Inter Fund Transfer from the Sewer maintenance Fund Account # 9861026228 to Sewer Maintenance Fund Account # 9012002792 on 6/28/18 in the amount of \$ 250,000.00

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, ratified the approval of a Resolution requesting a Luzerne County CDBG Grant in the amount of \$ 865,475.00 for the Luzerne Avenue Improvements Project.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, authorized and direct the Borough Solicitor to prepare and advertise an Ordinance for consideration to rezone the Ledgeview Development from M-1 to R -2 and R -3.

On motion of Mr. Butera , seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved the Lease Agreement as prepared by and between West Pittston Borough and Jonathan Nelson to use the land at 35 Lacoe Street for a driveway and small garden.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Judge, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present authorized the sealed bids for the sale of police vehicles.

Mr. Bonita stated that no bids were received.

12th ORDER – PUBLIC WORKS

Mr. Alfano announced that the Public Works monthly report is in the borough office and available for inspection.

On motion of Mr. Alfano, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, rejected the bids received and to rebid for the State CDBG-DR Wyoming Avenue Grant Project as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved a Resolution as prepared requesting a Multimodal Transportation Fund Grant of \$ 750,000.00 from the Commonwealth Financing Authority to be used for the West Pittston Borough Infrastructure Project.

Mr. Alfano suggested that a thank you note be sent to Exeter Borough for the use of their Street Sweeper. Ms. Quinn agreed and stated that she would discuss it with Mr. Bonita.

13th ORDER – PARKS & REC

Ms. Quinn announced that the annual Childrens Fun Run would be held on July 4th at the stadium. Cost will be \$ 15.00 per child and that includes a T shirt. Registration begins at 8:00 a.m. and the run begins at 9:00 a.m. Everyone is invited to attend.

Movie in the Park will be held on August 25, 2018. Currently we are not sure which park this event will be held in, Ms. Quinn stated.

Ms. Quinn announced that in early September, a picnic will be held in Morris Park for the residents of the Garden Village Apartments, Hitchner Building and Luzerne Avenue Apartments.

14th ORDER – OLD BUSINESS

Mr. Bohn stated that last year a phone system for the Borough Building was discussed. He stated that he understands that proposals were accepted and the plan was tabled. He added that he would like to revisit this again. Mr. Bonita stated that only one proposal was submitted and it was from the current carrier. The idea was then tabled. Ms. Quinn stated that this would be discussed again.

15th ORDER – NEW BUSINESS

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, authorized payment to Datom Products, for \$ 5,400.00 for the environmental abatement as funded by Luzerne County Community Development Disaster Recovery Buyout Program.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, authorized payment to Brdaric Excavating, Inc., for \$ 23,621.64 for demolition of another property funded by Luzerne County Community Development Disaster Recovery Buyout Program.

16th ORDER – WEST PITTSTON TOMORROW

A representative was not present, therefore, no report was given.

17th ORDER – PUBLIC PARTICIPATION

John Ackoury, 1004 Ledgeview Dr. thanked Mr. Bonita and Alan Brezinski for the help he has been receiving recently. He asked if the zoning change for the development would include the Cenera Parking Lot. Mr. Bohn informed him that it does and that property would be zoned R 2 or R 3. That lot with the buses would be governed by zoning rules pertaining to R2 and R3 districts. Mr. Ackoury stated that there is no natural barrier or fence around the buses. Mr. Ackoury stated he just wants to make it safer and healthier. Ms. Quinn stated that this is a process and it has begun. The Code Officer is working on this and has submitted a letter to the owner. The owner has a period of time to respond and we are in that time frame now.

Lois Forlenza commented that she is here on behalf of Denise Marrianci. They are both homeowners and tax payers she stated. We all keep our property in excellent condition and are disgusted looking at Joe Hollys property. We come to Council and ask for help and nothing is done, Ms. Forlenza stated. Ms. Quinn informed Ms. Forlenza that this problem has existed several decades and is new to most of this Council. She explained that this Council is addressing the problem and the process of taking care of it has begun and will continue. Mr. Judge stated that the Zoning Officer has sent numerous letters to Mr. Holly and attempted to contact him. Now he has sent a citation to him. This matter is a zoning matter and council has no jurisdiction over it, Mr. Bonita stated. Under Act 247 Council cannot be

17th ORDER - PUBLIC PARTICIPATION

involved in any zoning issue, he continued. There was a hearing involving Mr. Holly and he was found not guilty. The property is located on an M -1 Zone, Mr. Bonita stated. This is the fourth Zoning Officer handling this.

Dr. Rebecca Steinberger spoke regarding the Holly Property. She asked what the next move for the neighbors should be. We really care about our property and that is the reason we are at this meeting, Ms. Steinberger stated. Mr. Bonita answered that the place to begin is with the Zoning Officer.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:05p.m.

	YEAS	NAYS
Judge	X	
Bohn	X	
Alfano	X	
Butera	X	
Quinn	X	

Ellen Riddle

The Borough of West Pittston

** The Garden Village **

Open House 2018

July 3, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Anthony Scalzo	8.58
DeAngelo Landscaping	1,725.00
Luzerne Co. Treasurer (Tax Bills)	1,462.20
West Side Auto	2,039.48
Stackhouse Auto (Police Dept)	438.00
Bassler Equipment (Public Works)	520.00
Comcast	461.98
Waste Reduction & Recycling	161.00
Nationwide Financial (Pension Contributions)	509.61
Nationwide Financial (Pension Contributions)	468.19
Dempsey Uniform & Linen	941.31
Stackhouse Auto (Public Works)	274.95
Zachary Fetch (Detailing of Police & Public Works Vehicles)	1,220.00
Independent Graphics, Inc.	430.00
State Workers Insurance Fund (WC-Vol Fire)	1,214.00
GBM	398.00
GBM	362.37
Times Leader	248.48
Amtrust North America (Workers Comp)	7,661.00
Rite Temp	385.50
Brown Hill Tree Company	5,650.00
PPL Electric	5,917.84
Kranson Uniform (Turner)	54.00
Galls (Shupp- 2017)	56.00
YIS /Cowden Group, Inc. (Police Dept)	85.50
Wells Fargo (Aerial Fire Truck Payment)	40,967.00
Berkheimer (Per Capita Tax)	1.16
Capozucca Brothers (Police Dept. Bathroom)	323.80
Colwell	45.89
Tulpenhocken Spring Water	36.25
PA. One Call	39.20

General Fund Pre-Paid Bills
Page 2, July 3, 2018

PAWC (Fire Hydrants)	1,539.77
PAWC	152.03
UGI	190.00
Stackhouse Auto Electric (Public Works)	274.95
Verizon Wireless (Police Dept.)	50.08
Canon Financial Services (Copier)	120.02
Nationwide Financial (Pension Contributions)	515.26
Nationwide Financial (Pension Contributions)	313.79
Verizon Wireless (Police Dept)	80.04
Highmark Blue Shield	7,999.23
PPL Electric	40.37
PPL Electric	274.86
Citizens Voice	295.00
Comcast	105.75
Guardian	669.10
PPL Electric	128.56
FNB Equipment Finance (Loader)	1,593.04
First National Bank (Loan)	1,959.50
Finch Technology (LSA Grant)	234,184.00
Comcast	86.96
GBM (Public Works)	172.48
Pitney Bowes (Postage)	520.99
Ashburn Advisors (LSA Flood Recovery)	21,190.00
Hadley Construction (LSA DPW Facility)	35,950.00
Comcast	134.56
One Point	119.85
PPL Electric	1,132.30

TOTAL	\$ 383,898.78
-------	---------------

The Borough of West Pittston

• The Garden Village •

West Pittston, PA 18441-2307

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of June 30, 2018	\$	586,306.23
EIT Fund Balance as of June 30, 2018		283,741.85
Total General Fund and EIT Fund Balance		870,048.08

General Fund Disbursements – July 3, 2018		(10,963.60)
---	--	-------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	859,084.48

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of June 30, 2018	\$	1,000,000.00
----------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of May 31, 2018	\$	177.98*
--------------------------------------	----	---------

Pool Fund Disbursements – June 5, 2018		--0--
--	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

** The Garden Village **

West Pittston, PA 18643

July 3, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
B.I.U.	1,178.45
Buck Mountain Quarry (Yard Waste)	1,575.00
Elliott Greenleaf & Dean	1,584.00
F.O.P. Lodge # 36 c/o/ Joseph August	33.24
Fraternal Order of Police	75.00
JAVLO, Inc. (Police Radios)	2,610.00
JAVLO, Inc. (EMA Radios)	2,400.00
K & S Convenience (Police Dept)	131.66
Medico Industries (Public Works)	581.40
Northeast Cartage & Recycling (yard waste)	555.00
Verizon Network Fleet (Police Dept.)	56.85
Wilkes Barre Materials	75.88
TOTAL	\$ 10,963.60

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

* The Garden Village *

1000 West Pittston Road - West Pittston, PA 18643

July 3, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of June 2018.

9 UCC Permit Fees	2,301.50
1 Contractor Registrations	150.00
6 Zoning Permits	250.00
Zoning Hearing Fees	---0---

TOTAL	\$	2,701.50
-------	----	----------

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790



June, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – JUNE 2018

The following is an activity report of the West Pittston Police Department for **May 18, 2018, 2018 to June 13, 2018:**

Calls for Service	-	291	Non-Traffic Citations	-	2
Traffic Crashes	-	4	Adult Arrests	-	15
Traffic Citations	-	144	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is 51.

The following is fees collected from **May 18, 2018, 2018 to June 13, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	8	reports at \$15.00 each	=	\$120.00
Parking Tickets Paid	=	1	tickets	=	\$30.00
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **May 18, 2018, 2018 to June 13, 2018** is \$150.00.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **June 2018** shows **\$668.50** paid to West Pittston Borough by check number **17304**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **June 2018** from West Pittston Police Department activity was **\$554.60**. The remaining balance of **\$113.90** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO#	Supplies/Services
PD0240	POLICE EQUIPMENT (PORTABLES) – JALVO
PD0241	WEST PITTSTON EMA (PORTABLES) – JALVO
PD0242	TURNER'S CLOTHING ALLOWANCE – KRANSON'S
PD0243	POLICE OFFICE EQUIPMENT – GBM
PD0244	POLICE VEHICLE SERVICE – STACKHOUSE AUTO

PO#	Supplies/Services
PD0245	POLICE VEHICLE SERVICE – STACKHOUSE AUTO
PD0246	TURNER'S CLOTHING ALLOWANCE – KRANSON'S
PD0247	POLICE EQUIPMENT CALIBRATION – YIS/COWDEN

Sincerely,

Chief Michael Turner

The Borough of West Pittston

• *The Garden Village* •

incorporated November 20, 1857

July 3, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for June 2018.

Accident Reports	90.00
Parking/Sweeping	30.00
Finger Printing	---0---
District Judge Fines	668.50
Street/Pave Cuts	---0---
County/State Fines	108.28
Retail Transient	---0---
TOTAL	\$ 896.78

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough

Pledge of Allegiance was recited.

Mayor Blaskiewicz presented awards and clocks to two outstanding West Pittston athletes for academic and athletic accomplishments. The Mayor stated that they are both leaders. They were Mark Anthony Minichello and Ann Romanowski. Mark Minichello was Wyoming Area's first state gold medalist at PIAA Track and Field Championships this past spring in the javelin throw and will be attending Penn State University in the fall. Ann Romanowski will be inducted into the Luzerne County Sports Hall of Fame on August 12, 2018, as the youngest inductee. She was a standout athlete at Wyoming Seminary where she played basketball, field hockey and lacrosse. She continued her career at Villanova where she played field hockey. She has completed a nursing program in 2016.

1st ORDER – CALL TO ORDER

A Regular Meeting of West Pittston Council was called to order by President Quinn.

2nd ORDER – ROLL CALL

Mayor Blaskiewicz, Mr. Judge, Mr. Bohn, Mr. Butera, Mr. Alfano, Atty. Bufalino, Ms. Quinn, Ms. Riddle, Mr. Bonita

Members absent, : Mr. Hosier and Mr. Hood

3rd ORDER – EXECUTIVE SESSION HELD ON JULY 24, 2018

Ms. Quinn announced that an Executive Session was held on July 24, 2018

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was received.

5th ORDER - APPROVAL OF MINUTES OS JULY 3, 2018

On motion of Mr. Alfano , seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, minutes of July 3, 2018 were approved as prepared

6th ORDER – REPORTS OF OFFICERS

On motion of Mr Judge. seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, approved the reports of officers as prepared .

7th ORDER - CORRESPONDENCE

Mr. Bonita read the following correspondence:

- A. WWSA monthly report
- B. Invitation to participate in 2018 Pittston Tomato Festival Parade
- C. Request to block off area of Carpenter Street for Valley Alliance Church Block Party to be held on August 11, 2018
- D. Resignation of Crossing Guard – Daniel Skok

On motion of Mr. Alfano seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, accepted the correspondence as read and place them on file.

8th ORDER – SOLICITOR

Atty. Bufalino stated that he has prepared for Council's consideration a Resolution to temporarily close a portion of Carpenter Street for the Valley Alliance Church Block Party.

9th ORDER – MAYOR

The Mayor announced that Chief Turner and Officer DeMark are working with the school district and State Police on some future traffic control projects in the borough. Hopefully the school year begins with control on speeding, he added.

10th ORDER – ADMINISTRATION

On motion of Mr. Bohn, seconded by Mr. Alfano and by unanimous vote upon roll call of all members present, ratified payroll of July 6, 2018 in the amount of \$ 28,732.41 and July 20, 2018 in the amount of \$ 25,227.12 totaling \$ 53,959.53.

On motion of Mr. Bohn seconded by Mr. Alfano and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 46,207.42.

On motion of Mr. Bohn, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 32,078.66.

On motion of Mr. Bohn, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund bills totaling \$ 55,096.32.

On motion of Mr. Bohn, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Ashburn Advisors, LLC Invoice # 5693 as prepared in the amount of \$ 15,000.00 for LSA Grant Administration Services for the Erie Street and 4th Street LSA Sewer Improvement Project.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved and awarded the quote from Mayo Striping in the amount of \$ 5,950.00 as prepared and submitted for the painting of crosswalks and stop bars.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved the Handicapped Parking Application for 232 Damon Street in accordance with the Handicapped Parking Ordinance Regulations.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, adopted a Resolution as prepared to close a portion of Carpenter Street at the rear of the Valley Alliance Church Property on August 11, 2018 from 1 p.m. to 8 p.m. for the Valley Alliance Church Block Party.

Mr. Alfano asked if closing this portion of the street would cause problems for the residents of the Old School Apartments and was informed by Mr. Bonita that the area does not include the parking lot of the apartments. Mr. Butera stated that this is only a temporary situation.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Monthly report is in Municipal Office.

Mr. Alfano stated that several meetings have been held to attempt to get some equipment repaired and running.

13th ORDER – PARKS & REC

Ms. Quinn announced that the Parks and Rec will hold a Movie in the Park on Saturday, August 25, 2018 at 8:00 p.m. The event will be held at Morris Park and serve refreshments. All are invited, Ms. Quinn added.

14th ORDER – OLD BUSINESS

Old Business was called for. None was received.

15th ORDER – NEW BUSINESS

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved Change Order Number 1 as prepared for Artistic Excavating, Inc. for the 2018 CDBG Curb Ramp Improvements for a Contract increase of \$ 9,975.00. Mr. Rcilly explained that this is for the Handicapped Ramp Project. and some additional work.

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved and authorized Certification to request funds from Luzerne County OCD for Contractor's Pay Application # 1 as prepared from Artistic Excavating, Inc. in the amount of \$ 82,450.50 for the 2018 CDBG Curb Ramp Improvements.

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, approved and authorized Certification to Request Funds from Luzerne County OCD to authorize payment in the amount of \$ 12,250.00 to Brozena Consulting Services, LLC for Invoice # 10 for the Disaster Recovery Buyout Program.

On motion of Mr. Judge, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved the Titan Tree Service, Inc. estimate as prepared in the amount of \$ 3,250.00 to remove seven trees and ground 13 stumps along the 200 block of Wyoming Avenue.

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank announced that the next meeting of West Pittston Tomorrow will be held on Monday, August 13, 2018 at West Pittston Library at 7:00 p.m. A designated historic district of West Pittston will be discussed at this meeting along with the Cherry Blossom trees that the organization would like to plant on the FEMA lots.

17th ORDER – PUBLIC PARTICIPATION

John Ackoury, 1004 Ledgeview Drive, spoke regarding the school buses that had been parked in the Cenera Parking Lot on Exeter Avenue. Ms. Quinn stated that this situation has been turned

17th ORDER – PUBLIC PARTICIPATION

over to the Zoning Officer who has sent a letter and citation to the owner of the property. This is a zoning issue not a Council issue, Ms. Quinn explained. As previously explained, Ms. Quinn stated, this needs to be discussed with the Zoning/Code Officer. Mr. Ackoury stated that the buses are not there now but was not sure if they were just getting ready for the new school year or if they were gone permanently.

