

BOROUGH COUNCIL MEETING AGENDA

WEST PITTSTON, PA. JULY 5, 2023, AT 6:30 P.M. EASTERN STANDARD TIME



ZONING ITEMS CAN NOT BE DISCUSSED AT A COUNCIL MEETING

PLEDGE OF ALLEGIANCE

1st ORDER – CALL TO ORDER

2nd ORDER – ROLL CALL

Called by Secretary Kendra-lee O’Brien. Council: Mr. Bohn, Mr. Butera, Mr. Hood, Mr. Jordan, Mr. Judge, Mr. Stevenson, President Quinn, Mayor Alfano.

3rd ORDER- EXECUTIVE SESSIONS

4th ORDER –PUBLIC PARTICIPATION PERIOD FOR AGENDA ITEMS ONLY

5th ORDER – APPROVAL OF MINUTES

- A. Minutes from June 7, 2023
- B. Minutes from June 12, 2023, Special Meeting

6th ORDER– REPORTS OF OFFICERS

- A. Treasurer

7th ORDER– CORRESPONDENCE

- A. WVSA - monthly report
- B. Letter of request from the State Museum of PA concerning artifacts found during archeological dig of Susquehanna River.
- C. Letter from Jen Moran, West Pittston Library of 200 Exeter Avenue, requesting that September 12th be “West Pittston Library Day”
- D. Letter from Jen Moran, West Pittston Library of 200 Exeter Avenue, requesting the installation of a 15-minute parking sign in front of the Library on Warren Street to replace one that was lost in the 2011 flood, as well as two pedestrian crossing signs on both sides of Exeter Avenue-attached email from PennDOT
- E. Email from residents about concerns on paving/plowing Foster Court

8th ORDER– SOLICITOR

- A. COVID-19 Personnel Policy
- B. Fireworks Ordinance
- C. Ratify Resolution for West Pittston Historical Society

D. Motion to engage the expert services of Ron Hungarter in connection with the Pioneer Construction litigation in accordance with Mr. Hungarter's fee schedule (attached)

9th ORDER- REILLY ASSOCIATES

A. Monthly Report

B. Signage for Jenkins Bridge intersection

10th ORDER – MAYOR

A. Monthly Report

11th ORDER– ADMINISTRATION

A. Payroll for June 2, 2023, in the amount of \$16,811.03, June 16, 2023, in the amount of \$13,749.65 and for June 30, 2023, in the amount of \$13,202.68, totaling \$43,763.36

B. General Fund prepaid bills \$95,830.25

C. General Fund bills \$1,194.34

D. Interfund Sewer Transfer from Account #9861026228 to Sewer Account #9012002792 in the amount of \$200,000.00 on June 8, 2023

E. Ordinance regulating the use, sale, distribution, and possession of fireworks in the Borough

F. Invoice #2223-002 from Wyoming Area School district for 2nd half of school year crossing guards in the amount of \$2,030.00

G. Response to the State Museum of PA concerning artifacts found during archaeological survey of Susquehanna River

H. West Pittston Borough Non-Uniform Pension Plan Administrative Fee 2023 2nd Quarter invoice in the amount of \$364.13

I. West Pittston Borough Police Pension Plan Administrative Fee 2023 2nd Quarter invoice in the amount of \$361.13

J. Luzerne County ARPA Grant Agreement

K. Luzerne County ARPA Grant matching fund requirement

L. RFP for Luzerne County ARPA Grant/Sewer Project

12th ORDER – CODE ENFORCEMENT/ZONING:

A. Monthly Report

B. Permit and Case Report

C. Barry Isset & Associates Invoice # WV-178577 in the amount of \$7,905.00

13th ORDER – PUBLIC SAFETY

- A. Monthly report
- B. Armory Insurance

14th ORDER – PUBLIC WORKS

- A. Monthly Report
- B. Hire Cody Fink of 217 Main Street Duryea, PA 18642 for a part-time position with the Department of Public Works at the hourly rate of \$15.00 with a beginning date of:
- C. Request from Neil Williams for vacation days: April 28; May 5,12; June 9,30; July 28; August 25; and September 15
- D. Request from Anthony Scalzo for vacation days: April 20, 21; June 23; July 3,4; August 21, 22; September 25, 26; October 19, 20; November 23; and December 22, 26, 27.
- E. 2022 904 Recycling Grant application

15th ORDER – PARKS & RECREATION

- A. Resignation letter from Mary Kearns of 24 Philadelphia Avenue, West Pittston from Parks & Recreation Board effective July 5, 2023
- B. Lighting for Founders’ Park and construction of playground equipment: \$5,500.00 estimate to install

16th ORDER – WEST PITTSTON TOMORROW

17th ORDER – PUBLIC PARTICIPATION

18th ORDER- ANNOUNCEMENTS

19th ORDER - ADJOURNMENT