

## **WEST PITTSTON BOROUGH COUNCIL WORK SESSION AGENDA**

WEST PITTSTON, PA. June 21, 2023 AT 6:30 P.M. EST

Bohn ( ) Hood ( ) Jordan ( ) Judge ( ) Stevenson ( ) Butera ( ) Quinn ( ) Bufalino ( ) Reilly ( )

### **1. CORRESPONDENCE:**

A. Letter of request from the State Museum of PA concerning artifacts found during archeological dig of Susquehanna River.

B. Letter from Jen Moran, West Pittston Library of 200 Exeter Avenue, requesting that September 12<sup>th</sup> be “West Pittston Library Day”

C. Letter from Jen Moran, West Pittston Library of 200 Exeter Avenue, requesting the installation of a 15-minute parking sign in front of the Library on Warren Street to replace one that was lost in the 2011 flood, as well as two pedestrian crossing signs on both sides of Exeter Avenue-attached email from PennDOT

### **2. REILLY ASSOCIATES:**

A. Eastern Branch

B. Report on Traffic Study

### **3. SOLICITOR:**

A. COVID-19 Personnel policy

B. RLE

### **4. ADMINISTRATION:**

A. Minutes from June 7, 2023

B. Minutes from June 12, 2023, Special Meeting

C. Letter for WARP concerning vacancy of West Pittston Police Dept Offices

D. Response to the State Museum of PA concerning artifacts found during archeological survey of Susquehanna River

E. Commercial Insurance Renewal

### **5. CODE ENFORCEMENT:**

A. Barry Isset & Associates Invoice # WV-178577 in the amount of \$7,905.00

B. Response for application for code enforcement position

### **6. PUBLIC WORKS:**

A. Monthly Report

B. Hire Cody Fink, of 217 Main Street, Duryea PA 18642, for a part-time position with the Department of Public Works at the hourly rate of \$15.00, with a beginning date

C. Recycling Grant

7. PUBLIC SAFETY:

A. Armory Insurance

B. Request from West Pittston Fire Department to do training in the Armory building.

C. ARPA Donation to the Fire Company

8. PARKS & RECREATION:

A. Resignation letter from Mary Kearns of 24 Philadelphia Avenue from Parks & Recreation Board effective at the July 5, 2023, Council Meeting

B. New appointments to Parks & Recreation: John Kearns and Estelle Campenni

C. Lighting for Founders' Park and construction of playground equipment

9. SHADE TREE COMMISSION:

A. Elm Trees on Luzerne follow up

10. OLD BUSINESS:

A. Chairs/furniture for Council Chambers

B. Railroad tracks

C. DPW budget

D. Signage on upper Susquehanna Ave. (Parke St. to WP Cemetery)

11. NEW BUSINESS:

A. Landlord Tenant Meeting

B. Handicap parking for Spring Street for Trinity Episcopal Church

12. ANNOUNCEMENTS

13. ADJOURNMENT