Atty. Laura Dennis, 805 Luzerne Avenue, stated that three houses away from her residence a home is owned by a bank located in Texas. She informed Council that this property did not have their sidewalks shoveled during the winter snowstorms last year. She added that she spoke to the Code Officer and following obtaining a Right To Know Form discovered that the Code Officer sent a letter once to the property owner. Atty. Dennis stated that she would like the borough residents to be aware that they should take care of their properties.

Atty. Dennis then stated that she was at the Council Meeting to represent Louis and Maria Pagnotti, Wyoming Avenue regarding the removal of a tree located on the tree lawn by PennDot. Mr. Reilly, Reilly Associates, explained that PennDot requires a line of sight at every driveway cut. The requirement is 22 feet from the center of the road. Mr. Reilly explained that although the borough wanted to preserve the trees, PennDot stated they would refuse giving a permit if certain trees were not removed. Ms. Quinn explained that Reilly Associates and the Borough are doing everything that is required to be compliant, in order to qualify for a 2 million dollar grant. Mr. Reilly continued that every attempt has been made not to remove a tree, but when it is necessary, we will replant trees out of the line of sight. MS. Quinn stated this is free money for the town, actually considered flood money to revitalize that area. That area will have lighting and some of the trees that must be removed will be replaced. This is progress, Ms. Quinn stated. Atty. Bufalino explained that in order for the borough to complete this project and get the money from the grant, Penn Dot specifies what must be done. It is not a borough decision, he stated. I agree that you should have been notified, Atty. Bufalino stated, and some trees with personal meaning to residents might have to be sacrificed, but the project will benefit the town. It was the boroughs decision to advance the longevity of the borough roads and the structures in that area for 2 million dollars, the Atty. explained. However, he continued it is not the boroughs desire and decision to remove the trees, he added. A meeting

17th ORDER – PUBLIC PARTICIPATION

will be arranged between A PennDot Representative, Atty. Dennis, Mrs. Pagnotti and Mr. Reilly. Mrs. Pagnotti asked if the residents had any input on approving this grant, and was informed by Atty. Bufalino that there had been various public meetings to discuss it.

Mr. Judge stated that when he moved to West Pittston he had three Linden Trees planted in front of his home. Within a few years, a project occurred and the trees had to be removed. He stated that he and his wife were heartbroken. New trees were planted and in the end it turned out to be a beautiful project.

Frank Colella, 312 Fourth St., asked if the proposals were sent out to clean the building. Atty. Bufalino stated that the proposals are being worked on presently. Mr. Colella stated that plans were made for Susquehanna Avenue to be made a one way street, and asked if those plans were still being worked on. Ms. Quinn informed him that those are part of the plans we are discussing.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, meeting was adjourned at 7:25 p.m.

	YEAS	NAYS
Judge	X	
Rohn	X	
Butera	X	
Alfano	X	
Quinn	X	



The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of July 31, 2018	\$	548,426.43
EIT Fund Balance as of July 31, 2018		302,416.50
Total General Fund and EIT Fund Balance		850,842.93

General Fund Disbursements – August 7, 2018		(32,078.66)
---	--	-------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	818,764.27

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of July 31, 2018	\$	1,000,000.00
----------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of July 31, 2018	\$	177.98*
---------------------------------------	----	---------

Pool Fund Disbursements – August 7, 2018		--0--
--	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

** The Garden Village **

Established in 1888

August 7, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval.

AFLAC	107.12
B.I.U.	2,969.75
Buck Mountain Quarry (Yard Waste)	970.00
Comm.of Pa. (Annual MS4 Fee)	500.00
DCED (UCC Fees)	94.50
Elliott Greenleaf & Dean	3,943.77
F.O.P. Lodge # 36 c/o/ Joseph August	33.24
Fraternal Order of Police	75.00
Jack Williams (Chipper)	145.90
K. & S Convenience (Police Dept)	266.46
Medico Industries (Public Works)	55.90
Northeast Cartage & Recycling (yard waste)	370.00
PPL Electric	1,134.36
RR Donnelly (Police Citations)	79.60
Triple Cities Mack (Public Works)	129.25
Verizon Network Fleet (Police Dept.)	56.85
West Pittston Sewer Maintenance	195.21
WVSA	165.95
PA. Chiefs of Police Assoc. (Civil Service Testing)	1,570.62
Stackhouse Auto	1,294.50
American Arbitration Association (Sam Fuller)	75.00
Comcast	461.92
Medico Industries (Public Works)	225.00
One Point	52.96
PPL Electric	5,345.99

Reilly Associates (Luzerne County OCD-ADA Curbs)	11,540.00
Southern States Bankcard	102.30
Intoximeters, Inc. (Police Dept.)	225.75
 TOTAL	 \$ 32,078.66

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (3 rd Quarter – 2018 Billing)	11,030.29
Reilly Associates (Erie & South Fourth Streets LSA Sewer)	44,066.03
 TOTAL	 \$ 55,096.32

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

** The Garden Village **

Established by Act of April 23, 1887

August 7, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

A & A Auto	47.07
Exeter Borough (Public Works)	145.00
Nationwide Financial (Pension Contributions)	506.64
Nationwide Financial (Pension Contributions)	292.44
Comcast	465.44
Southern States Bankcard	12.99
West Side Auto	2,150.44
Alan Brezinski (HRA Deductible)	1,004.24
Amtrust North America (Workers Comp)	7,661.00
Old Mill Pinc (Public Works)	1,365.61
PPL Electric	5,833.97
Rite Temp	302.50
Nicole Kastner	50.00
Dempsey Uniform & Linen	809.65
GBM	398.00
DeAngelo Landscaping	2,400.00
DeAngelo Landscaping (Code Enforcement Properties)	110.00
State Workers Ins. Fund (W.C. Vol. Fire)	1,209.00
Colwell	45.89
Waste Reduction & Recycling	161.00
PAWC (Fire Hydrants)	1,435.22
UGI	55.02
Nationwide Financial (Pension Contributions)	520.83
Nationwide Financial (Pension Contributions)	292.41
Comcast	.56
PAWC	108.99
Tulpenhocken Spring Water	22.00
UGI	41.86
UGI	33.25

General Fund Pre-Paid Bills
Page 2, August 7, 2018

Verizon Wireless (Police Dept.)	50.08
FNB Equipment Finance (Loader)	1,593.04
First National Bank (Loan)	1,959.50
Canon Financial Services (Copier)	120.02
Verizon Wireless (Police Dept)	80.02
Times Leader	479.92
PPL Electric	207.15
Highmark Blue Shield	7,999.23
PPL Electric	147.83
Comcast	105.75
Cintas	84.17
PPL Electric	37.69
PSAB UC Plan (2 nd Quarter)	1,927.78
Anthony Scalzo	9.90
Guardian	668.56
Michael Dziedzic, Jr. (CDL Physical)	70.00
Comcast	86.98
F.N.B. Equipment Finance (Loader)	1,593.04
Medico Industries (Public Works)	391.10
Citizens Voice	675.00
Cintas Fire (Public Works)	304.77
Comcast	134.57

TOTAL \$ 46,207.42

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

* *The Garden Village* *

Incorporated November 22, 1857

August 7, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for July 2018.

Accident Reports	180.00
Parking/Sweeping	---0---
Finger Printing	---0---
District Judge Fines	789.75
Street/Pave Cuts	0
County/State Fines	50.00
Retail Transient	---0---
TOTAL	\$ 1,019.75

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

August 7, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of July 2018.

3 UCC Permit Fees	2,607.80
Contractor Registrations	0
Zoning Permits	---0---
Zoning Hearing Fees	---0---
 TOTAL	 \$ 2,607.80

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790



July, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – JULY 2018

The following is an activity report of the West Pittston Police Department for **June 14, 2018, 2018 to July 19, 2018:**

Calls for Service	-	343	Non-Traffic Citations	-	2
Traffic Crashes	-	11	Adult Arrests	-	19
Traffic Citations	-	17	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **41**.

The following is fees collected from **June 14, 2018, 2018 to July 19, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	16	reports at \$15.00 each	=	\$240.00
Parking Tickets Paid	=	0	tickets	=	\$0
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	1	checks	=	\$20.00

Total amount of all fees received from **June 14, 2018, 2018 to July 19, 2018** is **\$260.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **July 2018** shows **\$789.75** paid to West Pittston Borough by check number **17334**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **July 2018** from West Pittston Police Department activity was **\$789.75**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

<u>PO#</u>	<u>Supplies/Services</u>	<u>PO#</u>	<u>Supplies/Services</u>
PD0248	POLICE VEHICLE F-150 – KOVATCH FORD	PD0253	POLICE SUPPLIES – INDEPENDENT GRAPHICS
PD0249	POLICE VEHICLE EQUIPMENT – A&A AUTO		
PD0250	POLICE SUPPLIES – RR DONNELLEY		
PD0251	POLICE EQUIPMENT REPAIRS -- INTOXIMETERS		
PD0252	TURNER'S CLOTHING ALLOWANCE – INDEPENDENT GRAPHICS		

Sincerely,

Chief Michael Turner

1st ORDER – CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL : Mayor Blaskiewicz, Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn, Borough Secretary Riddle.

3rd ORDER – EXECUTIVE SESSION HELD ON AUGUST 7, 2018 and AUGUST 21, 2018

President Quinn announced that Executive Sessions were held on August 7, 2018 and August 21, 2018 to discuss personnel issues.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was received.

5th ORDER – APPROVAL OF MINUTES OF AUGUST 7, 2018

On motion of Mr. Alfano, seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Alfano, seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and place them on file

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondence :

WVSA Report is in the borough office and available for inspection.

7th ORDER - CORRESPONDENCE

On motion of Mr. Alfano, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, correspondence was accepted as read.

8th ORDER – SOLICITOR

Atty. Bufalino reported that he had no report for this meeting.

9th ORDER – MAYOR

Mayor Blaskiewicz reported that on August 23, 2018, West Pittston hosted an aggressive patrol enforcement program. He stated that members of the DA's Office, State Police, and police from surrounding municipalities attended. The Mayor thanked Chief Turner and Ptlmn. DeMark for organizing this successful event which included issuance of over 100 citations for traffic violations for aggressive driving.

10th ORDER – ADMINISTRATION

On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, ratified payroll of August 3, 2018 in the amount of \$ 27,120.86 and August 17, 2018 in the amount of \$ 25,092.79 and August 31, 2018 in the amount of \$ 23,773.33 totaling \$ 75,986.98.

On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, approved the General Fund prepaid bills totaling \$ 185,658.81.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 11,493.66.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved Parks and Rec prepaid bills totaling \$ 1,010.96.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fuel bills totaling \$ 1,852.00.

10th ADMINISTRATION

On motion of Mr. Bohn , seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, authorized and directed the Borough Solicitor to prepare and advertise vehicle fuel bid specifications.

On motion of Mr. Bohn, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, authorized to advertise for Requests for Proposals for Project Management Services for a feasibility study for non-federal flood damage reduction project as part of the Luzerne County Office of Community Development CDBG-DR Program.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Butera , seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, authorized and entered into a Renewal Contract Agreement as prepared and submitted with Metro Technology Services, Inc. to provide Alert/Care Software Services in the amount of \$ 2,112.00 for a one year period from 10/15/18 to 10/14/19.

Mr. Butera reported that three applications were received for the position of Crossing Guard. If an appointment for Crossing Guard is made it would require the school clearances be completed prior to hiring. An Executive Session will be held at the end of this meeting to discuss these applications.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works monthly report is on file in the Borough Office.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved the proposal from M & D Painting, Pittston, Pa. as prepared for Interior and Exterior Painting of the Borough Building in the amount of \$ 4,735.00.

On motion of Mr. Alfano, seconded by Mr. Hood, and by unanimous vote upon roll call of all members present, approved the proposal from Action Fence Company as prepared to supply and install fencing at the Public Works Facility as part of the LSA Grant Project in the amount of \$ 10,575.00 as recommended by the Borough Engineer.

12th ORDER – PUBLIC WORKS

Mr. Alfano announced that as a requirement of the MS4 Program, the streets will be cleaned on September 18, 19 and 20 by WVSA. A discussion will be held during the Executive Session as what will be done with the cars that remain on the street during the cleaning. Ms. Quinn explained that the streets must be clean or the runoff will go into the sewer system. Atty. Bufalino explained that unless the cars are illegally parked during the street sweeping hours, the directive to tow them would come from Council not the police department. If vehicles are legally parked and just not moved the Police have no jurisdiction over towing them, Atty. Bufalino added. The Solicitor continued that a Resolution could be passed at this meeting stating that if residents are given proper notice to move vehicles, and do not then they could be towed. Atty. Bufalino stated that a Resolution could be made by Council at this meeting to give residents the proper notice and if they refuse to move vehicles, then the police would be able to have them towed.

13th ORDER – PARKS & REC

On motion of Mr. Judge, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved the procurement of a Gazebo and Play Structure through CUSIARS for the Baltimore Avenue Park Grant Project.

On motion of Mr. Judge, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, accepted an anonymous donation in the sum of \$ 30,000.00 for the West Pittston Baltimore Avenue Park Project with the following terms as follow :

s It will remain anonymous donation.

\$ 20,000.00 of the total will secure naming rights for the park as follows:

The name of the park shall be " Founders Park "

This portion of the donation will be applied to the cost of the gazebo planned for the site:

A Bronze plaque will be affixed to the gazebo honoring those persons who were the founders of the West Pittston Little League in the early 1950's.

\$ 10,000 of the total will be applied to the purchase of a multipurpose children's play structure as identified to me by your Engineer, Tom Reilly.

14th ORDER - OLD BUSINESS

Old Business was called for. None was given.

15th ORDER – NEW BUSINESS

On motion by Mr. Alfano , seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, to pay application from RLE Enterprises in the amount of \$ 318,021.24 for the project on Erie Avenue and 4th Street Sewer and Storm Improvements Project. Reilly Associated have reviewed the pay application and deemed all the work completed to date of this application satisfactory and complete. Reilly Associates recommends payment to RLE Enterprises in the amount of \$ 318,021.24.

Mr. Judge asked if all utilities have been turned off for the three abandoned houses located on Exeter Avenue, Linden Street and Short Street . Ms. Quinn stated that she believed they had been, but will look into it just to be sure.

Mr. Judge then asked about a property on Wyoming Avenue formerly known as an Antique Store. He stated that the permit in the window is dated from 2011 and the current owner is supposedly remodeling. Mr. Judge asked if anyone has inspected that building, on the chance that there may be flammable wood inside. Ms. Quinn stated that this is a zoning issue and the Zoning Officer needs to be contacted, it is not a Council matter.

Mr. Judge requested that a “ No littering “ sign be placed on Ann Street at the riverbank.

Mayor Blaskiewicz read a request from Little Eric’s Foundation asking permission to place gold bows along Luzerne Avenue and Wyoming Avenue to bring continued awareness to Childhood cancer and to have West Pittston “ Go Gold “ for September. The Mayor added that this is a great cause for keeping a little boys memory alive. The ribbons have already been placed, he stated. In the future organizations are requested to contact Council prior to the events.

On motion of Mr. Alfano, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, ratified the request from Little Eric’s Foundation.

16th ORDER – WEST PITTSTON TOMORROW

Lynn Burbank, Wyoming Avenue announced that the next meeting will be held on Monday, September 10, 2018 at 7:00 p.m. at the West Pittston Library. Main topic of discussion is the Historical District.

17th ORDER – PUBLIC PARTICIPATION

John Ackourey stated that it is his mission to help the Ledgeview Drive section of West Pittston. Mr. Ackourey stated that there have been a lot of corrections to the parking lot located near Ledgeview Drive. He thanked Council for their work. He stated that the buses are still there and running before 6:00 a.m. which is illegal. Mr. Ackourey stated that he is focused for making good things happen for Ledgeview Area.

Toni Valenti, representing John Cenera. Ms. Valenti stated that the buses have been parked there for over six years with no issues and now people that have recently moved there have a problem. Those people knew the buses were there before they purchased the property, she added.

Ms. Quinn stated that Council cannot and will not address zoning issues.

Mr. Ackourey stated that he has been a part of Ledgeview a long time.

Brian Kruszka representing Wyoming Area Soccer Club. He added that he is addressing Wyoming Area Businesses looking for sponsors for signs. He explained that the Soccer Program is growing therefore needs more money.

Dave Chaump, Ledgeview Drive, suggested determining what the Cenera Parking Lot is zoned and then what is permitted in that particular zone.

Mr. Chaump suggested that the Zoning Officer should be at the Council Meeting to answer questions. Ms. Quinn informed him that the Zoning Officer is available in his office five days a week and if he would like to speak to him that is where he could be reached. Mr. Hosler stated that the Council cannot be involved in zoning issues. Mr. Chaump then asked who the Zoning Officer reports to. Atty. Bufalino stated that as a Code Officer he is employed by the borough and reports to Council as an employee but as a Zoning Officer his duties are independent of everyone here. The law states that Council cannot be involved in zoning issues, Atty. Bufalino stated.

Toni Valenti stated that she called Pace Transportation and they have agreed to not park the buses in the lot for one month.

Ernest Green, 324 North St. stated that he has noticed some landscaping companies have been putting the grass on the street.

Carol Charney, Walnut Street, stated that her street was recently paved and it was a very poor job. She stated that they have had a water problem since the paving. Mr. Alfano informed Ms. Charney that there were three streets that were going to need attention and Walnut is one of them.

