

Minutes of the West Pittston Borough Council Meeting of December 3, 2025**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:40 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2nd ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugelholl, Jim Butera, Jared Jordan, Toni Valenti, President Ellen Quinn and Mayor Angelo Alfano. Ian Stevenson was absent. Attorney Bufalino was also in attendance.

3RD ORDER- EXECUTIVE SESSIONS

An executive session was held on December 3, 2025 at the West Pittston Borough building from 6:00-6:40pm to discuss legal and personnel issues.

4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY

No public participation was given.

5TH ORDER- APPROVAL OF MINUTES

Motion to approve the minutes from Minutes from November 5, 2025, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Valenti Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports, the Mayor's Report; and the Code Office's report, as submitted and placed on file in the Borough Office.

By: Bohn 2nd: Bugelholl Motion Carried by All

7TH ORDER- CORRESPONDENCE

There was no correspondence submitted to Council for this meeting.

8TH ORDER- SOLICITOR- Attorney Bufalino

Attorney Bufalino prepared the resolution for street closures addressed in the 14th Order.

9th ORDER-MAYOR- Mayor Angelo Alfano

Nothing to report.

10th ORDER-ADMINISTRATION

Motion made to present the 2026 proposed budget presented by Borough Manager Savino Bonita.

By: Butera 2nd: Bohn Motion Carried by All

Borough Manager Bonita presented the proposed 2026 budget. The proposed budget has expenditures exceeding revenues in the amount of \$135,135.40. The proposed budget in its present form will require either a tax increase of 0.6700 mills or the use of the unreserved fund balance in the amount of \$135,135.40. The proposed budget maintains all current services, and there are no proposed layoffs. The proposed tax millage will either increase from the current 4.2950 mills to 4.9650 mill; or in lieu of a proposed tax increase will use \$135,135.40 from the unreserved fund balance. (The proposed budget can be found on file at the office for further details). Council had some clarifying questions on millage and the increase in costs including the increase related to Wyoming Area Regional Police, as well as the tax increase versus using money from the unreserved fund. President Quinn asked for a recommendation from Manager Bonita on a tax increase or using money from the unreserved fund, he replied that as of right now, he would recommend using the unreserved fund but that he would have a final recommendation on December 17, 2025.

Chief Turner was in attendance to present his report. WARP had 341 calls in November, 93 of which were in West Pittston. They have made an arrest for the damage to the digital sign. They will also be partnering with the Rotary Club and Wyoming Area school district to do an impaired driving presentation on February 28th from 10am-1pm.

Motion made to approve Payroll for November 14, 2025, in the amount of \$16,013.62; and November 28, 2025, in the amount of \$12,745.35; totaling \$28,758.97

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$114,137.80; General Fund Bills totaling \$0.00

By: Butera 2nd: Valenti Motion Carried by All

Motion made to Advertise Meeting Dates for 2026

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Change Order from Dunmore Roofing for additional work on sign, LSA grant funded in the amount of \$2,350.00

By: Butera 2nd: Bohn Motion Carried by all

Motion made to approve the Brozena Consulting Services, LLC Invoice 2024015-09 \$6,037.50 for Sewer Separation Project from ARPA funds

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the Brozena Consulting Services, LLC invoice 2024020-03 \$2,100.00 for FEMA scoping, grant funded

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Brozena Consulting Services, LLC invoice 2024030-01 \$3,237.50 for Armory Demolition Project Management 3/1/25-7/31/25- Grant funded

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Brozena Consulting Services, LLC invoice 2024030-03 \$1,487.50 for Armory Demolition Project Management 8/1/25-10/31/25- grant funded

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve James T. O'Hara, Inc Pay App #2 for \$35,656.25 for Sewer Separation Project, funded through Luzerne County ARPA account

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Datom Products, Inc Pay App #1 for \$51,880.95 for Armory Environmental Abatement Contract-recommended by Brozena Consulting, grant funded

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve A.R. Popple Tkg & Exc Pay App #1 for \$36,000.00 for Armory Demolition Contract - recommended by Brozena Consulting, grant funded

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve the Datom Products, Inc Change Order #1 for a \$1,500.00 reduction of the contract on the Armory Environmental Abatement Contract

