

**BOROUGH COUNCIL MEETING AGENDA**  
**WEST PITTSTON, PA. OCTOBER 11, 2023, AT 6:30 P.M. EST**

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**ZONING ITEMS CAN NOT BE DISCUSSED AT A COUNCIL MEETING**

**PLEDGE OF ALLEGIANCE**

**1<sup>st</sup> ORDER – CALL TO ORDER**

**2<sup>nd</sup> ORDER – ROLL CALL**

Called by Secretary Kendra-lee O’Brien. Council: Mr. Bohn, Mr. Butera, Mr. Hood, Mr. Jordan, Mr. Judge, Mr. Stevenson, President Quinn, Mayor Alfano.

**3<sup>rd</sup> ORDER- EXECUTIVE SESSIONS**

A. An executive session was held on September 20, 2023, at 6:00 PM at the West Pittston Borough Building to discuss legal and personnel issues regarding Department of Public Works and Wyoming Area Regional Police, ending at 6:15PM

**4<sup>th</sup> ORDER –PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY**

**5<sup>th</sup> ORDER – APPROVAL OF MINUTES**

A. Minutes from September 6, 2023

**6<sup>th</sup> ORDER– REPORTS OF OFFICERS**

A. Treasurer

B. Mayor’s Monthly Report

C. Code Officer’s Monthly Report

D. Corrected Mayor’s Monthly Report from September 6, 2023. Total incorrectly read \$1,302.26 and should have been \$191.39

**7<sup>th</sup> ORDER– CORRESPONDENCE**

A. WWSA - monthly report

B. Resident request for street closures of Delaware Avenue from Wyoming to Fifth Street and Fourth Street from Montgomery to Philadelphia on October 31, 2023, from 6-9 PM

C. Resident request for street closures of: Third Street from North to Delaware; Delaware from Third to Second on October 21, from 3:30- 6:30PM

D. Request from Exeter Events for the street closure of Erie Avenue from Wyoming to Susquehanna on November 25 from 9am to Noon for the Exeter Borough Turkey Trot

E. Letter of Resignation from the West Pittston Parks & Recreation Committee from Barbara and Aldo Cardoni, effective immediately

**8<sup>th</sup> ORDER– SOLICITOR**

A. Resolution for street closures on October 21 and October 31, 2023

**9<sup>th</sup> ORDER- REILLY ASSOCIATES**

A. Monthly Report: LSA Paving project; Bridge closure traffic; Luzerne Avenue CDBG Closeout; LSA Applications

**10<sup>th</sup> ORDER – MAYOR**

A. Police Report

**11<sup>th</sup> ORDER– ADMINISTRATION**

A. Payroll for September 8, 2023, in the amount of \$21,996.43, and September 22, 2023, in the amount of \$18,300.75, totaling \$40,297.13

B. General Fund prepaid bills \$168,232.51

C. General Fund bills \$539.58

D. Eastern Branch Settlement Agreement

E. Resolution for street closure requests on October 31 and October 21, 2023

F. Kuharchik Construction Inc Invoice #414759 in the amount of \$516.00 for repair of low hanging wire on Montgomery Avenue to Delaware on 8/18 and 8/22

G. Resolution to establish procedures for the standard destruction of recording upon the adoption of minutes by Council.

H. Resolution to hold in abeyance the COVID-19 Emergency Declaration and COVID-19 Personnel Policy

I. West Pittston Borough NUF Pension Plan Administrative Fee from 3<sup>rd</sup> Quarter 2023 in the amount of \$364.84

J. West Pittston Borough Police Pension Plan Administrative Fee from 3<sup>rd</sup> Quarter 2023 in the amount of \$361.13

K. Ordinance adopting the Quality of Life and Violations Ticket Process

L. County LSA Grant Application

M. County LSA Grant Resolution

N. 2023 Proposed Amended Operating Budget

O. Resolution Amending and Fixing Salaries of Certain Officers and Employees of West Pittston Borough for the Year Beginning 1/1/2023

P. Reilly Associates Invoice No. 3 totaling \$52,146.83 submission to Luzerne County OCD for payment approval

**Q.** Traffic study prepared by Reilly Associates regarding the intersection of Wyoming Avenue and Susquehanna Avenue and authorization to submit to PennDOT for review and approval

**R.** Solicitor to draft Ordinance regarding the intersection of Wyoming Avenue and Susquehanna Avenue

**S.** 2021 FMA West Pittston Grant Agreement for flood mitigation project in the amount of \$5,625,000.00 from PEMA

**12<sup>th</sup> ORDER – CODE ENFORCEMENT/ZONING:**

**A.** Barry Isett Permit and Case Report

**B.** Barry Isett & Associates Invoice #WV-181412 for August in the amount of \$7,565.00 and Flood Plain Mangement in the amount of \$85.00, totaling \$7,650.00

**13<sup>th</sup> ORDER – PUBLIC SAFETY**

**A.** Hiring of Cory Sienkiewicz of 322 Pacific Avenue for part time truck driver for the West Pittston Fire Department

**14<sup>th</sup> ORDER – PUBLIC WORKS**

**A.** Monthly Report

**B.** Installation of handicap parking sign for 333 Fremont Street, already approved from DPW and WARP

**15<sup>th</sup> ORDER – PARKS & RECREATION**

**A.** Appointment of Beth Burke Davis of 111 York Avenue

**B.** Halloween Event on October 28, 2023, 1:00-2:30 PM in Morris Park

**C.** Resignation of Barbara and Aldo Cardoni from Parks & Rec Committee.

**16<sup>th</sup> ORDER- SHADE TREE COMMISSION**

**A.** Shade Tree Ordinance

**17<sup>th</sup> ORDER – WEST PITTSTON TOMORROW**

**18<sup>th</sup> ORDER – PUBLIC PARTICIPATION**

**19<sup>th</sup> ORDER- ANNOUNCEMENTS**

**A.** Leaf Pick up began on October 9, 2023. Please put leaves on the tree lawn and not on the street. Washington, Warren, Spring, and Parke will be picked up on Friday.

**B.** Residents can participate in the Luzerne County Electronics Recycling Event on October 26, 2023, from 3-6 PM at the Luzerne County Soccer Fields in Forty Fort. Prices are: \$35 per car/truck/SUV; 2<sup>nd</sup> TV= \$30; 1 TV/ Monitor per tag with no cracked

screens; no commercial vehicle over  $\frac{3}{4}$  ton. Payment by check only and available in the Borough office during business hours.

C. If anyone is interested in serving on any boards for West Pittston Borough, please contact the Borough Secretary with a letter of interest.

**20<sup>th</sup> ORDER - ADJOURNMENT**