17th ORDER – PUBLIC PARTICIPATION

An Executive Session was called for at 7:10 p.m.

The meeting was called back to order at 7:33 p.m.

On motion of Mr. Alfano, seconded by Mr. Butera, to prohibit parking on streets that the street sweeper will be cleaning on September 18, 19 and 20 with the penalty being that the cars will be towed if they are not moved. He added that it is a borough wide parking ban with the exception of Wyoming Avenue, Exeter Avenue, Tunkhannock Ave. and any streets that are being paved. We do plan to give notice to the residents, Mr. Butera added:

On roll call vote : Mr. Judge – no; Mr. Bohn – yes; Mr. Hood – no; Mr. Hosier – yes; Mr. Butera – yes; Mr. Alfano – yes; Ms. Quinn – yes. Motion carries.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, accepted the resignation of Patrolman Brandon Bradshaw effective September 14, 2018.

On motion of Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, to advertise for a 32 hour police position to fill the vacancy of Officer Bradshaw.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, hired Lee DeMiere, as School Crossing Guard on temporary basis provided he passes the clearances for the school district.

On motion of Mr. Hood, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, authorized the Borough Manager to advertise for part time police.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:37 p.m.



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790

August, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – AUGUST 2018

The following is an activity report of the West Pittston Police Department for **July 20, 2018, 2018 to August 15, 2018:**

Calls for Service	-	206	Non-Traffic Citations	-	4
Traffic Crashes	-	1	Adult Arrests	-	6
Traffic Citations	-	18	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **34**.

The following is fees collected from **July 20, 2018, 2018 to August 15, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	8	reports at \$15.00 each	=	\$120.00
Parking Tickets Paid	=	0	tickets	=	\$0
Fingerprint Order Fees	=	0	orders at \$15.00 each	=	\$0
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **July 20, 2018, 2018 to August 15, 2018** is **\$120.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **August 2018** shows **\$571.10** paid to West Pittston Borough by check number **17360**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **August 2018** from West Pittston Police Department activity was **\$571.10**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO#	Supplies/Services	PO#	Supplies/Services
PD0255	POLICE VEHICLE REPAIRS – STACKHOUSE AUTO	PD0260	POLICE VEHICLE SERVICE - STACKHOUSE AUTO
PD0256	POLICE VEHICLE TIRES – MCCARTHY TIRE	PD0261	POLICE EQUIPMENT – BASSLER EQUIPMENT
PD0257	POLICE VEHICLE TIRES – MCCARTHY TIRE	PD 0262	CROSSING GUARD VEST – BASSLER EQUIPMENT
PD0258	POLICE VEHICLE SERVICE – STACKHOUSE AUTO		
PD0259	POLICE VEHICLE REPAIRS – STACKHOUSE AUTO		

Sincerely,

Chief Michael Turner

The Borough of West Pittston

** The Garden Village **

Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of August 31, 2018	\$	487,022.73
EIT Fund Balance as of August 31, 2018		391,904.08
Total General Fund and EIT Fund Balance		878,926.81

General Fund Disbursements – September 4, 2018		(11,493.66)
--	--	-------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	867,433.15

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of August 31, 2018	\$	1,000,000.00
------------------------------------	----	--------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of August 31, 2018	\$	177.98*
---	----	---------

Pool Fund Disbursements – September 4, 2018		--0--
---	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

** The Garden Village **

Incorporated November 23, 1857

September 4, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Nationwide Financial (Pension Contributions)	507.82
Nationwide Financial (Pension Contributions)	290.40
West Side Auto	1,765.03
PA Chiefs of Police Association (Civil Service Testing)	2,056.01
PPL Electric	131.56
Stackhouse Auto Electric (Police 47.50; Public Works 383.00)	430.50
DeAngelo Landscaping	1,860.00
Dempsey Uniform & Linen	675.62
Jack Williams (Public Works)	323.60
GBM	398.00
Colwell	45.89
State Workers Insurance Fund (WC-Vol. Fire Dept)	1,209.00
PAWC (Fire Hydrants)	1,435.22
PAWC	108.10
UGI	53.96
Thomas Landscaping	600.00
RLE Enterprises (LSA Grant, Erie Ave & 4 th St.)	75,859.30
Tulpenhocken Spring Water	22.00
UGI	30.85
PPL Electric	112.94
UGI	39.54
Verizon Wireless (Police Dept.)	50.08
Stell Enterprises (Montgomery Avenue)	800.00
Verizon Wireless (Police Dept.)	80.02
PPL Electric	284.09
Pitney Bowes (Postage Meter)	180.66
Waste Reduction & Recycling	161.00
Canon Financial Services (Copier)	120.02
Comcast	105.75
Highmark Blue Shield	7,999.23
James W. Truscott, Ed. D (Civil Service Testing)	300.00

General Fund Pre-Paid Bills
Page 2, September 4, 2018

Nicloe Kastner	50.00
Nationwide Financial (Pension Contributions)	491.69
Nationwide Financial (Pension Contributions)	322.65
FNB Equipment Finance (Loader)	1,593.04
First National Bank (Loan)	1,959.50
Comcast	86.98
Artistic Excavating (2018 OCD Curb Ramps)	82,450.50
Guardian	668.56

TOTAL	\$ 185,658.81
-------	---------------

Respectfully Submitted,

Administrative Chairman

General Fund Pre-Paid Bills
Page 3, September 4, 2018

The following Parks and Recreation Fund Prepaid bills are being presented for ratification of payment:

Ellen Quinn (Fun Run)	42.08
Old Mill Pine	39.95
Best Buy (Movie Projector)	928.93

TOTAL	\$	1,010.96
-------	----	----------

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 4, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
American Asphalt (Public Works)	162.40
Bassler Equipment	1,167.98
BIU	765.98
Buck Mountain Quarry (Yard Waste)	1,645.00
Elliott Greenleaf & Dean	3,014.07
F.O.P. Lodge # 36 c/o/ Joseph August	49.86
Fraternal Order of Police	75.00
GBM	274.26
Gerrity's (Public Works)	92.09
Hillman Security	71.25
Independent Graphics (Police Dept)	490.00
Medico Industries (Public Works)	159.00
Northeast Cartage & Recycling	555.00
Old Mill Pine (Public Works)	291.00
Jolly L. Ombao, M.D.	182.00
PPL Electric	1,185.14
Steve's Sign Works (Public Works)	150.00
James W. Truscott, Ed. D (Civil Service Testing)	300.00
Verizon Network Fleet (Police Dept.)	56.85
Wilkes- Barre Materials (Public Works)	75.88
Pennsylvania Water Specialties	125.00
Comcast	461.09
Southern States Bankcard	37.69

Total \$ 11,493.66

General Fund Bills
Page 2, September 4, 2018

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (Water Termination Services)	1,852.00
-----------------------------------	----------

TOTAL	\$ 1,852.00
-------	-------------

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

September 4, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for August 2018.

Accident Reports	150.00
Parking/Sweeping	---0---
Finger Printing	---0---
District Judge Fines	571.10
Street/Pave Cuts	---0---
County/State Fines	---0---
Retail Transient	---0---
 TOTAL	 \$ 721.10

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

September 4, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of August 2018.

7 UCC Permit Fees	14,439.95
Contractor Registrations	---0---
2 Zoning Permits	50.00
Zoning Hearing Fees	---0---
 TOTAL	 \$ 14,489.95

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

1st ORDER – CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL : Mayor Blaskiewicz, Council: Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn.

Members excused: Mr. Hood, Borough Secretary Riddle.

3rd ORDER – EXECUTIVE SESSIONS HELD ON SEPTEMBER 8, and SEPTEMBER 24, 2018

President Quinn announced that Executive Sessions were held on September 8, and September 24, 2018 to discuss personnel issues.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public participation was called for. None was received.

5th ORDER – APPROVAL OF MINUTES OF SEPTEMBER 4, 2018

On motion of Mr. Alfano, seconded by Mr. Bohn and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and place them on file.

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondence:

A. WVSA monthly report is in borough office and available for inspection.

7th ORDER – CORRESPONDENCE

B. Luzerne County Solid Waste Department – 2018 Used Tire Recycling Event

C. Auditor General - 2018 State Aid for Municipal Pension Plans

D. Auditor General - 2018 State Aid for Volunteer Fire Relief Association

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, correspondence was accepted as read and placed on file.

8th ORDER – SOLICITOR

Atty. Bufalino reported that he had no report for this meeting.

9th ORDER – MAYOR

Mayor Blaskiewicz reported that he had no report for this meeting.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, ratified payroll of September 14, 2018 in the amount of \$ 25,533.17 and September 28, 2018 in the amount of \$ 25,180.71 totaling \$ 50,713.88.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved General Fund prepaid bills totaling \$ 136,662.61.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 24,045.58.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund bills totaling \$ 60.00.

10th ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to recognize for the record that no bids were received for the vehicle fuel bids on September 26, 2018 and that the Borough Solicitor be authorized and directed to re-advertise in accordance with the law.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify Workers Compensation Insurance coverage as submitted through and by Joseph J. Joyce Associates in the amount of \$89,065.00 effective 9/30/18 to 9/30/19.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify Workers Compensation Insurance coverage for the Volunteer Fire Dept. as submitted through and by Joseph J. Joyce Associates in the amount of \$18,216.00 effective 9/30/18 to 9/30/19.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify receipted invoices from AFG Pension Administration for the 3rd quarter 2018 Administrative Services Fees for the Nonuniform and Police Pension Plans.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify to accept and place on file the 2019 Minimum Obligation (MMO) for the Nonuniform and Police Pension Plans as prepared and submitted on September 18, 2018.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to partner with Duryea Borough in purchasing the Software, Option 4, One Rain Contrail Web in the amount of \$1,237.00 annually for the River Radar Gage.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify an Inter Fund Transfer on 1/3/18 in the amount of \$50,000.00 from General Fund Account #9010756013 to Sewer Maintenance Fund Account #9012002792.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify an Inter Fund Transfer on 1/3/18 in the amount of \$10,000.00 from General Fund Account #9010756013 to Penn Vest Account #9019436876.

On motion of Mr. Hosier, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, authorized to re advertise for Requests for Proposals for Project Management Services for a feasibility study for non-federal flood damage reduction project as part of the Luzerne County Office Community Development CDBG-DR Program.

10th ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to ratify the Customer Services Agreement with Kelly Services, Inc. for temporary services.

11th ORDER – PUBLIC SAFETY

On motion of Mr Judge, seconded by Mr. Bohn, motion defeated by an all NO vote upon roll call of all members present, to authorize and direct the Borough Solicitor to prepare and advertise an ordinance amending the Vehicle and Traffic Ordinance to prohibit parking on tree lawns.

On motion of Mr Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize and direct the Borough Solicitor to prepare an ordinance amending the Vehicle and Traffic Ordinance to prohibit parking on tree lawns.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works monthly report is on file in the Borough Office.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Pay Application #2 (final) from Stell Enterprises, Inc. as prepared in the amount of \$4,907.78 for the 2017 Fall Paving Project as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Change Order #2 for Stell Enterprises, Inc. as prepared for the State CDBG-DR Contract #3.1 in the amount \$13,996.00 for Inlet Replacement and Repairs as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Pay Application #2 from Stell Enterprises, Inc. as prepared in the amount of \$260,710.03 for the State CDBG-DR Project Contract #3.1 as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Titan Tree Service, Inc. final invoice as prepared in the amount of \$2,575.00 for the Wyoming Avenue Tree Removal as recommended by the Borough Engineer.

12th - PUBLIC WORKS

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve invoice #157263 as prepared from RLE Enterprises in the amount of \$14,250.00 for a sewer lateral repair on Delaware Avenue as recommended by the Borough Engineer.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to approve Pay Application #2 from Artistic Excavating as prepared in the amount of \$36,044.45 for the Luzerne County CDBG ADA Curb Ramp Improvements as recommended by the Borough Engineer.

13th ORDER – PARKS & REC

Parks & Rec was called for. None was given.

14th ORDER - OLD BUSINESS

Old Business was called for. None was given.

15th ORDER – NEW BUSINESS

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to award American Asphalt the State CDBG – DR Wyoming Ave. Street Improvement Project in the amount of \$1,376,550.85 as recommended by the Borough Engineer.

16th ORDER – WEST PITTSTON TOMORROW

West Pittston Tomorrow was called for. None was given.

17th ORDER – PUBLIC PARTICIPATION

Tony Willaims, 328 Franklin St. – Discussed the Franklin St. paving work.

Borough Council Meeting

Page 6, October 2, 2018

Mike Colleran, 327 Franklin St. – Commented on the MS4 Stormwater fee.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 8:10 p.m.

Gloria Kyzek
Borough Secretary

The Borough of West Pittston

** The Garden Village **

PAID TO THE BOROUGH OF WEST PITSTON

WEST PITSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of September 30, 2018	\$	434,172.16
EIT Fund Balance as of September 30, 2018		413,618.84
Total General Fund and EIT Fund Balance		850,791.00
General Fund Disbursements – October 2, 2018		(24,045.58)
General Fund and EIT Fund Balance		
Less Disbursements	\$	826,745.42

WEST PITSTON BOROUGH UNRESERVED FUND

Fund Balance as of September 30, 2018	\$	1,000,000.00
---------------------------------------	----	--------------

WEST PITSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of September 30, 2018	\$	177.98*
Pool Fund Disbursements – October 2, 2018		--0--
Pool Fund Balance Less Disbursements	\$	177.98

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

October 2, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
Action Target (Police Dept)	130.20
Bassler Equipment	3,371.20
BIU	10,028.90
Buck Mountain Quarry (Yard Waste)	845.00
Capozucca Brothers (Public Works)	207.76
Comcast	86.98
Driscoll's Home Center (Police Dept)	31.42
Elliott Greenleaf & Dean	1,276.68
F.O.P. Lodge # 36 c/o Joseph August	33.24
Fraternal Order of Police	75.00
GBM	590.40
GBM (Police Dept)	1,217.14
Joseph J. Joyce Associates (Workers Comp Renewal)	867.00
Medico Industries (Public Works)	2,038.79
Northeast Cartage & Recycling	370.00
Old Mill Pine (Public Works)	139.41
One Point	249.17
Penn Dot (Inspection - SR 0011)	578.13
PPL Electric	414.97
Rite Temp (HVAC)	302.50
Verizon Network Fleet (Police Dept.)	56.85
Cocciardi and Associates (Fire Dept)	850.00
 Total	 \$ 24,045.58

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (Water Termination Services)	60.00
-----------------------------------	-------

TOTAL	\$ 60.00
-------	----------

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

☼ *The Garden Village* ☼

Incorporated November 23, 1857

October 2, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

Ellen Quinn (Window Blinds)	1,000.15
DeAngelo Landscaping	3,060.00
PPL Electric	5,345.99
West Side Auto	1,456.47
State Workers Insurance Fund (Vol Fire Dept)	5,017.00
Waste Reduction & Recycling	161.00
UGI	53.11
Medico Industries (Public Works)	266.00
GBM	398.00
Cintas (Public Works)	174.04
Metro Technology Services (Police Dept)	2,112.00
Dempsey Uniform & Linen	840.80
Nationwide Financial (Pension Contributions)	442.16
Nationwide Financial (Pension Contributions)	305.05
PAWC (Fire Hydrants)	1,435.22
PAWC	109.46
Tulpenhocken Spring Water	22.00
UGI	64.81
Verizon Wireless (Police Dept)	50.08
Ashburn Advisors (LSA – Storm & Sanitary	15,000.00
Colewell	45.89
PPL Electric	1,610.00
Advanced Arms (Police Dept)	158.50
Highmark Blue Shield	7,999.23
Amtrust North America (Workers Comp)	10,612.00
Canon Financial Services (Copier)	120.02
Verizon Wireless (Police Dept)	80.02
PPL Electric	157.80
McCarthy Tire Service (Police Dept)	1,213.92
Comcast	105.75

General Fund Pre-Paid Bills
Page 2, October 22, 2018

Hadley Construction (LSA Grant – Municipal)	50,200.00
Nationwide Financial (Pension Contributions)	459.39
Nationwide Financial (Pension Contributions)	306.08
Guardian	668.56
Peoples Security (Loan)	1,459.85
West Pittston Firemen Relief Association (2018 State Aid)	20,599.72
FNB Equipment Finance (Loader)	1,593.04
First National Bank (Loan)	1,959.50

TOTAL \$ 136,662.61

Respectfully Submitted,

Administrative Chairman

The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

October 2, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of September 2018.

2 UCC Permit Fees	134.00
Contractor Registrations	---0---
2 Zoning Permits	50.00
Zoning Hearing Fees	---0---
 TOTAL	 \$ 184.00

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

The Borough of West Pittston

✻ *The Garden Village* ✻

Incorporated November 23, 1857

October 5, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for September 2018.

Accident Reports	150.00
Parking/Sweeping	45.00
Finger Printing	---0---
District Judge Fines	469.79
Street/Pave Cuts	300.00
County/State Fines	---0---
Retail Transient	---0---
 TOTAL	 \$ 964.79

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790



September, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – SEPTEMBER 2018

The following is an activity report of the West Pittston Police Department for **August 16, 2018 to September 11, 2018:**

Calls for Service	-	213	Non-Traffic Citations	-	1
Traffic Crashes	-	1	Adult Arrests	-	9
Traffic Citations	-	22	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is 22.