By: Butera 2nd: Valenti Motion Carried by All

Motion made to approve Reilly Associates Amendment #3 for additional design and engineering work for Montgomery Avenue and Warren Street, Reilly Associates \$40,000

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Amendment #2 FEMA LPDM Levee Project Scoping/Preliminary Design contract in the amount of \$1,900,000.00 to Verdantas, grant funded

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve Amendment #1 FEMA FMA Project Scoping contract with Verdantas in the amount of \$50,000.00

By: Butera 2nd: Bohn Motion Carried by All

Motion made to approve the West Pittston Borough Armory Contract Reimburse General Fund for Property Acquisition in the amount of \$35,382.90

By: Butera 2nd: Bohn Motion Carried by All

Motion made to ratify Resolution 25-019 LSA statewide resolution for the Borough Wide Paving Project in the amount of \$664,280.00

By: Butera 2nd: Bohn Motion Carried by All

11TH ORDER-CODE ENFORCEMENT & ZONING

Motion made to approve the Barry Isett & Associates Invoice WV-205574 in the amount of \$7,862.50 for October 2025

By: Bohn 2nd: Butera Motion Carried by All

Motion made to accept the BIU Inspections list for October 2025

By: Bohn 2nd: Butera Motion Carried by All

Motion made to accept the Barry Isett & Associates Zoning and Floodplain Activity Report for November 2025

By: Bohn 2nd: Butera Motion Carried by All

12th ORDER- PUBLIC SAFETY

West Pittston Hose Company #1 monthly report for October 2025

By: Jordan 2nd: Valenti Motion Carried by All

Wyoming Area Regional Police monthly report

By: Jordan 2nd: Bohn Motion Carried by All

13th ORDER-PUBLIC WORKS

Motion made to accept the Department of Public Works monthly report to keep it on file in the Borough Office.

By: Bugelholl 2nd: Valenti Motion Carried by All

14th ORDER- PARKS & RECREATION

Motion made to approve Resolution 25-018 Street closure request for Wyoming Ave from Erie to Montgomery; 3rd Street from Philadelphia to Wyoming; and Delaware Avenue from 2nd to Wyoming Ave on December 7, 2025 from 3-6pm for parade and tree lighting event

By: Valenti 2nd: Bohn Motion Carried by All

Attorney Bufalino asked President Quinn and the Chief is that can be put on CodeRed. Councilmember Valenti said that that was discussed at the meeting with Parks & Rec. Chief Turner also brought up that CodeRed may have been bought out by another company and that there were some issues with transferring information in other Boroughs. Attorney Bufalino and Chief Turner asked Secretary O'Brien to reach out to the other Boroughs for more information on that and to see what has changed.

Motion made to assign two parking spots at 555 Exeter Avenue parking lot for use of residents using the dog park, including signage.

Motion: Valenti 2nd: Butera Motion Carried by All

15th ORDER- SHADE TREE COMMISSION- nothing to report

16th ORDER- PUBLIC PARTICIPATION

Resident of 126 Clear Spring Court with complaints of tractor trailers parking on shoulder of Exeter Avenue causing issues with exhaust and noise affecting the homes. They have called the police, the trucks are parked on their property. Councilmember Bugelholl said that the sidewalk project will solve this. Chief Turner said that it is in a sidewalk area, but maybe a sign has to be installed. Attorney Bufalino said that PennDot and Reilly Associates will need to be included in whatever action is taken to be able to move forward. Another resident mentioned that signs used to be there.

Resident mentioned that there is a speeding issue on Exeter Avenue. Is it a PennDot road? This would fall under WARP to issue speeding tickets.

17th ORDER- ANNOUNCEMENTS

President Quinn announced that there will be the Borough Holiday event on December 7, 2025, from 4-6pm at the intersection of Delaware and Wyoming Avenue and Santa Parade.

There will be a fundraising event at the Moose Lodge hosted by Parks & Recreation and Wilkes-Barre Leadership for pet photos with Santa on December 7, 2025 from 11am-2pm.

18th ORDER- ADJOURNMENT

Meeting adjourned 6:54pm by Stevenson

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council