

Minutes of the West Pittston Borough Council Meeting of August 6, 2025**PLEDGE OF ALLEGIANCE****1st ORDER- CALL TO ORDER**

The Meeting was called to order at 6:30 PM by President Quinn at the West Pittston Borough Building, 555 Exeter Avenue West Pittston, Pennsylvania.

2nd ORDER- ROLL CALL

Roll Call was taken by Secretary Kendra-lee O'Brien: Bill Bohn, Mike Bugelholl, Jim Butera, and Ian Stevenson. Toni Valenti, Jared Jordan and Mayor Angelo Alfano were absent. Attorney Bufalino was also in attendance.

3RD ORDER- EXECUTIVE SESSIONS

Executive session was held on July 23rd at 6pm at the West Pittston Borough building to discuss legal topics concerning WARP

4TH ORDER- PUBLIC PARTICIPATION FOR AGENDA ITEMS ONLY

Resident and Parks & Recreation Board member John Kearns informed Council that the board sent in a letter about park equipment and submitted a budget for the rest of the year. He also mentioned that they will be applying for a grant through the Leadership Northeast for the dog park.

Resident brought up concerns about the parking spot for Classic Cards on the corner of Delaware Avenue and Wyoming Avenue. He mentioned that it is an unsafe place to park because it prevents line of sight and should not be within 30 feet of the intersection.

Resident added that cars park there all day and don't move. Councilmember Bugelholl added that there is room for 3 cars there. President Quinn said that the Borough will request a traffic study.

5TH ORDER- APPROVAL OF MINUTES

Motion to approve the minutes from Minutes from July 2, 2025, as prepared, and to place them on file in the Borough Office.

By: Bohn 2nd: Stevenson Motion Carried

6TH ORDER- REPORTS OF OFFICERS

Motion to accept the Treasurer's Reports; Mayor's Report totaling \$576.82; Code Office's report totaling \$5,708.50, as submitted and placed on file in the Borough Office.

By: Bohn 2nd: Stevenson Motion Carried by All

7TH ORDER- CORRESPONDENCE

Secretary O'Brien submitted the following correspondence for Council's review:

Letter requesting access to Armory from Richard Parry, former National Guard
NIMS training for Council on August 14 1-330pm or 6-830pm in Wilkes Barre
Letter from West Pittston Library Director about crosswalk at Library

8TH ORDER- SOLICITOR- Attorney Bufalino

Nothing to report

9th ORDER-MAYOR- Mayor Angelo Alfano

Mayor Alfano was absent.

Chief Turner submitted the monthly Wyoming Area Regional Police report. There were 130 total calls in West Pittston in the last month. On August 31 there will be the Wyoming Valley Run with a 7am start. There may be some congestion when the race goes through West Pittston down Wyoming Avenue. They have PennDot permits and are anticipating finishing at noon in Wilkes Barre. He also mentioned the movable street sign has been on Wyoming Avenue and it will be moved to Exeter. The other sign is in Exeter Township on route 92.

10th ORDER-ADMINISTRATION

Motion made to approve Payroll for July 11, 2025, in the amount of \$16,279.75; and July 25, 2025, in the amount of \$13,000.88; totaling \$29,280.63

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the General Fund prepaid bills totaling \$130,467.16; General Fund Bills totaling \$0.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Sewer Maintenance Fund Bills to WVSA for 3rd Quarter billing \$11,025.57

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the transfer from sewer account #9861026228 to sewer account #9019436876 in the amount of \$100,000.00 on July 8, 2025

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to ratify the Transfer from sewer account #9019436876 to sewer account #9012002792 in the amount of \$150,000.00 on July 11, 2025

By: Butera 2nd: Stevenson Motion Carried by all

Motion made to rescind previous motion "Motion made to approve the transfer from sewer account #9861026228 to sewer account #9019436876 in the amount of \$100,000.00 on July 8, 2025"

By: Butera 2nd: Valenti Motion Carried by All

Motion made to ratify the transfer from sewer account #9861026228 to sewer account #9019436876 in the amount of \$100,000.00 on July 8, 2025

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Krasavage quote for Susquehanna Avenue catch basin \$7,000.00 pending contractor insurance

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Krasavage quote for Susquehanna Avenue inlet connection \$4,000.00 pending contractor insurance

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Change Order #2 from Pennsy Supply, Inc in the amount of \$1,812.00 for striping on Delaware Avenue to be paid from ARPA funds

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Application for Payment #3 (Final) from Pennsy Supply, Inc in the amount of \$117,508.50 for the Sidewalk and Paving Improvements Project to be paid from ARPA funds with the balance to be paid from the Borough reserved fund

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve the Application from Payment #1 from Minichi Inc in the amount of \$39,933.00 for the Founders Park Lighting Electrical Construction Project to be paid from ARPA funds

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Bid Recommendation from Reilly Associates and Notice of Award for West Pittston Armory Demolition Project Contract 1 Pre-demolition Hazardous Materials Abatement to Datom Products, Inc of Dunmore in the amount of \$57,645.50

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Bid recommendation from Reilly Associates and Notice of Award for West Pittston Armory Project Contract 2 Building and Site Demolition to A.R. Popple Tkg & EXC, LLC of Shavertown in the amount of \$78,000.00

By: Butera 2nd: Stevenson

Motion Carried by All

Both contracts will be funded through grant money, and the project does include moving the armory monuments to the front of the Borough building on Exeter Avenue

Motion made to repeal motion to approve Ordinance for salary changes for Councilmembers and Mayor

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to ratify advertisement for Ordinance for Salary changes

By: Butera 2nd: Stevenson

Motion Carried by All

Motion made to approve Ordinance for Salary Changes for Councilmembers and Mayor

By: Butera 2nd: Stevenson Motion Carried by All accessible

There was a discussion prompted by Councilmember Bohn about which councilmembers the salary change will apply to.