The following is fees collected from **August 16, 2018 to September 11, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	5	reports at \$15.00 each	=	\$75.00
Parking Tickets Paid	=	0	tickets	=	\$0
Fingerprint Order Fees	=	1	orders at \$15.00 each	=	\$15.00
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **August 16, 2018 to September 11, 2018** is \$90.00.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **September 2018** shows **\$469.79** paid to West Pittston Borough by check number **17415**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **September 2018** from West Pittston Police Department activity was \$469.79. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

<u>PO#</u>	<u>Supplies/Services</u>	<u>PO#</u>	<u>Supplies/Services</u>
PD0263	POLICE EQUIPMENT – METRO TECH.		
PD0264	POLICE SERVICES – ADVANCED ARMS		
PD0266	POLICE SUPPLIES – ACTION TARGET		

Sincerely,

Chief Michael Turner

CALLS FOR SERVICE - by UCR CODE**All Municipalities****Incidents Reported Between 08/16/2018 and 09/11/2018**

0001	911 HANG-UP CALL	2
0004	ASSIST TO AMBULANCE	36
0440	ASSAULT - HANDS,FISTS,FEET	2
0619	THEFT-\$200 & OVER-ALL OTHER	4
0633	THEFT-UNDER \$50-RETAIL THEFT	1
1440	CRIMINAL MISCHIEF - ALL OTHER	2
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	2
1834	NARCOTICS-POSSESSION-OTHER DANGEROUS	2
2430	FIGHTING (AFFRAY)	1
2450	HARASSMENT	3
2640	ALL OTHER ORDINANCE VIOLATIONS	1
2650	ALL OTHERS - PUBLIC NUISANCE	5
2660	TRESPASSING OF REAL PROPERTY	2
2900	LOST/MISSING PERSONS	1
3000	FOUND/RECOVERED PROPERTY	1
3100	MOTOR VEHICLE ACCIDENTS	7
3400	MENTAL HEALTH	4
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	7
3600	DISTURBANCES-DOMESTIC	10
3800	SERVICE CALL-MISCELLANEOUS	19
3801	SERVICE CALL-COMMUNITY POLICING	2
3805	SERVICE CALL-ANIMAL	1
3810	SERVICE CALL- BURGLAR ALARM	14
3870	MEDICAL EMERGENCY	2
3880	OPEN DOORS/WINDOWS - DISCOVERED	1
3900	TRAFFIC & PARKING PROBLEMS	3
3901	TRAFFIC CONTROL / DIRECTING TRAFFIC	9
4010	TRAFFIC OFFENSES	1
4028	NON-CRIMINAL-OTHER INVESTIGATIONS	1
5502	ANIMAL COMPLAINTS - BARKING DOGS	1
6312	TRAFFIC ENFORCEMENT - WARNINGS	1
6614	TRAFFIC RELATED - OTHER TRAFFIC	4
7010	PUBLIC SERVICES-NOTIFICATIONS(POL.INFO.)	1
7501	ASSIST WEST PITTSTON BOROUGH FIRE DEPT.	4
7502	ASSIST FIRE DEPT. - OTHER FIRE DEPT.	5
7506	ASSISTING OTHER AGENCIES - ALL OTHERS	1
7507	ASSIST EXETER BOROUGH POLICE DEPARTMENT	3
7511	ASSIST PITTSTON CITY POLICE DEPARTMENT	1
7520	ASSIST WYOMING AREA POLICE DEPARTMENT	1
9998	VEHICLE REPOSSESSION	1
9999	WELFARE CHECK	1
CITT	TRAFFIC CITATION	18
WARR	WARRANT	1
XXXX	*Restricted	2

 191

1st ORDER – CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL : Mayor Blaskiewicz, Council: Mr. Judge, Mr. Bohn, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn.

Members excused: Mr. Hood

3rd ORDER – EXECUTIVE SESSION HELD ON NOVEMBER 5, 2018

President Quinn announced that an Executive Session was held on November 5, 2018 to discuss personnel issues.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public Participation was called for. None was given.

5th ORDER – APPROVAL OF MINUTES OF OCTOBER 2, 2018

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted and approved the minutes as prepared.

6th ORDER – REPORTS OF OFFICERS

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, accepted the reports of officers as prepared and place them on file

7th ORDER – CORRESPONDENCE

Mr. Bonita read the following correspondences:

A. WVSA monthly report is in borough office and available for inspection.

B. Auditor General – Audit of the Liquid Fuels Fund for Jan. 1, 2016 to Dec. 31, 2017

C. Ellen Riddle, Council Secretary – Letter of Retirement Notice

D. Resignation of Michael P. Fuller, Jr. as a 32 hour police officer

7th ORDER - CORRESPONDENCE

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, correspondence was accepted as read and placed on file.

8th ORDER – SOLICITOR

Atty. Bufalino reported on the following:

A. Resolution authorizing the Retirement of 2018 TRAN

B. Resolution authorizing to obtain proposals for the 2019 TRAN

C. Resolution appointing a CPA as Independent Auditor for the 2018 Audit

D. Ordinance for the regulation of Tree Lawn Parking

E. PA Small Water and Sewer Program Grant Agreement

F. Green Light-Go Program Grant Agreement

9th ORDER – MAYOR

Mayor Blaskiewicz reported that he had no report for this meeting.

10th ORDER – ADMINISTRATION

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, ratified payroll of October 2, 2018 in the amount of \$ 27,195.04 and October 26, 2018 in the amount of \$ 24,024.69 totaling \$ 51,219.73.

Borough Council Meeting

Page 3, November 7, 2018

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved the General Fund prepaid bills totaling \$ 341,897.59.

On motion of Mr. Butera, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, approved General Fund bills totaling \$ 21,333.95.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, approved Sewer Maintenance Fund prepaid bills totaling \$ 125,000.00.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call all of members present, approved Sewer Maintenance Fund bills totaling \$ 11,089.66.

On motion of Mr. Butera, seconded Mr. Alfano, and by unanimous vote upon roll call of members present, approved Parks and Recreation Fund prepaid bills totaling \$166.08.

On motion, of Mr. Butera, seconded Mr. Alfano, and by unanimous vote upon roll call of members present, to recognize for the record that no bids were received for the vehicle fuel rebid on November 1, 2018.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared authorizing the retirement of the 2018 Tax and Revenue Anticipation Note on or before 12/31/2018 awarded and sold to First National Community Bank in the principal amount of \$215,000.00 plus interest.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared authorized the Borough Manager to request proposals from lending institutions to purchase a Tax and Revenue Anticipation Note for the fiscal year 2019.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared to appoint a CPA as its Independent Auditor for the 2018 audit.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to approve and authorize to discard and scrap the white vinyl fence at the Public Works Department Facility and the interior wood work items at the borough building from the flooded property on Susquehanna Avenue.

11th ORDER – PUBLIC SAFETY

On motion of Mr Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, to adopt an ordinance as prepared prohibiting the parking of any vehicles on any tree lawns.

11th ORDER – PUBLIC SAFETY

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, to renew the police equipment calibration agreement as prepared for the fiscal year 2019 by and between YIS/Cowden Group, Inc. and the West Pittston Borough Police Department.

On motion of Mr. Judge, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, to approve and enter into a Green Light-Go Program Grant Agreement as prepared by and between the PA Dept. of Transportation and West Pittston Borough in the amount of \$460,647.60 for traffic signal replacements.

12th ORDER – PUBLIC WORKS

Mr. Alfano reported that the Public Works monthly report is on file in the Borough Office.

On motion of Mr. Alfano, seconded by Mr. Hosier, and by unanimous vote upon roll call of all members present, to appoint Charles Jones, DPW Foreman, Interim DPW Supervisor during the medical leave of Anthony Scalzo until further notice.

13th ORDER – PARKS & REC

Parks & Rec was called for. Nothing to report at this time.

14th ORDER - OLD BUSINESS

Old Business was called for. None was given.

15th ORDER – NEW BUSINESS

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to authorize the North East Land Bank to proceed with accepting the offer of \$2000 for the vacant lot at 132 Ann St. from the neighboring owner who intends to reverse subdivide the parcels and incorporate them into her existing property.

On motion of Mr. Butera, seconded by Mr. Alfano, and by unanimous vote upon roll call of all members present, to authorize the North East Land Bank to proceed with a quiet title of the following properties 504 Wyoming Ave., 730 Luzerne Ave. and 201 Wyoming Ave.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by unanimous vote upon roll call of all members present, to authorize the New Enterprise change order #1 Engineer Project 10021.22 for the 2018 Street Improvements Project for 2018 in the amount of \$22,906.20.

On motion of Mr. Hosier, seconded by Mr. Bohn, and by vote upon a roll call of all members present, to authorize the DPW to remove the materials that were disguard at the borough owned property on Exeter Ave. from a monument that was never built. Roll call: Mr. Judge - yes, Mr. Bohn - yes, Mr. Hosier - yes, Mr. Butera - yes, Mr. Alfano - no, President Quinn - yes. 6 yes, 1 no - Motion carried.

On motion of Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, to authorize the advertising to hire a strictly temporary help for the DPW at \$11 per hour.

On motion of Mr. Hosier, seconded by Mr. Butera, and by unanimous vote upon roll call of all members present, to authorize the advertising for the position of Borough Secretary to replace Ellen Riddle who is retiring.

16th ORDER – WEST PITTSTON TOMORROW

West Pittston Tomorrow was called for. None was given.

17th ORDER – PUBLIC PARTICIPATION

Public Participation was called for. None was given.

18th ORDER - ADJOURNMENT

On motion of Mr. Alfano, the meeting was adjourned at 7:29 p.m.

*Respectfully Submitted,
Gloria Kijek*

**WEST PITTSTON BOROUGH
GENERAL FUND AND EIT FUND OPERATING ACCOUNTS**

General Fund Balance as of October 31, 2018	\$	323,169.83
EIT Fund Balance as of October 31, 2018		439,944.65
Total General Fund and EIT Fund Balance		763,114.48
 General Fund Disbursements – November 7, 2018		 (21,333.95)
General Fund and EIT Fund Balance		
Less Disbursements	\$	741,780.53

**WEST PITTSTON BOROUGH
UNRESERVED FUND**

Fund Balance as of October 31, 2018	\$	734,132.62
-------------------------------------	----	------------

**WEST PITTSTON BOROUGH
SWIMMING POOL OPERATING ACCOUNT**

Pool Fund Balance as of October 31, 2018	\$	177.98*
Pool Fund Disbursements – November 7, 2018		--0--
Pool Fund Balance Less Disbursements	\$	177.98

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

November 7, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

AFLAC	107.12
Bassler Equipment	192.00
BIU	185.25
Buck Mountain Quarry (Yard Waste)	1,095.00
DCED (Ucc Fees)	76.50
Central Clay Products	10.00
Don's Machine Shop (Public Works)	1,250.00
Elliott Greenleaf & Dean	2,875.20
F.O.P. Lodge # 36 c/o/ Joseph August	33.24
Fraternal Order of Police	75.00
GBM (Police Dept.)	98.00
Joseph J. Joyce Associates (Auto -2018 Ford Police Truck)	813.00
A. Kaufman (Sam Fuller Hearing)	231.25
Medico Industries (Public Works)	346.82
Northeast Cartage & Recycling	555.00
Positive Promotions (Police Dept)	1,375.74
Rileig-HS Outdoor Décor	10,266.98
Stackhouse Auto Electric (Police Dept.)	113.00
Wilford E. Toole (Civil Service Testing)	1,200.00
Verizon Network Fleet (Police Dept.)	56.85
West Pittston Sewer Maintenance Fund	195.00
WVSA	165.00

Total	\$ 21,333.95
-------	--------------

Respectfully Submitted,
Administrative Chairman

General Fund Bills
Page 2, November 7, 2018

The following Sewer Maintenance Fund bills are being presented for payment approval:

WVSA (4 th Quarter Billing)	11,089.66
--	-----------

TOTAL	\$ 11,089.66
-------	--------------

Respectfully Submitted,
Administrative Chairman

November 7, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

GBM (Police Dept.)	90.00
K & S Convenient	197.91
PPL Electric	1,305.77
Cook Brothers (Public Works)	139.50
McCarthy Tire Service (Public Works)	976.35
Cintas (Public Works)	114.86
Comcast	463.23
Comcast	134.57
Titan Tree Service, Inc.	2,575.00
RLE Enterprises	14,250.00
West Side Auto	1,345.82
RLE Enterprises (Erie Street, 4 th Street Sewer and Storm)	193,021.24
Northeast Window (Permit Refund)	173.18
PPL Electric	5,479.15
Dempsey Uniform and Linen	689.26
Deangelo Landscaping	2,475.00
Medico Industries (Public Works)	152.21
Central Clay Products (Public Works)	550.50
Barber Ford (Police Dept)	1,655.28
Waste Reduction & Recycling	161.00
Stackhouse Auto Electric	1,923.50
UGI	54.49
Kovatch Ford (2018 Police F150)	41,186.05
Citizens' Voice	735.00
Colwell	45.89
GBM	398.00
PAWC (Fire Hydrants)	1,435.22
State Workers' Insurance Fund (WC-Vol Fire Dept.)	1,113.00
Tulpehocken Spring Water	22.00
UGI	56.01

General Fund Pre-Paid Bills
Page 2, November 7, 2018

Nationwide Financial (Pension Contributions)	459.39
Nationwide Financial (Pension Contributions)	329.71
Nationwide Financial (Pension Contributions)	491.69
Nationwide Financial (Pension Contributions)	322.65
PAWC	100.13
UGI	35.59
Kelly Services, Inc.	128.70
Barber Ford (Public Works)	5,729.64
Verizon Wireless (Police Dept.)	130.10
PAWC	430.26
PSAB UC Plan (3 rd Quarter)	918.67
Highmark Blue Shield	7,999.23
M & D Painting	4,735.00
Nationwide Financial (Pension Contributions)	414.89
Nationwide Financial (Pension Contributions)	340.58
Canon Financial Services (Copier)	120.02
Comcast	105.75
First National Bank (Loan)	1,959.50
Kelly Services, Inc.	574.20
M&T Bank (Loan)	24,639.56
Sudden Impact Collision (Police Dept.)	3,759.53
Guardian	668.56
Comcast	86.45
F.N.B. Equipment Finance (Loader)	1,593.04
Purchase Power (Postage)	520.99
PPL Electric	1,080.64
Comcast	133.96
Kelly Services, Inc. (Temp Services)	752.40
Times Leader	1,005.04
American Rock Salt (Public Works)	3,448.54
GBM	11.53
PPL Electric	5,437.37
Southern States Bankcard	50.68
Comcast	464.61
 TOTAL	 \$ 341,897.59

Respectfully Submitted,
Administrative Chairman

The following Sewer Maintenance Fund Prepaid Bills are being presented for ratification of payment:

RLE Enterprises (Erie Street and 4 th Street – Sewer and Storm)	125,000.00
 TOTAL	 \$ 125,000.00

The following Parks and Recreation Fund Prepaid Bills are being presented for ratification of payment:

Ed Martin (Movie in the Park)	17.97
Ed Martin (Senior Citizen BBQ)	78.36
Ed Martin (Embroidery Factory)	30.00
Ed Martin (X-Mas Tree Lighting)	39.75
 TOTAL	 \$ 166.08

The following Peoples Security Loan Fund Prepaid Bills are being presented for ratification of payment:

Stell Enterprises (Fall 2017 Paving)	4,907.78
Central Clay Products (Exeter Ave Storm Inlets)	17,972.44
Lehigh Construction Sales (Exeter Ave Storm Inlets)	51.94
Oley Industries (Exeter Ave Storm Inlets)	3,838.00
R J Walker (Exeter Ave Storm Inlets)	2,141.85
 TOTAL	 \$ 28,912.01

Respectfully Submitted,
Administrative Chairman

The following FEMA HMGP Fund prepaid bills are being presented for ratification of payment:

TOTAL	\$	---0---
-------	----	---------

Respectfully Submitted,
Administrative Chairman

November 7, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of October 2018.

1 UCC Permit Fees	21.04
Contractor Registrations	---0---
Zoning Permits	---0---
1 Zoning Hearing Fees	275.00
 TOTAL	 \$ 296.04

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

November 7, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for October 2018.

Accident Reports	105.00
Parking/Sweeping	15.00
Finger Printing	---0---
District Judge Fines	250.82
Street/Pave Cuts	---0---
County/State Fines	69.50
Retail Transient	---0---
TOTAL	\$ 440.32

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790



October, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – October 2018

The following is an activity report of the West Pittston Police Department for **September 12, 2018 to October 18, 2018**:

Calls for Service	-	225	Non-Traffic Citations	-	1
Traffic Crashes	-	6	Adult Arrests	-	14
Traffic Citations	-	33	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **25**.

The following is fees collected from **September 12, 2018 to October 18, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	6	reports at \$15.00 each	=	\$90.00
Parking Tickets Paid	=	6	tickets	=	\$90.00
Fingerprint Order Fees	=	1	orders at \$15.00 each	=	\$15.00
Restitution from Defendants	=	1	checks	=	\$16.00

Total amount of all fees received from **September 12, 2018 to October 18, 2018** is **\$211.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **October 2018** shows **\$250.82** paid to West Pittston Borough by check number **17460**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **October 2018** from West Pittston Police Department activity was **\$250.82**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

PO#	<u>Supplies/Services</u>	PO#	<u>Supplies/Services</u>
PD0265	POLICE HALLOWEEN SUPPLIES – POSITIVE PROM.	PD0272	OFFICERS' CPR RE-CERT. – AMERICAN RED CROSS
PD0267	POLICE OFFICE EQUIP. – GBM	PD0273	POLICE VEHICLE SERVICE – BARBER FORD
PD0268	CROSSING GUARD SUPPLIES– BASSLER	PD0274	POLICE SUPPLIES – ADVANCED ARMS
0269	***VOIDED***	PD0275	POLICE VEHICLE SERVICE – STACKHOUSE AUTO
0270	OFFICE SUPPLIES – DRISCOLL'S	PD0276	POLICE SUPPLIES (DUI KITS) - SIRCHIE
0271	POLICE VEHICLE SERVICE – STACKHOUSE AUTO	PD0277	POLICE VEHICLE SERVICE – STACKHOUSE AUTO

Sincerely,

Chief Michael Turner

WEST PITTSTON BOROUGH COUNCIL MEETING

Tuesday, December 4, 2018; 6:32 p.m.

555 Exeter Avenue

West Pittston, Pennsylvania 18643

- - -

APPEARANCES:

BARRY HOSIER, Council

JAMES BUTERA, Council

CHARLES ALFANO, Council

JOHN HOOD, Council

BILL BOHN, Council

RAY JUDGE, Council

ELLEN QUINN, President

TOM BLASKIEWICZ, Mayor

MARK BUFALINO, ESQ., Solicitor

SAVINO BONITA, Borough Manager

* * * * *

CARRIE A. KAUFMAN
REGISTERED PROFESSIONAL REPORTER
P.O. BOX 435
PITTSTON, PENNSYLVANIA 18640
PHONE (570) 574-1738
FAX (570) 655-9212
carrie.kaufman@outlook.com

(Pledge of Allegiance was recited.)

- - -

MS. QUINN: Meeting is now called to order.

Mr. Bonita, will you please take the roll?

MR. BONITA: Mayor Blaskiewicz?

MR. BLASKIEWICZ: Here.

MR. BONITA: Mr. Judge?

MR. JUDGE: Here.

MR. BONITA: Mr. Bohn?

MR. BOHN: Here.

MR. BONITA: Mr. Hood?

MR. HOOD: Present.

MR. BONITA: Mr. Hosier?

MR. HOSIER: Here.

MR. BONITA: Mr. Butera?

MR. BUTERA: Here.

MR. BONITA: Mr. Alfano?

MR. ALFANO: Here.

MR. BONITA: Attorney Mark Bufalino?

MR. BUFALINO: Here.

MR. BONITA: President Ellen Quinn?

MS. QUINN: Here.

MR. BONITA: And the borough secretary

1 Mrs. Riddle is retired.

2 MS. QUINN: Third order of business.
3 Executive session was held on November 7th.
4 Personnel issues were discussed.

5 Fourth order of business. Public
6 participation period for agenda items only.

7 Fifth order of business. Approval of
8 minutes of November 7th, 2018.

9 MR. HOOD: So moved.

10 MS. QUINN: There are no minutes at
11 this time. Ellen -- or former secretary has
12 retired and -- just retired on December 1st,
13 and we are in the process of having the
14 minutes from the last two meetings given to us
15 for approval and that probably will happen in
16 January.

17 MR. BONITA: That is correct."

18 MR. BUFALINO: And, Madam President,
19 if I could just -- for a point of order, in
20 light of Mrs. Riddle's retirement and the
21 absence of somebody to actually take the
22 minutes, we've employed the services of a
23 court reporter here tonight, and so as to
24 avoid having her wanting to pull her hair out,
25 we need to make sure that everybody here who

1 will be given whatever time you want to say
2 whatever it is that you want speaks one at a
3 time, we do not talk over each other, because
4 it will become literally impossible for her to
5 take down several people talking at the same
6 time, and if we have any prayer of being
7 blessed with having her return for subsequent
8 meetings, my hope is that tonight goes
9 orderly.

10 MS. QUINN: Thank you, Attorney
11 Bufalino.

12 MR. BUFALINO: Yes, ma'am.

13 MS. QUINN: And I would just like to
14 add, any questions for Wyoming Valley
15 Sanitation Authority will -- that part of the
16 meeting will be conducted after council
17 adjourns.

18 Next order of business is approval of
19 reports and officers. Sixth order. Do I have
20 a motion for that?

21 MR. ALFANO: I make a motion to accept
22 the reports as prepared and place them on
23 file.

24 MR. BOHN: Second.

25 MS. QUINN: All those in favor?

1 (Chorus of ayes.)

2 MS. QUINN: All opposed?

3 Motion carries. Thank you.

4 Seventh order of business.

5 Correspondence. Mr. Bonita.

6 MR. BONITA: 7A, WVSA monthly report
7 is on file and available in the borough
8 secretary's office during normal business
9 hours, and that concludes the correspondence.

10 MR. ALFANO: Motion to accept the
11 correspondence as read and place them on file.

12 MR. HOOD: Second.

13 MS. QUINN: All those in favor?

14 (Chorus of ayes.)

15 MS. QUINN: All opposed?

16 Motion carries.

17 Eighth order of business. Attorney
18 Bufalino.

19 MR. BUFALINO: Thank you, Madam
20 President. Item A is the LSA Grant
21 Resolutions that have been prepared for
22 council's consideration. 8B we have for
23 council's consideration the Shared Services
24 Agreement for the OneRain Control River Gauge
25 Software. 8C is the Cooperation Agreement

1 with the Luzerne County for Water/Sewer
2 Improvements. And finally the CDBG-DR Program
3 Professional Services Contract which is
4 Amendment Number 3 with Brozena Consulting
5 Services, LLC. And that's all I have, Madam
6 President.

7 MS. QUINN: Thank you, Attorney
8 Bufalino.

9 Ninth order of business. Mayor
10 Blaskiewicz.

11 MR. BLASKIEWICZ: Thank you.

12 A few residents reached out to me over
13 by the armory, the new fish commission
14 building, that there is two foxes that are
15 roaming around during the day. I had the
16 opportunity to speak to the game warden today
17 and they gave me a business card for a trapper
18 from Dupont, so he joined me at the site and
19 he just in the last minute or two gave me a
20 proposal. I talked to our public safety
21 chairman, Jim Butera, about it, and I think
22 Jim is going to make a motion under new
23 business that we hire this guy to trap these
24 two foxes. So for the police department
25 that's been dealing with our residents down

1 there, thank you, Mike, and know that I think
2 we can get this resolved pretty quickly
3 because the animal is sick, it's out in
4 daylight, and we want to make sure public
5 safety of our residents is top priority.

6 I also want to thank our parks and rec
7 committee, West Pittston Tomorrow, the police
8 department, our street department, for -- and
9 Kuharchik Lighting for -- electrical
10 contractor, for all their work this past
11 weekend getting our town ready for the
12 holidays. The lights on the tree, the --
13 again, the public safety by our police
14 department and our street department guys was
15 awesome and world class, and I appreciate all
16 the work that was done to get us ready.

17 And I think our second annual shop
18 small project is going well, too. A lot of
19 the businesses really appreciate how we're in
20 town promoting our shops and our restaurants,
21 and they're the backbone of making this a
22 pretty unique community, so I think the
23 project went well, and if you heard anything
24 in a negative, just let me know so we can work
25 to make those things better.

1 And then on a personal note I would
2 like to just give a special shout out to Ellen
3 Riddle on behalf of everyone that sits up
4 here. Ellen will be getting a clock presented
5 to her by myself and the rest of council at a
6 later date. I talked to Ellen over the
7 weekend and I talked to Tracy, her daughter,
8 and she's just not ready yet to come out, and
9 she wanted us to be appreciative of her
10 privacy, and I told her we would, but sometime
11 in the new year myself and everybody up here,
12 we're going to go over and just give her our
13 special thanks. 27 years of service is
14 something remarkable. She's done a tremendous
15 job and -- and the last couple months have
16 just been a blow to her, but I told her our
17 thoughts and prayers on behalf of everyone
18 that comes to the meetings and everyone that
19 sits up here, we're in her corner and we're
20 rooting for her and we wish her a happy
21 retirement. So that's all I have.

22 MS. QUINN: Thank you, Tom.

23 Tenth order of business.

24 Administration.

25 Mr. Hosier, will you please read the

1 amendments? The motions.

2 MR. HOSIER: Motion to ratify the
3 payroll of November 9th, 2018, in the amount
4 of \$25,637.87 --

5 MR. ALFANO: 83.

6 MR. HOSIER: 83 cents, sorry, and
7 November 23rd, 2018, in the amount of
8 \$23,343.18, for a total of \$48,981.01.

9 MS. QUINN: Thank you.

10 MR. BOHN: Second.

11 MS. QUINN: We have a motion and
12 seconded. All those in favor?

13 (Chorus of ayes.)

14 MS. QUINN: All opposed?

15 Motion carries.

16 MR. HOSIER: Motion to approve general
17 fund prepaid bills totalling \$329,779.16.

18 MR. BOHN: Second.

19 MS. QUINN: All those in favor?

20 (Chorus of ayes.)

21 MS. QUINN: All opposed?

22 Motion carries.

23 MR. HOSIER: Motion to approve general
24 fund bills totalling \$11,187.31.

25 MR. BOHN: Second.

1 MS. QUINN: All those in favor?

2 (Chorus of ayes.)

3 MS. QUINN: Motion carries.

4 MR. HOSIER: Motion to approve parks
5 and rec fund prepaid bills totalling
6 \$1,040.79.

7 MR. BOHN: Second.

8 MS. QUINN: All those in favor?

9 (Chorus of ayes.)

10 MS. QUINN: All opposed?

11 Motion carries. Thank you.

12 MR. HOSIER: Motion to fix and set,
13 advertise council meetings for 2019 to convene
14 on the first Thursday -- Tuesday of each month
15 at 6:30 and council work sessions to convene
16 on the third Thursday -- or Tuesday of each
17 month at 6:30 or otherwise advertised.

18 MR. BOHN: Second.

19 MS. QUINN: All those in favor?

20 (Chorus of ayes.)

21 MS. QUINN: All opposed?

22 Motion carries.

23 MR. HOSIER: Motion to authorize and
24 empower Luzerne County to prepare the 2019 tax
25 duplicate for the Borough of West Pittston.

1 MR. BOHN: Second.

2 MS. QUINN: All those in favor?

3 (Chorus of ayes.)

4 MS. QUINN: All opposed?

5 Motion carries. Thank you.

6 MR. HOSIER: A motion to authorize and
7 direct the borough solicitor to prepare the
8 resolution for consideration authorization --
9 consideration authorization and signatures of
10 checks for the general fund, sewer maintenance
11 fund, swimming pool fund, payroll fund, PLGIT
12 fund, liquidation fuels fund, park and rec
13 fund, tree commission fund, and emergency
14 management fund.

15 MR. BOHN: Second.

16 MS. QUINN: All those in favor?

17 (Chorus of ayes.)

18 MS. QUINN: All opposed?

19 Motion carries.

20 MR. BONITA: Excuse me, before we
21 proceed with motion -- concerning the budget,
22 I just wanted to note it should read 2019, and
23 I'm just going to do a brief summary
24 concerning the tentative budget.

25 The proposed tentative budget for 2019

1 for the general fund operating account totals
2 \$6,345,001.06. That is approximately up
3 \$608,067.35 from 2018. The budget in its
4 tentative form as being presented revenues
5 exceed -- excuse me, expenditures exceed
6 revenues by \$115,893.11. And the general fund
7 operating budget totalling \$6,345,001.06,
8 \$4,244,154.95 is a result of grants and aid.
9 Some of it -- attributing factors to the -- of
10 expenditures exceeding revenues, our assessed
11 valuation 2019 is \$225,912,600, which is down
12 \$1,604,500. 1 mill generates approximately
13 \$225,912.

14 In order to balance this budget a tax
15 increase would be needed in the amount of
16 .5700 mills, which would take the current
17 millage from 3.460 to 4.0300. What that means
18 to the taxpayers is a home assessed at a
19 hundred thousand dollars will be paying \$403,
20 which is an increase from the previous year of
21 approximately \$57. A property assessed at
22 150,000 would be paying \$604.50, increase of
23 \$85.50. Property assessed at \$200,000 would
24 see the taxes being paid for -- in the amount
25 of \$806 which would be an increase from last

1 year to \$114.

2 Some of the attributing factors is
3 also -- is the reduction in the assessed
4 valuation which will reduce property taxes and
5 items such as -- salaries are up approximately
6 25, \$26,000. We have MMO pension increase of
7 approximately \$60,000. And our general
8 liability, our workman's compensation, is also
9 increased, which attributes towards
10 \$115,893.11, the increases that exceed
11 revenues.

12 Again, this is the tentative budget.
13 The final budget will be considered for
14 adoption and public input and comments on
15 December 18th at 6:30 p.m. At that -- from
16 now until that time the budget will be on
17 display for the general public to review and
18 offer comments, and council will have from
19 this time until the 18th to make any
20 amendments or additions to the proposed
21 tentative budget as read. And, again, to
22 balance this budget would increase it from
23 current millage of 3.460 to 4.0300. And if
24 there is any questions from council at this
25 time concerning the tentative budget as read,

1 I would be glad to answer them. If not,
2 please feel free to make any amendments to me
3 in writing via e-mail or drop it off at the
4 office and we'll then reconvene on the 18th to
5 see if the budget will be passed with an
6 increase or without an increase in taxes.
7 That's all I have at this time.

8 MR. ALFANO: Could I ask a question,
9 Madam President?

10 MS. QUINN: Yes, Charlie.

11 MR. ALFANO: Savino, that 3.46, out of
12 that how much was for the fire truck payment?

13 MR. BONITA: That is .2000 mills for
14 fire --

15 MR. ALFANO: How much?

16 MR. BONITA: .2000.

17 MR. ALFANO: Okay. Thank you.

18 MS. QUINN: Any questions from any
19 other members?

20 MR. BUTERA: I have a question.

21 Savino, are we being impacted by the
22 insurance then for liability and for workman's
23 comp and all that?

24 MR. BONITA: We've seen -- as you
25 know, when our presentation was done at a work

1 session, we have seen a spike in our general
2 liability policy and our workman's
3 compensation. That is to the many claims,
4 accident claims, on the general liability,
5 which affects our auto, and our workman's
6 compensation claims that -- for our workman's
7 compensation claims that have been filed.

8 MR. BUTERA: So that's under the
9 insurance section here, right?

10 MR. BONITA: That is. That would be

11 --

12 MR. BUTERA: 95,000 versus 107? 2019

13 --

14 MR. BONITA: Correct, that's workman's
15 comp, and the general liability insurance
16 would be on Page 4, Line Item 486, commercial
17 insurance, from 45,000 and change to 52,000
18 and change.

19 MR. BUTERA: So that's 7,000 -- that's
20 about \$19,000 extra this year as opposed to
21 last year, correct?

22 MR. BONITA: Correct. Approximately,
23 right. And just so the -- for the record just
24 to reflect, too, I had a meeting today
25 concerning the insurance again, the second

1 meeting concerning our health insurance. Our
2 current provider, Blue Cross, they're
3 proposing a 16.51 percent increase for next
4 year. That's not reflective in here. So that
5 will be an additional \$18,000 and change to
6 the current health insurance. We do have
7 another offer by another provider that will
8 keep the insurance rates, the health insurance
9 rates, at its current level, however we're
10 still waiting for the police department
11 because there is a contractual item in their
12 police contract that we need their approval to
13 make that change. So that's still hanging out
14 there. If they decide not to change the
15 provider, then we have to -- we have to add an
16 additional \$18,000 to the \$115,893.11 where
17 our expenditures are exceeding revenues.

18 MR. ALFANO: That goes in around
19 April, right?

20 MR. BONITA: January.

21 MR. ALFANO: Oh, it's going to be in
22 January? I thought it was supposed to be in
23 April.

24 MR. BONITA: January 1st.

25 MS. QUINN: Excuse me, Savino, did you

1 say that 18,000 isn't reflected in --

2 MR. BONITA: No, it's showing the --
3 in this -- for tentative budget it's showing
4 the insurance rates to stay current from last
5 year. So if the police department decides to
6 not go with the change, then we'll need to add
7 an additional \$18,000 and change to the health
8 insurance coverage.

9 MS. QUINN: Any further questions from
10 any council member?

11 MR. HOSIER: Just one to point out to
12 the public, how much did we lose in taxes,
13 property taxes, Savino --

14 MR. BONITA: Well, for 2019 it's going
15 to approximately be about 6 -- almost \$7,000
16 in taxes.

17 MR. HOSIER: Lost.

18 MR. BONITA: Right, lost. We
19 currently have projected for 2019 there will
20 be 2,003 taxable properties in West Pittston
21 Borough. That's down from the previous year
22 of 2,030 taxable properties.