Motion made to table the Ordinance for Limited parking times business parking sign for Classics Sportscards 430 Wyoming Avenue (202 Delaware avenue location of sign) until a traffic study can be conducted.

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve Ordinance for limited parking times business parking sign for Weiner World 421 Luzerne Avenue

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Municipal Budgeting & Finance training for Kendra-lee O'Brien for \$100.00

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to accept and approve the Bid recommendation from Reilly Associates and Notice of Award West Pittston Sanitary and Storm Separation Project to James T. O'Hara, which will be funded through grants

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the Verdantas Invoice #134310 for May 24 through June 27, 2025, totaling \$102,579.95 for the West Pittston Levee Scoping Project to be funded through a grant

By: Butera 2nd: Stevenson Motion Carried by All

11TH ORDER-CODE ENFORCEMENT & ZONING

Motion made to table the Barry Isett & Associates Invoice, it did not come in on time to enter the amount into the motion.

By: Bohn 2nd: Stevenson Motion Carried by All

Motion made to accept Barry Isett & Associates Zoning & Floodplain Activity Report for July 2025

By: Bohn 2nd: Stevenson Motion Carried by All

BIU monthly report for June 2025

By: Bohn 2nd: Stevenson Motion Carried by All

12th ORDER- PUBLIC SAFETY

West Pittston Hose Company #1 monthly report

By: Stevenson 2nd: Bohn Motion Carried by All

Councilmember Stevenson also announced that there is a Cornhole Tournament fundraiser for the West Pittston Hose Company on Friday and a Spaghetti Dinner fundraiser for one of the WARP police next week.

Wyoming Area Regional Police monthly report

By: Stevenson 2nd: Bohn Motion Carried by All

13th ORDER-PUBLIC WORKS

Motion made to accept the Department of Public Works monthly report to keep it on file in the Borough Office.

By: Butera 2nd: Stevenson Motion Carried by All

Motion to approve Krasavage quote for Borough garage sewer work \$9,700.00 (from sewer account) pending contractor insurance

By: Butera 2nd: Stevenson Motion Carried by All

Motion to approve advertising and putting out to bid paving of Street paving Wisner and portion of Sixth Street

By: Butera 2nd: Stevenson Motion Carried by All

Motion made to approve the DPW CBA

By: Butera 2nd: Stevenson Motion Carried by All

14th ORDER- PARKS & RECREATION

Motion made to ratify the Kingston Borough Invoice #WSCOG-2025-1 in the amount of \$3,225.90 for Founders Park playground installation

By: Stevenson 2nd: Bugelholl Motion Carried by All

Motion made to table the Founders Park Signs from PA Signs/Widmer Sign for three signs totaling \$11,240.00 funded through a donation

By: Stevenson

Councilmember Bugelholl brought up that there was some discussion on the names to be included. President Quinn said that the West Pittston Historical Society helped put together the list, relying on newspaper clippings because of the establishment in 1950. Councilmember Stevenson added that this sign is for the Founders of the Little League, not for all those who have added to the Little League over the years. Bugelholl is worried that they will miss the names and would like to look into it further. Quinn added that this money is from an anonymous donation that had the stipulation that the park be named Founder Park, include a plaque, and install a play structure. This was in addition to the grant to fill in the pool because it was a maintenance issue. An LSA grant was used to install the gazebo.

A motion made to table this motion until more information can be found.

By: Bohn 2nd: Bugelholl Motion Carried by All

Motion to table the budget update and equipment audit from Parks & Recreation Board

By: Stevenson 2nd: Bugelholl Motion Carried by All

15th ORDER- SHADE TREE COMMISSION- nothing to report

16th ORDER- PUBLIC PARTICIPATION

Charles Barone who owns a property at 600 Luzerne Avenue has had sewer backing up into the basement. He addressed to the issues to Council a year ago and Council had previously paid for clean-up cost. It has gotten worse with the larger rains. There is a sewer design problem. He has cleaned it 15 times. He has another bill for clean-up. It has been two years of him having this problem. He is requesting a meeting with Reilly and Council and to see if the whole street need to be dug up or what needs to be fixed. His line is cracked. He talked to Reilly two weeks ago.

Resident asked if the Founders Park sign is for founders only? He wants to know what about everyone else that helped throughout the years. He wants to make sure that they are all being recognized. He asked that this be brought to the Little League Board. Councilmember Stevenson addressed some of the issues concerning other people that have helped throughout the year, with an option to do something to honor those who put in time and effort at the little league field itself. The resident said that people tried to donate and were refused. Councilmember Stevenson said that the Little League should be honoring those people, that this Founders Park is for founders only. Resident suggested contacting the Little League for minutes of people involved in the founding. President Quinn said that has been tried but there are no minutes.

17th ORDER- ANNOUNCEMENTS

President Quinn announced that the Borough will be holding a Shredding Event with Paper Eaters on August 8, 2025, from 2pm-6pm at the Borough Building. Enter from Exeter Avenue and exit Fremont Street. Limit of 3 boxes, residents only and must provide proof of residency

President Quinn also mentioned that the Wyoming Valley Run from Pittston to Wilkes-Barre will be held on August 31, 2025

18th ORDER- ADJOURNMENT

Meeting adjourned 7:21pm by Stevenson

Submitted,



Kendra-lee O'Brien, Borough Secretary and Secretary to Council