23 MR. ALFANO: Now, you're anticipating
24 that the earned income tax is going to go up.

25 MR. BONITA: The Act 511 taxes are

1 holding steady, but, again, those taxes are
2 based on -- the earned income tax is based on
3 wages -- taxpayers' earning wages, so we could
4 see a slight increase in there, but it's still
5 not going to be nowhere near to cover the
6 \$115,000.

7 MR. ALFANO: No, it's not. It's only
8 \$14,000.

9 MR. BONITA: Correct. So -- and just
10 for the record, too, just to let you know, the
11 borough had -- will end the year in 2018 in
12 the black as it has since 2006. So what's
13 happened here, and everybody just needs to
14 know, the decision makers up here, which is
15 council, our tax base is shrinking. We're
16 built out, we're landlocked. The flood has
17 impacted, properties have come down, which has
18 reduced our tax base, so we have no room to
19 grow. So, with that in mind, you have to --
20 in order to provide for salary increases,
21 health increases, and so on and so forth, the
22 only place to do it is either to reduce
23 personnel or raise taxes, and, you know, when
24 I prepare the budgets I look five years out.
25 You can't look year to year. So five years

1 out from now, from here on out, unless we wrap
2 our arms around the pension obligations, our
3 general liability insurance and our workman's
4 compensation insurance, you can see the trend
5 is there that in order to keep -- to keep what
6 expenses taxes are going to have to be
7 increased. So I know a lot of times we want
8 things, we ask for things. I think what has
9 to happen starting in 2019 midway through the
10 year we can't have people asking for
11 additional purchases that aren't in this
12 budget. If there is going to be anything
13 additional in -- or is going to be acquired,
14 it needs to be before December 18 and placed
15 in this operating budget. We can't --
16 revenues versus expenditures. This budget, as
17 all budgets are, are arrived on assumptions
18 and estimations. Revenues are -- need to be
19 very careful with revenues because we can't
20 control revenues. Revenues and taxes are
21 received based on someone's ability to pay.
22 What you can control is your expenses. So if
23 there is one thing we need to sharpen our
24 tools with, wrap our arms around with, is the
25 expense side. We can control that. We can't

1 control what property owners pay their taxes,
2 not pay their taxes, and so on and so forth,
3 so we need to be obvious of these things and
4 just keep them in the back of our minds as we
5 proceed through the year.

6 Again, I will do my best in managing
7 expenses. I know a lot of times I get
8 criticized saying that -- for denying an
9 expense or denying a purchase, but that comes
10 with the job, I'll take that, I'll take those
11 hits, but --

12 MR. BUTERA: It's also worth
13 mentioning I think you referred to it earlier
14 that what the -- what homes at a hundred, 150,
15 200,000 would be, it's worth mentioning that
16 the majority of the tax that a homeowner pays
17 does not go to West Pittston, correct?

18 MR. BONITA: That is correct. There
19 is three taxing bodies. You have the Luzerne
20 County -- the county taxes, the municipal
21 taxes, which is West Pittston Borough, and
22 then you have your school taxes. So -- yeah,
23 when those taxes are all paid, and they're
24 paid here to Mr. Miller or whatever by mail,
25 those taxes are not being received strictly

1 for West Pittston Borough. Of the three
2 taxing bodies the highest taxing body -- taxes
3 is the school district, second in line is the
4 county, and the municipality of West Pittston
5 Borough, that's the least taxes that are paid
6 out of the three taxing bodies.

7 MR. ALFANO: Excuse me a second. When
8 you said \$604 and it goes up 85, that includes
9 the county taxes also.

10 MR. BONITA: No, strictly our taxes.

11 MR. ALFANO: Okay. Now, did we end up
12 with a surplus this year, Savino.

13 MR. BONITA: Yeah, as I mentioned
14 before, we will end up in the black again, as
15 we have since 2006, so, yeah, we're not going
16 to run a deficit, we're not going to be in the
17 red at the end of this year.

18 That's all I have unless somebody has
19 any other questions.

20 MS. QUINN: Well, we have time to
21 think about this, discuss it, and get back to
22 Savino with our remarks and questions.

23 I would like to say on behalf of
24 council and personally, I want to thank Savino
25 for the time he puts into this, the concern he

1 has for our town, and -- thank you, thank you,
2 Savino.

3 We will get back to you on the 18th
4 with the final budget. Thank you.

5 Next order is the -- Motion I.

6 MR. HOSIER: Motion H.

7 MS. QUINN: We're still on Motion H.
8 Excuse me.

9 MR. HOSIER: Motion to adopt the 2019
10 -- and if anybody has the agenda, it says
11 2018, but it's 2019 -- tentative budget as
12 prepared, place on file with council secretary
13 and advertise in accordance with the law that
14 it is made available for public inspection for
15 a period of not less than ten days and shall
16 be considered for final adoption and public
17 input at a meeting to convene on December
18 18th, 2018.

19 MR. BOHN: Second.

20 MS. QUINN: All those in favor?

21 (Chorus of ayes.)

22 MS. QUINN: All opposed?

23 Motion carries. Thank you.

24 MR. HOSIER: Motion to authorize and
25 direct the borough solicitor to prepare and

1 advertise an ordinance for consideration for
2 the reenactment of EIT, realty transfer, per
3 capita, and local service tax for 2019 fiscal
4 year.

5 MR. BOHN: Second.

6 MS. QUINN: All those in favor?

7 (Chorus of ayes.)

8 MS. QUINN: All opposed?

9 Motion carries. Thank you.

10 MR. HOSIER: Motion to authorize and
11 direct the borough solicitor to prepare and
12 advertise an ordinance for consideration
13 levying the real estate tax for 2019.

14 MR. BOHN: Second.

15 MS. QUINN: All those in favor?

16 (Chorus of ayes.)

17 MS. QUINN: All opposed?

18 Motion carries.

19 MR. HOSIER: Motion to authorize and
20 direct the borough solicitor to prepare
21 consideration for the 2019 salary resolution.

22 MR. BOHN: Second.

23 MS. QUINN: All those in favor?

24 (Chorus of ayes.)

25 MS. QUINN: All opposed?

1 Motion carries. Thank you.

2 MR. HOSIER: Motion to appoint and
3 designate PNC Bank, Fidelity Bank, FNCB Bank,
4 Peoples Security Bank, First Keystone
5 Community Bank, and PLGIT Trust as official
6 bank depositories for the 2019 fiscal year.

7 MR. BOHN: Second.

8 MS. QUINN: All those in favor?

9 (Chorus of ayes.)

10 MS. QUINN: All opposed?

11 MR. ALFANO: I have to abstain.

12 MR. BUFALINO: Roll call, please, Mr.
13 Bonita.

14 MR. BONITA: Mr. Judge?

15 MR. JUDGE: Yes.

16 MR. BONITA: Mr. Bohn?

17 MR. BOHN: Yes.

18 MR. BONITA: Mr. Hood?

19 MR. HOOD: Yes.

20 MR. BONITA: Mr. Hosier?

21 MR. HOSIER: Yes.

22 MR. BONITA: Mr. Butera?

23 MR. BUTERA: Yes.

24 MR. BONITA: Mr. Alfano?

25 MR. ALFANO: Abstain.

1 MR. BONITA: President Ellen Quinn.

2 MS. QUINN: Yes.

3 Motion carries. Thank you.

4 MR. HOSIER: The next motion is going
5 to be after we open the proposals.

6 MR. BONITA: This is for the 2019 tax
7 anticipation and revenue note. We have seven
8 bidders. I'll pass these down to President
9 Quinn.

10 MS. QUINN: Attorney Bufalino is going
11 to open the envelopes.

12 MR. BUFALINO: The first one is from
13 Landmark Community Bank. The purchase of --
14 the purchase of \$215,000 tax revenue
15 anticipation note at a tax exempt bank
16 qualified annual percentage rate of 4.20
17 percent for period not to exceed 12 months
18 from the date of issuance with a final
19 maturity date of December 31, 2019. Other
20 salient provisions are --

21 MR. BONITA: Mr. Bufalino, what was
22 that rate again?

23 MR. BUFALINO: 4.20 percent.

24 MR. BONITA: Thank you.

25 MR. BUFALINO: Landmark Community Bank

1 will provide all documentation required to
2 issue the note. No bank origination fee.
3 Document preparation fee of \$350 plus a UCC
4 filing fee of \$100. That seems to be that.

5 The next one is FNCB Bank. Same
6 principal amount of \$215,000. Fixed tax
7 exempt rate of 2.60 percent, that's option
8 one, with an establishment of a deposit
9 relationship satisfactory to the bank. Option
10 two, a fixed tax exempt rate at 3.10 percent
11 without a deposit relationship. Loan
12 origination fee of \$250. Fees and expenses,
13 the borrower, which is the borough, shall pay
14 all fees and expenses relating to the issuance
15 of the note including the expenses of the
16 bank's counsel and for all filing fees
17 required. Any expenses of the borrow
18 solicitor in connection with the issuance of
19 this transaction and proceedings shall be the
20 responsibility of the borrower. That seems to
21 be the salient provisions of that one, but I
22 have a question.

23 Mr. Bonita, our requests for
24 proposals, did they not specifically request
25 the document preparation?

1 MR. BONITA: Correct, but last year
2 the same thing happened, the banks are going
3 to submit their proposal based on what they
4 want to offer it on. I just have --

5 MR. BUFALINO: That's up to them, but
6 my question is, what did we do. We put out
7 that the document preparation was on the lender.

8 MR. BONITA: Correct. And, Mr.
9 Bufalino, just in regards to that -- those
10 fees and everything, did they apply to both
11 options one and two of that proposal or is it
12 just for option two?

13 MR. BUFALINO: No, it appears to apply
14 to the loan in general, so no matter what
15 option is picked it appears as though the
16 borrower pays all fees and expenses relating
17 to the issuance of the note including the
18 bank's counsel and filing fees.

19 MR. BONITA: So it applies to both
20 options.

21 MR. BUFALINO: That's my
22 interpretation of it.

23 Okay. Number three is from Fidelity
24 Bank. Same principal amount of \$215,000.
25 2.35 percent interest rate. Bank will not

1 charge an origination fee. Only the review of
2 the note and the documents by me will be the
3 responsibility of the borough. It doesn't
4 specifically mention it, but I'm guessing that
5 -- they have a section in here called fees and
6 expenses. It does not reference that the
7 borough would be responsible for the document
8 preparation fees, which obviously is a very
9 significant expense, so I'm going to take it
10 to mean that Fidelity is going to assume
11 those. That's Fidelity.

12 Three more I think.

13 Next one is First Keystone Community
14 Bank. It says -- and I will read it into the
15 record, and it's dated November 27, 2018.

16 Mr. Savino J. Bonita, First Keystone
17 Community Bank would like to thank you for the
18 opportunity to provide a proposal for the
19 Borough of West Pittston 2019 tax and revenue
20 anticipation note, period. We are grateful
21 for the opportunity to work with your borough,
22 period. Unfortunately, at this time we will
23 not be providing a proposal for the request.
24 Sincerely, Thomas J. McGrath, M-c-G-R-A-T-H,
25 III, First Keystone Community Bank, assistant

1 vice president.

2 Next one is M&T Bank. Principal
3 amount of 215,000. 3.75 percent. It's a
4 little curious language which I feel a little
5 bit more comfortable reading into the record
6 so as to avoid any future problems. It says
7 if the loan were to close today, which
8 obviously it will not, the fixed rate would be
9 3.75 percent, which leaves me with the
10 question since it's not going to close today
11 does that number change. But, having said
12 that -- the documentation fee is waived. The
13 borough would be responsible for any fees
14 related to its own solicitor, bond counsel,
15 along with all fees and expenses related to
16 the preparation, filing, and printing of the
17 TAN documents. So that sounds to me like the
18 preparation of the documents is on the
19 borough. The borough agrees to indemnify the
20 bank against any and all claims which may be
21 incurred in connection with the borrowing.
22 There is a separate section, I'm sorry,
23 preparation of documents. Oh, maybe it just
24 sets deadline dates. So that seems to be the
25 provisions from M&T.

1 Two more.

2 Next one, First National Bank. Same
3 principal amount, 215,000. 2.94 fixed rate.
4 It doesn't say anything about -- it doesn't
5 say anything about the document preparation
6 fee. Okay. So that's -- that seems to be the
7 -- doesn't say anything about document
8 preparation fee.

9 And, again, Mr. Bonita, for the
10 record, document preparation was specifically
11 part of our request for proposals?

12 MR. BONITA: Correct.

13 MR. BUFALINO: Last one is Peoples
14 Security Bank and Trust. Same principal
15 amount. 2.65 percent per annum. Again, it
16 doesn't seem to say anything about the
17 document preparation fees or the filing fees.
18 No, I'm sorry, Paragraph -- well, they're
19 misnumbered. It actually should be Paragraph
20 Number -- no, it is, Paragraph Number 3M. It
21 indicates bank to pay bank legal counsel fees
22 for loan documentation, so the bank -- the
23 document preparation would be on Peoples
24 Security.

25 MS. QUINN: That's it.

1 MR. BUFALINO: That is.

2 At some point we would need to retire
3 so that Mr. Bonita and I can -- and the
4 members of council can discuss those items in
5 more detail with some, you know, intelligence,
6 but perhaps I should suggest maybe finishing
7 the rest of the agenda so that everybody here
8 is not waiting unnecessarily.

9 MS. QUINN: Okay. Thank you.

10 MR. BONITA: Mr. Bufalino, members of
11 council, another consideration on these could
12 be also that being that we have a meeting
13 coming up on the 18th --

14 MR. BUFALINO: Table.

15 MR. BONITA: -- we can table them for
16 further review and clarification from the
17 financial institutions as far as --

18 MR. BUFALINO: And it's probably wise
19 because at least one of them needs
20 clarification for sure.

21 MR. HOSIER: I'll make --

22 MS. QUINN: I would suggest that.

23 MR. HOSIER: I'll make a motion to
24 table the motion to accept the 2019 tax and
25 revenue anticipation note until further --

1 into -- December 18th.

2 MR. BOHN: Second.

3 MS. QUINN: All those in favor?

4 (Chorus of ayes.)

5 MS. QUINN: All opposed?

6 Motion carries.

7 MR. BUFALINO: For the record, I'm
8 returning the now unsealed bids to Mr. Bonita.

9 MR. HOSIER: Motion to accept and
10 approve West Pittston Borough CDBG-DR Program,
11 Luzerne County, Professional Service Contract
12 Amendment Number 3 as prepared with Brozena
13 Construction Service, LLC.

14 MR. BUFALINO: Brozena Consulting.

15 MR. BOHN: Second.

16 MS. QUINN: All those in favor? All
17 those in favor of the motion on the table?

18 (Chorus of ayes.)

19 MS. QUINN: All opposed?

20 Motion carries. Thank you.

21 MR. HOSIER: Motion to approve and
22 authorize certification of -- to request funds
23 from Luzerne County OCD in the amount of
24 \$3,800 to Brozena Consulting Services, LLC,
25 for Invoice Number 11 for the Disaster

1 Recovery Buyout Program.

2 MR. BOHN: Second.

3 MS. QUINN: All those in favor?

4 (Chorus of ayes.)

5 MS. QUINN: All opposed?

6 Motion carries. Thank you.

7 Eleventh order of business. Public
8 safety. Mr. Butera.

9 MR. BUTERA: Motion A to approve the
10 handicapped parking application at 118 and a
11 half Parke Street in accordance and pursuant
12 to the provisions of the Handicapped Parking
13 Permit Ordinance.

14 MR. ALFANO: Second.

15 MR. JUDGE: Second.

16 MS. QUINN: All those in favor?

17 (Chorus of ayes.)

18 MS. QUINN: All opposed?

19 Motion carries.

20 MR. BUTERA: Motion to approve and
21 adopt the shared services agreement as
22 prepared for the OneRain Control River Gauge
23 software for a five year term between the
24 Luzerne County Flood Protection Authority,
25 West Pittston Borough and Duryea Borough.

1 MR. HOSIER: Second.

2 MS. QUINN: All those in favor?

3 (Chorus of ayes.)

4 MS. QUINN: All opposed?

5 Motion carries.

6 Twelfth order. Public works.

7 Mr. Alfano.

8 MR. ALFANO: Monthly report is on
9 file.

10 B, motion to appoint Robert Falvo,
11 Pittston, PA temporary DPW driver/laborer
12 effective as of 11/15/2018 at an hourly rate
13 of \$13 an hour.

14 MR. JUDGE: Second.

15 MS. QUINN: All those in favor?

16 (Chorus of ayes.)

17 MS. QUINN: All opposed?

18 Motion carries.

19 MR. ALFANO: C, motion to approve and
20 enter into a cooperation agreement as prepared
21 by and between the County of Luzerne and West
22 Pittston Borough Water/Sewer Improvements in
23 the amount of \$865,475.

24 MR. HOSIER: Second.

25 MS. QUINN: All those in favor?

1 (Chorus of ayes.)

2 MS. QUINN: All opposed?

3 Motion carries.

4 MR. ALFANO: D, motion to request that
5 WVSA accept the Fourth Street Pump Station
6 into its pilot program for operation and
7 maintenance of the pump station.

8 MR. HOSIER: Second.

9 MS. QUINN: All those in favor?

10 (Chorus of ayes.)

11 MS. QUINN: All opposed?

12 Motion carries.

13 MR. ALFANO: E, motion to approve and
14 award the LSA grant DPW fence work to Rutkoski
15 Fence Incorporated in the amount of \$15,805.

16 MR. JUDGE: Second.

17 MS. QUINN: All those in favor?

18 (Chorus of ayes.)

19 MS. QUINN: All opposed?

20 Motion carries.

21 MR. BUFALINO: For the benefit of the
22 court reporter, that's R-u-t-k-o-s-k-i.

23 MR. ALFANO: F, motion to adopt a
24 resolution as prepared requesting an LSA grant
25 of \$173,260 and no cents from DCED to be used

1 for public works roof replacement an interior
2 lighting project.

3 MR. HOSIER: Second.

4 MS. QUINN: All those in favor?

5 (Chorus of ayes.)

6 MS. QUINN: All opposed?

7 Motion carries.

8 MR. ALFANO: G, motion to adopt a
9 resolution as prepared requesting a LSA grant
10 of \$500,000 and no cents from DCED on behalf
11 of WVSA to be used for the WVSA West
12 Pittston-Exeter force main replacement
13 project.

14 MR. HOSIER: Second.

15 MS. QUINN: All those in favor?

16 (Chorus of ayes.)

17 MS. QUINN: All opposed?

18 Motion carries.

19 MR. ALFANO: H, motion to appoint
20 Salvatore Scalzo, Harding, PA temporary DPW
21 driver/laborer at an hourly rate of \$15 an
22 hour.

23 MR. JUDGE: Second.

24 MS. QUINN: All those in favor?

25 (Chorus of ayes.)

1 MR. HOOD: No.

2 MR. BUFALINO: Roll call, please.

3 MS. QUINN: All those opposed.

4 MR. BONITA: Mr. Judge?

5 MR. JUDGE: No.

6 MR. BONITA: Mr. Bohn?

7 MR. BOHN: No.

8 MR. BONITA: Mr. Hood?

9 MR. HOOD: No.

10 MR. BONITA: Mr. Hosier?

11 MR. HOSIER: No.

12 MR. BONITA: Mr. Butera?

13 MR. BUTERA: No.

14 MR. BONITA: Mr. Alfano?

15 MR. ALFANO: Yes.

16 MR. BONITA: President Quinn.

17 MS. QUINN: No.

18 Motion fails. Thank you. Next

19 motion.

20 MR. ALFANO: Excuse me a second. That
21 motion should have also read after his
22 background check is filed, and it wasn't done.

23 MR. BONITA: Background check was
24 done.

25 MR. ALFANO: No, not background check.

1 The references. Yeah, we were supposed to do
2 that. Nobody did it. But that's life. Go
3 ahead.

4 I, motion to approve and authorize
5 certification to draw funds from Luzerne
6 County OCD in the amount of \$7,873.88 to
7 Brdaric Excavating Incorporated for Invoice
8 Number 2 for the Disaster Recovery Buyout
9 Program.

10 MR. HOSIER: Second.

11 MS. QUINN: All those in favor?

12 (Chorus of ayes.)

13 MS. QUINN: All opposed?

14 Motion carries.

15 MR. BUFALINO: For the benefit of the
16 court reporter, that's B-r-d-a-r-i-c
17 Excavating Inc.

18 MS. QUINN: Next order of business.

19 MR. BOHN: I would like to make a
20 motion.

21 MS. QUINN: Yes. Excuse me?

22 MR. BOHN: I would like to make a
23 motion.

24 MS. QUINN: Mr. Bohn would like to
25 make a motion.

1 MR. BOHN: Motion to appoint Salvatore
2 Scalzo, Harding, PA temporary DPW
3 driver/laborer at an hourly rate of \$13 an
4 hour upon checking with his references.

5 MS. QUINN: Motion fails to get a
6 second.

7 Thirteenth order of business. Parks
8 and rec.

9 I would also like to take the time
10 tonight to thank John Hood for participating
11 in our tree lighting and hanging our -- and
12 hanging our Christmas lights. John did this
13 this past Saturday and during the time that
14 our volunteer firemen were installing the
15 lights they had a call up to Harding to help
16 with a fire and off they went but back they
17 came, got those lights up, and then for our
18 parade, which I will always be grateful, had
19 the fire trucks there, brought in Mrs. and
20 Mr. Santa, so thank you, John. And also a
21 very special thank you to our Mayor Tom
22 Blaskiewicz who is responsible for that
23 wonderful McCarthy tire train that all the
24 children love. We had between I would say 250
25 to 300 people attend the celebration and it

1 was wonderful. We already thanked parks and
2 rec for their people that participated as well
3 as the money they gave to our program that
4 night. And another thank you to the mayor for
5 cleaning up the piece of property across the
6 house -- across the way from his home and
7 purchasing all new LED lights, and the tree
8 looks spectacular, Tom, so thank you.

9 MR. BLASKIEWICZ: For the record, I
10 was hunting Saturday and I didn't know John
11 put the lights up, so, John, to you and the
12 fire department, thank you. I got to make
13 sure next year I coordinate this when I'm not
14 in the woods, so thank you.

15 MS. QUINN: Tom, you go hunting every
16 year. It's the same thing.

17 MR. BLASKIEWICZ: I know, but thank
18 you, John.

19 MS. QUINN: Okay. And that's it for
20 parks and rec.

21 Fourteenth order of business. Old
22 business.

23 Fifteenth order of business. New
24 business.

25 MR. BUTERA: I have a couple motions.

1 A motion to authorize the hiring of
2 two 32-hour police officers, Mr. Anthony
3 DeMark and Mr. John Urbanski.

4 MR. HOSIER: Second.

5 MS. QUINN: All in favor?

6 (Chorus of ayes.)

7 MR. BUFALINO: Was there a second?

8 MS. QUINN: There was a second. By
9 Mr. Hosier.

10 MR. BUFALINO: Thank you.

11 MS. QUINN: All in favor?

12 (Chorus of ayes.)

13 MS. QUINN: All opposed?

14 Motion carries.

15 MR. BUTERA: There's a misprint here,
16 but -- it's two, right?

17 MS. QUINN: Uh-huh.

18 MR. BUTERA: It says one.

19 Motion to authorize the hiring of two
20 part-time police officers, Jordan Pardini and
21 Chris Mercavitch.

22 MR. HOSIER: Second.

23 MS. QUINN: All those in favor?

24 (Chorus of ayes.)

25 MS. QUINN: All opposed?

1 Motion carries.

2 Thank you, Jim.

3 MR. JUDGE: Ellen, can I make a
4 comment?

5 MS. QUINN: Yes.

6 MR. JUDGE: I would just like to
7 publicly thank Chief Turner. I know it was in
8 the newspaper with that incident with the
9 little boy and the motorized truck. That's
10 one thing. And the second thing is for the --
11 for -- the best word I can think of right now
12 is to -- the four gentlemen that we
13 interviewed for these part-time positions with
14 the police department, I don't know if you
15 recruited them or whatever, but we sat through
16 four interviews, and I was very very impressed
17 with the answers that were given by all four,
18 so I commend you publicly for what you're
19 doing. There is a lot of negative publicity
20 in this nation about police work and law
21 enforcement, but those two things just worked
22 out very well and you're to be commended,
23 Mike.

24 MR. BLASKIEWICZ: Great job, Mike.

25 MS. QUINN: Thank you, Ray. I knew it

1 would be positive.

2 Sixteenth order of business.

3 MR. BUTERA: I have one more new
4 business.

5 MS. QUINN: Excuse me.

6 MR. BUTERA: Okay. I would like to
7 make a motion to authorize council to hire a
8 -- I guess a trapper is what they are because
9 we have -- we've had many reports of a wild
10 fox or maybe two --

11 MR. BLASKIEWICZ: Two.

12 MR. BUTERA: Two. -- traveling around
13 our town, daylight, nighttime, and from what
14 people tell me, if they're around in the
15 daylight, something is wrong with that fox.
16 Not that we want a healthy fox anyway, but --
17 so we're -- we would like to hire a guy -- we
18 have a name that the game -- the game --

19 MR. BLASKIEWICZ: Yes. He was
20 recommended by the game commission.

21 MR. BUTERA: A local gentleman, and --
22 I mean, it's going to be with traps, so we're
23 going to let the people in the neighborhoods
24 know that they got to watch their own personal
25 animals and we are going to put a 10 or 14 day

1 limit on it because the man charges by the
2 amount of animals he traps. And I don't know
3 how many animals are available for trapping
4 these days, but, you know -- so that's the
5 motion.

6 MR. ALFANO: Second. At a cost of --

7 MR. BUTERA: I don't have the cost in
8 front of me.

9 MR. BLASKIEWICZ: Do you want me to
10 read the costs?

11 MR. ALFANO: \$25 and -- every animal
12 you get, 25 bucks.

13 MR. BLASKIEWICZ: Do you want me to
14 read what he said, Mark?

15 MR. BUFALINO: Yeah, we need to set a
16 parameter. We can't just authorize X -- an
17 unlimited amount.

18 MR. HOSIER: There has got to be a
19 limit to how many --

20 MR. BUFALINO: You can set -- the
21 motion can be that a maximum expenditure of X
22 number of dollars, but it can't be left
23 unsaid.

24 MR. BLASKIEWICZ: I agree, Mark, and
25 that's why Jimmy and I talked earlier, I think

1 it should be set by the day, too, and maybe
2 shortened to maybe just five days instead of
3 seven to ten days.

4 MR. BUTERA: I mean, hopefully we'll
5 get the fox fast.

6 MR. BLASKIEWICZ: First day, yes.

7 MR. BUTERA: But if we don't --

8 MR. JUDGE: What kind of trap is it?

9 MR. BLASKIEWICZ: They're --

10 MR. JUDGE: Are they positive it's
11 rabid?

12 MR. BLASKIEWICZ: Yeah, he said any
13 time you see them in the day there is
14 something wrong with them.

15 MR. ALFANO: And also when they're --

16 MR. BLASKIEWICZ: A foot trap.

17 MR. ALFANO: -- they're limping, which
18 means they -- it affects their bones real --

19 MR. BLASKIEWICZ: I think to answer
20 Mark's question, just set it for three days.

21 MR. ALFANO: He said it's definite
22 that this guy's limping.

23 MR. BUFALINO: What does he say the
24 cost is?

25 MR. BLASKIEWICZ: It's \$50 setup, one

1 time fee --

2 MR. ALFANO: Per trap or for all of
3 them?

4 MR. BLASKIEWICZ: For trapping and
5 removal there's a \$50 one time setup fee,
6 doesn't matter how many traps, and \$25 for
7 each animal captured, not limited to fox.

8 MR. BUTERA: Because he has to dispose
9 of them.

10 MR. BLASKIEWICZ: I sent the e-mail to
11 Savino that he sent, Mark. I sent one to you,
12 too, Jim.

13 MR. BUTERA: Yeah.

14 MR. BLASKIEWICZ: Again, I think to
15 answer Mark's question, just -- only set it --
16 set it for a couple days, don't set it for a
17 long period of time.

18 MS. QUINN: Let's put a maximum amount
19 on it of \$300. Okay?

20 MR. BLASKIEWICZ: Perfect.

21 MR. BUTERA: Okay. Subject to
22 renewal.

23 MS. QUINN: All right. Restate your
24 motion, please.

25 MR. BUTERA: Okay.

1 MR. BUFALINO: First of all, was it
2 seconded?

3 MR. ALFANO: Yeah, I did.

4 MS. QUINN: Oh, you seconded it?
5 Okay. So we have to vote on the motion --

6 MR. BUFALINO: As read.

7 MS. QUINN: -- that stands -- okay.

8 We have a motion and seconded. All
9 those in favor?

10 MR. BONITA: For clarification, the
11 motion should be read again so --

12 MS. QUINN: Okay. Jim has the motion.
13 Read it, please.

14 MR. BUTERA: The new one.

15 MS. QUINN: We're voting on the old
16 one first.

17 MR. BUTERA: The old one was motion to
18 authorize council to hire a trapper to catch
19 the rabid fox or two that are roaming through
20 West Pittston.

21 MR. ALFANO: I seconded it.

22 MS. QUINN: Okay. We have a motion
23 and second.

24 All those in favor?

25 MR. BUFALINO: Of the motion as read.

1 MS. QUINN: As read. All those in
2 favor?

3 MR. ALFANO: Aye.

4 MS. QUINN: All those opposed?

5 (Chorus of nos.)

6 MS. QUINN: Motion fails.

7 Now, will you please restate the new
8 motion -- state the new motion.

9 MR. BUTERA: Motion to authorize
10 council to hire the said trapper to trap the
11 foxes roaming around the town of West Pittston
12 and put a maximum amount due to his -- the
13 method he charges of \$25 per animal of \$300 --

14 MR. ALFANO: Second.

15 MR. BUTERA: -- maximum.

16 MS. QUINN: All those in favor.

17 (Chorus of ayes.)

18 MS. QUINN: All opposed.

19 Motion carries. Thank you.

20 Any further new business?

21 MR. HOSIER: Make a motion we retire
22 until we get this -- the motion --

23 MS. QUINN: We're going to meet on the
24 18th about that. We already tabled that.

25 Okay. West Pittston Tomorrow.

1 MS. LYNN BURBANK: Lynn Burbank, 212
2 Wyoming Avenue. It's L-y-n-n B-u-r-b-a-n-k.

3 West Pittston Tomorrow is having its
4 holiday decorating contest this year. This
5 year's theme we're going to do doors, so we're
6 looking for the three best doors decorations
7 in West Pittston. Also our meeting is going
8 to be Monday night, next Monday, at 7 p.m. at
9 the library, so if anybody wants to come,
10 we're going to be discussing of course the
11 historical district, we have new forms made
12 up, and we're also going to have -- Chip and
13 Phyllis Bell have asked to be put on for
14 something, so I'm not sure what that is, and
15 the holiday decorating contest. Okay? Thank
16 you.

17 MS. QUINN: Thank you, Lynn.

18 Seventeenth order of business. Public
19 participation.

20 MS. CAROL CHARNEY: Carol Charney,
21 Walnut Street. I'm just here to follow up on
22 the last time I was here to see if you have
23 any agenda for the problem that's in front of
24 my home. I spoke to Mr. Reilly after --
25 talked to the mayor, too, and I just want to

1 know have you done anything, thought of
2 anything, whatever.

3 MS. QUINN: Mr. Durkin is here
4 representing Reilly Associates tonight. I
5 don't know -- are you aware of this, Joe?

6 MR. JOSEPH DURKIN: I'm not. So I --
7 I was not informed anything has been done on
8 it. So I can't comment.

9 MS. CAROL CHARNEY: It's a serious
10 problem. It's nothing to be taken lightly. I
11 mean, my husband and I have done everything
12 that we could do to -- you know, once the
13 water comes in to -- you know, we've gotten
14 industrial fans, we've gotten dehumidifiers,
15 we've gotten stuff to put around our furnace,
16 so if water should come in, you know, we could
17 keep it away, so we've done -- you know, like
18 we can't -- it's out in the borough -- in the
19 street. Like I said, it was from the time
20 when they repaved the street that this all
21 happened.

22 MS. QUINN: Is it correct that
23 Mr. Reilly, Tom Reilly, came by and looked at
24 your problem?

25 MS. CAROL CHARNEY: I spoke with him

1 on the phone, so -- I mean, I'm at -- I'm at
2 work during the day, so I don't know what goes
3 on during the day. I just spoke to him on the
4 phone several times.

5 MS. QUINN: Okay. Well, I'm very
6 sorry, but Mr. Reilly isn't here this evening.

7 MR. JOSEPH DURKIN: May I ask what the
8 other corner is. You said the corner street.
9 What's the across street?

10 MS. CAROL CHARNEY: It's an alley
11 between Maple -- it's Walnut Street. It's not
12 an alley. Walnut Street. It's Maple Street
13 and Washington.

14 MR. JOSEPH DURKIN: Okay.

15 MS. CAROL CHARNEY: Like I said, he
16 was even on -- when I was talking to him he
17 had it up on his computer and he was looking
18 at it and that.

19 MR. JOSEPH DURKIN: I'll follow up
20 with him.

21 MS. CAROL CHARNEY: He said he was --
22 he was going to send, you know, the sanitation
23 to look at -- you know, to -- with their
24 camera. So that's the last that -- and then
25 of course the weather -- you know, everybody

1 got -- but that's why I'm here because I need
2 -- something has to be done about it. It's
3 nothing to take lightly.

4 MS. QUINN: Well, I know it isn't, and
5 I'm sorry.

6 MR. JOSEPH DURKIN: We'll follow up
7 and report back to Mr. Savino.

8 MS. QUINN: Okay. Thank you, Mr.
9 Durkin. Thank you.

10 Any other questions?

11 MS. VALERIE SCHULTZ: Valerie and
12 Robert Schultz, 205 Carpenter Street.

13 I know we already spoke with you,
14 Ellen, and Mr. Reilly at our house. I want an
15 update on this street project that was
16 supposed to happen on Labor Day and then was
17 supposed to happen on October 15th and then
18 supposed to happen by, you know, Halloween.
19 When is this going to happen. We have
20 craters, I mean craters, on that whole block.
21 It's damaging our cars and it's just -- it's
22 dangerous -- now we have a tenant who is
23 moving, so for her to get in there it's insane
24 and now I have to rent that with all of that
25 in front of the property? Like when is it

1 going to be done?

2 MR. BONITA: Mrs. Schultz, for the
3 record will you please identify the street
4 that you're talking about?

5 MS. VALERIE SCHULTZ: Sure. It's
6 Carpenter Street between --

7 MR. ROBERT SCHULTZ: The 200 block.

8 MS. VALERIE SCHULTZ: 200 block
9 between Warren Street and Spring Street.
10 Everything else on Carpenter Street has been
11 done, to the left of us and to the right of
12 us, but not that block.

13 MR. ROBERT SCHULTZ: We have an
14 insurance claim out, too, on damages from that
15 street.

16 MR. BUFALINO: Sir, can you just
17 identify your first name, please?

18 MR. ROBERT SCHULTZ: Robert.

19 MR. BUFALINO: Thank you.

20 MS. VALERIE SCHULTZ: So I know it's
21 been held up by rain, but there have been
22 plenty of really nice days out there, the last
23 two were 50 degrees, and, you know, I seen the
24 company other places on really nice days. Why
25 aren't they here. Why aren't they being held

1 accountable. Why aren't they finishing the
2 project.

3 MR. JOSEPH DURKIN: I mean, the
4 problem has been across the entire area with
5 the rain. It's not just -- I mean, when it
6 rains everybody's project gets held up, and
7 it's not --

8 MS. VALERIE SCHULTZ: But on really
9 nice days I saw them other places.

10 MR. JOSEPH DURKIN: I understand that,
11 but it's -- the problem is when it rains all
12 of their projects get held up. They're trying
13 to get through them all.

14 MS. VALERIE SCHULTZ: Well, are they
15 going to finish it this year?

16 MR. JOSEPH DURKIN: Well, I don't know
17 with the weather. You're fighting the weather
18 at this point. And there is limitations on
19 the asphalt plants and when they may close and
20 the frost getting into the ground.

21 MS. VALERIE SCHULTZ: Well, I mean, at
22 the very least could they fill in the potholes
23 so we're not killing our cars before it gets
24 paved? Because I brought that to the
25 attention of the council and I thought maybe

1 the next day they would at least come and fill
2 them in or something.

3 MR. ROBERT SCHULTZ: That street is
4 crowned almost a foot in the center, too, and
5 most of that was from when they were doing the
6 Luzerne Ave school, trucks going through
7 there, and you can't drive a regular car down
8 that street without bottoming it out.

9 MS. VALERIE SCHULTZ: So at the very
10 least, I mean, can you fill in the potholes so
11 we can make it down the street?

12 MR. ROBERT SCHULTZ: Or regrade it or
13 put gravel over the whole thing because half
14 of the street you can't drive on at all.

15 UNKNOWN SPEAKER: Down to the brick on
16 the end.

17 MS. VALERIE SCHULTZ: Yeah, it is down
18 to the brick on the other end, that's right.

19 So we're just looking for a temporary
20 solution until the street paving project can
21 continue.

22 MS. QUINN: Okay. Thank you, Valerie
23 and Robert. We'll look into that. Right,
24 Joe --

25 MR. JOSEPH DURKIN: Yes.

1 MS. QUINN: -- Mr. Durkin? And
2 Charlie with our public works department.

3 Okay. Thank you.

4 Are there any other questions?

5 At this time we will be adjourning,
6 and those of you who are here for the Wyoming
7 Valley Sanitation Authority presentation,
8 please stay, and the people that are here from
9 Wyoming Valley Sanitation are Mr. Jim Tomaine,
10 he's executive director of Wyoming Valley
11 Sanitation Authority, and coming through the
12 door at the moment is Donna Gillis. She is
13 director of public relations. And behind
14 Donna just entering -- oh, no. The other man
15 that's here is Jeff Colella, cousin to our
16 Frank Colella, so we are in good hands.

17 MR. JEFF COLELLA: Nephew.

18 MS. QUINN: Okay, nephew. I thought
19 he was your cousin.

20 MR. HOSIER: Make a motion to adjourn.

21 MR. JUDGE: Second.

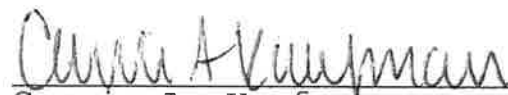
22 MS. QUINN: Oh, and the other one, our
23 Dante, who is our representative to Wyoming
24 Valley Sanitation Authority, for putting this
25 together. I think we're one of the few

1 municipalities in Wyoming Valley that is doing
2 this. So thank you, Dante.

3 (Meeting adjourned.)
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

C E R T I F I C A T E

I HEREBY CERTIFY that the proceedings and evidence are contained fully and accurately in the notes of testimony taken by me in the proceedings of the above cause and that this is a true and correct transcript thereof to the best of my ability.



Carrie A. Kaufman
Registered Professional Reporter
Notary Public

The Borough of West Pittston

** The Garden Village **

Incorporated November 21, 1857

December 4, 2018

Honorable Mayor, Council President
And Members of Council
555 Exeter Avenue
West Pittston PA. 18643

The following General Fund Bills are being presented for payment approval:

A&A Auto (Police Dept)	24.00
AFLAC	107.12
Buck Mountain Quarry (Yard Waste)	1,050.00
Ralph H. Colflesh, Jr., Esq. (Fuller Arbitrator)	3,090.00
Comcast	463.42
Elliott Greenleaf & Dean	2,206.48
F.O.P. Lodge #36 c/o Joseph August	33.24
Fraternal Order of Police	75.00
Gerrity's (Public Works)	45.80
K&S Convenience (Police Dept.)	310.41
PA One Call	26.99
Powell's Sales (Public Works)	2,770.00
Stackhouse Auto Electric (Police Dept.)	433.50
Southern States Bankcard	74.10
Starr Uniform	359.89
Sirchie	117.36
Total	\$ 11,187.31

Respectfully Submitted,
Administrative Chairman

The Borough of West Pittston

** The Garden Village **

Incorporated November 23, 1857

WEST PITTSTON BOROUGH GENERAL FUND AND EIT FUND OPERATING ACCOUNTS

General Fund Balance as of November 30, 2018	\$	78,053.05
EIT Fund Balance as of November 30, 2018		527,339.73
Total General Fund and EIT Fund Balance		605,392.78

General Fund Disbursements – December 4, 2018		(11,187.31)
---	--	-------------

General Fund and EIT Fund Balance		
Less Disbursements	\$	594,205.47

WEST PITTSTON BOROUGH UNRESERVED FUND

Fund Balance as of November 30, 2018	\$	734,132.62
--------------------------------------	----	------------

WEST PITTSTON BOROUGH SWIMMING POOL OPERATING ACCOUNT

Pool Fund Balance as of November 30, 2018	\$	177.98*
---	----	---------

Pool Fund Disbursements – December 4, 2018		--0--
--	--	-------

Pool Fund Balance Less Disbursements	\$	177.98
--------------------------------------	----	--------

- \$ 26,000.00 of this balance is the funds transferred from the Luzerne Foundation.

The Borough of West Pittston

** The Garden Village **

Incorporated November 23, 1857

December 4, 2018

Honorable Mayor, Council President
And Members of West Pittston Council
555 Exeter Avenue
West Pittston, PA 18643

The following General Fund pre-paid bills are being presented for ratification of payment:

PPI Electric	134.86
West Side Auto	1,451.87
Nationwide Financial (Pension Contributions)	403.77
Nationwide Financial (Pension Contributions)	300.51
Stackhouse Auto Electric (Police Dept.)	513.00
Dempsey Uniform Linen	919.08
American Rock Salt	3,542.89
Nicole Kastner	50.00
Amtrust North America (Workers Comp)	8,732.00
State Workers Insurance Fund (WC-Vol Fire)	1,113.00
UGI	187.90
Citizens' Voice	994.39
GBM	398.00
Northeast Cartage	370.00
Old Mill Pine	1,349.90
One Point	412.49
Rite Temp (HVAC)	330.08
Colwell	45.89
Kelly Services	742.50
PA Water Specialties	125.00
Times Leader	1,515.80
UGI	322.59
PAWC	1,435.22
UGI	199.08
PAWC	111.98
Pitney Bowes (Postage Meter)	180.66
PPL Electric	143.93
Tulpehocken Spring Water	47.74
Verizon Wireless (Police Dept.)	50.08
Waste Reduction & Recycling	161.00

General Fund Pre-Paid Bills

Page 2 December 4, 2018

Kelly Services	742.50
PPL Electric	305.70
H.A. Thomson Co. (Treasurer Bond)	809.00
Nationwide Financial (Pension Contributions)	404.15
Nationwide Financial (Pension Contributions)	314.09
Canon Financial Services (Copier)	120.02
Comcast	105.75
Highmark Blue Shield	7,999.23
Kelly Services, Inc.	594.00
Verizon Wireless (Police Dept.)	80.02
Guardian	668.56
Concentra	70.00
West Side Mutual Aid (Replace Voided ck#15864)	60.00
First National Bank (Loan)	1,959.50
F.N.B. Equipment Finance (Loader)	1,593.04
Comcast	220.11
PPL Electric	1,040.49
GBM	310.37
Finch Technology (LSA Grant)	65,375.00
Charles W. Jones II (CDL Physical)	70.00
FNCB Bank (2018 Tran Payoff)	217,052.21
DeAngelo Landscaping	3,000.00
Alan Brezinski (HRA Deductible)	<u>600.75</u>

Total \$ 329,779.76

Respectfully Submitted,
Administrative Chairman

The following Parks and Recreational Fund Prepaid Bills are being presented
for ratification of payment:

Mary Kearns	86.99
Mitchells Lumber	73.88
Big Top Rental (Senior Citizen BBG)	680.00
DJ Donnie D (X-Mas Tree Lighting)	<u>200.00</u>

TOTAL 1,040.79

Respectfully Submitted,

The Borough of West Pittston

✱ *The Garden Village* ✱

Incorporated November 23, 1857

December 4, 2018

Honorable Mayor, Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Zoning Officer and Code Officers report for the month of November 2018.

2 UCC Permit Fees	155.00
Contractor Registrations	---0---
Zoning Permits	---0---
Zoning Hearing Fees	---0---
 TOTAL	 \$ 155.00

Respectfully Submitted,

Zoning Officer
Code Enforcement Officer

The Borough of West Pittston

✿ *The Garden Village* ✿

Incorporated November 23, 1857

December 4, 2018

Council President
And Members of Council
Borough of West Pittston
555 Exeter Avenue
West Pittston, PA 18643

The following represents the Mayor's report of an accounting of all funds received for November 2018.

Accident Reports	105.00
Parking/Sweeping	15.00
Finger Printing	---0---
District Judge Fines	538.54
Street/Pave Cuts	---0---
County/State Fines	13.76
Retail Transient	---0---
TOTAL	\$ 672.30

Respectfully Submitted,

Mayor Thomas Blaskiewicz
West Pittston Borough



WEST PITTSTON POLICE DEPARTMENT



555 EXETER AVENUE, WEST PITTSTON, PA
PHONE: (570) 655-7780 – FAX: (570) 655-7790



November, 2018

West Pittston Borough Mayor Tom Blaskiewicz and West Pittston Borough Manager Savino Bonita:

RE: Monthly Police Report – November 2018

The following is an activity report of the West Pittston Police Department for **October 19, 2018 to November 18, 2018**:

Calls for Service	-	193	Non-Traffic Citations	-	1
Traffic Crashes	-	5	Adult Arrests	-	8
Traffic Citations	-	36	Juvenile Arrests	-	0

Calls for Service not entered into database yet due to pending investigation, officer activity, etc. is **14**.

The following is fees collected from **October 19, 2018 to November 18, 2018** for incident/crash reports issued, parking tickets paid, fingerprint order fees and restitution from defendants:

Incident/Crash Report Requests	=	8	reports at \$15.00 each	=	\$120.00
Parking Tickets Paid	=	2	tickets	=	\$15.00
Fingerprint Order Fees	=	2	orders at \$15.00 each	=	\$30.00
Restitution from Defendants	=	0	checks	=	\$0

Total amount of all fees received from **October 19, 2018 to November 18, 2018** is **\$165.00**.

An "Income Report" issued by Magisterial District Court 11-2-01 for the month of **November 2018** shows **\$538.54** paid to West Pittston Borough by check number **17498**. This income report shows amounts paid of fines from violations of Borough Code, Pennsylvania Vehicle Code (Title 75) and Pennsylvania Crimes Code (Title 18). The total amount of fines received in **November 2018** from West Pittston Police Department activity was **\$538.54**. The remaining balance of **\$0** was received from other "Non-Police" fines issued by West Pittston Borough Code Enforcement.

The following is a list of police department purchase orders fulfilled since the last monthly police report:

<u>PO#</u>	<u>Supplies/Services</u>	<u>PO#</u>	<u>Supplies/Services</u>
PD0279	POLICE SUPPLIES - OLD MILL PINE	PD0285	TURNER'S CLOTHING ALLOWANCE – STARR UNIFORM
PD0280	POLICE VEHICLE SERVICE – SUDDEN IMPACT		
PD0281	POLICE VEHICLE SERVICE – STACKHOUSE AUTO		
PD0282	OFFICE SUPPLIES – ONE POINT		
PD0283	OFFICE SUPPLIES – ONE POINT		
PD0284	POLICE VEHICLE EQUIPMENT – A&A AUTO		

Sincerely,

Chief Michael Turner

1st ORDER – CALL TO ORDER

The Meeting was called to order by President Quinn.

2nd ORDER – ROLL CALL : Mayor Blaskiewicz, Mr. Judge, Mr. Bohn, Mr. Hood, Mr. Hosier, Mr. Butera, Mr. Alfano, Atty. Bufalino, President Quinn.

3rd ORDER – PROOF OF PUBLICATION OF SPECIAL MEETING

On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to accept and approve Proof of Publication of this Special Meeting.

4th ORDER – PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

Public participation was called for. None was given.

5th ORDER – SOLICITOR

Atty. Bufalino reported that he has prepared the following for Councils consideration:

- A. Real Estate Tax Millage Ordinance for 2019*
- B. Re-enactment of LST, EIT, Realty Transfer Tax and Per Capita Tax Resolution for 2019*
- C. Resolution authorizing signers of checks for the Fiscal Year 2019*
- D. Resolution authorizing the issuance of the Tax and Revenue Anticipation Note Series 2019*
- E. Professional Services Agreement with Brozena Consulting Services for the Luzerne County OCD CDBG-DR Non Federal Flood Damage Reduction Feasibility Study*
- F. Engagement Letter for Prociak and Associates, LLC for the 2018 Audit.*

6th ORDER – ADMINISTRATION

A. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to adopt an Ordinance as prepared fixing and levying the tax millage for the fiscal year 2019 at the sum of 3.4301 mills for General Purposes and the sum of 0.3999 mills for Debit Purposes and 0.2000 for Fire Protection a total of 4.0300 mills.

B. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared for the Re-Enactment of the LST, Realty Transfer Tax and Per Capita Tax at the present rates for the fiscal year 2019.

C. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to adopt the fiscal year 2019 General Fund Operating Budget as prepared by the Manager and Administration Committee totaling \$6,345,001.06.

D. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to adopt the fiscal year 2019 Sewer Maintenance Fund Budget as prepared by the Manager and Administration Committee totaling \$622,526.20.

E. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared authorizing Council President, and either Vice President or Borough Treasurer to sign General Fund, Sewer Maintenance Funds, Swimming Pool Fund, PLGIT EIT, Payroll Fund, Parks & Recreation Fund, Shade Tree Commission Fund and Emergency Management Fund for the fiscal year 2019.

F. On motion of Mr. Hosier, seconded by Mr. Butera and by unanimous vote upon roll call of all members present, to adopt a resolution as prepared authorizing the issuance of a Tax and Revenue Anticipation Note Series 2019 in the principal sum of \$215,000.00 and bearing interest at the rate of % to

On motion of Mr. Hosier, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, TO TABLE the above motion F.

G. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to approve and enter into an agreement between West Pittston Borough and Brozena Consulting Services, LLC as prepared for the Luzerne County OCD CDBG-DR Project Management Services for a Non-Federal Flood Damage Reduction Feasibility Study.

Borough Council Meeting

Page 3, December 18, 2018

6th ORDER – ADMINISTRATION

H. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to approve the Engagement Letter as prepared for Procviak and Associates, LCC for the 2018 auditing services.

I. On motion of Mr. Bohn, seconded by Mr. Hood and by unanimous vote upon roll call of all members present, to renew a Telephone System Service Maintenance Agreement with Norstar Networks as prepared in the amount of \$864.00 for a one (1) year period commencing on January 1, 2019.

7th ORDER - OLD BUSINESS

Old Business was called for. None was given.

8th ORDER – NEW BUSINESS

New Business was called for. None was given.

9th ORDER – PUBLIC PARTICIPATION

Public Participation was called for. None was given.

10th ORDER – ADJOURNMENT

On motion of Mr. Hosier, the meeting was adjourned at 7:56 p.m.

Gloria Kijek

